

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
March 8, 2010

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:32 p.m. on Monday, March 8, 2010 in the boardroom located in the Slatington Elementary School.

ROLL CALL Members present: Mr. Donald H. Dengler, Mr. Gary S. Fedorcha, Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mr. Mathias J. Green, Jr., Mrs. Donna M. Kulp, Mr. Gregory S. Williams, Mr. Edward E. Hartman (8)

Members absent: Mr. Raymond J. Follweiler, Jr. (1)

Non-members present: Mr. Donald Allen, Mrs. Jill Chamberlain, Mr. Greg Derr, Mr. John Hrizuk, Dr. Linda Marcincin, Mr. Jeremy Melber, Mr. Michael W. Michaels, Mr. Justin Molitoris (Student Rep.), Mr. Eugene Marks, Mrs. Karen Nicholas, Mr. Paul Rearden, Ms. Heather Rehrig, Atty. Keith Strohl (Solicitor's Office), Ms. Taylor Trapp (Student Rep.), Ms. Mary Kay Williamson and Mrs. Sherri Molitoris.

VISITORS Approximately five visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News and Joanna Poncavage, reporter for The Morning Call.

APPROVE MINUTES Mr. Dengler made a motion, which was seconded by Mrs. Kulp, that the minutes of the regular school board meeting held on February 8, 2010 be approved and ordered filed.

YEA: Mr. Dengler, Mr. Fedorcha, Mrs. Geronikos, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit – Mr. Donald H. Dengler reported Dennis McGinley was appointed to the CLIU Board of Directors representing Jim Thorpe Area School District. He further stated Dr. Elaine Eib was appointed as the new CLIU Executive Director. He reminded the board that the CLSNCF Golf Tournament will be held on Tuesday June 22, 2010.

Lehigh Career and Technical Institute – Mrs. Lori H. Geronikos asked the Board if they had any questions on LCTI's 2010-2011 budget that is on the agenda for approval.

Legislative Report – Mr. Gregory S. Williams addressed the Board on Governor Rendell's proposed budget which includes a basic education subsidy increase of 6.42%, no special education, the accountability block grant or career and technical institutes, fresh start plan with PSERS which involves re-amortizing the liability the system is 30 years and phase in the increased levels instead of having a spike and a stimulus reserve fund. He said he also is calling for a state wide health care system for teachers in the state.

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Lehigh Carbon Community College – Mr. Mathias J. Green, Jr. reported that the LCCC Women's Basketball team are champions. He stated that LCCC's budget is on the agenda this evening for approval. He further stated that community colleges are getting no extra money from the Governor's budget and if the stimulus money goes away, community colleges are going to be in a real bind.

Committee Reports and/or Meetings

Minutes of the Policy/Education Committee Meeting held on March 1, 2010 were distributed.

Minutes of the Technology Buildings and Grounds Committee Meetings held on March 3, 2010 were distributed.

Minutes of the Finance Committee Meetings held on March 3, 2010 were distributed. Mr. Williams addressed the Board concerning the district's curriculum mapping which was discussed at the Policy/Education Committee Meeting.

SPECIAL BOARD REPORTS
(cont.)

Student Representatives to the Board Report

Ms. Taylor Trapp and Mr. Justin Molitoris distributed their written student representative report and verbally reported on its contents.

Federal and Other Programs Update – Mrs. Karen A. Nicholas stated that policy 113.3 was reviewed at the policy committee meeting and is on the agenda for a first reading. The district currently has a policy 113.3 which deals with Rtl. The Rtl policy will now be policy #113.4. She notified the Board that the Safe and Drug Free School Grant (Title IV) has been eliminated. This grant was in the amount of \$6,000 which was used for our SAP teams in the district. They are recommending that the district utilize the funds in ABG to recoup the \$6,000. She further stated that it is a good idea but our AGB is currently maxed out. We use these funds for collaboration with Head Start, 3 full time Kindergarten teachers and the technology teacher for the Slatington Peters elementary schools. The district needs to decide if the SAP programs will continue to run and if not, how will the district support students that rely on our SAP teachers and program. She also stated that the technology teacher's salary is out pacing the amount of money that is in the Accountability Block Grant and the district needs to address this issue.

Business Manager's Report – Mr. Jeremy G. Melber distributed documentation and verbally reported on the long range financial plan for the district and the 2010-2011 preliminary budget. The preliminary budget includes a 1.5 mil increase.

Mr. Green asked Mr. Melber for information on the long range financial plan for the district in an excel document.

Mr. Melber talked about the bonds for the Slatington Elementary renovation project. He addressed the board concerning his meeting with the districts financial advisor and the current debt structure of the district. They are recommending taking out an initial bond in the amount of \$11,000,000 in June or July 2010 to cover the initial costs for the project. The remainder of the money needed will be taken out in a future bond when other costs are incurred.

Superintendent's Report

Mr. Michaels stated that administration is very concerned about the grants in all divisions. He is concerned when they tell us to use money from the Accountability Block Grant to supplement the Safe Schools Grant when he is hearing that the Accountability Block Grant is going to be cut significantly also.

Mr. Michaels presented PSBA Recognition Awards to Lauren Ganser for her 8 years of service and Mathias Green for his 32 years of service.

Mr. Hartman stated that the board was in executive session prior to tonight's regular school board meeting to discuss negotiation issues. The Board will be reconvening in executive session at the conclusion of tonight's meeting.

PERSONNEL Mr. Dengler made a motion, which was seconded by Mr. Williams, that the Board of Education approves the following personnel items:

Appointment Non-Instructional Clifford Rehrig*
Assignment: Second Shift Maintenance Position replacing Harold Kline who resigned
Salary: \$9.00/Hr./Tuesday thru Saturday 2:30PM-11:00PM
Effective: March 5, 2010

***Pending verification of missing clearances.**

PERSONNEL**(cont.)**

Salary Adjustments Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle her to a salary increase for the second half of the 2009-2010 school year:

Amanda Beer

From: Step 6B + 24
To: Step 6M

Resignations/ Retirement D. McMullen Accept the retirement resignation of Diane McMullen from her position as a Peters Elementary School 2nd grade teacher, effective the end of the work day, October 1, 2010. At this time she will begin her retirement from the Northern Lehigh School District after 27 years of service.

Co-Curricular Volunteers 2009-2010 Gabrielle Grube Musical Choreographer

Unpaid Leave Of Absence/ Family Medical Leaves Approve the request of employee #870, to take a Family Medical Leave beginning on or about May 4, 2010 to care for a family member. She will be using her accumulated sick days in conjunction with the FMLA leave. The anticipated return date is on or about May 11, 2010.

Approve a Family Medical Leave for employee #3180 beginning on March 1, 2010 for medical reasons. She will be using her accumulated sick days in conjunction with the FMLA leave. Her anticipated return date is on or about March 15, 2010.

Approve the request of Dawn Mayer, Peters Elementary Kindergarten Teacher, to take an unpaid leave of absence on March 31 and April 1, 2010. She is requesting to use these two unpaid days in conjunction with her four personal days on April 6, 7, 8 & 9, 2010 so she can visit her daughter who is studying abroad in Rome, Italy. Correspondence received from the Education Association states that this request will not be considered as precedent setting for future requests.

Approve the request of Tracy Ettinger, Peters Elementary 2nd Grade Teacher, to take an unpaid leave of absence on April 1, 2010. She is requesting the leave of absence so she can visit out of town family members over the Easter break. Correspondence received from the Education Association states that this request will not be considered as precedent setting for future requests.

Substitute Instructional Approve the following substitute teachers for the 2009-2010 school year at the 2009-2010 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Angela Smith* – Elementary
Ashley Kline* – Social Studies
Kenneth Eck, Jr. – Earth & Space Science
***Pending verification of missing paperwork.**

YEA: Mr. Dengler, Mr. Fedorcha, Mrs. Geronikos, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

**CONFER-
ENCES**

Mrs. Ganser made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following conference items:

– Julie Everett – 58th NSTA National Conference on Science Education – March 18 & 19, 2010
 Philadelphia, PA – Registration: \$220.00, Meals: \$70.00, Travel: \$42.00, Lodging: \$174.00
 – Total Approximate Cost: \$506.00 – Funding: High School Budget

Theresa Cinicola – 58th NSTA National Conference on Science Education – March 18 & 19, 2010 – Philadelphia, PA – Registration: \$220.00, Meals: \$70.00 – Total Approximate Cost: \$290.00 – Funding: High School Budget

**CONFER-
ENCES**
(cont.)

Sharon Sherman – 41st PAPFC Annual Conference – March 21-22, 2010 – Hershey Resorts, Hershey, PA – Registration: \$200.00, Lodging: \$178.53, Travel: \$83.00, Meals: \$25.00 – Total Approximate Cost: \$486.53 – Funding: Title I

YEA: Mr. Dengler, Mr. Fedorcha, Mrs. Geronikos, Mrs. Ganser, Mr. Green, Mrs. Kulp,
 Mr. Williams, Mr. Hartman (8)

NAY: None (0)

POLICY

Mr. Williams made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following policy items:

Board Policy First Reading Approve new school board policy #113.3 – Programs, Screening and Evaluations for Students with Disabilities, as presented after first reading.

Approve school board policy #808 – Operations, Food Services, as presented after first reading.

Approve school board policy #808.1 – Operations, Point of Sale, as presented after first reading.

Board Policy Second Reading Approve school board policy #705 – Property – Safety, as presented after second reading.

Approve new school board policy #718 – Property – Service Animals in Schools, as presented after second reading.

Approve school board policy #815 – Operations – Acceptable Use of Internet and Information Systems, as presented after second reading.

Approve school board policy #907 – Community – School Visitors, as presented after second reading.

YEA: Mr. Dengler, Mr. Fedorcha, Mrs. Geronikos, Mrs. Ganser, Mr. Green, Mrs. Kulp,
 Mr. Williams, Mr. Hartman (8)

NAY: None (0)

**CURRIC-
ULUM AND
INSTRUC-
TION**

Mrs. Geronikos made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following curriculum and instruction items:

HS Wellness/
Fitness
Graduation
Credits Approve the recommendation of the high school administration to increase the number of high school Wellness/Fitness graduation requirements from 2 to 3. Classes will now be held every day during a semester. Previously Wellness/Fitness classes were held every other day during a semester.

NWL
School Dual
school/
Enrollment
Agreement
June Approve administration to enter into a partnership agreement with Northwestern Lehigh District in order to provide our students with greater options to earn concurrent high college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Northwestern Lehigh School District will be from July 1, 2010 – 30, 2011.

LCCC Dual Enrollment Northern Agreement 2010 – Approve administration to enter into a partnership agreement with Lehigh Carbon Community College in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Lehigh School District and Lehigh Carbon Community College will be from August 10, 2010 – June 30, 2011.

2010-2011 District Calendar

Approve the 2010-2011 Northern Lehigh School District Calendar as presented.

**CURRIC-
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INSTRUC-
TION**

(cont.)

CLIU

CLIU

2010-2011

Facilities

Plan

Committee

Report

Approve the following resolution to adopt the 2010-2011 Carbon Lehigh Intermediate Unit Facilities Plan Committee Report that was unanimously adopted by the CLIU Facilities

RESOLVED: It is recommended that the Northern Lehigh School District Board of Directors approve the 2010-2011 Facilities Plan Committee Report as unanimously adopted by the

Facilities Plan Committee on January 29, 2010. In addition, the Board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining future locations of the CLIU and school district special education classes.

YEA: Mr. Dengler, Mr. Fedorcha, Mrs. Geronikos, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

**NEW
BUSINESS**

Mr. Hartman received a request from Ms. Linda Roberts asking the Board to supply a congratulatory letter to the class of 1951 who will be celebrating their 50th class reunion this year.

Mr. Hartman stated that the Board of Education received any invitation for three board members to attend the NL Boy's Basketball banquet being held on April 25. Mr. Follweiler, Mrs. Ganser and Mr. Hartman will be attending on behalf of the Board of Education.

Mr. Green addressed the Board concerning a humanitarian trip to Cuba he will might be taking.

FINANCIAL

Mr. Dengler made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following financial items:

Financial Reports

Approve the Following Financial Reports:

General Fund July – January 2010

NLMS Student Activities Account month of February

NLHS Student Activities and Scholarship Acct for the month of February

List Of Bills

Approve the Following List of Bills:

General Fund month of February

Capital Reserve Fund month of February

Cafeteria Fund month of February

Athletic Fund month of February

Refreshment Stand Fund month of February

Single Audit

2009. Report Ending June 30, 2009. A copy of the audit was distributed at the February 8, 2010 school board meeting.

2009-2010 District Salary Schedule

Approve the 2009-2010 Northern Lehigh District Salary Schedule as presented.

Summer Band

Approve a tuition fee of \$25.00 per student for a six-week elementary summer band program and also approve a stipend for summer band program director, Camille Vernarr, of \$1,000.00.

Camp There is no increase to this stipend over last year. The summer band program will run on Tuesday and Thursday mornings from July 6, 2010 to August 12, 2010.

PenTele
Data
Contract
T1 Line Approve a one (1) year renewal of our contract with PenTeleData for a point-to-point T1 line between Slatington and Peters Elementary Schools. This telecommunications line is used to connect our telephone system at Peters Elementary School to the rest of our schools and allows four (4) digit extension dialing between Peters and the other schools. The cost of the line is \$400.00 per month or \$4,800.00 per annum.

Solicit Bids
and Fuel Approve to authorize the proper officials to solicit bids for DIESEL FUEL, #2 HEATING OIL UNLEADED GASOLINE for the period of July 1, 2010 to June 30, 2011.

FINANCIAL
(cont.)

Solicit Bids
pending PE Well Allow administration to solicit quotes for installation of a new well at Peters Elementary DEP's review and approvals.

PlanCon
Parts D & E Approve the submission of PlanCon Part D & E to the Pennsylvania Department of Education for the additions and alterations to Slatington Elementary School.

Lehigh
Carbon
Community
College
2010-2011
Budget Approve a resolution regarding the 2010-2011 Lehigh Carbon Community College Sponsor contribution Budget. Total expenditures equal \$6,297,132.00, an increase of \$180,000.00 (2.9%) over the 2009-2010 budget. Northern Lehigh's enrollment is 165.5 FTE, an increase of 4.7%. Northern Lehigh's share of the total budget is \$243,565.00, an increase of \$608.00 or .0.3%. A copy of the budget was distributed at the February 8, 2010 school board meeting.

Shaw
Integrated
Solutions -
PE Carpet Authorize administration to enter into an agreement with Shaw Integrated Solutions for the replacement of broadloom carpet in six (6) classrooms at Peters Elementary. Cost for this project is \$23,058.69 (State Contract Price) paid for from the Capital Projects Fund.

Mr. Green addressed the Board on LCCC's 2010-2011 budget prior to a vote.

YEA: Mr. Dengler, Mr. Fedorcha, Mrs. Geronikos, Mrs. Ganser, Mr. Green, Mrs. Kulp,
Mr. Williams, Mr. Hartman (8)

NAY: None (0)

Lehigh
Career &
Technical
Institute
2010-2011
Budget Mr. Williams made a motion which was seconded by Mrs. Ganser, that the Board of Education approve a resolution regarding the Lehigh Career & Technical Institute general fund budget and Academic Center expenditures for the 2010-2011 school year. The general fund budget total is \$22,168,580.00 an increase of \$448,760 or 2.06%. Northern Lehigh School District's portion of the 2010-2011 general fund budget is \$915,755.31. The expenditures for the Academic Center Budget for the period of July 1, 2010 through June 30, 2011 total \$1,248,000.00 an increase of \$54,730.00 or 4.59%. A copy of the budget was distributed at the February 8, 2010 school board meeting.

Mr. Fedorcha stated that he wants LCTI to revisit the issue of conferences and the budget line costs associated with these conferences. He wants them to cut back on the amount of conferences they send their staff to each year.

YEA: Mr. Dengler, Mr. Fedorcha, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams,
Mr. Hartman (7)

NAY: None (0)

ABS: Mrs. Ganser (1)

CORR-
ESPON-
DENCE

Mr. Williams stated that all Board members received an invitation from Penn State Agricultural Center inviting members to an upcoming meeting they are having.

INFOR-
MATION

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on January 7, 2010 was distributed.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on January 27, 2010 was distributed.

January Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on 18, 2010 was distributed.

**ADJOURN-
MENT**

Mrs. Ganser made a motion, which was seconded by Mr. Dengler, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 8:24 p.m.

YEA: Mr. Dengler, Mr. Fedorcha, Mrs. Geronikos, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (8)

NAY: None (0)

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Edward E. Hartman