

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Tuesday, April 14, 2009
Slatington Elementary School
Board Room
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on March 9, 2009.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Donald H. Dengler
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy/Education Committee Meeting held on April 6, 2009. **(Attachment #1)**
 - Minutes of the Technology Buildings and Grounds Committee Meeting held on April 8, 2009. **(Attachment #2)**
 - Minutes of the Finance Committee Meetings held on April 8, 2009. **(Attachment #3)**
- F. Student Representatives to the Board Report Mr. Michael Showak
Ms. Taylor Trapp
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Business Manager's Report Mr. Jeremy G. Melber
- J. Superintendent's Report Mr. Michael W. Michaels
 - Graduation Day for Seniors – Act 80 Day
 - Snyder & Diamond Streets – Proposed One Way
 - School Resource Officer
 - Middle States action plan presentation – Mrs. Renee Evans & Mr. Douglas Reynolds
- K. An executive session will be held at 6:45 p.m. in the Superintendent's Office.

 IV. PERSONNEL
A. Appointment1. Administrative

Eugene Marks
 Assignment: School Psychologist, replacing Dawn Wadsworth who has resigned
 Salary: \$49,000 prorated/191 Days & additional days at per diem will be budgeted for summer work
 Effective: Upon Graduation June 2009

2. Non-Instructional

Jennifer Nenscel* **
 Assignment: High School Cook's Helper, replacing Linda Nails who has resigned
 Salary: \$7.50/Per Hour/5 ½ Hours Per Day/5 Days Per Week (2005-2009 NL Educational Support Personnel Association Collective Bargaining Agreement)
 Effective: April 14, 2009

*60 day Probationary period ending on or about June 12, 2009.

**Pending Verification of Clearances

B. Co-Curricular Appointments 2009-2010

Carleen Binder	Elementary Scholastic Scrimmage	\$ 422.32
Stephen Hluschak	Sr. High Winter Intramurals – Weightlifting	\$ 781.83
Jeremy Battista	ACE Advisor	\$ 422.32
Richard Oertner	Head Boy's Basketball Coach	\$6,674.73
Richard Mantz	Assistant Boy's Basketball Coach	\$4,337.92
Dennis Rehrig	Assistant Boy's Basketball Coach	\$4,337.92
David Oertner	Head Girl's Basketball Coach	\$6,674.73
Scott Gerould	Assistant Girl's Basketball Coach	\$4,337.92
Todd Herzog	Head Wrestling Coach	\$6,674.73
Ivan Chleboe	Assistant Wrestling Coach	\$4,337.92
Robert Marlatt	Assistant Wrestling Coach	\$4,337.92
LeAnn Hoch	Cheerleading Advisor-Shared Stipend	\$1,474.86
Kathi Neff	Cheerleading Advisor-Shared Stipend	\$1,474.86
Richard Roberts	MS Boy's Basketball	\$2,919.93
Jason Reinhard	MS Girl's Basketball Coach	\$4,251.91

C. Co-Curricular Volunteer 2009-2010

Patrick Wanamaker	Assistant Boy's Basketball Coach
Pete Reese	Assistant Boy's Basketball Coach
Jeff Miller	Assistant Boy's Basketball Coach
Brent Herzog	Assistant Wrestling Coach
Vinny Rufo	Assistant Wrestling Coach
Terry Bowman	Assistant Wrestling Coach
Steve Martinez	Assistant Wrestling Coach
Joe Krempasky	Assistant MS Boys Basketball Coach
Lil Borger	Assistant Cheering Advisor

D. Co-Curricular Appointment 2008-2009

Derek Long Assistant Track Coach \$2,789.69

E. Family Medical Leave

Approve the request of Bonita Haydt, Middle School Head Cook, to take a 12 week family medical leave beginning on April 20, 2009. She will be using her accumulated sick days in conjunction with her family medical leave. She would further request an unpaid leave of absence if she is not released to return to work at the end of her family medical leave.

F. Unpaid Leave of Absence

Approve the request of Timothy Weaver, Slatington Elementary teacher, to take an unpaid leave of absence on April 29, 2009. He will be using this day in conjunction with 2 personal days on April 27 & 28 to attend a church conference. His request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

G. Substitute - Instructional

Approve the following substitute teacher for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Laura Bensinger – Elementary Education

H. Professional Contracts

According to Article II – 1108, subsection (b) of the School Code: “a temporary professional employee, initially employed by a school district on or after June 30, 1996, whose work has been certified by the district superintendent to the secretary of the school district, during the last four (4) month of the third year of such service, as being satisfactory, shall thereafter be a “professional employee” within the meaning of this article.” Therefore, it is recommended to approve “professional employee” status as per the school code for the following teachers, who have satisfactorily completed three years of service to the Northern Lehigh School District:

Alice Lieberman

V. CONFERENCES**VI. POLICY****A. Board Policy – First Reading**

1. Approve school board policy #006 – Local Board Procedures – Meetings, as presented after first reading. **(Attachment #4)**
2. Approve school board policy #103 – Programs – Nondiscrimination in School and Classroom Practices, as presented after first reading. **(Attachment #5)**
3. Approve school board policy #217 – Pupils – Graduation Requirements, as presented after first reading. **(Attachment #6)**

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4. Approve school board policy #314 – Administrative Employees – Physical Examinations, as presented after first reading. **(Attachment #7)**
 5. Approve school board policy #414 – Professional Employees – Physical Examinations, as presented after first reading. **(Attachment #8)**
 6. Approve school board policy #514 – Non-Professional Employees – Physical Examinations, as presented after first reading. **(Attachment #9)**

B. Policy Removal

Due to legal concerns, PSBA is recommending discontinuing the use of the following list of school board policies:

- #315 – Administrative Employees – Disqualification By Reason of Health
- #415 – Professional Employees – Disqualification By Reason of Health
- #515 – Non-Professional Employees – Disqualification By Reason of Health

C. Field Trip

Biology I – High School – The Philadelphia Zoo, Philadelphia, PA – June 2, 2009 – Funded by Students

- D. It is recommended that the Board of Education grant homebound instruction for a 10th grade student, Student No. 1012500, for five hours per week, effective March 27, 2009 and continuing for the remainder of the 2008-2009 school year.
- E. **INFORMATION ONLY:** 200-AR and 200-AR-1 have been added to the district administrative regulations manual. **(Attachment #10)**

VII. CURRICULUM AND INSTRUCTION

- A. Approve administration to enter into a partnership agreement with Lehigh Carbon Community College in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Lehigh Carbon Community College will be from August 15, 2009 – June 30, 2010. **(Attachment #11)**
- B. Approve to authorize proper officials to ratify a contractual agreement between the Northern Lehigh School district and the Carbon Lehigh Intermediate Unit #21 to continue the Driver Education Program in our district at a cost of \$2,150.00 effective July 1, 2009 through June 30, 2010. There is a \$50.00 increase in the cost of the program over last year. **(Attachment #12)**
- C. Approve the purchase of 12 textbooks entitled Music In Theory and Practice Vol. 1 Seventh Edition with Anthology CD by Bruce Benward and Marilyn Saker to replace Elementary Harmony Theory and Practice by Robert Ottman. The current textbooks are in poor condition and were used for Music Theory II class. The replacement textbook will be used with Music Theory I and Music Theory II students. The cost of the books through SRA/McGraw Hill is \$74.06 plus \$6.67 shipping and handling. The total cost of the books is \$968.70 from the Curriculum and Instruction budget.

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Authorize Slatington Borough to apply for a grant on behalf of Northern Lehigh School District and Slatington Borough for a School Resource Officer. The Resource Officer will be utilized at the high school during the school year and assist the Slatington Borough Police when school is not in session. The grant is a four year grant with the grant paying the salary for the Resource Officer for the first three years. Year four, the salary will be paid for by both the Northern Lehigh School District and Slatington Borough.
- B. Allow administration to apply for an Act 80 day on May 22, 2009 for professional development for the 12th grade educational staff members.

X. FINANCIAL

- A. Approve the Following List of Bills:
 - 1. General Fund month of March
 - 2. Athletic Fund month of March
 - 3. Cafeteria Fund month of March
- B. Approve the Following Financial Reports:
 - 1. General Fund months of March
 - 2. NLMS Student Activities Account month of March
 - 3. NLHS Scholarship Account for the month of February
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #13)**
- D. Approve to designate Fund Balance ending June 30, 2008 as follows:
 - 1. Unreserved, Designated For:

a. Long Range Maintenance	\$2,200,000.00
b. Replacement Equipment	\$ 740,747.00
c. Technology	\$ 740,747.00
d. ERIP	\$ 159,275.00
e. Health Insurance Premiums	\$ 450,000.00
f. PSERS Increase	\$ 500,000.00
g. Agriculture Fair	\$ 1,246.62
h. Electricity Rate Increase	\$ 250,000.00
i. Architectural Services	\$ 100,000.00
 - 2. Unreserved, Undesignated \$1,011,709.66
- E. Approve the Supplemental Personnel Salary Schedule for the 2009-2010 school year as presented. **(Attachment #14)**
- F. Authorize administration to enter into an agreement with Office Service Company for the replacement of cabinetry in the High School Family and Consumer Science Rooms. Total cost for this state bid project is \$55,118.46 and will be paid for from Unreserved Designated Fund Balance Long Range Maintenance. **(Attachment #15)**
- G. Authorize administration to enter into an agreement with Spectra Flooring for the replacement of carpet in nine (9) Peters Elementary classrooms. Total cost for this state bid project is \$25,089.00 and will be paid for from Unreserved Designated Fund Balance Long Range Maintenance. **(Attachment #16)**

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- H. Approve the awarding of bids to the following companies for diesel fuel, unleaded gasoline and #2 grade fuel oil with a contract period of July 1, 2009 to June 30, 2010.
(Attachment will be distributed at meeting with the board deciding on companies, fix or fluctuating price and amount per gallon)

UNLEADED GASOLINE – Awarded to _____ at

- o a _____ price of \$ _____ per gallon

#2 GRADE FUEL OIL TANKWAGON DELIVERY – Awarded to _____ at

- o a _____ price of \$ _____ per gallon

#2 GRADE FUEL OIL TRANSPORT DELIVERY – Awarded to _____ at

- o a _____ price of \$ _____ per gallon

DIESEL FUEL – Awarded to _____ at

- o a _____ price of \$ _____ per gallon (normal blend)
- o a _____ price of \$ _____ per gallon (70% / 30% blend)

XI. **LEGAL**

XII. **CORRESPONDENCE**

XIII. **INFORMATION**

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on February 25, 2009 and the LCTI Director's Report for March 2009.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on March 5, 2009.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on February 16, 2009.

XIV. **RECOGNITION OF GUESTS**

XV. **ADJOURNMENT**