

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, December 7, 2009**  
**Slatington Elementary**  
**Board Room**  
**7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on November 9, 2009.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Donald H. Dengler
- B. Lehigh Career and Technical Institute ..... Mrs. Lori H. Geronikos
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - 1. Review and adopt School Board Committee Meeting Calendar for 2010. **(Attachment #1)**
- F. Student Representatives to the Board Report ..... Ms. Taylor Trapp  
Mr. Justin Molitoris
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Karen A. Nicholas
- I. Business Manager's Report ..... Mr. Jeremy G. Melber
- J. Superintendent's Report ..... Mr. Michael W. Michaels
  - D'Huy
  - Middle State Presentation

---



---

 IV. PERSONNEL

- A. Rescind the following appointment which was approved at the November 9, 2009 school board meeting:

Sally Kasztejna\*

Assignment:

High School Cook's Helper, replacing Linda Nails who resigned

Salary:

\$7.50/Per Hour/5 ½ Hours Per Day/5 Days Per Week  
(2005-2009 NL Educational Support Personnel Association  
Collective Bargaining Unit Agreement – rate could change if  
starting wage is adjusted with new bargaining agreement)

Effective:

November 10, 2009

**\*60 Day probationary period ending on or about January 8, 2010.**

- B. Resignations

1. Accept the resignation of Lisa Martinez from her position as Middle School Detention Monitor, effective the end of the work day, November 19, 2009.
2. Accept the resignation of Carleen Binder from her position as Elementary Scholastic Scrimmage Advisor, effective immediately. Competition dates for the scholastic scrimmage have been moved this year and she will not be able to attend the competition dates.

- C. Middle School Administrative Detention Supervisor

Approve to appoint Debra Knerr and Dawn Tulio as Administrative Detention Supervisors in the middle school. Mrs. Knerr will cover the Monday detentions from 2:20 p.m. to 3:20 p.m. and Mrs. Tulio will cover the Wednesday detentions from 2:20 pm to 3:20 p.m.. They will work throughout the 2009-2010 school year on Mondays and Wednesdays that warrant detention coverage. Salary will be \$20.00 per hour worked.

- D. Approve seven (7) employees as Content Area Coordinators from September 2009 through November 2009. Stipend for this position is \$180.00 per month for a total stipend of \$540.00 per coordinator paid through Project 720 funds. Payment will be disbursed upon receipt of funding from the state.

James Yadush – Social Studies  
Gregory King – Math  
Renee Evans – English  
Christine Leslie - Science

Erwin Prutzman – Business/Technology  
Sharon Hunsicker – Special Education  
Tanya Simms – K-12 Wellness/Fitness

- E. Unpaid Leaves Of Absence

1. Approve the request of Gloria Kern, High School Special Education Aide, to take an additional 12 week unpaid leave of absence beginning on December 1, 2009 in accordance with school board policy #539 Uncompensated Leave. Mrs. Kern is requesting this extension of her unpaid leave for medical reasons.
2. Approve the request of Kristie Borger, Slatington Elementary teacher, to take a twelve week family medical leave beginning on or about March 5, 2010. She plans to return to her current teaching position upon the exhaustion of her 12 week family medical leave.

- F. Co-Curricular Volunteers 2009-2010 School Year

---

---

Patrice Arnold	MS/HS Dance Team Advisor
Dianna Hoch	MS/HS Dance Team Advisor
LeAnn Hoch	MS/HS Dance Team Advisor
Andrea Nuschke*	Assistant Girls Basketball Coach

\*Pending verification of clearances.

#### G. Substitute

##### 1. Instructional

Approve the following substitute teachers for the 2009-2010 school year at the 2009-2010 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Jo Lynn Gazo – CLIU Guest Teacher  
Earl Kunkel – CLIU Guest Teacher  
Kathryn Bonilla\* - Music  
Wendy Gremling\* - Elementary  
Deborah Magnotta - Elementary  
\*Pending verification of missing paperwork.

##### 2. Non-Instructional

- a. Approve the following individuals as substitute cafeteria workers for the 2009-2010 school year at the 2009-2010 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Heather Hughes

- b. Approve the following individuals as substitute instructional aides for the 2009-2010 school year at the 2009-2010 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Claire Danko

- c. Approve the following individuals as substitute custodians for the 2009-2010 school year at the 2009-2010 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Jeffrey Mann

#### V. CONFERENCES

- A. Gail Lafferty – Title I Improving School Performance Conference – January 31, 2010 – February 3, 2010 – Sheraton Station Square, Pittsburgh, PA – Lodging: \$406.98, Travel: \$171.00, Meals: \$50.00 – Total Approximate Cost: \$962.98 – Funding: Title I Grant  
(Attachment #2)
- B. Marilyn Steckel – Title I Improving School Performance Conference – January 31, 2010 – February 3, 2010 – Sheraton Station Square, Pittsburgh, PA – Lodging: \$406.98, Meals: \$50.00 – Total Approximate Cost: \$791.98 – Funding: Title I Grant (Attachment #3)

#### VI. POLICY

---

---

**A. Board Policy – Second Reading**

Approve changes to school board policy #539 – Classified Employees – Uncompensated Leave, as presented after second reading. **(Attachment #4)**

**B. Homebound Instruction**

1. It is recommended that the Board of Education grant homebound instruction for a 12<sup>th</sup> grade student, Student No. 1015400, for five hours per week, effective November 23, 2009 and continuing until June 1, 2010.
2. It is recommended that the Board of Education grant homebound instruction for a 12<sup>th</sup> grade student, Student No. 1003250, for five hours per week, effective December 1, 2009 and continuing until further medical notice.

**VII. CURRICULUM AND INSTRUCTION****VIII. OLD BUSINESS****IX. NEW BUSINESS****X. FINANCIAL****A. Approve the Following Financial Reports:**

1. NLMS Student Activities Account month of November
2. NLHS Student Activities and Scholarship Acct for the month of November

**B. Approve the Following List of Bills:**

1. General Fund month of November
2. Cafeteria Fund month of November
3. Athletic Fund month of November
4. Refreshment Stand Fund month of November

**C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #5)******D. Approve the agreement with Washington Township for the printing of per capita tax bills. Both the school district and township tax will be printed on one bill form. All fees charged for processing and mailing of the bills will be shared equally by the district and township. **(Attachment #6)******E. Approve the submission of the Pennsylvania Department of Education's Mandate Waiver Program Application for the Slatington Elementary School Additions and Renovations Project, as presented. **(Attachment #7)******F. Approve to continue the agreement with D'Huy Engineers for the construction phase of the Slatington Elementary School Renovation Project. Total cost for the construction phase is not to exceed \$475,000 (estimated on 20 months). **(Attachment #8)******G. Award the Field Hockey Fencing Project bid to Abel Fence LLC at a cost of \$11,759.00. **(Attachment #9)******H. Act 1 Tax Levy Resolution**

---

---

**BOARD OF DIRECTORS**

---

---

**RESOLUTION**

**WHEREAS**, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

**WHEREAS**, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

**WHEREAS**, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

**WHEREAS**, the Northern Lehigh School District index for the 2010-2011 fiscal year is 4.0%;

**WHEREAS**, the Northern Lehigh School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Northern Lehigh School District for the 2010-2011 fiscal year by more than its index.

**AND NOW**, on this 7<sup>th</sup> day of December, 2009, it is hereby **RESOLVED** by the Northern Lehigh School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2010-2011 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2010-2011 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to

request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2010-2011 fiscal year.

- 
- 
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
- (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
  - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
  - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

**XI. LEGAL**

- A. Approve to appoint Sweet, Stevens, Williams & Katz, LLP as special counsel for the 2010-2011 school year. The hourly rate for non-routine matters will be \$185.00 per hour. The rate for routine or general advice will be \$140.00 per hour. These amounts for both routine and non-routine advice equate to a \$10.00 per hour increase over last year's rates.

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 8, 2009.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on October 19, 2009.

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**