

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, September 8, 2014**  
**Northern Lehigh Administration Building**  
**Board Room**  
**7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Moment of Silence for 911 Remembrance.
- E. Roll Call.
- F. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular School Board Meeting held on August 11, 2014.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Raymond J. Follweiler, Jr.
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
- F. Student Representatives to the Board Report..... Ms. Emily Bevans  
Mr. Gavin Kemery
- G. Solicitor’s Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Karen A. Nicholas
  - Thank You to LCCC for Furniture
  - Learn How to Use eBooks – Parents, Student Workshops
- I. Business Manager’s Report ..... Mrs. Rhonda Frantz  
Mrs. Sherri Molitoris
- J. Superintendent’s Report ..... Mr. Michael W. Michaels
  - Welcome – Ceremonial Oath Gavin Kemery (Jr. Rep)
  - Third Day Enrollment
- K. An executive session will be held at 6:30 p.m. in the Administration Office Conference Room.

#### IV. PERSONNEL

##### A. Resignation

Accept the resignation of Angela Shoemaker from her position as instructional aide at the Senior High School effective August 18, 2014.

##### B. Appointment

###### 1. Non-Instructional

Lisa Fisher\*

Assignment:	Emotional Support Special Education Aide at Senior High School
Salary:	\$11.40 Per Hour Monday-Friday, 9:00 am – 1:30 pm up to 180 Student Days a school year plus additional 20 Hrs for Staff Development according to language in MOU
Effective:	September 16, 2014

\* Pending Verification of Missing Personnel File Items

\*60 Day probationary period ending December 15, 2014

##### C. Family Medical Leave

Approve the request of employee #3700 to take a twelve week Family Medical Leave beginning on August 18, 2014, for her own medical reasons. Employee will be using sick days in conjunction with her family medical leave. Employee plans to return to her current position upon release from her physician.

##### D. Unpaid Leave

Approve an unpaid leave of absence for employee #6922 effective August 25, 2014. She plans to return to her current position upon medical release from her physician.

##### E. Rescind Co-Curricular Appointment 2014-2015

Rescind the appointment of Christopher Lalik in the amount of \$4,650.00 from his position as Assistant Wrestling Coach (JH) for the 2014-2015 school year which was originally approved at the April 14, 2014 school board meeting.

##### F. Co-Curricular Appointments 2014-2015

Michael Lehtonen	Freshman Class Advisor	\$ 651.00
Amy Zeiser	Freshman Class Advisor	\$ 651.00
Ray Lenhart*	Assistant Boy's Basketball Coach	\$4,558.00
Brett Martinez	Assistant Wrestling Coach	\$4,650.00
Kate Pluchinsky	National Honor Society	\$ 512.00

\* Pending Verification of Missing Personnel File Items

##### G. Game Workers 2014-2015

Approve the following list of people as Game Workers for the 2014-2015 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2014-2015 Supplementary Personnel Salary Schedule:

Barry Herman

H. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2014-2015 school year.

Everly Kesack

From: Step 6B+24  
To: Step 6M

I. Co-Curricular Volunteers 2014-2015

Jamie Farber	Refreshment Stand Volunteer
Christopher Lalik	Assistant Wrestling Coach
Derek Long	Assistant Football Coach

J. Unpaid Volunteers

Margaret Blöse*	JoAnne Sipos*	Patricia Bollinger
Lori Beth Guelcher*	Erica Szwasz*	Karen Haberern
Sharon Karpiszin	Nancy Wagner*	Andrea Fella
Janet McKelvey	Sheila White*	
Joanne Perich*		

\* Pending Verification of Missing Personnel File Items

K. Artistic Director for the Fall Play/Spring Musical

Approve Stephen Shuey as Artistic Director for the Fall Play/Spring Musical for the NLHS Student Theater Group. Stipend for the Artistic Director will be \$2,000 to be paid out of the HS Student Activities Fund. The Artistic Director will be responsible for and overseeing all persons involved with set design and construction, costuming, lighting, sound, etc. as determined by the HS Principal and Production Director.

L. Assistant Director for the Fall Play/Spring Musical

Approve Andrew Kern as Assistant Director for the Fall Play/Spring Musical for the NLHS Student Theater Group. Stipend for the Assistant Director will be \$500.00 and be paid out of the HS Student Activities Fund.

M. Senior High Administrative Detention Supervisor

Approve to appoint Patricia Ingles as the Administrative Detention Supervisor in the senior high school. She will work Tuesday and Thursday from 2:30 p.m. to 4:00 p.m. throughout the 2014-2015 school year that warrants detention coverage. Salary will be \$20.00 per hour worked.

N. Saturday Detention Monitor

Approve to appoint Patricia Ingles as the Secondary Saturday Detention Monitor for the middle school and senior high school for the 2014-2015 school year, working 3 hours every Saturday that warrants detention coverage. Salary will be \$20.00 per hour worked.

O. Substitute Detention Supervisor

Approve to appoint the following list of people as Substitute Secondary Detention Monitors for the senior high school for the 2014-2015 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked.

Michael Lehtonen

P. Substitute Saturday Detention Monitor

Approve to appoint the following list of people as Substitute Secondary Saturday Detention Monitor for the middle school and senior high school for the 2014-2015 school year, working as a substitute for 3 hours every Saturday that warrants substitute detention coverage. Salary will be \$20.00 per hour worked.

Kelly Follweiler  
Michael Lehtonen

Q. Substitute1. Instructional

Approve the following substitute teachers for the 2014-2015 school year at the 2014-2015 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Melissa Frederickson\* - Art K-12  
Jolynn Gazo – CLIU Guest Teacher  
Bronwyn Green – Health & Physical Education  
Ines Heuser – CLIU Guest Teacher  
Alexis Lloyd\* - Special Education K-8, Elementary K-4  
Seth McLaughlin – CLIU Guest Teacher  
Gabriele Pergosky\* - Elementary Grades 4-6, Math & Science Grade 7-8  
Erwin Prutzman – Business & Technology Education  
Patricia Sottolano – CLIU Guest Teacher  
\*Pending Verification of Missing Personnel File Items

2. Non-Instructional

- a. Approve the following individuals as substitute secretaries/aides for the 2014-2015 school year at the 2014-2015 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Laura Olinger\*  
Rosetta Strohl  
Anthony Thomas  
\*Pending Verification of Missing Documents

- b. Approve the following individuals as substitute cafeteria workers for the 2014-2015 school year at the 2014-2015 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Rosa George  
Brittany Keyser\*  
Laura Olinger\*  
Anthony Thomas  
Barbara Tobisch\*  
\*Pending Verification of Missing Documents

- c. Approve the following individuals as substitute custodians for the 2014-2015 school year at the 2014-2015 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Rosetta Strohl  
Anthony Thomas  
Matthew Waters  
\*Pending Verification of Missing Documents

**V. CONFERENCES**

**VI. POLICY**

A. Board Policy – Second Reading

1. Approve school board policy #102 – Programs – Academic Standards, as presented after second reading. (Attachment #1)
2. Approve school board policy #105 – Programs – Curriculum, as presented after second reading. (Attachment #2)
3. Approve school board policy #217 – Pupils – Graduation, as presented after second reading. (Attachment #3)

- B. Approve to authorize proper officials to enter into an agreement for three Northern Lehigh School District special education students to attend Palmerton Area School District in accordance with the promises and covenants contained in the agreement. This agreement is effective August 25, 2014 through June 10, 2015. (Attachment #4)

- C. Approve to authorize proper officials to enter into an agreement for one Northwestern Area School District special education student to attend the Northern Lehigh School District in accordance with the promises and covenants contained in the agreement. This agreement is effective August 25, 2014 through June 20, 2015. (Attachment #5)

**VII. CURRICULUM AND INSTRUCTION**

- A. Approve to authorize proper officials to execute an Affiliation Agreement between Northern Lehigh School District and East Stroudsburg University for a teacher preparation program. This program allows students at East Stroudsburg University to student teach in our district in order for them to complete their practicum hours needed for graduation. This agreement will commence on July 1, 2014 and will end June 30, 2019. (Attachment #6)

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

- A. Approve to designate and authorize the following administrators to sign summary offense notices for district students for the 2014-2015 school year:

Mr. Paul Leonzi – Peters Elementary School Principal  
Mr. Scott Pyne – Slatinton Elementary School Principal  
Mrs. Jill Chamberlain – Middle School Principal  
Mr. Robert Vlasaty – High School Principal  
Ms. Tanya Simms – High School Assistant Principal

**B. Election of PSBA Officers**

**RECOMMEND** .... That the Board of Education elects the following candidates as officers for the Pennsylvania School Boards Association, effective January 1, 2015 through December 31, 2015.

President-elect \_\_\_\_\_

Vice President \_\_\_\_\_

Treasurer \_\_\_\_\_

At-Large Representative \_\_\_\_\_

**C. Approve the Northern Lehigh School District Goals for the 2014-2015 school year.  
(Distributed to Board Members)****X. FINANCIAL****A. Approve the Following List of Bills:**

1. General Fund month of August & September 2014
2. Cafeteria Fund month of August 2014
3. Refreshment Stand month of August 2014

**B. BIO DIESEL FUEL TANK WAGON DELIVERY – Will utilize Commonwealth of Pennsylvania Department of General Services bid to purchase tankwagon deliveries of heating oil at a fluctuating rate.****C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #7)****XI. LEGAL****XII. CORRESPONDENCE****XIII. INFORMATION****A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on June 25, 2014.****B. Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on July 21, 2014.****C. Minutes of the Lehigh Carbon Community College Board of Trustees meetings held on July 10, 2014.****XIV. RECOGNITION OF GUESTS****XV. ADJOURNMENT**