

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, May 5, 2008
High School
Auditorium
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on April 7, 2008.
- B. Regular school board meeting held on April 14, 2008.
- C. Special school board meeting held on April 28, 2008.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute Mrs. Lori H. Geronikos
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
- F. Student Representatives to the Board Report Ms. Rachael Parisi
Mr. Michael Showak
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Business Manager's Report Mrs. Lisa A. Blank
- J. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - Teacher & Staff Appreciation Week – May 4-10, 2008
 - Present Resolution and Recognize the 2007-2008 Northern Lehigh High School Boy's Basketball Team
- K. An executive session will be held at 7:00 p.m. in the High School Guidance Office Conference Room.

IV. PERSONNEL

A. Substitute - Non-Instructional

1. Approve the following as a substitute aide for the 2007-2008 school year at the approved 2007-2008 Supplementary Personnel Salary Schedule substitute rate:

Nicole Evans

B. Resignations/Retirement

Accept the resignation of Donna Ondrasik from her position as cafeteria monitor at the high school, effective June 13, 2008.

C. Co-curricular Volunteers 2007-2008

Stanley Montrom*
*Pending TB Testing

Assistant Girl's Soccer Coach

- D. Acknowledge the following teachers who have completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second semester of the 2007-2008 school year:

Jason Reinhard

From: Step 11B+24
To: Step 11M

E. Unpaid Leave of Absence

1. Approve the request of Susan DeFrain, Peters Elementary cook's helper, to take an unpaid leave of absence beginning April 23, 2008. She will be using her accumulated sick days and upon exhaustion of those days is requesting an unpaid leave for medical reasons. She is planning to return to work upon release from her doctor.
2. Approve the request of Kristin Hubbs, Middle School teacher, to take an unpaid leave of absence beginning on or about May 13, 2008. She will be using her accumulated sick days and upon exhaustion of those days is requesting an unpaid leave for medical reasons. She plans to return to work on or about June 16, 2008, pending release from her doctor.

V. CONFERENCES

- A. Diane Ruff will be attending the Pennsylvania School Nutrition Association Annual Nutrition Conference from July 19th – 23rd at the Pennsylvania Convention Center in Philadelphia, PA. Registration fee - \$94.00; Pre-Conference Session - \$75.00; Estimated Total Cost - \$169.00. Mrs. Ruff belongs to a food service organization that will be paying for her lodging, additional \$94.00 registration fee and other costs. (Attachment #1)

VI. POLICY**A. Field Trip**

Anatomy & Biology II – High School – Mutter Museum, Philadelphia, PA – June 3, 2008 –
Funded by Student's and School District Budget

VII. CURRICULUM AND INSTRUCTION

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- A. Approve to authorize proper officials to ratify a contractual agreement between the Northern Lehigh School district and the Carbon Lehigh Intermediate Unit #21 to continue the Driver Education Program in our district at a cost of \$2,100.00 effective July 1, 2008 through June 30, 2009. There is no increase in the cost of the program over last year. **(Attachment #2)**

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. Approve the Memorandum of Understanding between the Northern Lehigh School District and the Northern Lehigh Educational Support Personnel Association.
(Distributed to all Board Members at April 28th Special Board Meeting)

X. FINANCIAL

- A. Approve the Arthurs Lestrange Cash Management Portfolio for the month of March 2008.
(Attachment #3)
- B. Authorize administration to move forward with the spending of the EITC money donated by the Northern Lehigh Education Foundation for the building of the high school science lab. This money will be used to purchase science equipment for the science department.

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Career and Technical Institute Joint Operating Committee Meeting held on March 26, 2008 and the LCTI Director's Report for April 2008.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on April 3, 2008.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on March 17, 2008.

XIV. RECOGNITION OF GUESTS

XV. ADOPTION OF PROPOSED FINAL BUDGET FOR 2008-2009

- A. It is recommended that the Board of Education adopts the proposed general fund final budget of the Northern Lehigh School District for the 2008-2009 school year in the amount of \$28,929,030. This is an increase of \$2,468,048 or 9.3% over last year's figures.

The preliminary budget is adopted with a 1.984 mill increase for Lehigh County and a 1.981 mill increase for Northampton County.

B. Legal Notice

Authorize the Secretary to publish a Legal Advertisement notifying every resident or inhabitant within the territorial limits of the school district of Northern Lehigh attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper Per Capita Tax Enumerator within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680. as amended June 16, 1972, Act 138. The assessors to contact are as follows:

BOROUGH OF WALNUTPORT

Annette Lacko – Borough Secretary
Walnutport Borough Building
417 Lincoln Ave. Walnutport, PA 18088
610-767-1322

WASHINGTON TOWNSHIP

Joann Ahner – Township Secretary
Washington Township Municipal Building
PO Box 27, Slatedale, PA 18079
610-767-8108

BOROUGH OF SLATINGTON

Joan Cheesbrough – Assistant Secretary
125 South Walnut Street
Slatington, PA 18080
610-767-2131

XVI. ADJOURNMENT