

*Board members should work together in a spirit of harmony,
respect and cooperation, despite differences of opinion.*

**NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, April 12, 2010
Slatington Elementary
Board Room
7:30 PM**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment – Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on March 8, 2010.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate UnitMr. Donald H. Dengler
- B. Lehigh Career and Technical InstituteMrs. Lori H. Geronikos
- C. Legislative ReportMr. Gregory S. Williams
- D. Lehigh Carbon Community CollegeMr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - 1. Minutes of the Policy/Education Committee Meeting held on April 6, 2010.
(Attachment #1)
 - 2. Minutes of the Community Relations Committee Meeting held on April 6, 2010.
(Attachment #2)
 - 3. Minutes of the Technology Buildings and Grounds Committee Meetings held on
April 7, 2010. (Attachment #3)
 - 4. Minutes of the Finance Committee Meetings held on April 7, 2010. (Attachment #4)
- F. Student Representatives to the Board ReportMs. Taylor Trapp
Mr. Justin Molitoris
- G. Solicitor's ReportAttorney Charles Stopp
- H. Federal and Other Programs UpdateMrs. Karen A. Nicholas

E. Co-Curricular Appointments 2010-2011

Manny Guedes	Asst. Football Coach-Shared Stipend	\$2,168.96*
Stephen Hluschak	Sr. High Winter Intramurals – Weightlifting	\$ 781.83*
Jeremy Battista	ACE Advisor	\$ 422.32*
Richard Oertner	Head Boy's Basketball Coach	\$6,674.73*
Richard Mantz	Assistant Boy's Basketball Coach	\$4,337.92*
Dennis Rehrig	Assistant Boy's Basketball Coach	\$4,337.92*
David Oertner	Head Girl's Basketball Coach	\$6,674.73*
Scott Gerould	Assistant Girl's Basketball Coach	\$4,337.92*
Todd Herzog	Head Wrestling Coach	\$6,674.73*
Ivan Chlebove	Assistant Wrestling Coach	\$4,337.92*
Robert Marlatt	Assistant Wrestling Coach	\$4,337.92*
LeAnn Hoch	Cheerleading Advisor-Shared Stipend	\$1,474.86*
Kathi Neff	Cheerleading Advisor-Shared Stipend	\$1,474.86*
Richard Roberts IV	MS Boy's Basketball	\$2,919.93*
Jason Reinhard	MS Girl's Basketball Coach	\$4,251.91*

*2009-2010 salaries will apply until a new collective bargaining agreement is approved.

F. Co-Curricular Volunteers 2010-2011

Patrick Wanamaker	Assistant Boy's Basketball Coach
Pete Reese	Assistant Boy's Basketball Coach
Jeff Miller	Assistant Boy's Basketball Coach
Richard Roberts III	Assistant Boy's Basketball Coach
Michael Mantz	Assistant Boy's Basketball Coach
Trevor Miller	Assistant Boy's Basketball Coach
Andrea Nuschke	Assistant Girl's Basketball Coach
Brent Herzog	Assistant Wrestling Coach
Vinny Rufo	Assistant Wrestling Coach
Terry Bowman	Assistant Wrestling Coach
Chris Baumann	Assistant Wrestling Coach
Steve Martinez	Assistant Wrestling Coach
Joe Krempasky	Assistant MS Boys Basketball Coach
Lil Borger	Assistant Cheering Advisor
Haley Bomboy	Assistant Field Hockey Coach
Jaclyn Follweiler	Assistant Field Hockey Coach

G. Game Workers – 2009-2010

Approve the following person as a Game Workers for the 2009-2010 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2009-2010 Supplementary Personnel Salary Schedule.

Jennifer Butz

H. Volunteer Aide 2009-2010

Approve the following unpaid volunteer aide in the Peters Elementary School for the 2009-2010 school year: Margaret Blöse

I. Family Medical Leave/Unpaid Leave Of Absence

1. Approve the request of employee #3140 to take a Family Medical Leave beginning on March 22, 2010 for medical reasons. He will be using his accumulated sick and personal days in conjunction with the Family Medical Leave. Upon exhaustion of his Family Medical Leave he is requested an unpaid leave of absence until he is released from his physician and able to return to his current teaching position.
2. Approve the request of employee #2840, to take an unpaid leave of absence beginning on May 15, 2010. She is currently out of work on a Family Medical Leave which ends on May 14, 2010. She plans to return to her current teaching position on June 1, 2010.
3. Approve the request of Janet Millen, Elementary Art Teacher, to take an unpaid leave of absence on March 11 and 12, 2010 to attend a family commitment. Correspondence received from the Education Association states that this request will not be considered as precedent setting for future requests.

J. Substitute**1. Instructional**

Approve the following substitute teachers for the 2009-2010 school year at the 2009-2010 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Kristy Kratzer* – Elementary
Samantha Reichard – Elementary & Special Education
Jacqueline Schneider* – Elementary & ESL
Emily Stephens* – Art
*Pending verification of missing paperwork.

2. Non-Instructional

- a. Approve the following individuals as substitute secretaries/aides for the 2009-2010 school year at the 2009-2010 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Lisa Lamon

- b. Approve the following individuals as substitute cafeteria workers for the 2009-2010 school year at the 2009-2010 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Lisa Lamon

V. POLICY**A. Board Policy – First Reading**

1. Approve new school board policy #335 – Administrative Employees, Family and Medical Leaves, as presented after first reading. **(Attachment #5)**
2. Approve school board policy #435 – Professional Employees, Family and Medical Leaves, as presented after first reading. **(Attachment #6)**

3. Approve school board policy #535 – Classified Employees, Family and Medical Leaves, as presented after first reading. **(Attachment #7)**
4. Approve school board policy #605 – Finances, Tax Levy, as presented after first reading. **(Attachment #8)**

B. Board Policy – Second Reading

1. Approve PSBA recommended school board policy #113 – Programs – Special Education, as presented after second reading. This policy will replace the districts current policy #113. **(Attachment #9)**
2. Approve new school board policy #113.3 – Programs, Screening and Evaluations for Students with Disabilities, as presented after second reading. **(Attachment #10)**

C. Homebound Instruction

1. It is recommended that the Board of Education grant homebound instruction for a 9th grade student, Student No. 1228500, for five hours per week, effective March 8, 2010 and continuing until on or about May 14, 2010.
2. It is recommended that the Board of Education grant homebound instruction for a 10th grade student, Student No. 1270600, for five hours per week, effective April 6, 2010 and continuing until on or about May 24, 2010.

- D. Approve to authorize proper officials to enter into an agreement for two Northern Lehigh School District special education students to attend Salisbury Township School District in accordance with the promises and covenants contained in the agreement. This agreement is effective September 1, 2009 through July 30, 2010. **(Attachment #11)**

E. Trip Request

Approve the request of the Northern Lehigh High School Marching Band to travel to Florida and perform at Disney World in the spring from April 18, 2011 through April 23, 2011. There will be no cost to the district for this trip. **(Attachment #12)**

F. Student-Parent Handbook Changes

Approve the changes to the Northern Lehigh High School Student-Parent Handbook as presented. **(Attachment #13)**

VI. CURRICULUM AND INSTRUCTION

- A. Approve to authorize proper officials to ratify a contractual agreement between the Northern Lehigh School district and the Carbon Lehigh Intermediate Unit #21 to continue the Driver Education Program in our district at a cost of \$2,150.00 effective July 1, 2010 through June 30, 2011. There is no increase in the cost of the program over last year. **(Attachment #14)**

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Approve the new Administrator Compensation Plan between the Northern Lehigh School District and the Northern Lehigh Middle Level Management Team.
(Copies distributed to all Board Members)

IX. FINANCIAL

- A. Approve the Following Financial Reports:
1. General Fund February 2010
 2. NLMS Student Activities Account month of March
 3. NLHS Student Activities and Scholarship Acct for the month of March
- B. Approve the Following List of Bills:
1. General Fund month of March
 2. Capital Reserve Fund month of March
 3. Cafeteria Fund month of March
 4. Athletic Fund month of March
 5. Refreshment Stand Fund month of March
- C. Authorize the Food Service Director to purchase 10 POS (Point of Sale) Terminals (Registers) for use in all district buildings. Total cost to purchase these terminals in \$3,339.07. Funding will come from the Food Service Department.
- D. Approve administration to enter into a Purchase Agreement with Trebron Company, Inc. for the purchase of 1,150 licenses of Sophos End Point Security and Control (Anti-Virus) Software at a cost of \$21,468.00 for three years with an additional fourth year at no extra charge. Agreement expiration date is September 6, 2014. The cost of the licensing will be distributed over 4 (four) years at \$5,367.00 per year which represents a savings to the district of \$18,782.00 over the duration of the agreement versus four single year purchases. **(Attachment #15)**
- E. Approve to designate Fund Balance ending June 30, 2009 as follows:
1. Unreserved, Designated For:

a. Long Range Maintenance	\$2,200,000.00
b. Replacement Equipment	\$1,000,747.00
c. Technology	\$ 740,747.00
d. ERIP	\$ 159,275.00
e. Health Insurance Premiums	\$ 550,000.00
f. PSERS Increase	\$ 650,000.00
g. Agriculture Fair	\$ 1,246.62
h. Electricity Rate Increase	\$ 250,000.00
i. Architectural Services	\$ 100,000.00
 2. Unreserved, Undesignated \$2,196,829.66

X. LEGAL**XI. CORRESPONDENCE**

XII. INFORMATION

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on February 4, 2010 and March 4, 2010.
- B. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on February 24, 2010.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on February 15, 2010.

XIII. ADOPTION OF PROPOSED FINAL BUDGET FOR 2010-2011

- A. It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2010-2011 school year in the amount of \$29,574,314.16.

The preliminary budget is adopted with a 1.5 mill increase for Lehigh County and a 1.5 mill increase for Northampton County.

B. Legal Notice

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended June 16, 1972, Act 138. The assessors to contact are as follows:

BOROUGH OF WALNUTPORT

Annette Lacko – Borough Secretary
Walnutport Borough Building
417 Lincoln Ave. Walnutport, PA 18088
610-767-1322

WASHINGTON TOWNSHIP

Joann Ahner – Township Secretary
Washington Township Municipal Building
PO Box 27, Slatedale, PA 18079
610-767-8108

BOROUGH OF SLATINGTON

Joan Cheesbrough – Assistant Secretary
125 South Walnut Street
Slatington, PA 18080
610-767-2131

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**