

**NORTHERN LEHIGH SCHOOL DISTRICT
 Regular School Board Meeting
 Monday, November 11, 2013
 Northern Lehigh Administration Building
 Board Room
 7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular School Board Meeting held on October 14, 2013.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Raymond J. Follweiler, Jr.
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on November 6, 2013 (**Attachment #1**)
 - Minutes of the Finance Committee Meeting held on November 6, 2013 (**Attachment #2**)
- F. Student Representatives to the Board Report..... Ms. Emily Bevans
 Mr. Nathaniel Czarnecki
 Ms. Alexandra Abruzzi
- G. Solicitor’s Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
 - Parent Involvement – Barnes & Noble Event – November 13, 2013
- I. Business Manager’s Report Mrs. Rhonda Frantz
 Mrs. Sherri Molitoris
- J. Superintendent’s Report Mr. Michael W. Michaels
 - American Education Week – November 18-22, 2013
 - Transportation
 - **Announcement:** Holiday Dinner – December 2, 2013 at 5:30 pm in Middle School Annex
 - **Reminder:** December 2, 2013 School Board Reorganization Meeting at 7:15PM – Regular School Board Meeting at 7:30PM – No December Committee meetings

IV. PERSONNEL**A. Family Medical Leave**

Approve the request of employee #4700 to take a twelve week Family Medical Leave beginning on October 28, 2013 for his own health reasons. Employee will be using accumulated sick days in conjunction with the family medical leave. Employee plans to return to his current position upon release from his attending physician.

B. Interpreter Services

Approve Diana Beltran to act as a Spanish Interpreter on an as needed basis for the district. Ms. Beltran will receive \$30 per hour for this service and will receive a minimum of one hour of compensation per session.

C. Co-Curricular Appointments 2013-2014

Julie Wagaman*	Assistant Softball Coach	\$2,990.49
*Pending Verification of Missing Personnel File Items		

D. Co-Curricular Volunteers 2013-2014

Nick Hosford*	Assistant Wrestling Coach
* Pending Verification of Missing Personnel File Items	

E. Substitute - Instructional

Approve the following substitute teachers for the 2013-2014 school year at the 2013-2014 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Annette Benedetto* – CLIU Guest Teacher
 Jo Lynn Gazo* – CLIU Guest Teacher
 Ines Heuser* – CLIU Guest Teacher
 Seth McLaughlin* – CLIU Guest Teacher
 Roobhenn Smith* – CLIU Guest Teacher
 Patricia Sottolano* – CLIU Guest Teacher
 Randy Utsch* – CLIU Guest Teacher
***Pending Verification of Missing Personnel File Items**

V. CONFERENCES

- A. Allison Chruscial – Pennsylvania School Counselors Association 58th Annual Conference – School Counselors: Collaborating for Student Success – December 5-7, 2013 – Lancaster Host Resort and Conference Center, Lancaster, PA – Registration: \$335.00, Lodging: \$126.54 – Total Approximate Cost: \$461.54 – Funding: High School Guidance Budget **(Attachment #3)**
- B. Sheila Lanshe – Pennsylvania School Counselors Association 58th Annual Conference – School Counselors: Collaborating for Student Success – December 5-7, 2013 – Lancaster Host Resort and Conference Center, Lancaster, PA – Registration: \$335.00, Lodging: \$126.54, Travel: \$48.00 – Total Approximate Cost: \$509.54 – Funding: High School Guidance Budget **(Attachment #4)**
- C. Karen Nicholas – 2013 SAS Institute: Resources for Improving School Effectiveness – December 8-10, 2013 – Hershey Lodge, Hershey, PA – Registration: \$100.00, Lodging: \$277.50, Meals: \$25.00, Travel: \$79.10 – Total Approximate Cost: \$481.60 – Funding: Curriculum and Instruction Budget **(Attachment #5)**

VI. POLICY**Non-Resident Students**

Approve the request of the parents of a fifth grade student and a seventh grade student who are moving into Slatington Borough, to allow their students to enroll in the Northern Lehigh School District in accordance with school board policy #202.

VII. CURRICULUM AND INSTRUCTION**VIII. OLD BUSINESS****IX. NEW BUSINESS****A. Early Retirement Incentive Plan for 2013-2014**

Approve to adopt an Early Retirement Incentive Plan, for all eligible professional employees, on a voluntary basis, for the 2013-2014 school year.

X. FINANCIAL**A. Approve the Following Financial Reports:**

1. General Fund June, July, August, September, and October
2. NLMS Student Activities Account months of August and September
3. NLHS Student Activities and Scholarship Account months of August and September

B. Approve the Following List of Bills:

1. General Fund month of October & November 2013
2. Food Service month of October 2013
3. Refreshment Stand month of October 2013

C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #6)**D. RESOLVED, the Board of Education approves the addendum to the agreement with Portnoff Law Associates, Ltd. to be the delinquent real estate tax collector for the 2013 tax year. (Attachment #7)****E. Approve the resolution directing Northampton County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. (Attachment #8)****F. Approve the resolution directing Lehigh County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. (Attachment #9)****G. Approve the 2013-2014 Northern Lehigh District Salary Schedule as presented. (Distributed to Board and Administration only)****XI. LEGAL****XII. CORRESPONDENCE**

XIII. INFORMATION

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 25, 2013.
- B. Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on September 16, 2013.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT