

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
May 12, 2008

PURPOSE

The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:32 p.m. on Monday, May 12, 2008 in the boardroom located in the Slatington Elementary School.

ROLL CALL

Members present: Mr. Donald H. Dengler, Mr. Bryan C. Dorshimer, Mr. Raymond J. Follweiler, Jr., Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mr. Mathias J. Green, Jr., Mrs. Donna M. Kulp, Mr. Gregory S. Williams, Mr. Edward E. Hartman (9)

Members absent: None (0)

Non-members present: Mr. Donald Allen, Mr. Jeffrey Bachman, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Lynne Fedorcha, Mr. John Hrizuk, Dr. Linda Marcincin, Mrs. Laurie Newman-Mankos, Mrs. Karen Nicholas, Mr. David Papay, Ms. Rachel Parisi (Student Rep), Ms. Heather Rehrig, Dr. Nicholas P. Sham, Sr., Mr. Michael Showak (Student Rep), Mrs. Dawn Wadsworth, Mrs. Aileen Yadush and Mrs. Sherri Molitoris.

VISITORS

Approximately eight visitors attended the meeting in addition to Terry Ahner reporter for The Times News.

SPECIAL BOARD REPORTS

Carbon Lehigh Intermediate Unit – Mr. Bryan C. Dorshimer reported that the Board of Directors passed the 2008-2009 CLIU calendar.

Legislative Report – Mr. Gregory S. Williams reported on new features of the PSBA website which includes a forum area for school board members to discuss district related topics amongst themselves. Topics he has seen being discussed included pay to play, graduation competency testing and turf fields.

Committee Reports and/or Meetings

Minutes of the Technology/Building and Grounds Committee Meeting held on May 7, 2008 were distributed.

Student Representatives to the Board Report

report Ms. Rachael Parisi and Mr. Michael Showak distributed their written student representative and verbally reported on its contents.

Federal and Other Programs – Mrs. Lynne B. Fedorcha distributed her written report and verbally reported on its contents which included Tech Wizards participation in a Showcase at CLIU #21, CLIU #21 Elementary Computer Fair, Annual Head Start Celebration at Peters Elementary, Science: It's Elementary! Showcase and PDE's Keystone: Technology Integrator – Timothy Weaber. Curriculum & Instruction report included highlights on what grants provide for the district, realignment of the Health & Physical Education curriculum, strategic plan meetings and distribution of the end of year activities calendar.

Superintendent's Report - Dr. Nicholas P. Sham, Sr.

Dr. Sham stated that the district is still searching for a new business manager and that the posting ends June 2, 2008.

Dr. Sham recognized John Hrizuk and his help in acquiring a lap top for a graduating senior to win at the All-Night Party held after graduation.

Dr. Sham reported that the LCCC Trustee At Large Seat opening will be on June 24, 2008 at 5:00 p.m.

SPECIAL BOARD REPORTS (cont.)

Dr. Sham read a letter from the National Interscholastic Athletic Administrators Association acknowledging that Bryan Geist has successfully completed the process for certified athletic administrator.

at Dr. Sham reported that there was only one school board member that attended the Technology/Buildings and Grounds Committee meeting. They talked about items that are on the agenda that would have been discussed at that meeting. He addressed the board on the rising fuel costs and that currently we are already \$8,000 over budget for the 2007-2008 school year. He stated that last year we topped off our tanks before the end of the 2006-2007 school year in order to receive better prices. If we do that this year we will need an addition \$55,000. He further explained that because the fuel cost is increasing so rapidly the district is already \$76,980 under budget for next years fuel budget. Mr. Derr has been able to secure fixed costs for next year instead of fluctuating. If the Board would decide to top off the tanks the end of next year, plus top off the tanks this year, plus the amount we are under budgeted for fuel costs next year the district needs essentially an additional \$144,000. If the Governor's budget comes through with the additional money that money can be used for these extra fuel costs. Dr. Sham stated that at the last SAC meeting there was discussion that there was a very little chance that this would come to fruition. The other suggestion was to pay these amounts out of the energy cost designated fund balance.

Mr. Williams asked how much money was in the energy cost designated fund balance.

There was continued discussion about topping of the tanks in June.

Motion To Top Fuel Tanks

Mr. Green made a motion, which was seconded by Mr. Williams, that the Board of Education allows administration to fill the fuel tanks in June in a dollar amount not to exceed \$60,000.

YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)

NAY: None (0)

recommended agenda is the

Mr. Derr distributed the fuel spread sheet from the bids that were received and that the Board accept the fixed fuel prices. He explained that the motion on the fixed price amounts.

Dr. Sham stated that there is 2.9 million dollars in the energy cost designated fund balance.

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Mr. Derr further explained that Livengood Paving was the lowest bidder for the paving project at the middle school and he recommended excepting this bid. He further explained that J & T Painting was the lowest bidder for the high school gym paving project. He recommended accepting this bid.

Mr. Dorshimer asked if we asked for a bond from J & T Painting or if they have liability insurance. Mr. Derr stated that the bid packet asked for liability insurance. Mr. Dorshimer stated that he should verify that the liability insurance is in place prior to them starting the project.

Mr. Derr explained that Zieglers Hauling was the highest bidder for the purchase of our used tractor, truck and trailer. He recommends that we accept this bid.

project

Lastly, Mr. Derr asked for the Board to allow him to purchase the fire alarm equipment packages from Simplex for the Slatington Elementary Annex and Maintenance Shop. Mr. Derr stated that in allowing him to purchase these equipment packages and quote the the district would not have to bid and write specs for the project because it would come in under the \$10,000. He stated Simple has agreed to provide packages of the

equipment, do asking for Board materials for

wiring diagrams, and after the installation is complete, Simplex will come in a programming, testing and give us a one year warranty on the work. He is permission to purchase these packages and quote the labor and additional installation.

Executive Session Mr. Hartman stated that the Board was in executive session prior to tonight's meeting to discuss personnel issues.

PERSONNEL Mrs. Ganser made a motion, which was seconded by Mr. Williams, that the Board of Education approves the following personnel items:

Football Game Physician Approve to appoint OAA Orthopedic Specialists to provide football game physicians for the 2008-2009 school year at a quoted fee of \$75.00 per regular season game and \$85.00 per post-season game. There is no increase over last year's fee.

Business Office Asst. K. Keiser Approve to employ Kim Keiser for an additional 3 hours per day, effective May 13, 2008, to assist the business office staff with general business office duties until a new business manager is hired. Mrs. Keiser is currently employed 3 ½ hours per day as an office aide for the cafeteria department.

YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)

NAY: None (0)

POLICY Mr. Follweiler made a motion, which was seconded by Mrs. Ganser, that the Board of Education approves the following policy item:

Field Trip Honors American Government – High School – Capital Harrisburg, PA – June 4, 2008 – Funded by School District Budget (busing only)

YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)

NAY: None (0)

Mr. Dorshimer said he received a letter from a concerned parent. He is asking if there is district policy concerning field trips and the number of chaperones or teachers that attend per number of students and who pays for them to attend.

Dr. Sham stated that he is not aware of any policy on this item. He stated the indication in the letter was teachers are not raising money for them to attend the field trips. Mrs. Chamberlain stated that the teaching staff does participate in fundraising for all field trips. She further explained when it comes to chaperoning, teachers get together and break the students into manageable numbers and parents volunteer to come and some have even offered to pay their way. These parents are parents of students who are also fundraising to attend the field trip. Mr. Papay stated that some places offer free admission to chaperones.

OLD BUSINESS Dr. Dorshimer asked if everything is working okay with transportation and the bridge being out. Mr. Derr stated that everything is going well and the pedestrian bridge should be in place by mid June.

NEW BUSINESS Mr. David Papay, middle school principal, submitted a letter to the board which addressed his intent to retire from the district.

FINANCIAL Mr. Green made a motion, which was seconded by Mrs. Geronikos, that the Board of Education approves the following financial items:

Financial Reports Approve the Following Financial Reports:
General Fund month of April
NLMS Student Activities Account month of April

Payment of Bills Approve the Following List of Bills:
General Fund months of April
Cafeteria Fund month of April
Athletic Fund month of April
Refreshment Stand Fund month of April
Capital Projects Fund month of April

FINANCIAL**(cont.)**

Budgetary Transfers Approve budgetary transfers for the 2007-2008 school year including any budgetary transfers for the end of year audit.

Appoint R. Frantz Approve to appoint Rhonda Frantz as interim Trustee, on behalf of the Northern Lehigh School District, for the Lehigh Schools Consortium Trust, a self insurance program for Dental Trustee Interim

Appoint Special Counsel Approve to appoint Sweet, Stevens, Williams & Katz, LLP as special counsel. Effective for the 2008-2009 school year, the hourly rate for non-routine matters will be \$175.00 per hour. The rate for routine or general advice will be \$130.00 per hour. This reflects a \$10.00 increase over the previous year's fees.

Livengood-MS Paving Authorize administration to enter into an agreement with Livengood Paving for paving of the middle school parking lots and access roads at a cost of \$267,265.81.

J & T Painting-high HS Gym Authorize administration to enter into an agreement with J&T Painting for painting of the school gymnasium walls and ceiling at a cost of \$23,300.00.

Ziegler Hauling-Purchase Equip Approve to accept the bids from Zieglers Hauling Service for the purchase of the tractor, truck and trailer. Zieglers Hauling Service total purchase price for all items is \$1,530.00.

Simplex - Alarm Purchase Annex & Mnt. Shop Authorize administration to purchase fire alarm equipment packages from Simplex at a cost of \$4485.00 for the Annex at Slatington Elementary and \$4,985.00 for the Maintenance Shop. Further allow administration to quote material and labor to install the fire alarm equipment packages at these locations.

Award Fuel Bids Approve the awarding of bids to the following companies for diesel fuel, unleaded gasoline and #2 grade fuel oil with a contract period of July 1, 2008 to June 30, 2009.

UNLEADED GASOLINE – Awarded to HOP Energy at

- o a fixed price of \$3.0846 per gallon

#2 GRADE FUEL OIL TANKWAGON DELIVERY – Awarded to HOP Energy at

- o a fixed price of \$3.4469 per gallon

#2 GRADE FUEL OIL TRANSPORT DELIVERY – Awarded to Isobunkers at

- o a fixed price of \$3.422 per gallon

DIESEL FUEL – Awarded to Isobunkers at

- o a fixed price of \$3.6047 per gallon (normal blend)
- o a fixed price of \$3.6447 per gallon (70% / 30% blend)

YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)

NAY: None (0)

Election Of Treasurer Mr. Williams made a motion, which was seconded by Mrs. Geronikos that the Board of Education Elects a Treasurer for the 2008-2009 fiscal year, as required by Section 404 of the Pennsylvania School Code of 1949, as amended.

RECOMMEND That the Board of Education elects Mathias J. Green, Jr. as Treasurer for the 2008-2009 fiscal year, effective July 1, 2008 through June 30, 2009.

YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)

NAY: None (0)

**CORR-
ESPON-
DENCE**

Mr. Dorshimer stated that Board members received invitations to two upcoming events.

**INFOR-
MATION**

Mr. Hartman announced that the local newspaper reported that senior Casey Hedash will be attending West Point in the fall. He feels this is a great honor to our district.

**RECOG-
NITION
OF
GUESTS**

Mr. Zeigler – Slatington Borough asked if the Board requires a bond for the bidding of fuel. He further suggested that the district look into selling the lot across from the middle school which is not being utilized.

Diana Miller – Slatington Borough addressed the Board with her concerns about students not being served lunches in the cafeteria because they are overweight.

**ADJOURN-
MENT**

Mrs. Ganser made a motion, which was seconded by Mr. Williams, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 8:34 p.m.

YEA: Mr. Dengler, Mr. Dorshimer, Mr. Follweiler, Mrs. Ganser, Mrs. Geronikos, Mr. Green, Mrs. Kulp, Mr. Williams, Mr. Hartman (9)

NAY: None (0)

Respectfully submitted,

Bryan C. Dorshimer
Secretary

ATTEST: _____ President
Edward E. Hartman