

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, October 6, 2008
Lehigh Career and Technical Institute
JOC Boardroom
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on September 2, 2008.
- B. Regular school board meeting held on September 8, 2008.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy Committee Meeting held on September 10, 2008. **(Attachment #1)**
- F. Student Representatives to the Board Report Mr. Michael Showak
Ms. Taylor Trapp
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Business Manager's Report Mr. Jeremy G. Melber
- J. Superintendent's Report Mr. Michael W. Michaels
- K. An executive session will be held at 7:00 p.m. in the Health Occupations Classroom #D207.

 IV. PERSONNEL
A. Appointments1. Instructional

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| a. Christopher Jones | Temporary Professional Employee |
| Assignment: | High School Math Teacher, replacing Abby Bloss who resigned |
| Salary: | \$40,900 (Step 3 Bachelors on the 2008-2009 CBA Salary Schedule) |
| Effective Date | Upon Release From Current School District |

2. Non-Instructional

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| 1. Jamie Williams* *** | |
| Assignment: | Bookkeeper II in the Business Office – New Position in the 2008-2009 budget |
| Salary: | \$33,299 (Level I on the 2008-2009 Clerical Salary Schedule) |
| Effective Date | October 20, 2008 |
| 2. Gail Miller* *** | |
| Assignment: | Special Education Aide at Peters Elementary, replacing Tina Williams who resigned |
| Salary: | \$9.88** Per Hour/6½ Hrs. Per Day/5 Days Per Week (2005-2008 Educational Support Staff Memorandum of Understanding) |
| Effective Date: | Upon Release from Current Employer |
| | *Upon Verification of Clearances |
| | **Last year's rates will apply until a new Education Support Staff Memorandum of Understanding is approved. |
| | ***60 day probationary period ending on or about December 5, 2008 |

B. Resignation/Retirement

1. Accept the resignation of Sherry Hoppes from her position as Middle School Personal Care Assistant effective immediately.
2. Accept the resignation of Susan A. Dorshimer from her position as Guidance Counselor Secretary at the High School, effective October 3, 2008. At this time she will begin her retirement from the Northern Lehigh School District after 22 years of service.

C. Co-Curricular Appointments 2008-2009

Dawn Wehr	High School Student Council Advisor	\$1,986.67
Melissa Newhard*	Majorette/Band Advisor	\$1,986.67
Jeremy Battista	ACE Advisor	\$ 418.14
*Pending Verification of Clearances		

D. Co-Curricular Volunteers 2008-2009

Kyle Follweiler*	Assistant Baseball Coach
Gary Andrews	Assistant Baseball Coach

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- E. Approve a stipend in the amount of \$2,000 for Mr. Andrew Kern for the creation of the new High School website. Stipend to be funded by the Project 720 grant under the initiative of "Increased and Improved School/Parent/Community Communications".
- F. Approve a stipend in the amount of \$500 for Mr. Andrew Kern for the additional maintenance of the High School website and for working with students who have a career interest in webpage design and maintenance during the 2008-2009 school year. Mr. Kern has constant contact with teachers, secretaries, and administrators in an effort to update the website on a daily basis with the latest information, handouts, and scheduled events. Stipend to be funded by the Project 720 fund under the initiative of "Increased and Improved School/Parent/Community Communications".

G. Salary Adjustments

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2008-2009 school year:

Marshelle George
From: Step 4B
To: Step 4B+24

H. Unpaid Leave of Absence

1. Approve the request of Kathy Showak, Slatington Elementary Special Education Aide, to take an unpaid medical leave beginning September 5, 2008. Mrs. Showak needed this unpaid medical leave to care for a sick family member. She has since returned to work effective September 19, 2008.

I. Substitute

1. Instructional

Approve the following substitute teachers for the 2008-2009 school year at the 2008-2009 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Stephen Shuey – Art
Peggy Gallagher - Elementary
Denise Plotsko - Elementary
Richard Snell – Social Studies
Joseph Reiter* – Math & Music
Scott Woodring* - Math & Social Studies
***Pending Verification of Clearances**

2. Non-Instructional

- a. Approve the following individual as a substitute cafeteria worker for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Judy Hoffman
Colleen Egan

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- b. Approve the following individual as a substitute aide and/or secretaries for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Judy Hoffman
Colleen Egan

- c. Approve the following individual as a substitute custodian for the 2008-2009 school year at the 2008-2009 substitute rate as approved on the Supplementary Personnel Salary Schedule:

Richard Nichol

V. CONFERENCES

- A. Laurie Newman-Mankos – Eastern PA Special Education Administrator’s Conference – October 22-24, 2008 – Hershey Lodge, Hershey, PA –Lodging: \$420.00, Travel: \$96.53 – Total Approximate Cost: \$516.53 – Funding: Director of Special Education Budget (**Attachment #2**)
- B. Dawn Wadsworth – 2008 ASPP Conference – Resilience and the Role of the School Psychologist – October 15-16, 2008 – Ramada Inn, State College, PA – Registration: \$225.00, Travel: \$171.00, Meals: \$60.00 – Total Approximate Cost: \$456.00 – Funding: School Psychologist Budget (**Attachment #3**)
- C. Stephen Drake – 2008 TEAP Conference – November 6-7, 2008 – Radisson Penn Harris Hotel & Conference Center, Camp Hill, PA – Registration: \$60.00, Travel: \$56.00, Lodging: \$110.16, Meals: \$53.84 – Total Approximate Cost: \$280.00 – Funding: High School Curriculum and Instruction Budget (**Attachment #4**)
- D. Aileen Yadush – 2008 National Association of Secondary School Principals Annual Convention & Exposition – February 25 – March 1, 2009 – San Diego, CA – Registration: \$295.00, Lodging: \$1,300.00, Travel: \$550.00, Meals: \$200.00 – Total Approximate Cost: \$2,345.00 – Funding: Project 720 Grant (**Attachment #5**)

VI. POLICY

A. Board Policy – First Reading

1. Approve school board policy #140 – Programs – Charter Schools, as presented after first reading. (**Attachment #6**)
2. Approve school board policy #206 – Pupils – Assignment Within District, as presented after first reading. (**Attachment #7**)
3. Approve school board policy #216.1 – Pupils – Supplemental Discipline Records, as presented after first reading. (**Attachment #8**)
4. Approve school board policy #615 – Finances – Payroll Deductions, as presented after first reading. (**Attachment #9**)
5. Approve school board policy #818 – Operations – Contracted Services, as presented after first reading. (**Attachment #10**)

B. Board Policy – Second Reading

1. Approve school board policy #006.1 – Local Board Procedures – Use of Teleconferencing, as amended after second reading. (Attachment #11)

C. Slatington Elementary Guitar Club

Approve the request of the Slatington Elementary administration to create a Guitar Club in the Slatington Elementary School. This club will provide students with the opportunity to learn basic guitar and musical skills, experience ensemble playing, and share a common interest/hobby with fellow classmates. The club will meet on Day 5 from 3:00 p.m. to 4:00 p.m. There will be no cost to the district to conduct this club. (Attachment #12)

D. Field Trip

1. Gifted Support Students – Slatington Elementary School Grades 5 & 6 – PA Renaissance Faire – October 8, 2008 – Funded by CLIU #21
2. Team South East – Middle School – Ellis Island, New York – April 22, 2009 – Funded through student fundraising efforts
3. Team North – Middle School – Historic Area of Philadelphia – May 27, 2009 – Funded through student fundraising efforts
4. Team West – Middle School – Adventure Aquarium Camden, NJ – May 28, 2009 – Funded through student fundraising efforts
5. Biology I Class – High School – Philadelphia Zoological Gardens – November 4, 2008 – Funded by students and district budget

VII. CURRICULUM AND INSTRUCTION

Induction Program

Approve the following teacher as helping teacher in the Northern Lehigh School District Induction Program for the 2008-2009 school year:

Helping Teacher	Inductee	Stipend
Michael Lehtonen	Christopher Jones	\$750.00

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. FINANCIAL

- A. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #13)

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on August 27, 2008 and the LCTI Director's Report for September 2008.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on September 4, 2008.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on August 18, 2008.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT