

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, February 14, 2011**  
**Northern Lehigh Middle School**  
**Auditorium**  
**7:30 P.M.**



*Board members should work together in a spirit of harmony,  
respect and cooperation, despite differences of opinion.*

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular School Board Meeting held on January 10, 2011.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Gary S. Fedorcha
- B. Lehigh Career and Technical Institute ..... Mrs. Lori H. Geronikos
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Policy/Education Committee Meeting held on February 7, 2011. **(Attachment #1)**
  - Minutes of the Technology/Buildings and Grounds Committee Meeting held on February 9, 2011. **(Attachment #2)**
- F. Student Representatives to the Board Report ..... Mr. Justin Molitoris  
Ms. Heather Heiney
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Karen A. Nicholas
- I. Business Manager's Report ..... Mr. Jeremy G. Melber
  - 2011-2012 LCCC Operating, Debt Service, and Capital Expenditures Budgets
- J. Superintendent's Report ..... Mr. Michael W. Michaels
  - National School Counseling Week – February 7-11, 2011
  - Resolution and Recognize the 2010 Northern Lehigh High School Football Team

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**IV. PERSONNEL****A. Appointment-Instructional**

1. Kyle Turner  
Assignment: Temporary Vacancy Replacement  
1<sup>st</sup> grade Peters Elementary replacing employee  
who was granted a leave of absence  
Salary: Substitute Teacher Rate Days 1-30;  
Day 31 and beyond \$42,435 prorated  
(Step 1 Bachelors on the 2010-2011 CBA Salary Schedule)  
Effective: February 7, 2011  
Termination Date: Upon Exhaustion of Teacher's 12 Week Leave  
(May 2, 2011)
2. Melissa Black\*  
Assignment: Temporary Vacancy Replacement  
Elementary Music Teacher replacing employee  
who was granted a sabbatical for the 2<sup>nd</sup> semester of the  
2010-2011 school year  
Salary: \$42,435 prorated  
(Step 1 Bachelors on the 2010-2011 CBA Salary Schedule)  
Effective: January 27, 2011  
Termination Date: On or About June 20, 2011
3. Stephen Reimert  
Assignment: Temporary Vacancy Replacement  
Middle School Social Studies replacing employee  
who was granted a leave of absence  
Salary: Substitute Teacher Rate Days 1-30;  
Day 31 and beyond \$42,435 prorated  
(Step 1 Bachelors on the 2010-2011 CBA Salary Schedule)  
Effective: January 24, 2011  
Termination Date: Upon Exhaustion of Teacher's 12 Week Leave  
(April 18, 2011)

\*Pending Verification of Missing Paperwork

**B. Family Medical Leave**

1. Approve the request of employee #3250 to take a Family Medical Leave beginning on January 24, 2011 for their own medical reasons. The employee will be using accumulated sick days in conjunction with the Family Medical Leave. Employee plans to return to current teaching position upon release from their attending physician on or about April 18, 2011.

**C. Unpaid Leave of Absence**

1. Approve the request of Suzanne Mengel, Slatington Elementary Guidance Counselor, to take an unpaid leave of absence on May 31 & June 1, 2011. She is requesting to use these two unpaid days in conjunction with one personal day on May 27, 2011 so she can attend a family function in Arizona. Correspondence received from the Education Association states that this request will not be considered as precedent setting for future requests.

**D. Request for Inclusion in the 2010-2001 Retirement Incentive Plan**

Approve the inclusion of Ralph L. Williams, 5<sup>th</sup> grade teacher, in the Northern Lehigh School District's 2010-2011 Retirement Incentive Plan adopted by the Board of Education on January 10, 2011.

E. Resignations/Retirement

1. Accept the retirement resignation of Ralph L. Williams from his position as 5<sup>th</sup> grade teacher, provided that the Board of Education approves his inclusion in the 2010-2011 Retirement Incentive Plan, effective on the day following his contractual obligations for the 2010-2011 school year with the date being determined by the Board upon completion of snow make-up days. At this time he will begin his retirement from the Northern Lehigh School District after 39 years of service.
2. Accept the resignation of Fred Wagner as Assistant Girls Soccer Coach. Due to an increased work load at his current job he is unable to continue as assistant coach.

F. Co-Curricular Volunteers 2010-2011

Fred Wagner                                      Assistant Girls Soccer Coach

G. Co-Curricular Appointments 2010-2011

Jason Reinhard	Assistant Girls Soccer Coach	\$2,720.55
Melissa Black	Elementary Chorus Advisor (Shared Stipend)	\$ 290.17

H. Co-Curricular Appointments 2011-2012

Elizabeth Ache	Middle School Field Hockey Coach	\$2,585.61
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I. Unpaid Volunteer

Approve the following unpaid volunteer aide in the Middle School for the 2010-2011 school year: Robin Blocker

J. Salary Adjustments

1. Acknowledge the following instructional assistant who has achieved Highly Qualified Status and has supplied proof of such status to the Superintendents Office. This individual is entitled to a \$1.00 per hour salary increase for the 2010-2011 school year per the Memorandum of Understanding with the Educational Support Staff.

Denise Hoffman

2. Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second half of the 2010-2011 school year:

Jennifer Butz

From:	Step 4B+24
To:	Step 4M

Melissa DeFrain

From:	4B+24
To:	4M

**K. Substitute****1. Instructional**

Approve the following substitute teachers for the 2010-2011 school year at the 2010-2011 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Sharon Fehlinger\* – Music  
Jacqueline Leslie – Physics  
Trisha Loch\* – Elementary  
Jordan Smith – Health & Physical Education  
Matthew Sutjak – Social Studies  
Courtney Wehr\* – Elementary & Middle Level Math 7-9  
Katie White – Biology  
**\*Pending Verification of Missing Documents**

**2. Non-Instructional**

- a. Approve the following individual as a substitute aide for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Kimberly Antolick  
Melanie Mohr\*  
**\*Pending Verification of Missing Documents**

- b. Approve the following individual as a substitute cook's helper for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Melanie Mohr\*  
**\*Pending Verification of Missing Documents**

- c. Approve the following individual as a substitute custodian for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Kimberly Antolick

**V. CONFERENCES****VI. POLICY****A. Homebound Instruction**

1. It is recommended that the Board of Education grant homebound instruction for a 12<sup>th</sup> grade student, Student No. 1110860, for five hours per week, effective January 10, 2011 and continuing until April 10, 2011.
2. It is recommended that the Board of Education grant homebound instruction for a 9<sup>th</sup> grade student, Student No. 1490037, for five hours per week, effective March 16, 2011 and continuing until May 9, 2011.

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B. Agreement of Sponsorship

Approve the Agreement of Sponsorship To Attend Another Pennsylvania Community College for Tyler Ritz, in accordance with the guidelines established under Policy #912. Beginning in the Spring of 2011 he will be a fulltime student at Northampton Community College to pursue his course of study in Culinary Arts. **(Attachment #3)**

VII. CURRICULUM AND INSTRUCTION

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. FINANCIAL

A. Approve the Following Financial Reports:

1. General Fund December 2010 and January 2011
2. NLMS Student Activities Account month of January 2011
3. NLHS Student Activities and Scholarship Acct for the month of January 2011

B. Approve the Following List of Bills:

1. General Fund month of January & February
2. Cafeteria Fund month of January
3. Athletic Fund month of January
4. Refreshment Stand month of January
5. Construction Fund month of January
6. Capital Reserve Fund month of January

C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #4)**

D. Accept the 2009-2010 audit and management report for the single audit ending June 30, 2010. A copy of the audit was distributed at the January 10, 2011 school board meeting.

E. Motion to approve the bond resolution as presented by bond council to authorize the issuance of General Obligations Debt Series of 2011 for \$10,000,000.00.  
**(Copies distributed to all Board Members)**

F. Carbon Lehigh Intermediate Unit 2011-2012 Budget

Approve a resolution regarding the 2011-2012 Carbon Lehigh Intermediate Unit Operational and Program Services budget. Total expenditures equal \$2,431,237.00 an increase of \$148,955.00 (6.53%) over the 2010-2011 budget. Northern Lehigh's share is proposed to be \$19,610.00 a decrease of \$104.00 from the 2010-2011 budget. A copy of the budget was distributed at the January 10, 2011 school board meeting. **(Attachment #5)**

G. Approve entering into a five (5) year Service Agreement with PenTeleData for One (1) Gigabit Point to Point connectivity between Slatington Elementary School and Carbon Lehigh Intermediate Unit #21 in the amount of \$1,250.00 per month.

H. Approve entering into a five (5) year Service Agreement with PenTeleData for Dark Fiber Point to Point connectivity between Slatington Elementary School and Peters Elementary School in the amount of \$1,350.00 per month.

- I. Approve entering into a three (3) year Service Agreement with PenTeleData for T1 connectivity between Slatington Elementary School and Peters Elementary School in the amount of \$400.00 per month. This telecommunications line is for telephone connectivity only.

**XI. LEGAL****XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on December 8, 2010.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on December 2, 2010 and January 6, 2011.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on December 20, 2010.

**XIV. RECOGNITION OF GUESTS****XV. ADJOURNMENT**