

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, November 3, 2008
Slatington Elementary School
Board Room
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. VACANT BOARD MEMBER SEAT

- A. Discussion, Nominations and Possible Appointment

III. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on October 6, 2008.
- B. Regular school board meeting held on October 13, 2008.

IV. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit TBD
 Approve to appoint Donald H. Dengler as Northern Lehigh School District Board Representative on the Carbon Lehigh Intermediate Unit Board of Directors, replacing Mr. Bryan C. Dorshimer who resigned from the Northern Lehigh School District Board of Directors effective October 13, 2008..
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy Committee Meeting held on October 15, 2008. **(Attachment #1)**
- F. Student Representatives to the Board Report Mr. Michael Showak
 Ms. Taylor Trapp
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Business Manager's Report Mr. Jeremy G. Melber
- J. Superintendent's Report Mr. Michael W. Michaels
 - Keystone Achievement Awards
 - Presentation Provident Energy
- K. An executive session will be held at 7:00 p.m. in the Superintendent's Office.

V. PERSONNEL

A. Resignation/Retirement

1. Accept the resignation of Kathleen Reese from her position as Office Aide at Peters Elementary effective November 3, 2008. Mrs. Reese has accepted the position as High School Guidance Office Secretary effective November 4, 2008.
2. Accept the resignation of Jonell Dye from her position as Personal Care Assistant at Peters Elementary, effective October 24, 2008.

B. Appointments - Non-Instructional

Kathy Reese*

Assignment:	High School Guidance Office Secretary, replacing Susan Dorshimer who retired
Salary:	\$30,548 (Level I on the 2008-2009 Clerical Salary Schedule)
Effective Date:	November 4, 2008
*60 Day probationary period ending January 2, 2009	

C. Game Worker 2008-2009

Approve the following person as Game Workers for the 2008-2009 school year. Game Workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers. Rate of pay is consistent with the rates approved on the 2008-2009 Supplementary Personnel Salary Schedule.

Robert Sutjak

D. Co-Curricular Volunteers 2008-2009

Lauren Raby* Assistant Girls Basketball Coach
***Pending Verification of Clearances**

- E. Approve to appoint Renee Evans to teach the PSSA Excel English class in the senior high school. Beginning in January 2009 she will teach ten sessions of English scheduled from 2:35 p.m. to 3:35 p.m. She will be compensated two hours for each session taught at a rate of \$20.00 per hour. Funding for this program will be paid for through Project 720.
- F. Approve to appoint Joann Wasilkowski to teach the PSSA Excel Mathematics class in the senior high school. Beginning in January 2009 she will teach ten sessions of Mathematics scheduled from 2:35 p.m. to 3:35 p.m. She will be compensated two hours for each session taught at a rate of \$20.00 per hour. Funding for this program will be paid for through Project 720.

G. Unpaid Leave of Absence

Approve the request of Patrice Mayberry, Peters Elementary Title I Aide, to take an unpaid medical leave beginning September 29, 2008 until released from her doctor. Upon release from her doctor, Mrs. Mayberry plans to return to her current Title I Aide position.

H. Substitute Detention Monitor

Approve to appoint the following list of people as Substitute Secondary Detention Monitors for the senior high school for the 2008-2009 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked.

Renee Evans
Kelly Follweiler
Michael Lehtonen
Candice Longworth
Jasmine Suarez

I. Unpaid Volunteers

Approve the following unpaid volunteer aides in the Peters Elementary School for the 2008-2009 school year: Robin Blocker, Lisa Bomgardner, Lori-Beth Guelcher, Corinne Hoffman, Shelly Long, Stacey Olewine*, Dana Schaeffer, JoAnne Sipos, Billie Jo Sollars*, Felicia Thomas, Amber Williams* and Kathy Yelinek.

***Pending Verification of Clearances**

J. Substitute

1. Instructional

Approve the following substitute teacher for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Eveline Roberts – CLIU Guest Teacher

***Pending Verification of Clearances**

2. Non-Instructional

a. Approve the following individual as a substitute cafeteria worker for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Dawn Martinez*

***Pending Verification of Clearances**

b. Approve the following individual as a substitute aide and/or secretaries for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Dawn Martinez*

***Pending Verification of Clearances**

VI. CONFERENCES

A. Theresa Cinicola – Pennsylvania Science Teachers Association 2008 Convention: Science Revealing the Future– December 4 & 5, 2008 – Hershey Lodge, Hershey, PA – Registration: \$95.00, Lodging: \$124.00, Meals: \$30.00 – Total Approximate Cost: \$249.00 – Funding: High School Curriculum and Instruction Budget (**Attachment #2**)

B. Christine Leslie – Pennsylvania Science Teachers Association 2008 Convention: Science Revealing the Future– December 4 & 5, 2008 – Hershey Lodge, Hershey, PA – Registration:

\$95.00, Lodging: \$124.00, Meals: \$30.00, Travel: \$49.80 – Total Approximate Cost: \$298.80
– Funding: High School Curriculum and Instruction Budget (**Attachment #3**)

- C. Julie Everett – Pennsylvania Science Teachers Association 2008 Convention: Science Revealing the Future– December 4 & 5, 2008 – Hershey Lodge, Hershey, PA – Registration: \$95.00, Lodging: \$124.00, Meals: \$30.00 – Total Approximate Cost: \$249.00 – Funding: High School Curriculum and Instruction Budget (**Attachment #4**)

VII. POLICY

A. Board Policy – First Reading

1. Approve school board policy #140.1 – Programs – Extracurricular Participate By Charter/Cyber Charter Students, as presented after first reading. (**Attachment #5**)
2. Approve school board policy #249 – Pupils – Bullying/Harassment, as presented after first reading. (**Attachment #6**)
3. Approve school board policy #334 – Administrative Employees – Sick Leave – Supplemental Discipline Records, as presented after first reading. (**Attachment #7**)
4. Approve school board policy #414 – Professional Employees – Physical Examination – Supplemental Discipline Records, as presented after first reading. (**Attachment #8**)
5. Approve school board policy #434 – Professional Employees – Sick Leave, as presented after first reading. (**Attachment #9**)
6. Approve school board policy #534 – Non-Professional Employees – Sick Leave, as presented after first reading. (**Attachment #10**)
7. Approve school board policy #810.1 – Operations – Drug/Alcohol Testing – Covered Drivers, as presented after first reading. (**Attachment #11**)
8. Approve school board policy #810.2 – Operations – Drug/Alcohol Testing – Covered Drivers, as presented after first reading. (**Attachment #12**)

B. Slatington Elementary Tech Wizards

Approve the request of the Slatington Elementary administration to create a Tech Wizards Club in the Slatington Elementary School. This club will provide students with the opportunity for hands-on training on the uses of emerging technologies. The club will meet on from 3:00 p.m. to 4:30 p.m. There will be no cost to the district to conduct this club. (**Attachment #13**)

C. Homebound Instruction

1. It is recommended that the Board of Education grant homebound instruction for a 12th grade student, Student No. 0958500, for five hours per week, effective on or about February 17, 2009 and continuing until approximately March 17, 2009.
2. It is recommended that the Board of Education grant homebound instruction for an 11th grade student, Student No. 1012600, for five hours per week, effective October 13, 2008 and continuing until approximately January 13, 2009.

3. It is recommended that the Board of Education grant homebound instruction for an 11th grade student, Student No. 1005340, for five hours per week, effective on or about October 21, 2008 and continuing until approximately December 2, 2008.

4. It is recommended that the Board of Education grant homebound instruction for a 12th grade student, Student No. 0990019, for five hours per week, effective on or about December 10, 2008 and continuing until approximately January 21, 2009.

D. Approve editorial changes to the General Criteria and Guidelines for the Northern Lehigh Athletic Ring of Honor as presented. **(Attachment #14)**

VIII. CURRICULUM AND INSTRUCTION

A. Approve to authorize proper officials to execute an agreement between the Northern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 to provide special education services for the 2008-2009 school year. **(Attachment #15)**

IX. OLD BUSINESS

X. NEW BUSINESS

A. Licensed Health Room Attendant Agreement

Approve a four year Memorandum of Understanding Agreement with the Licensed Health Room Attendants effective July 1, 2008. There are currently 3 Health Room Attendants covered under this agreement. **(Agreement Distributed to All Board Members)**

XI. FINANCIAL

A. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. **(Attachment #16)**

XII. LEGAL

A. Discussion of Tax Claim Return Resolutions **(Attachment #17, 18, 19)**

XIII. CORRESPONDENCE

XIV. INFORMATION

A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on September 24, 2008 and the LCTI Director's Report for October 2008.

B. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on September 15, 2008.

XV. RECOGNITION OF GUESTS

XVI. ADJOURNMENT