

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, April 11, 2011
Northern Lehigh Middle School
Auditorium
7:30 P.M.



*Board members should work together in a spirit of harmony,
respect and cooperation, despite differences of opinion.*

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular School Board Meeting held on March 14, 2011.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Gary S. Fedorcha
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy/Education Committee Meeting held on April 4, 2011. **(Attachment #1)**
 - Minutes of the Technology/Buildings and Grounds Committee Meeting held on April 6, 2011. **(Attachment #2)**
 - Minutes of the Finance Committee Meeting held on April 6, 2011. **(Attachment #3)**
- F. Student Representatives to the Board Report Mr. Justin Molitoris
Ms. Heather Heiney
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
- I. Business Manager's Report Mr. Jeremy G. Melber
- J. Superintendent's Report Mr. Michael W. Michaels
- K. An executive session will be held at 7:00 p.m. in the MS Office Conference Room.

IV. PERSONNEL

A. Unpaid Leave of Absence

Approve the request of employee #3520 to take an Unpaid Leave of Absence beginning May 5, 2011 and continue until the end of the 2010-2011 school year. She was previously granted a Family Medical Leave which ends on April 29, 2011. She will be using her three personal days on May 2-4, 2011 prior to beginning her unpaid leave of absence. She plans to return to her current teaching position at the beginning of the 2011-2012 school year.

B. Request for Inclusion in the 2010-2001 Retirement Incentive Plan

1. Approve the inclusion of Erwin Prutzman, High School Technology/Business Education Teacher, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.
2. Approve the inclusion of Joanne Perich, Peters Elementary 1st Grade Teacher, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.
3. Approve the inclusion of Linda Thompson, Peters Elementary Guidance Counselor, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.
4. Approve the inclusion of Barbara Mantz, Peters Elementary 1st Grade Teacher, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.
5. Approve the inclusion of Richard Green, Middle School PSSA Prep Teacher, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.
6. Approve the inclusion of Lana Schmidt, High School German Teacher, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.
7. Approve the inclusion of Karen Haberern, Slatington Elementary 4th Grade Teacher, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.
8. Approve the inclusion of Andrea Fella, Slatington Elementary 3rd Grade Teacher, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.
9. Approve the inclusion of Debra Sanek, Peters Elementary Reading Specialist Teacher, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.
10. Approve the inclusion of David Clemmer, Middle School Librarian, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.
11. Approve the inclusion of Patricia Bollinger, Slatington Elementary 4th Grade Teacher, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.

C. Resignations/Retirement

1. Accept the retirement resignation of Erwin Prutzman from his position as Technology/ Business Education Teacher, provided that the Board of Education approves his inclusion in the 2010-2011 Retirement Incentive Plan, effective the end of the work day of his contractual obligations for the 2010-2011 school year with the date being determined by the Board upon completion of any make-up days. At this time he will begin his retirement from the Northern Lehigh School District after 37 years of service.
2. Accept the retirement resignation of Joanne Perich from her position as 1st Grade Teacher, provided that the Board of Education approves her inclusion in the 2010-2011 Retirement Incentive Plan, effective June 30, 2011. At this time she will begin her retirement from the Northern Lehigh School District after 24 years of service.
3. Accept the retirement resignation of Linda Thompson from her position as Elementary Guidance Counselor, provided that the Board of Education approves her inclusion in the 2010-2011 Retirement Incentive Plan, effective June 30, 2011. At this time she will begin her retirement from the Northern Lehigh School District after 21 years of service.
4. Accept the retirement resignation of Barbara Mantz from her position as 1st Grade Teacher, provided that the Board of Education approves her inclusion in the 2010-2011 Retirement Incentive Plan, effective June 30, 2011. At this time she will begin her retirement from the Northern Lehigh School District after 37 years of service.
5. Accept the retirement resignation of Richard Green from his position as PSSA Prep Teacher, provided that the Board of Education approves his inclusion in the 2010-2011 Retirement Incentive Plan, effective the end of the work day of his contractual obligations for the 2010-2011 school year with the date being determined by the Board upon completion of any make-up days. At this time he will begin his retirement from the Northern Lehigh School District after 17 years of service.
6. Accept the retirement resignation of Lana Schmidt from her position as German Teacher, provided that the Board of Education approves her inclusion in the 2010-2011 Retirement Incentive Plan, effective August 15, 2011. At this time she will begin her retirement from the Northern Lehigh School District after 10 years of service.
7. Accept the retirement resignation of Karen Haberern from her position as 4th Grade Teacher, provided that the Board of Education approves her inclusion in the 2010-2011 Retirement Incentive Plan, effective the end of the work day of her contractual obligations for the 2010-2011 school year with the date being determined by the Board upon completion of any make-up days. At this time she will begin her retirement from the Northern Lehigh School District after 39 years of service.
8. Accept the retirement resignation of Andrea Fella from her position as 3rd Grade Teacher, provided that the Board of Education approves her inclusion in the 2010-2011 Retirement Incentive Plan, effective the end of the work day of her contractual obligations for the 2010-2011 school year with the date being determined by the Board upon completion of any make-up days. At this time she will begin her retirement from the Northern Lehigh School District after 34 years of service.
9. Accept the retirement resignation of Debra Sanek from her position as Reading Specialist Teacher, provided that the Board of Education approves her inclusion in the 2010-2011 Retirement Incentive Plan, effective June 30, 2011. At this time she will begin her retirement from the Northern Lehigh School District after 34 years of service.

10. Accept the retirement resignation of David Clemmer from his position as Middle School Librarian, provided that the Board of Education approves his inclusion in the 2010-2011 Retirement Incentive Plan, effective the end of the work day of his contractual obligations for the 2010-2011 school year with the date being determined by the Board upon completion of any make-up days. At this time he will begin his retirement from the Northern Lehigh School District after 44 years of service.

11. Accept the retirement resignation of Patricia Bollinger from her position as 4th Grade Teacher, provided that the Board of Education approves her inclusion in the 2010-2011 Retirement Incentive Plan, effective the end of the work day of her contractual obligations for the 2010-2011 school year with the date being determined by the Board upon completion of any make-up days. At this time she will begin her retirement from the Northern Lehigh School District after 37 years of service.

D. Retirement Date Changes

Approve to amend the retirement effective date for the following professional employees as outlined below:

Suzanne Tobing – effective the end of the last contracted work day of the 2010-2011 school year

E. Co-Curricular Appointments 2011-2012

Jeff Miller	Head Boy's Basketball Coach	\$6,876.47
Dennis Rehrig	Assistant Boy's Basketball Coach	\$4,469.03
Richard Mantz	Assistant Boy's Basketball Coach (JH)	\$4,469.03
David Oertner	Head Girl's Basketball Coach	\$6,876.47
Todd Herzog	Head Wrestling Coach	\$6,876.47
Ivan Chlebove	Assistant Wrestling Coach	\$4,469.03
Robert Marlatt	Assistant Wrestling Coach (JH)	\$4,469.03
LeAnn Hoch	Cheerleading Advisor-Shared Stipend	\$1,519.43
Kathi Neff	Cheerleading Advisor-Shared Stipend	\$1,519.43
Richard Roberts III	MS Boy's Basketball	\$3,008.18
Jason Reinhard	MS Girl's Basketball Coach	\$4,380.42

F. Co-Curricular Volunteers 2011-2012

Patrick Wanamaker	Assistant Boy's Basketball Coach
Richard Roberts IV	Assistant Boy's Basketball Coach
Michael Mantz	Assistant Boy's Basketball Coach
Brent Herzog	Assistant Wrestling Coach

G. Co-Curricular Volunteers 2010-2011

Kyle Follweiler	Assistant Baseball Coach
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H. Game Workers 2010-2011

Approve the following person as a Game Worker for the 2010-2011 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2010 - 2011 Supplementary Personnel Salary Schedule.

Nicholas Sander

I. Substitute

1. Instructional

Approve the following substitute teachers for the 2010-2011 school year at the 2010-2011 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Jacob Bushner* – Technology Education

*Pending verification of missing personnel file items

2. Non-Instructional

a. Approve the following individual as a substitute clerical and teacher aide for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Deborah Handwerk

b. Approve the following individual as a substitute cook's helper for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Deborah Handwerk

c. Approve the following individual as a substitute custodian for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Jody Remaley

V. CONFERENCES

A. Jeffrey Bachman – PowerSchool University – June 26 - 30, 2011 – Chicago, IL – Registration: \$2,000.00, Lodging: \$826.26, Travel: \$619.94, Meals: \$100.00 – Total Approximate Cost: \$3,546.20 – Funding: Superintendent's Budget (**Attachment #4**)

VI. POLICY**A. Homebound Instruction**

It is recommended that the Board of Education grant homebound instruction for an 11th grade student, Student No. 1290080, for five hours per week, effective March 30, 2011 and continuing until May 4, 2011.

VII. CURRICULUM AND INSTRUCTION

A. Approve administration to enter into a partnership agreement with Lehigh Carbon Community College in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Lehigh Carbon Community College will be from August 20, 2011 – June 30, 2012. (**Attachment #5**)

VIII. OLD BUSINESS**IX. NEW BUSINESS**

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- A. RESOLVED, the Board of Education approves the Resolution Opposing Senate Bill 1, as presented. (Attachment #6)

X. FINANCIAL (A)

A. Lehigh Career & Technical Institute 2011-2012 Budget

Approve a resolution regarding the Lehigh Career & Technical Institute general fund budget and Academic Center expenditures for the 2011-2012 school year. The general fund budget total is \$22,695,820.00 an increase of \$527,240 or 2.38%. Northern Lehigh School District's portion of the 2011-2012 general fund budget is \$955,392.12. The expenditures for the Academic Center Budget for the period of July 1, 2011 through June 30, 2012 total \$1,329,830.00 an increase of \$81,830.00 or 6.56%. A copy of the budget was distributed at the March 14, 2011 school board meeting.

X. FINANCIAL (B)

A. Approve the Following Financial Reports:

1. NLMS Student Activities Account month of March 2011
2. NLHS Student Activities and Scholarship Acct for the month of March 2011

B. Approve the Following List of Bills:

1. General Fund month of March & April
2. Cafeteria Fund month of March
3. Athletic Fund month of March
4. Refreshment Stand month of March
5. Construction Fund month of March

C. Approve the submission of PlanCon I to the Pennsylvania Department of Education for the additions and alternation to Slatington Elementary School. (Attachment #7)

D. Approve to enter into an agreement with Gorman & Associates, for auditing services for the years ending June 30, 2011, 2012 and 2013. (Attachment #8)

E. Approve renewal of a three year service agreement (July 1, 2011 – June 30, 2014) with SimplexGrinnell for monitoring of fire alarm systems at all 4 district school buildings, the maintenance garage and field house in the amount of \$2,180.00 per year. Further approve SimplexGrinnell for annual inspections of fire alarm systems at the 4 district school buildings, the maintenance garage and field house in the amount of \$6,177.00 per year. (Attachment #9)

F. Approve a three year service agreement (July 1, 2011 – June 30, 2014) with Physio Control for yearly inspection and one Lithium battery replacement of the district's AED machines located in the 4 district school buildings and the field house. Total cost is \$5,195.00 for three years of service; billed yearly at a rate of \$1,731.66 per year. (Attachment #10)

G. Approve a three year service agreement (July 1, 2011 – June 30, 2014) with Altronics Security Systems for monitoring of burglar alarm systems and recorded openings/closings for the 4 district school buildings and field house. Total cost for service for the 2011-2012 school year is \$2,730.25, \$2,821.25 for the 2012-2013 and \$2,915.00 for the 2013-2014 school year. (Attachment #11)

H. Approve to designate Fund Balance ending June 30, 2010 as follows:

1. Unreserved, Designated For:

a. Long Range Maintenance	\$1,800,000.00
b. Replacement Equipment	\$1,000,747.00
c. Technology	\$ 771,788.62
d. ERIP	\$ 350,000.00
e. Health Insurance Premiums	\$ 550,000.00
f. PSERS Increase	\$ 850,000.00
g. Electricity Rate Increase	\$ 160,000.00
h. Construction Contingency	\$ 500,000.00
2. Unreserved, Undesignated	\$2,196,829.66

XI. LEGAL**XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on February 23, 2011.
- B. Minutes of the Carbon Lehigh Intermediate Unit #21 Board of Directors meeting held on February 21, 2011.

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**