

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, February 2, 2009**  
**Slatington Elementary School**  
**Board Room**  
**7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on January 5, 2009.
- B. Regular school board meeting held on January 12, 2009.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Donald H. Dengler
- B. Lehigh Career and Technical Institute ..... Mrs. Lori H. Geronikos
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - Minutes of the Policy Committee Meeting held on January 14, 2009. (**Attachment #1**)
- F. Student Representatives to the Board Report ..... Mr. Michael Showak  
Ms. Taylor Trapp
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Business Manager's Report ..... Mr. Jeremy G. Melber
- J. Superintendent's Report ..... Mr. Michael W. Michaels
  - National School Counseling Week – February 2-6, 2009.
  - Title I Academic Achievement Award – Peters and Slatington Elementary Schools \$1,000 ea
  - Reminder March 2, 2009 Board Meeting will be held at Peters Elementary School



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2. Approve the request of Tracy Hoffman, Elementary School Nurse, to take an unpaid leave of absence on March 6, 2009. She will be using this day in conjunction with 4 personal days on March 2-5, 2009 to take a family vacation to Walt Disney World. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

## V. CONFERENCES

- A. Sharon Hunsicker – PDE 2009 Annual Conference – April 14-17, 2009 – Hershey Lodge and Convention Center, Hershey, PA – Registration: \$125.00, Lodging: \$223.12, Meals: \$130.00 – Total Approximate Cost: \$478.12 – Funding: Project 720 Grant (**Attachment #2**)
- B. Kristie Ahner – PDE 2009 Annual Conference – April 14-17, 2009 – Hershey Lodge and Convention Center, Hershey, PA – Registration: \$125.00, Lodging: \$223.12, Meals: \$130.00, Travel: \$48.00 – Total Approximate Cost: \$526.12 – Funding: Project 720 Grant (**Attachment #3**)
- C. Lora Krum – 2009 PMEA Annual Conference – April 23-25, 2009 – Valley Forge Convention Center, King of Prussia, PA – Registration: \$110.00, Lodging: \$320.00, Travel: \$42.00 – Total Approximate Cost: \$526.12 – Funding: Slatington Elementary Budget (**Attachment #4**)
- D. Rhonda Frantz – Attendance/Child Accounting Professional Association (A/CAPA) Spring Conference – March 19-20, 2009 – Hotel Hershey, Hershey, PA – Registration: \$175.00, Lodging: \$223.00, Travel: \$88.00, Meals: 8.00 – Total Approximate Cost: \$494.00 – Funding: Business Office Budget (**Attachment #5**)

## VI. POLICY

### A. Board Policy - First Reading

1. Approve school board policy 201 – Pupils – Admission of Students, as presented after first reading. (**Attachment #6**)
2. Approve school board policy 246 – Pupils – Students Wellness, as presented after first reading. (**Attachment #7**)
3. Approve school board policy 539 – Non-Professional Employees – Uncompensated Leave, as presented after first reading. (**Attachment #8**)
4. Approve school board policy 605 – Finances – Tax Levy, as presented after first reading. (**Attachment #9**)
5. Approve school board policy 705 – Property – Safety, as presented after first reading. (**Attachment #10**)
6. Approve school board policy 707 – Property – Use of School Facilities and Equipment, as presented after first reading. (**Attachment #11**)
7. Approve school board policy 801 – Operations – Public Records, as presented after first reading. (**Attachment #12**)

### B. Right to Know Officer

Appoint Mr. Michael W. Michaels, Superintendent of Schools, as the Right to Know Officer for the district. He will be responsible for all public record requests and his assistant will be Sharon Sherman from the business office.

## VII. CURRICULUM AND INSTRUCTION

- A. Approve administration to enter into a partnership agreement with Northwestern Lehigh School District in order to provide our students with greater options to earn concurrent high school/college credit. The term of the Dual Enrollment Partnership Proposal between Northern Lehigh School District and Northwestern Lehigh School District will be from July 1, 2009 – June 30, 2010. **(Attachment #13)**

**VIII. OLD BUSINESS**

- A. Motion to remove from the table the Per Capita Abatement/Exoneration Requests tabled at the January 5, 2009 board meeting.
- B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #14)**

**IX. NEW BUSINESS**

**X. FINANCIAL**

- A. Approve the Following List of Bills:
  - 1. General Fund month of January
  - 2. Capital Projects Fund month of January
  - 3. Athletic Fund month of January
  - 4. Refreshment Stand Fund month of January
- B. Approve the Following Financial Reports:
  - 1. NLMS Student Activities Account month of December
  - 2. NLHS Student Activities and Scholarship Accounts for the month of December
- A. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #15)**
- B. Accept the 2007-2008 audit and management report for the single audit ending June 30, 2008. A copy of the audit was distributed at the January 12, 2009 school board meeting.
- C. Approve budgetary transfers for the 2008-2009 fiscal year as presented. **(Attachment #16)**
- D. Approve the resolution directing Northampton County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. **(Attachment #17)**
- E. Approve the resolution directing Lehigh County Tax Claim Bureau not to collect delinquent taxes on behalf of Northern Lehigh School District as presented. **(Attachment #18)**

**XI. LEGAL**

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on October 22, 2008 and December 10, 2008 and the LCTI Director's Report for December 2008 and January 2009.
- B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on December 15, 2008.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT