

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular Meeting**  
**Board Minutes**

**Slatington, PA**  
**May 11, 2009**

**PURPOSE** The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:30 p.m. on Monday, May 11, 2009 in the boardroom located in the Slatington Elementary School.

**ROLL CALL** Members present: Mr. Donald H. Dengler, Mrs. Lauren A. Ganser, Mr. Mathias J. Green, Jr., Mrs. Donna M. Kulp, Mr. Gregory S. Williams, Mrs. Sandi L. Young, Mr. Edward E. Hartman (7)

Members absent: Mr. Raymond J. Follweiler, Jr., Mrs. Lori H. Geronikos (2)

Non-members present: Mr. Donald, Allen, Mr. Jeffrey Bachman, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Lynne Fedorcha, Mr. John Hrizuk, Dr. Linda Marcincin, Mr. Jeremy Melber, Mr. Michael Michaels, Mrs. Laurie Newman-Mankos, Mrs. Karen Nicholas, Ms. Heather Rehrig, Mr. Michael Showak (Student Rep.), Atty. Charles Stopp (Solicitor), Ms. Taylor Trapp (Student Rep.), Mrs. Aileen Yadush, and Mrs. Sherri Molitoris.

**VISITORS** Approximately five visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News.

**APPROVE MINUTES** Mrs. Ganser made a motion, which was seconded by Mr. Williams, that the minutes of the regular school board meeting held on April 14, 2009 be approved and ordered filed.

YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (7)

NAY: None (0)

**SPECIAL BOARD REPORTS** Legislative Report – Mr. Gregory S. Williams reported on SB850 which is an alternative to Gov. Rendell's 2009-2010 budget. This bills proposal lowers the overall spending from the current budget by about \$1 billion. The bill was approved 30-20 on a party-line vote, with Republicans supporting the bill. If this bill passes in the House of Representatives the bill reduces overall education funding by roughly \$435 million when compared to the governor's plans. The Senate proposal cuts millions of dollars of state funding for education and replaces it with federal stimulus funds.

HB704 deals with special education funding and accountability. The bill will create many more standards in terms of special education and many things all district personnel would have to work on to meet those requirements. PSBA says that this responsibility is too big and that it will be difficult for special education administrators to comply with the law. At the state level they are concerned that they would not have personnel to deal with amount of regulations if this bill passes.

The Senate State Government Committee approved SB 101 that increases the penalty for a first violation of the Sunshine Act from \$100 to \$1,000, plus the cost of prosecution. The fines apply to any government officials who willfully violate provisions of the Sunshine Act.

Lastly he stated that he had the opportunity to meet with the Middle States team. A team of 5 people came into the high school for 3 ½ days to talk to teachers, students, community members, administration and Board members. He stated that when he talked with them they said we were doing a wonderful job and our students are so proud of our teachers. The students commented that they like that their teachers know them personally. The only negative thing the students said was their perception that they were not getting as good a deal as the students at surrounding bigger school districts. The middle states team stated that the students are wrong. The team said that the students perception is that they are missing out on a lot of things. The team talked to them about their concerns and as the students left the room they realized they may be missing some courses but that they are very lucky to be in the situation they are in.

**SPECIAL  
BOARD  
REPORTS  
(cont.)**

Lehigh Carbon Community College – Mr. Mathias J. Green, Jr. stated that Northampton County Community College and Lehigh Carbon Community College had a joint dinner. Trustees, administrators, legislators and approximately 40 students attended the event. He stated that it was a very positive meeting.

Committee Reports and/or Meetings

Minutes of the Policy/Education meeting held on May 4, 2009 was distributed.

Minutes of the Technology Buildings and Grounds meeting held on May 6, 2009 was distributed.

Minutes of the Finance Committee meetings held on May 6, 2009 was distributed.

Student Representatives to the Board Report

Mr. Michael Showak and Mrs. Taylor Trapp distributed their written student representative report and verbally reported on its contents.

Solicitor's Report – Attorney Charles Stopp forwarded information for review to the Superintendent concerning bargaining related issues and the ethics act as it relates to sub class provisions.

Federal and Other Programs Update – Mrs. Lynne B. Fedorcha introduced Mrs. Lieberman who is advisor for the Middle School Gifted Program. These students presented a PowerPoint presentation on the need for a Breakfast Program at the Middle School.

Mrs. Fedorcha reported that the AYP website is now operational. The Northern Lehigh School District Special Education Plan Committee members have already been appointed by NLEA and Administration. There are three other mandated members that need to be appointed. They are a parent or parents of children attending the school district, local business representative and other individuals representing the community. These other members must be approved by the Board of Education. This committee is responsible for the professional development plan for the district.

Slatington Elementary has their Science and Technology Showcase on May 29<sup>th</sup>.

Mrs. Fedorcha distributed the district's Equity Plan and Pandemic Influenza Contingency Plan for board review. The Equity Plan will be attached to School Board Policy #404 as an Administrative Regulation.

Dr. Marcincin stated that the Slatington Elementary 6<sup>th</sup> Sense Team finished in first place.

Business Manager's Report – Mr. Jeremy G. Melber stated that on the agenda for approval this evening is district bills, budgetary transfers and the appointment of Sweet, Stevens, Williams & Katz as special counsel for the 2009-2010 school year. The last item on the board agenda for approval is the 2009-2010 Proposed Final Budget, which represents a .6 mill increase.

Superintendent's Report – Mr. Michael W. Michaels

He recognized that last week was National Teacher Appreciation Week.

He informed the Board that the Act 80 Day has been approved and that seniors will be able to graduate on June 12, 2009.

He asked the Board for feedback concerning the issue of Diamond Street and Snyder Avenue being one way. He stated this is a big issue at Borough Council Meetings.

Mr. Michaels stated that on this evening's agenda is the retirement motion of Mrs. Lynne Fedorcha. He thanked her for 26 years of service to the district. He stated that it has been a pleasure working with her and she has been very helpful and an asset to him. He asked Mr. Hartman that when the Board accepts her resignation, they accept it with regrets. He stated that it will be a difficult task to replace her and that he will miss their chats and her guidance. Mr. Hartman stated that the Board wishes her well in her retirement and in whatever she chooses to do.

Mr. Hartman stated that the board was in executive session prior to tonight's regular school board meeting to discuss personnel issues.

**PERSONNEL** Mr. Green made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the following personnel items:

- |  |  |
|--|--|
| Administrative Transfer                      | Eric Schmidt<br>From: High School English<br>To: High School Librarian, replacing Doug Reynolds who has resigned<br>Salary: \$42,500 (Step 5 Bachelors on the 2009-2010 CBA Salary Schedule)<br>Effective: August 31, 2009   |
| Resignation/<br>Retirement<br>L. Fedorcha    | Accept, with regrets, the resignation of Lynne B. Fedorcha from her position as Director of Curriculum and Instruction, effective the end of the work day, June 29, 2009. At this time she will begin her retirement from the Northern Lehigh School District after 26 years of service.   |
| Resignation                                  | Accept the resignation of Candice Saville (Longworth) from her position as Assistant Girl's Soccer Coach for the 2008-2009 season effective April 8, 2009.   |
| Rescind<br>Coach<br>Appointment              | Rescind the appointment of Candice Saville (Longworth) as Assistant Boy's Soccer for the 2009-2010 season which was approved on the December 2, 2008 board agenda.<br><br>Rescind the appointment of Jennifer Nenscel as High School Cook's Helper, which was approved on the April 14, 2009 board agenda. Ms. Nenscel refused the position.   |
| Co-Curricular<br>Appointment<br>2008-2009    | Approve the following list of individuals as Assistant Girl's Soccer Coaches for the remainder of the 2008-2009 girls soccer season. Each individual's salary will be pro-rated based on the number of days worked. Their combined salaries will not be more than the remaining balance to be paid for the 2008-2009 season for the assistant girl's soccer coach position.<br><br>Theresa Corcoran<br>Marshelle George<br>Kelly Follweiler<br>Patty Jones |
| Assistant<br>Athletic<br>Director<br>J. Tout | Approve the appointment of Joseph Tout as Assistant Athletic Director effective May 11, 2009 and continue for the remainder of the 2008-2009 school year. Mr. Tout will be replacing Mr. Reynolds who resigned from this position effective the end of the work day, April 24, 2009. Mr. Tout's salary will be prorated for the remainder of the school year effective May 11, 2009.   |
| Family<br>Medical<br>Leave                   | Approve the request of Connie Andrews, Slatington Elementary Cook, to take a 12 week family medical leave beginning on April 29, 2009. She will be using her accumulated sick days in conjunction with her family medical leave. She would further request an unpaid leave of absence if she is not released to return to work at the end of her family medical leave.   |
| Substitute -<br>Instructional                | Approve the following substitute teacher for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:<br><br>Jenna Hoffman – Health and Physical Education<br>Kaitlin Jones* – Elementary & ESL<br>Katherine DeBias* – Elementary & Special Education<br>Joseph Scheller* – Music K-12<br><b>*Pending Verification of Documents</b>   |
| Non-<br>Instructional<br>Schedule:           | Approve the following individuals as substitute aide for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary<br><br>Patricia Ingles   |

**PERSONNEL****(cont.)**

Interim Head Cook W. Shirk Approve the recommendation of the administration to appoint Wendy Shirk, cook's helper at the Middle School, as head cook during the absence of Bonita Haydt, effective April 20, 2009. Mrs. Shirk will be in this position until the doctor releases Mrs. Haydt to assume her regular duties as head cook.

Resignation L. Henritzky Accept the resignation of Lori Henritzky, Slatington Elementary Title I Aide, from her position effective May 25, 2009. Mrs. Henritzky has accepted a job in the tax office at Parkland School District.

Substitute Non-Schedule: Instructional Approve the following individual as substitute aide for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary

Kaitlin Jones\*

**\*Pending Verification of Documents**

Mrs. Ganser thanked Mrs. Fedorcha for her years of dedication to the district.

YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (7)

NAY: None (0)

**CONFER-  
ENCES**

Mr. Williams made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following conference items:

Deanna Quay – The Teaching of AP-Chemistry – July 21 – 25, 2009 – Wilkes University, Wilkes-Barre, PA – Registration: \$1,055.00, Travel: \$43.80, Lodging: \$345.00, Meals: \$166.25 – Total Approximate Cost: \$1,610.05 – Funding: ACT Grant

Mathias Green – PSBA School Design & Construction Conference – May 7-8, 2009 – Pennsylvania Convention Center, Philadelphia, PA – Registration: \$299.00, Travel: \$142.00, Lodging: \$440.06, Meals: \$35.00 – Total Approximate Cost: \$916.06 – Funding: Board Budget

YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (7)

NAY: None (0)

**POLICY  
Education**

Mr. Williams made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the following policy items:

Board Policy First Reading Approve school board policy #810.01 – Operations – Drug and Alcohol Requirements for Transportation Personnel, as presented after first reading.

Approve school board policy #104 – Programs – Nondiscrimination In Employment and Contract Practices, as presented after first reading.

Approve school board policy #138 – Programs – Limited English Proficiency Program as presented after first reading.

Homebound Instruction It is recommended that the Board of Education grant homebound instruction for a 12<sup>th</sup> grade student, Student No. 990031, for five hours per week, effective April 1, 2009 and continuing for the remainder of the 2008-2009 school year.

YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (7)

NAY: None (0)

**CURRICULUM AND INSTRUCTION**

Mr. Dengler made a motion, which was seconded by Mr. Green, that the Board of Education approves the following curriculum and instruction items:

Agreement Northern East Stroudsburg Univ. Student Teacher Program  
Approve to authorize proper officials to execute an Affiliation Agreement between Lehigh School District and East Stroudsburg University for a teacher preparation program. This program allows students at East Stroudsburg University to student teach in our district in order for them to complete their practicum hours needed for graduation. This agreement will commence on July 1, 2009 and will end of June 30, 2014.

PATH PA Treatment & Healing Cntr Agreement  
Approve to authorize proper officials to enter into an agreement between the Northern Lehigh School District and the PATH PA Treatment & Healing Center for the purpose of furnishing educational services for disruptive students for the 2009-2010 school year.

YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (7)  
NAY: None (0)

**NEW BUSINESS**

Mr. Dengler made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following new business item:

Resolution Lehigh Career & Technical Institute – Purchase of Elberta St – Total Cost \$5,000  
**RESOLVED**, that, the Lehigh Career & Technical Institute, formerly the Lehigh County Area Vocational-Technical School, established and existing under a certain Operating Agreement (the “Agreement”), dated as of July 1, 1966, as amended, between the Allentown School District, Catasauqua Area School District, East Penn School District, Northern Lehigh School District, Northwestern Lehigh School District, Parkland School District, Salisbury Township School District, Southern Lehigh School District, and Whitehall-Coplay School District, be and hereby is authorized to purchase a piece of land referred to as Elberta Street, Lehigh County Deed Book 1558, page 988, from KidsPeace Corporation for a cost of five thousand dollars (\$5,000) in accordance with Section 2.3 of the Articles of Agreement, as amended.

YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (7)  
NAY: None (0)

**FINANCIAL**

Mrs. Ganser made a motion, which was seconded by Mr. Green, that the Board of Education approves the following financial items:

List Of Bills  
Approve the Following List of Bills:  
General Fund month of April  
Athletic Fund month of April  
Refreshment Stand Fund month of April  
Cafeteria Fund month of April

Financial Reports  
Approve the Following Financial Reports:  
General Fund months of April  
NLMS Student Activities Account month of April  
NLHS Student Activities and Scholarship Account for the month of March

Athlete OAA Physical Co-payment with school Payment Amt  
Approve the co-payment amount for student athletes receiving a sports physical from during the 2009-2010 school year at a cost of \$5.00 per student in accordance with school board policy #122.

Bid Award  
Approve to award the bid for the Closed Circuit TV System Upgrade for Peters Elementary

PE Closed School to Communications Systems, Inc of Allentown, PA at a total bid amount of \$55,408.00.  
Circuit TV

**FINANCIAL****(cont.)**

Agreement D'Huy Engineers Review Bids From Architects Approve to enter into an agreement with D'Huy Engineers as consultants to review the bids for Architects for the Slatington Elementary School Construction Project at a cost of \$28,000.00. This approval is pending final review of agreement with D'Huy Engineers by the Board Solicitor.

Budgetary Transfers Approve budgetary transfers for the 2008-2009 school year including any budgetary transfers for the end of year audit.

Appoint 2009-Sweet, \$175.00 per hour. The Stevens, Katz Approve to appoint Sweet, Stevens, Williams & Katz, LLP as special counsel for the 2010 school year. The hourly rate for non-routine matters will be rate for routine or general advice will be \$130.00 year's rates.

YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (7)  
NAY: None (0)

Treasurer Nominations Mr. Dengler nominated Donna Kulp for Treasurer which was seconded by Mrs. Ganser. Mr. Williams nominated Mathias Green and he declined the nomination.

Close Nominations Mr. Williams made a motion, which was seconded by Mrs. Ganser to close nominations for Treasurer.

Vote on Closing Nominations YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (7)  
NAY: None (0)

Secretary Nominations Mrs. Kulp nominated Gregory Williams for Secretary which was seconded by Mrs. Ganser.

Close Nominations Mrs. Ganser made a motion, which was seconded by Mr. Dengler to close nominations for Secretary.

Vote on Closing Nominations YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (7)  
NAY: None (0)

Election of Board Treasurer & Secretary Mrs. Ganser made a motion, which was seconded by Mr. Dengler, that the Board of Education approves the following election of officers:

Election of a Treasurer for the 2009-2010 fiscal year, as required by Section 404 of the Pennsylvania School Code of 1949, as amended.

**RECOMMEND**....That the Board of Education elects Donna Kulp as Treasurer for the 2009-2010 fiscal year, effective July 1, 2009 through June 30, 2010.

Election of a Secretary for a four (4) year term, as required by Section 404 of the Pennsylvania School Code of 1949, as amended.

**RECOMMEND**....That the Board of Education elects Gregory Williams as Secretary for a four (4) year term, effective July 1, 2009 through June 30, 2013.

YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (7)

NAY: None (0)

**CORR-  
ESPON-  
DENCE**

Mr. Williams stated that Board members received an invitation to attend the joint office opening of Senator Argall and Representative Harhart. They also received information on the Senior Awards Night and Graduation.

**INFOR-  
MATION**

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on March 25, 2009 and the LCTI Director's Report for April 2009.

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on March 16, 2009.

Clerical Request For Meet & Discuss

Mr. Hartman stated that he received a letter from Rhonda Frantz asking to have a meet & discuss for the clerical group salary and benefits package. Their current agreement ends June 30, 2009. Mr. Hartman appointed Mrs. Kulp and Mrs. Ganser to meet and negotiate with the clerical staff.

**ADOPTION  
OF  
PROPOSED  
FINAL  
BUDGET  
FOR  
2009-2010  
AND  
LEGAL  
NOTICE**

Mrs. Ganser made a motion, which was seconded by Mr. Dengler, that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2009-2010 school year in the amount of \$28,958,961.00.

The preliminary budget is adopted with a .6 mill increase for Lehigh County and a .6 mill increase for Northampton County.

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended June 16, 1972, Act 138. The assessors to contact are as follows:

**BOROUGH OF WALNUTPORT**

Annette Lacko – Borough Secretary  
Walnutport Borough Building  
417 Lincoln Ave. Walnutport, PA 18088  
610-767-1322

**WASHINGTON TOWNSHIP**

Joann Ahner – Township Secretary  
Washington Township Municipal Building  
PO Box 27, Slatedale, PA 18079  
610-767-8108

**BOROUGH OF SLATINGTON**

Joan Cheesbrough – Assistant Secretary  
125 South Walnut Street  
Slatington, PA 18080  
610-767-2131

Mr. Williams wanted to publically thank Mr. Michael and Mr. Melber for their hard work on the budget and doing what was directed by the Board of Education. They said this year was a very smooth process.

**ROLL CALL:**

YEA: Mr. Dengler, Mrs. Ganser, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (6)

NAY: Mr. Green (1)

Motion carried.

**ADJOURN-  
MENT**

Mrs. Ganser made a motion, which was seconded by Mrs. Kulp, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 8:33 p.m.

YEA: Mr. Dengler, Mrs. Ganser, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young,  
Mr. Hartman (7)

NAY: None (0)

Respectfully submitted,

Gregory S. Williams  
Secretary

ATTEST: \_\_\_\_\_ President  
Edward E. Hartman