

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Tuesday, December 2, 2008**  
**Slatington Elementary School**  
**Board Room**  
**7:30 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on November 3, 2008.
- B. Regular school board meeting held on November 10, 2008.

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mr. Donald H. Dengler
- B. Lehigh Career and Technical Institute ..... Mrs. Lori H. Geronikos
- C. Legislative Report ..... Mr. Gregory S. Williams
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
  - 1. Review and adopt School Board Committee Meeting Calendar for 2009. **(Attachment #1)**
  - 2. Review and adopt School Board Committee Meeting List for 2009. **(Attachment #2)**
- F. Student Representatives to the Board Report ..... Mr. Michael Showak  
Ms. Taylor Trapp
- G. Solicitor's Report ..... Attorney Charles Stopp
- H. Federal and Other Programs Update ..... Mrs. Lynne B. Fedorcha
- I. Business Manager's Report ..... Mr. Jeremy G. Melber
- J. Superintendent's Report ..... Mr. Michael W. Michaels

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**IV. PERSONNEL**

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- A. Approve the following list of employees as Content Area Coordinators for the 2008-2009 school year. Stipend for this position is \$1,800 per year and is funded through the Project 720 Grant. This is one of the Project 720 initiatives for the next three years.

Christine Leslie – Science	James Yadush – Social Studies
Renee Evans – English	Gregory King – Mathematics
Stephen Drake – Applied Arts	Tanya Simms – Wellness/Fitness (K-12)
Erwin Pruztman – Business/Technology	Sharon Hunsicker – Special Education

B. Substitute

1. Instructional

Approve the following substitute teachers for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Kristin Keiser – Elementary  
Timothy Noble\* - Physics  
Amy Kresge – Elementary  
**\*Pending Verification of Missing Personnel File Items/Clearances**

2. Non-Instructional

- a. Approve the following individuals as substitute aides for the 2008-2009 school year at the 2008-2009 substitute rates as approved on the Supplementary Personnel Salary Schedule:

Noel Dimmick\* – Clerical Aide  
Kathy Hughes – Clerical and Teachers Aide  
Catherine Smith\* – Clerical and Teachers Aide  
**\*Pending Verification of Missing Personnel File Items/Clearances**

- b. Approve the following individuals as substitute cafeteria workers for the 2008-2009 school year at the 2008-2009 substitute rates as approved on the Supplementary Personnel Salary Schedule:

Noel Dimmick\*  
Deborah Kuhns  
**\*Pending Verification of Missing Personnel File Items/Clearances**

C. Family Medical Leave of Absence

Approve the request of Amy Zeiser, Middle School Special Education Teacher, to take a family medical leave beginning November 3, 2008. Ms. Zeiser needed this time to recover from an injury. She has since returned to work effective November 24, 2008.

D. Co-Curricular Volunteers 2009-2010

Robert Sutjak Jr.	Assistant Football Coach
Amy Zeiser	Assistant Cross Country Coach

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 E. Unpaid Volunteers

Approve the following unpaid volunteer aide in the Slatington Elementary School for the 2008-2009 school year: Kathy Yelinek

F. Co-Curricular Appointments 2009-2010

Joe Tout	Head Football Coach	\$6,674.73
Steve Hluschak	Asst. Football Coach	\$4,337.92
Mark Lavine	Asst. Football Coach	\$4,337.92
Andrew Lynn	Asst. Football Coach	\$4,337.92
Dan Blazosky	Asst. Football Coach	\$4,337.92
Mark Hoffman	Asst. Football Coach	\$4,337.92
Terry Bowman	Asst. Football Coach-Shared Stipend	\$2,168.96
Alden Farber	Asst. Football Coach-Shared Stipend	\$2,168.96
Jessica Schoenberger	Head Field Hockey Coach	\$3,998.99
Kelly Follweiler	Asst. Field Hockey Coach	\$2,598.86
Cynthia Fritzingier	Middle School Field Hockey Coach	\$2,547.40
Dave Oertner	Head Cross Country Coach	\$3,998.99
Beth Case	Asst. Cross Country Coach	\$2,598.86
John Sitaras	Head Boys Soccer Coach	\$4,824.60
Candice Longworth	Asst. Boys Soccer Coach	\$2,680.34

V. CONFERENCESVI. POLICYA. Homebound Instruction

1. It is recommended that the Board of Education grant homebound instruction for an 11<sup>th</sup> grade student, Student No. 1012600, for 2.5 hours per week, effective November 18, 2008. This student was granted 5 hours per week homebound instruction on November 7, 2008 and, effective November 18, 2008, the doctor has released the student to return to school for half days. The student will continue on 2.5 hours per week of homebound instruction until full release from the doctor anticipated to be on or about January 13, 2009.
2. It is recommended that the Board of Education grant homebound instruction for a 12<sup>th</sup> grade student, Student No. 0990330, for five hours per week, effective November 10, 2008 and continuing until approximately December 15, 2008.
3. It is recommended that the Board of Education grant homebound instruction for a 10<sup>th</sup> grade student, Student No. 1103000, for five hours per week, effective November 18, 2008 and continuing until approximately February 15, 2009.

VII. CURRICULUM AND INSTRUCTION

- A. Approve the High School Program of Studies Book for the 2009-2010 school year as presented and recommended by administration.  
(Distributed to Board Members Only)

VIII. OLD BUSINESSIX. NEW BUSINESSX. FINANCIAL

- A. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #3)**
- B. Approve the Following Financial Reports:
  - 1. General Fund month of June 2008 – Final Audited Report
  - 2. NLMS Student Activities Account month of October
  - 3. NLHS Student Activities Account months of October
- C. Approve the Following List of Bills:
  - 1. General Fund month of November
  - 2. Cafeteria Fund month of November
  - 3. Athletic Fund month of November
  - 4. Refreshment Stand Fund month of November
- D. Approve the 2008-2009 Northern Lehigh District Salary Schedule as presented. **(Attachment #4)**

**XI. LEGAL**

- A. Approve to appoint the law firm of Stekel & Stopp as solicitors for the Northern Lehigh School District for 2009 at a retainer fee of \$1,875.00. There is no increase over last year's fee.

**XII. CORRESPONDENCE**

**XIII. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on October 20, 2008.

**XIV. RECOGNITION OF GUESTS**

**XV. ADJOURNMENT**