

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
February 9, 2009

PURPOSE

The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:30 p.m. on Monday, February 9, 2009 in the boardroom located in the Slatington Elementary School.

ROLL CALL

Members present: Mr. Donald H. Dengler, Mr. Raymond J. Follweiler, Jr., Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mr. Mathias J. Green, Jr. (7:32 p.m.), Mrs. Donna M. Kulp, Mr. Gregory S. Williams, Mrs. Sandi L. Young, Mr. Edward E. Hartman (9)

Members absent: None (0)

Non-members present: Mr. Jeffrey Bachman, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Lynne B. Fedorcha, Mr. John Hrizuk, Dr. Linda Marcincin, Mrs. Laurie Newman-Mankos, Mrs. Karen Nicholas, Mrs. Diane Ruff, Mr. Michael Showak (Student Rep.), Ms. Taylor Trapp (Student Rep.), Mrs. Aileen Yadush and Mrs. Sherri A. Molitoris.

VISITORS

Approximately six visitors attended the meeting in addition to Terry Ahner reporter for The Times News.

PUBLIC COMMENT

Richard Klocek – Washington Township addressed the Board concerning a motion on the agenda which addresses the writing of an RFP for an architectural firm for the Slatington Elementary School construction project. He asked the Board to give serious thought about revising the wording of this motion. He feels that because of the way the motion is written it closes the door in terms of what the Board's options are going to be. He further stated that instead of just hiring an architect the Board should consider exploring other options that may be available to the Board so they can see which of the professional services would truly be advantages to the district as they approach this construction project.

SPECIAL BOARD REPORTS

Legislative Report – Mr. Gregory S. Williams addressed the Board concerning Gov. Rendell's consolidation of Pennsylvania's 501 school districts and information that he found of PSBA's website concerning this proposal. He also had some questions about the Keystone Opportunity Zone and the Slatington Lamp Factory which is currently a KOZ property. He stated that he has read in the newspaper that the owner of this property has approached Washington Township to have some of the property reinstated into a KOZ property. He was wondering if the district has any right to protest or log an opinion about granting this request. Mr. Green stated that he was under the impression the county, school district and the township must all approve it before it is official and all groups must vote in favor of it for the property to become KOZ. If any one group says no then the property will not be able to go into KOZ status.

Lehigh Carbon Community College – Mr. Mathias J. Green, Jr. stated that the LCCC Budget is on the agenda for approval this evening and he asked if the Board could vote on this motion at this time because he may be called out of tonight's meeting.

Mr. Hartman asked if the district has any authority to reduce the amount requested. He did not see anywhere that showed a reduction in the budget or that the budget stayed the same. He sees 4%, 4½% and 3% pay raises being given at a time when the nation is hurting for jobs and everything is getting cut. He feels that LCCC should be looking at the times when they are developing their budget.

Mr. Green stated that the LCCC budget has not had an increase to the sponsoring districts for 4 years. He also stated that when you are looking at increases of 4.5% that is an average increase in that budget category which in salaries does not actually mean an increase for everyone at 4.5% but the entire budget area category is 4.5%. This number is also driven by the number of student enrollment. As the student enrollments go up, which they have, we have to pay more salaries and benefits to have professors teach these courses. He further do stated that if they have students to fill 15 classes they will budget for 17 but if those classes do not have sufficient enrollment they will not run those classes where in the past they use to run them anyway.

**SPECIAL
BOARD
REPORTS
(cont.)**

Mr. Williams stated that the overall increase to the budget is 3.6% and Northern Lehigh's increase is slightly higher at 3.7% but that is understandable because our districts enrollment is up 2.7%.

Lehigh
Carbon
Community
College
2009-2010
\$8,659.00
Budget

Mr. Green made a motion, which was seconded by Mr. Williams, that the Board of Education approve a resolution regarding the 2009-2010 Lehigh Carbon Community College Sponsor contribution Budget. Total expenditures equal \$6,117,132.00, an increase of \$211,542.00 (3.6%) over the 2008-2009 budget. Northern Lehigh's enrollment is 156.9 FTE, an increase of 2.7%. Northern Lehigh's share of the total budget is \$242.957.00, an increase of or 3.7%.

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (9)
NAY: None (0)

Committee Reports and/or Meetings

Minutes of the Technology Buildings and Grounds Committee Meeting held on February 4, 2009 was distributed.

Minutes of the Policy Committee Meeting held on February 4, 2009 was distributed.

Student Representatives to the Board Report

Mr. Michael Showak and Ms. Taylor Trapp distributed their written student representative report and verbally reported on its contents.

Tuesday
on

Federal and Other Programs Update - Mrs. Lynne B. Fedorcha reminded the board on there is a Safe Schools meeting at 2:00 and Wellness Committee meeting will be held February 26 at 3:00.

PERSONNEL

Mrs. Ganser made a motion, which was seconded by Mr. Dengler, that the Board of Education approves the following personnel items:

Appointment
Non-
Instructional

Joan DeSousa
Assignment: Second Grade Instructional Classroom Aide – Replacing Nicole Reily who resigned
Salary: \$10.00/Per Hour/6 ½ Hours Per Day/5 Days Per Week (2008-2012 Educational Support Staff Memorandum Understanding)
Effective: February 10, 2009
***60 day Probationary period ending on or about April 10, 2009**

Substitute
Instructional

Approve the following substitute teacher for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Ashley Miller – Art K-12

Non-
2009
Instructional

Approve the following individual as a substitute aide for the 2008-2009 school year at the 2008- substitute rates as approved on the Supplementary Personnel Salary Schedule:

Barbara Wilcroun

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (9)
NAY: None (0)

**CONFER-
ENCES**

Mr. Williams made a motion, which was seconded by Mr. Green, that the Board of Education approves the following conference item:

CONFERENCE
(cont.)

Diane Ruff – PASBO Food Service Directors Conference – March 3-5, 2009 – PennStater Conference Center, State College, PA – Registration: \$240.00, Travel: \$149.24, Lodging: \$122.08, Meals: \$15.00 – Total Approximate Cost: \$526.32 – Funding: Cafeteria Budget
Mrs. Kulp asked if there was a way for Mrs. Ruff to gather the information about rebates from a website instead of attending this conference. Mrs. Ruff was unsure if this was possible.

ROLL CALL:

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mr. Williams, Mrs. Young (7)

NAY: Mrs. Kulp, Mr. Hartman (2)

Motion carried.

POLICY

Mr. Williams made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following policy items:

Board Policy
First Reading

Approve school board policy #504 – Classified Employees – Employment of Classified Employees, as presented after first reading.

Approve school board policy #810 – Operations – Transportation, as presented after first reading.

Approve school board policy #818 – Operations – Contracted Services, as presented after first reading.

Homebound
Instruction

It is recommended that the Board of Education grant homebound instruction for a 10th grade student, Student No. 1190006, for five hours per week, effective February 12, 2009 and continuing until approximately March 16, 2009.

It is recommended that the Board of Education grant homebound instruction for an 11th grade student, Student No. 1011400, for five hours per week, effective on or about April 18, 2009 and continuing until approximately May 30, 2009.

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (9)

NAY: None (0)

CURRICULUM AND INSTRUCTION

Mr. Follweiler made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following curriculum and instruction item:

Induction
Program

Approve the following teacher as a helping teacher in the Northern Lehigh School District Induction Program for the 2008-2009 school year:

Helping Teacher	Inductee	Stipend
Gregory King	Derek Long	\$750.00

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (9)

NAY: None (0)

NEW BUSINESS

Mrs. Yadush informed the board that the Senior Student Representative to the Board, Mr. Michael Showak, is a finalist for the National Merit Scholarship Program.

FINANCIAL

Mrs. Ganser made a motion, which was seconded by Mr. Dengler, that the Board of Education approves the following financial items:

Renovations
Slatington
Elementary

Authorize administration to move forward with the construction project for Slatington Elementary School.

FINANCIAL**(cont.)**

- RFP Architect Authorize administration to write a Request For Proposal (RFP) and advertise for the bidding of an architectural firm for the Slatington Elementary School Construction Project.
- Peters Elem Paving Project Authorize administration to enter into an agreement with Spotts, Stevens and McCoy, Inc. (SSM) for the design and preparation of bid documents for the Peters Elementary Paving Project. Cost for this service is \$15,200.00 and is being paid from the Capital Projects Fund.
- Carpet Replacement Peters Elem Authorize administration to enter into an agreement with Spectra Contract Flooring for the replacement of broadloom carpet in nine (9) classrooms at Peters Elementary. Cost for this project is \$25,089.00 (State Contract Price) paid for from the Capital Projects Fund.
- Replacement Cabinets High School Authorize administration to solicit bids for replacement cabinetry in the Family and Consumer Science room in the high school.
- Closed Circuit TV Peters Elem Authorize administration to enter into an agreement with CTC, Associates for the design and preparation of bid documents for the Peters Elementary Closed Circuit TV System. Cost for this service is \$2,880.00 and is being paid from the Capital Projects Fund.
- Upgrades Field Hockey Field Authorize administration to top-dress the Field Hockey field and, for safety concerns, to install chain link fencing around the Field Hockey area with a cost not to exceed \$20,000.00.
- YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (9)
NAY: None (0)
- Hire Summer Painters Mr. Green made a motion, which was seconded by Mrs. Kulp, that the Board of Education allow administration to advertise and hire six (6) summer workers for painting, effective June 29, 2009 to August 21, 2009. The rate for the summer workers will be \$9.00 per hour and total costs with benefits (social security, workers compensation and unemployment compensation) will not exceed \$21,000.00.
- Mr. Dengler asked who would be supervising these people and making sure they are doing what needs to be done. Mr. Derr stated that it would be Mr. Remaley, head of maintenance, but he would also oversee them.
- Mrs. Ganser asked if it was necessary to hire 6 people. Mr. Derr stated that his intentions were to paint classrooms at the high school, middle school and Peters Elementary. His thought was to have 2 people per building and hopefully they would be able to paint approximately 5-7 classrooms this summer.
- Mrs. Ganser asked if they are contracted for the entire amount of time, what happens when we run out of work for them? Are we obligated to employee them for June 29 – August 21 as the motion is written? Mr. Derr stated that maybe the way the motion is written we are obligated to employee them for that amount of time.
- Ammended Motion Summer Painters Mr. Green made a motion, which was seconded by Mrs. Kulp, that the Board of Education allow administration to advertise and hire six (6) summer workers for painting as work is available from June 29, 2009 to August 21, 2009. The rate for the summer workers will be \$9.00 per hour and total costs with benefits (social security, workers compensation and unemployment compensation) will not exceed \$21,000.00.
- Vote on Amended Motion YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (9)
NAY: None (0)

**CORR-
ESPON-
DENCE**

Mr. Williams stated that all board members received a book from Highland Associates which is an architectural firm.
He also received a letter from IQMQ (Intelligent Meeting Management).

INFOR-
MATION

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on January 8, 2009.

Mr. Follweiler reminded the Board and public that the girl's basketball team will play Notre Dame on Wednesday night at Catasauqua High School at 6:00 p.m.

ADJOURN-
MENT

Mrs. Ganser made a motion, which was seconded by Mr. Follweiler, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 8:00 p.m.

YEA: Mr. Dengler, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mrs. Young, Mr. Hartman (9)

NAY: None (0)

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Edward E. Hartman