

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, September 13, 2010
Northern Lehigh Middle School
Auditorium
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on August 9, 2010.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Gary S. Fedorcha
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy/Education Committee Meeting held on September 7, 2010. **(Attachment #1)**
 - Minutes of the Community Relations Committee Meeting held on September 7, 2010. **(Attachment #2)**
 - Minutes of the Technology Buildings and Grounds Committee Meetings held on September 8, 2010. **(Attachment #3)**
 - Minutes of the Finance Committee Meetings held on September 8, 2010. **(Attachment #4)**
- F. Student Representatives to the Board Report Mr. Justin Molitoris
Ms. Heather Heiney
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Karen A. Nicholas
- I. Business Manager's Report Mr. Jeremy G. Melber
- J. Superintendent's Report Mr. Michael W. Michaels
 - Welcome – Ceremonial Oath Heather Heiney
 - October 11, 2010 Board Meeting will be held at LCTI
 - Third Day Enrollment Report (Will be distributed at meeting)

K. An executive session will be held at 6:30 p.m. in the MS Office Conference Room.

IV(a). PERSONNEL

A. Remove from the table the motion to rescind the appointment of Richard Oertner as Head Basketball Coach .

B. Rescind Co-Curricular Appointment 2010-2011

Rescind the appointment of Richard Oertner from his position as Head Boys Basketball Coach for the 2010-2011 school year which was originally approved at the April 12, 2010 board meeting.

IV(b). PERSONNEL

A. Administrative Transfer

Joan DeSousa
 From: Slatington Elementary Special Education Aide
 To: High School One-on-One Aide for student #1390034, position will exist as long as student resides in the district
 Salary: \$11.47/Per Hour/6 ½ Hours Per Day/5 Days Per Week
 (2008-2012 Educational Support Staff Memorandum of Understanding)
 Effective: August 30, 2010

B. Co-Curricular Appointments 2010-2011

Susan Bachman	Elementary Scholastic Scrimmage	\$ 428.65
Elizabeth Ache	Freshman Class Advisor	\$ 615.93
Patricia Ingles	Freshman Class Advisor	\$ 615.93
Eric Di Fulvio	Assistant Boys Soccer Coach	\$2,720.55

C. Co-Curricular Volunteers 2010-2011

Patrice Arnold	HS Dance Team Advisor
Dianna Hoch	HS Dance Team Advisor
LeAnn Hoch	HS Dance Team Advisor

D. Substitute Middle School Administrative Detention Supervisor

Approve to appoint Kim Wagner as the Substitute Administrative Detention Supervisors in the middle school for the 2010-2011 school year. Mrs. Wagner will work from 2:20 p.m. to 3:20 p.m. on any Monday or Wednesday that warrants substitute detention coverage. Salary will be \$20.00 per hour worked.

E. Salary Adjustments

Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2010-2011 school year:

Lauren Schuster
 From: Step 2B
 To: Step 2B+24

Jennifer Butz

From: Step 4B
To: Step 4B+24

Jillian Mlynek
From: Step 4B
To: Step 4B+24

F. Family Medical Leave

1. Approve the request of employee #345 to take a Family Medical Leave effective September 15, 2010 for her own medical reasons. She will be using 11 accumulated sick days and possibly a week of vacation in conjunction with the Family Medical Leave. She plans to return to her current teaching position upon release from her physician on or about October 29, 2010 barring on unforeseen circumstances.
2. Approve the request of employee #240 to take a Family Medical Leave beginning on or about October 30, 2010 for the birth of her second child. She plans to return to her current teaching position upon exhaustion of her 12 week Family Medical Leave which will be on or about January 24, 2011.

G. Unpaid Leaves Of Absence

Approve the request of Caitlin Flaherty, Slatington Elementary Special Education Aide, to take an unpaid leave of absence beginning on September 7, 2010. Upon the exhaustion of 12 weeks of unpaid leave she is requesting an additional 12 weeks in accordance to school board policy #539 Uncompensated Leave. Ms. Flaherty is requesting these leaves in order to complete her student teaching obligations and receive her degree in elementary education. She anticipates her student teaching assignment will end approximately December 3, 2010.

H. Resignation

Accept the resignation of Donna Lobach-Berger from her position as a Special Education Aide in the Slatington Elementary School Education effective the end of the work day, September 7, 2010.

- I. Approve Stephen Shuey as Artistic Director for the Fall Play/Spring Musical for the NLHS Student Theater Group. Stipend for the Artistic Director will be \$1,500 to be paid out of the HS Student Activities Account. The Artistic Director will be responsible for and overseeing all persons involved with set design and construction, costuming, lighting, sound, etc. as determined by the HS Principal and Production Director.

J. Substitute

1. Instructional

Approve the following substitute teachers for the 2010-2011 school year at the 2010-2011 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Andrea Eberhardt – Chemistry
Megan Heffelfinger – Elementary
Nathan Hunsicker* – Elementary
Kristen Kentner – Elementary & English 7-9
Michael Kistler* – Business Education/Technology K-12

Erin Knecht* – English
Robert Naugle – Math

Carly Nevill* – Elementary & Math 7-9
Nancy Ord - Elementary
Ashlynn Rumble* – Elementary
Margaret Tully – Family & Consumer Science
Annette Benedetto – CLIU Guest Teacher
Michael Dee – CLIU Guest Teacher
Jamie Farber – CLIU Guest Teacher
Jo Lynn Gazo – CLIU Guest Teacher
Earl Kunkel – CLIU Guest Teacher
Roderick Lowe – CLIU Guest Teacher
Seth McLaughlin – CLIU Guest Teacher
Theresa Oliveira – CLIU Guest Teacher
Patricia Passick – CLIU Guest Teacher
Dennis Pearson – CLIU Guest Teacher
Michael Roth – CLIU Guest Teacher
Daniel Shea – CLIU Guest Teacher
Patricia Sottolano – CLIU Guest Teacher
Keith Strohl – CLIU Guest Teacher
Alicia Trinkle – CLIU Guest Teacher
Asimo Tsilikoudis – CLIU Guest Teacher
Randall Utsch – CLIU Guest Teacher
***Pending Verification of Missing Documents**

2. Non-Instructional

- a. Approve the following individuals as substitute secretaries/aides for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Diana Detweiler*
Lisa Hydro*
Janice Wasilkowski*
***Pending Verification of Clearances**

- b. Approve the following individuals as substitute cafeteria workers for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Diana Detweiler*
Lisa Hydro*
Janice Wasilkowski*
***Pending Verification of Clearances**

- c. Approve the following individuals as substitute custodians for the 2010-2011 school year at the 2010-2011 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Travie Diehl
Jeffrey Hausman
John Swiatkowski*
***Pending Verification of Clearances**

V. CONFERENCES

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- A. Heather Rehm – Association of School Psychologists of PA Fall 2010 Conference – October 20-22, 2010 – State College, PA – Registration: \$295.00, Lodging: \$167.50 – Total Approximate Cost: \$462.50 – Funding: School Psychologist Budget (**Attachment #5**)
- B. Karen Nicholas – PASCD 60th Annual Conference, Learning Is Forever – November 21-23, 2010 – Hershey, PA – Registration: \$343.00, Lodging: \$293.04, Travel: \$70.00, Meals: \$33.00 – Total Approximate Cost: \$739.04 – Funding: Curriculum and Instruction Budget (**Attachment #6**)

VI. POLICY**A. Field Trip**

Gifted Support Students – Slatington Elementary School Grades 5 & 6 – PA Renaissance Faire, Cornwall, PA – October 8, 2010 – Funded by CLIU #21

B. Non-Resident Students

Approve the request of the parents of a second grade student at Peters Elementary School, who are moving into Slatington Borough, to allow their student to begin the 2010-2011 school year in Northern Lehigh School District in accordance with school board policy #202. Settlement on the house they will be purchasing is scheduled for September 13, 2010.

VII. CURRICULUM AND INSTRUCTION**VIII. OLD BUSINESS****IX. NEW BUSINESS**

- A. Approve to designate and authorize the following administrators to sign summary offense notices for district students for the 2010-2011 school year:

Mr. Paul Rearden, Jr. – Peters Elementary School Principal
Dr. Linda Marcincin – Slatington Elementary School Principal
Mrs. Jill Chamberlain – Middle School Principal
Mrs. Aileen Yadush – High School Principal
Mr. Donald Allen – High School Assistant Principal

X. FINANCIAL

- A. Approve the Following List of Bills:
1. General Fund months of August & September
 2. Cafeteria Fund month of August
 3. Construction Fund month of August
 4. Capital Reserve months of August
 5. Athletic Fund months of August
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (**Attachment #7**)
- C. Approve the request of the senior high school to close the Class of 2010 account in accordance with the Student Activities Account guidelines. The account balance is \$1,180.17 and the Class of 2010 is recommending that the funds be distributed into the After Graduation Party Account.

XI. LEGAL**XII. CORRESPONDENCE**

XIII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on July 1, 2010 and August 5, 2010.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on July 19, 2010.
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee Meeting held on June 23, 2010.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT