

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, February 4, 2008
Slatington Elementary School
Board Room
7:30 P.M.



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on January 7, 2008.
- B. Regular school board meeting held on January 14, 2008.

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- B. Lehigh Career and Technical Institute Mrs. Donna M. Kulp
- C. Legislative Report Mr. Gregory S. Williams
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Policy Committee Meeting held on January 16, 2008. **(Attachment #1)**
- F. Student Representatives to the Board Report Ms. Rachael Parisi
Mr. Michael Showak
- G. Solicitor's Report Attorney Charles Stopp
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
- I. Business Manager's Report Mrs. Lisa A. Blank
 - 2008-2009 Lehigh Carbon Community College Budget
 - Commonwealth of Pennsylvania Performance Audit Report
- J. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 - National School Counseling Week – February 4-8
 - Bridge Update
 - LCCC Budget Presentation
 - Job Descriptions
 - Video Demonstration – Dr. Marcincin
 - High School Science Lab Presentation – Aileen Yadush
- K. An executive session will be held at 7:00 p.m. in the Superintendent's Office.

IV. PERSONNEL
A. Salary Adjustment

Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the 2007-2008 school year:

Christina Carmody
 From: Step 2B
 To: Step 2B+24

B. Co-Curricular Volunteers 2007-2008 School Year

Ian Chlebove* Assistant Wrestling Coach
 *Pending Verification of Clearances

C. Co-Curricular Volunteers 2008-2009 School Year

Nicole Chirico* Assistant Softball Coach
 Gary Warmkessel Assistant Softball Coach
 *Pending Verification of Clearances

D. Co-Curricular Appointments 2008-2009 School Year

Cynthia Fritzinger Middle School Field Hockey Coach \$2,522.18

E. Substitute**1. Instructional**

Approve the following substitute teachers for the 2007-2008 school year at the 2007-2008 substitute teacher rates as approved on the Supplementary Personnel Salary Schedule:

Lauren Watson – Elementary & ESL

2. Non-Instructional

a. Approve the following as a substitute cafeteria worker and custodian for the 2007-2008 school year at the approved 2007-2008 Supplementary Personnel Salary Schedule substitute rates:

MaryAnn Lucykanish*
 *Pending Verification of Clearances

b. Approve the following as a substitute teacher aide for the 2007-2008 school year at the approved 2007-2008 Supplementary Personnel Salary Schedule substitute rates:

Karen DeSantis

V. CONFERENCES

A. Rhonda Frantz – Attendance/Child Accounting Professional Association (A/CAPA) Spring Conference – March 13-14, 2008 – Hershey, PA – Registration: \$165.00, Lodging: \$212.00, Meals: \$7.00, Travel: \$81.00 – Total Approximate Cost: \$465.00 – Funding: Business Office Budget (Attachment #2)

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- B. Kristie Anner – PDE 2008 Annual Conference: Indicators for Success: Improvement, Performance, and Results – February 24-27, 2008 – Hershey, PA – Registration: \$100.00, Lodging: \$179.69, Meals: \$125.00, Travel: \$51.00 – Total Approximate Cost: \$455.69 – Funding: Project 720 Grant (**Attachment #3**)
 - C. Sharon Hunsicker – PDE 2008 Annual Conference: Indicators for Success: Improvement, Performance, and Results – February 24-27, 2008 – Hershey, PA – Registration: \$100.00, Lodging: \$179.69, Meals: \$125.00 – Total Approximate Cost: \$404.69 – Funding: Project 720 Grant (**Attachment #4**)
 - D. Aileen Yadush – Pennsylvania Educational Technology Expo and Conference – February 10-12, 2008 – Hershey, PA – Registration: \$180.00, Lodging: \$137.34 – Total Approximate Cost: \$317.34 – Funding: High School Technology Budget (**Attachment #5**)
 - E. Linda Thompson – 2008 PSCA 52nd Annual Conference School Counselors: Helping Students Catch Their Dreams – April 16-18, 2008 – Hershey, PA – Registration: \$280.00, Lodging: \$219.78, Travel: \$40.00 – Total Approximate Cost: \$539.78 – Funding: Peters Elementary Counselor’s Budget (**Attachment #6**)
 - F. Diane Ruff – Food Service Directors Conference and Exhibits – April 8-9, 2008 – State College, PA – Registration: \$240.00, Lodging: \$230.00, Travel: \$137.50, Meals: \$40.00 – Total Approximate Cost: \$647.50 – Funding: Cafeteria Budget (**Attachment #7**)

VI. POLICY

A. Board Policy – First Reading

1. Approve new school board policy #808.1– Operations – Point of Sale, as presented after first reading. (**Attachment #8**)
2. Approve school board policy #113 – Programs – Special Education, as presented after first reading. (**Attachment #9**)
3. Approve school board policy #707 – Property – Use of School Facilities and Equipment, as presented after first reading. (**Attachment #10**)
4. Approve school board policy #707.1 – Property – Use of Storage Space, as presented after first reading. (**Attachment #11**)

B. Homebound Instruction

It is recommended that the Board of Education grant extended homebound instruction for a 5th grade student, Student No. 1519500 for five hours per week, effective February 4, 2008 and continuing until approximately February 18, 2008.

VII. CURRICULUM AND INSTRUCTION

- A. Approve payment of \$4,000.00 stipend to Timothy Weaber. Mr. Weaber is serving as the Support on Site coordinator for the Science: It’s Elementary Grant and the amount of the stipend is a direction of the grant. Northern Lehigh has received the money from the grant as reimbursement for this stipend.

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. FINANCIAL

- A. Approve the Arthurs Lestrangle Cash Management Portfolio for the months of December 2007. (Attachment #12)
- B. Approve to authorize the proper officials to solicit bids for DIESEL FUEL, #2 HEATING OIL and UNLEADED GASOLINE for the period July 1, 2008 thru June 30, 2009.
- C. Approve to authorize the proper officials to solicit bids for a new Maintenance Truck.
- D. Approve the payment of \$97.80 to Michael Lehtonen for travel expenses incurred when he attended the SAT course development workshop in November. Travel expenses will be reimbursed through Project 720 grant.

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Lehigh Career and Technical Institute Joint Operating Committee Reorganization Meeting and Committee Meeting held on December 12, 2007 and the LCTI Director's Report for January 2008.
- B. Minutes of the Washington Township Board of Supervisors meeting held on December 11, 2007.
- C. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on December 17, 2007.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT