

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, December 6, 2010
Northern Lehigh Middle School
Auditorium
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on October 11, 2010.
- B. Regular school board meeting held on November 8, 2010.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Gary S. Fedorcha
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
 - Appoint new LCTI Representative December 2010 – December 2013
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - 1. Approve School Board Committee Meeting Calendar for 2011. **(Attachment #1)**
- F. Student Representatives to the Board Report Mr. Justin Molitoris
Ms. Heather Heiney
- G. Solicitor’s Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
- I. Business Manager’s Report Mr. Jeremy G. Melber
- J. Superintendent’s Report Mr. Michael W. Michaels
 - Student Council Yearly Board Presentation

IV. PERSONNEL**A. Unpaid Leave of Absence**

Approve the request of employee #220 to take an Unpaid Leave of Absence beginning February 12, 2011 and continue until the end of the 2010-2011 school year. She was previously granted a Family Medical Leave which ends on February 11, 2011. She plans to return to her current teaching position at the beginning of the 2011-2012 school year.

B. Unpaid Volunteers

1. Approve the following unpaid volunteer aides in the Peters and Slatington Elementary Schools for the 2010-2011 school year: Kristin Mikulski*.

***Pending Verification of Clearances**

C. Substitute - Instructional

Approve the following substitute teachers for the 2010-2011 school year at the 2010-2011 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Adam Busocker – CLIU Guest Teacher

Katie Fluke – CLIU Guest Teacher

***Pending Verification of Missing Documents**

V. CONFERENCES**VI. POLICY****A. Board Policy – Second Reading**

1. Approve changes to school board policy #324 – Administrative Employees – Personnel Files, as presented after second reading. **(Attachment #2)**
2. Approve changes to school board policy #424 – Professional Employees – Personnel Files, as presented after second reading. **(Attachment #3)**
3. Approve changes to school board policy #524 – Non-Professional Employees – Personnel Files, as presented after second reading. **(Attachment #4)**
4. Approve administrative regulation #216-AR – Maintenance and Dissemination of Student Records, as presented after second reading. **(Attachment #5)**
5. Approve administrative regulation #800-AR-1 – Records Retention Schedule, as presented after second reading. **(Attachment #6)**
6. Approve administrative regulation #200-AR – Enrollment of Students, as presented after second reading. **(Attachment #7)**

VII. CURRICULUM AND INSTRUCTION

- A. Approve the High School Program of Studies Book for the 2011-2012 school year as presented and recommended by administration. **(Distributed to Board Members Only)**

VIII. OLD BUSINESS**IX. NEW BUSINESS**

X. FINANCIAL

- A. Approve the Following Financial Reports:
 - 1. General Fund July – October 2010
 - 2. NLMS Student Activities Account month of July – November 2010
 - 3. NLHS Student Activities and Scholarship Acct for the month of July – October 2010
- B. Approve the Following List of Bills:
 - 1. General Fund month of November & December
 - 2. Cafeteria Fund month of November
 - 3. Athletic Fund month of November
 - 4. Refreshment Stand month of November
 - 5. Construction Fund month of November
- C. Approve the 2010-2011 Northern Lehigh District Salary Schedule as presented. **(Attachment #8)**
(Distributed to Board and Administration only)
- D. Approve budgetary transfers for the 2010-2011 school year including any budgetary transfers for the end of year audit. **(Attachment #9)**
- E. RESOLVED, the Board of Education approves Portnoff Law Associates as delinquent real estate tax collectors for the Northern Lehigh School District for the 2010 tax year.
(Attachment #10)
- F. Approve the resolution directing Northampton County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. **(Attachment #11)**
- G. Approve the resolution directing Lehigh County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. **(Attachment #12)**

XI. LEGAL**XII. CORRESPONDENCE****XIII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 7, 2010.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on October 18, 2010.

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**