

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, March 12, 2012
Northern Lehigh Administration Building
Board Room
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular School Board Meeting held on February 13, 2012.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Donna Kulp
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education/Policy Committee Meeting held on March 7, 2012 (**Attachment #1**)
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on March 5, 2012 (**Attachment #2**)
 - Minutes of the Finance Committee Meeting held on March 5, 2012 (**Attachment #3**)
- F. Student Representatives to the Board Report Ms. Heather Heiney
Mr. Anthony Connell
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
 - Head Start Program
- I. Business Office Report Mrs. Sherri Molitoris
Mrs. Rhonda Frantz
- J. Superintendent's Report Mr. Michael W. Michaels
 - Annual CLIU School Board Conference – March 29, 2012 – Cancelled
 - Intermediate Unit #21 Program Cost Savings – Scot Engler

IV. PERSONNEL

A. Appointment – Non-Instructional

John Rice*

Assignment:

Second Shift Custodian/Maintenance Position

Salary:

\$9.00/Hour – 2:30 PM – 11:00 PM – 5 Days/Week

Effective

March 13, 2012

Pending Verification of Missing Documents*B. Family Medical Leave**

Approve the request of employee #870 to take a Family Medical Leave on or about May 10, 2012. Employee is requesting one week of family medical leave to care for a family member.

C. Retirement

Accept the retirement resignation of Eric Wassum from his position as Slatington Elementary Sixth Grade teacher, effective on or about April 4, 2012. At this time he will begin his retirement from Northern Lehigh School District after 30 years and 7 months of service.

D. Co-Curricular Appointments 2011-2012

Manny Guedes	MS Spring Intramurals – Weightlifting	\$ 805.46
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E. Co-Curricular Volunteer 2011-2012

Joseph Seremula	Assistant Baseball Coach
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F. Substitute**1. Instructional**

Approve the following substitute teachers for the 2011-2012 school year at the 2011-2012 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Csala Peters* - Elementary & Special Education

Pending Verification of Missing Documents*2. Non-Instructional**

Approve the following substitute secretary, cafeteria worker and custodian for the 2011-2012 school year at the 2011-2012 substitute rates as approved on the Supplementary Personnel Salary Schedule:

Deborah Handwerk

V. CONFERENCES**VI. POLICY**

A. Homebound Instruction

It is recommended that the Board of Education grant homebound instruction for an 11th grade student, Student No. 1390008, for five hours per week, effective February 20, 2012 and continuing until approximately May 20, 2012.

B. Board Policy – Second Reading

Approve school board policy #907 – Community - School Visitors, as presented after second reading. **(Attachment #4)**

C. Field Trips

1. National Honor Society – High School – New York City, NY – April 14, 2012 – Funded by National Honor Society Students.
2. Science Club – High School – Baltimore, Maryland - April 29, 2012 – Funded by Science Club Students.
3. Senior Class Trip – High School – Six Flags Great Adventure – Jackson, NJ – May 29, 2012 – Funded by Class of 2012.

VII. CURRICULUM AND INSTRUCTIONA. CLIU 2012-2013 Facilities Plan Committee Report

Approve the following resolution to adopt the 2012-2013 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report that was adopted by the CLIU Facilities Plan Committee on January 27, 2012. **(Attachment #5)**

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2012-2013 Facilities Plan Committee Report that was adopted by the CLIU Facilities Plan Committee on January 27, 2012. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

B. enVision Math Curriculum Core 2012 Grades K-6

Approve the purchase of the envision Math Curriculum Core 2012 for students and teachers in grades K-6. The total cost of these materials is not to exceed \$75,000.00 and will be paid from the Curriculum and Instruction budget.

C. E-Learn 21 Virtual Learning Program

Authorize administration to enter into a contract with the Carbon-Lehigh Intermediate Unit #21 for the eLearn 21 Virtual Learning Program partnership beginning with the 2012-2013 school year. **(Attachment #6)**

VIII. OLD BUSINESS**IX. NEW BUSINESS****X. FINANCIAL**

- A. Approve the Following Financial Reports:
1. General Fund month of January
 2. NLMS Student Activities Account month of February
 3. NLHS Student Activities and Scholarship Account month of February
- B. Approve the Following List of Bills:
1. General Fund month of February & March
 2. Cafeteria Fund month of February
 3. Refreshment Stand month of February
 4. Capital Construction month of March
- C. Carbon Lehigh Intermediate Unit 2012-2013 Budget

Approve a resolution regarding the 2012-2013 Carbon Lehigh Intermediate Unit Operational and Program Services budget. Total expenditures equal \$2,127,918.00 a decrease of \$303,138.00 (12.48%) over the 2011-2012 budget. Northern Lehigh's share is proposed to be \$19,598.00 a decrease of \$11.00 from the 2011-2012 budget. A copy of the budget was distributed at the February 13, 2012 school board meeting. **(Attachment #7)**

- D. Lehigh Career & Technical Institute 2012-2013 Budget

Approve a resolution regarding the Lehigh Career & Technical Institute general fund budget and Academic Center expenditures for the 2012-2013 school year. The general fund budget total is \$23,097,730.00 an increase of \$401,910 or 1.77%. Northern Lehigh School District's portion of the 2012-2013 general fund budget is \$951,109.90 a decrease of \$4,282.22. The expenditures for the Academic Center budget for the period of July 1, 2012 through June 30, 2013 total \$1,374,290.00 an increase of \$44,460.00 or 3.34%. Northern Lehigh School District's portion is \$39,960, a decrease of \$10,745.57. A copy of the budget was distributed at the February 13, 2012 school board meeting. **(Attachment #8)**

- E. Lehigh Carbon Community College 2012-2013 Budget

Approve a resolution regarding the 2012-2013 Lehigh Carbon Community College Sponsor contribution Budget. Total expenditures equal \$6,381,551.00 an increase of \$49,057.00 (0.8%) over the 2011-2012 budget. Northern Lehigh's share of the total budget is \$231,996, a decrease of \$11,492.00 or 4.7%. A copy of the budget was distributed at the February 13, 2012 school board meeting. **(Attachment #9)**

- F. Approve budgetary transfers for the 2011-2012 school year including any budgetary transfers for the end of year audit. **(Attachment #10)**
- G. Approve the renewal of our cellular phone service with Verizon Wireless for the two (2) phones used by our maintenance department for \$57.68 per month. This is a month to month agreement.

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on February 2, 2012.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on January 25, 2012.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on January 16, 2012.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT