

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting
Monday, November 5, 2001
SENIOR HIGH SCHOOL AUDITORIUM
8:00 P.M.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Lynn C. Sechler
 - B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
 - C. Committee Reports and/or Meetings.
 - Minutes of the Policy/Education Committee meeting held on October 1, 2001. (Attachment #1)
 - Minutes of the Technology/Buildings and Grounds Committee meeting held on October 3, 2001. (Attachment #2)
 - Minutes of the Community Relations/Volunteerism Committee meeting held on October 17, 2001. (Attachment #3)
 - Minutes of the Finance Committee meeting held on October 22, 2001. (Attachment #4)
 - D. Student Representatives To The Board Report Ms. Pamela Grammes
Mr. Nicholas Sander
 - E. Solicitor's Report Attorney Charles Stopp
 - F. Legislative Report Mrs. Lori H. Geronikos
 - G. Federal and Other Programs Update Mrs. Lynne B. Fedorcha
 - H. Superintendent's Report Dr. Nicholas P. Sham, Sr.
- Fall Administration/Board Retreat?

- Good News – Karen Nicholas
- Announcement of Scholarship Winner
- Colonial League Cheerleading Information (Attachment #5 - Board Members)
- Soccer Concerns (Attachment #6 - Board Members)

I. An Executive Work Session will be held immediately following the meeting for personnel issues.

III. PERSONNEL

A. Resignation – Retirement

Accept the resignation of Ronald Borger, Chemistry teacher in the senior high school, effective on or about January 24, 2002, which represents the end of the first semester of the 2001-2002. Mr. Borger has decided to retire after 34 years of service.

B. Substitutes

1. Instructional

Approve the following substitute teachers for the 2001-2002 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; \$90.00 for 21+ non-consecutive days:

Rocatta Tait – Elementary
 John Sitaras – All Subject Areas – Emergency Certificate
 Derek Bleiler – Elementary K-6

2. Non-Instructional

a. Approve the following substitute custodian for the 2001-2002 school year at the substitute rate of \$7.25 per hour:

Susan Bilheimer

C. Unpaid Volunteer Aides

Approve the following individuals as unpaid volunteer aides in the Peters Elementary School for the 2001-2002 school year:

Evelyn Barone*	Christine Afflerbach
Pamela Umlauf*	Evelyn Barone
Tina Williams*	Sharon Boyesen
Krystal Miller-Brown*	Katherine Danish
Michele Uebele*	Ruth Davies
Kathi Buss*	Mary Beth Dellecker

Tammy Marsh*	Rita Erschen
Dawn Burke*	Mary-Beth Fatzinger
Melissa Fliszar	Vera Hoppe
Michelle McCarroll	Pam Peters
LouAnne Reppert	Robin Schultz
Audrey Steigerwalt	Ann Stoss
Nancy Wagner	

*Pending Verification of Clearances

D. Unpaid Volunteer Aides

Approve the following individuals as unpaid volunteer aides in the Slatington Elementary School for the 2001-2002 school year:

Elizabeth Hough*	Robin Blocker
Sarah Moffitt*	Marshelle George
Patricia Ingles*	Crystal Horvath
Sarah Cook*	
Aimee Wood*	
Kathy Yelinek*	

*Pending Verification of Clearances

E. Unpaid Volunteer Swim Coaches

Approve Peter Vernon and Angela Velasquez as volunteer swim coaches for the 2001-2002 school year, effective immediately and continuing until the completion of the State Swimming Tournament, or until Ian Vernon, Nicole Valesquez, Katherine Rex, Nicole Matthews are no longer eligible to compete in the 2002 State Tournament. These students will be participating in the District XI Swimming Tournament and must have a coach or district official accompany them. It is understood that there is no cost to the district.

- F. Approve the recommendation of the Superintendent to remove Laurie Neuman, Special Education Coordinator, from the NLEA Collective Bargaining Unit and reclassify her as an Act 93 Administrator, effective November 6, 2001. Laurie will remain a 10-month employee and maintain her present salary with two additional weeks of summer employment at an added stipend of \$5000. It is further recommended that, upon completion of her K-12 Special Education Supervisory Certification, Ms. Neuman would become the Director of Special Education with a salary adjustment beyond the annual Act 93 increase at a rate to be determined by the Board of Education.

IV. POLICY

A. Board Policies1. First Reading

- a. Approve revisions to Policy # 202 – Attendance of Nonresident Students, as presented after first reading. (Attachment #7)
- b. Approve revisions to Policy # 204 – Attendance, as presented after first reading. (Attachment #8)
- c. Approve revisions to Policy # 217 – Graduation, as presented after first reading. (Attachment #9)

2. Second Reading

- a. Approve revisions to Policy #006 -- Local Board Procedures as presented, after second reading. (Attachment #10)
- b. Approve revisions to Policy #108 – Adoption of Textbooks, as presented, after second reading. (Attachment #11)

B. Conferences Requiring Board Approval

1. Approve the request of Chris Iacobelli to attend a conference at Lehigh University in Bethlehem, PA on November 30, 2001 entitled “School Leadership Conference 2001”. Expenses include \$110.00 for registration, \$10.00 for meals, \$40.00 for travel for a total cost of \$160.00.
2. Approve the request of Karen Nicholas to attend a conference at Lehigh University in Bethlehem, PA on November 30, 2001 entitled “School Leadership Conference 2001”. Expenses include \$110.00 for registration.
3. Approve the request of Susan Mendes, special education teacher in the Slatington Elementary School, to attend the “PA Alliance for Environmental Education” conference in Harrisburg, PA on November 3, 2001. Expenses include \$113.00 for registration and have been approved by the district’s Continuing Professional Education Committee.
4. Approve the request of Beth Case, middle school special education teacher, to attend a Bureau of Education & Research conference at King of Prussia, PA on December 13, 2001. Expenses for the conference, entitled “Current, Best Ideas for Making Inclusion Work (Grades 6-12)”, include \$175.00 for registration, \$27.00 for travel, for a total cost of \$202.00 plus the cost of a substitute for one day and will be paid through IDEA funds.
5. Approve the request of Catherine Farole, middle school special education teacher, to attend a Bureau of Education & Research conference at King of

Prussia, PA on December 13, 2001. Expenses for the conference, entitled "Current, Best Ideas for Making Inclusion Work (Grades 6-12)", include \$175.00 for registration, plus the cost of a substitute for one day and will be paid through IDEA funds.

- C. Approve the Northern Lehigh High Middle School Student Activities Fund statement for the month of September 2001. (**Attachment #12**)

D. Homebound Instruction

The homebound instruction program is provided to children of school age who cannot attend school. It is recommended that the Board of Education grant homebound instruction for a 9th grade student, Student No. 05-30275, for five hours per week, effective October 22, 2001 and ending on or about November 30, 2001.

E. Attendance of Non-Resident Student

In accordance with School Board Policy #202, approve the request of a 12th grade student attending Northern Lehigh High School, whose living arrangements have been changed, to remain in attendance for the remainder of the 2001-2002 school year.

- F. Approve to authorize proper officials to sign a resolution to promulgate a revised Northern Lehigh School District Emergency Plan for all emergencies and disasters occurring within the school district. This plan, initially adopted on June 2, 1997, is designed to comply with all applicable Federal and State regulations and provides the policies and procedures to be followed in dealing with emergency conditions. This plan supersedes all previously developed emergency plans of the Northern Lehigh School District and meets the two-year compliance rule. (**Attachment #13**)

V. CURRICULUM AND INSTRUCTION

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. FINANCIAL

- A. Consider abatement of per capita taxes for the residents that fall within the guidelines as listed in **attachment #14**.
- B. Approve payment of bills from the Construction Account, as presented in **attachment #15**.
- C. Approve payment of bills from the Extended Construction Account, as presented in **attachment #16**.

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- D. Approve the Arthurs Lestrage Cash Management Portfolio for the month of September 2001. (Attachment #17)
- E. Accept and approve the recommendation of the Director of Support Services to award the bid for the removal and replacement of the Slatington Elementary library roof-top heating/cooling unit to the lowest responsible bidder, Elliot-Lewis of Philadelphia, PA with a base bid of \$7,359.00. (Attachment #18)
- F. Approve a \$20 refund to Frederick and Nancy Gledhill of Slatington for duplicate payment on their 2001-2002 School Per Capita Tax. (Attachment #19)
- G. Approve a \$1486.21 refund to Cendant Mortgage of Exton, PA for duplicate payment on real estate tax bill #00795. The mortgage company and the property owners both incorrectly paid the 2001-2002 property tax bill. (Attachment #20)
- H. Approve a \$38.02 refund to Jeffery and Alfred Seier due to a reduction in the assessed value of their property. The assessed value on their property located at 6659 Walnut Street, Slatington, PA was reduced from \$2,750 to \$750. (Attachment #21)
- I. Approve an \$18.89 refund to Henry and Pauline Smith due to a building being razed on May 1, 2001. The assessed value on the property located at 4729 Mountain Road, Slatington, PA. was reduced from \$13,150 to \$12,700. (Attachment #22)
- J. Approve a \$1,005.50 refund to David A. Moyer for duplicate payment on property located at 4111 West Grant Street, Slatedale, PA. The mortgage company and the property owner both incorrectly paid the real estate tax bill. (Attachment #23)
- K. Approve the submission of PLANCON PART K for Northern Lehigh School District's General Obligation Bonds, Series AA and AAA of 2001. PLANCON K is a required form for bond re-financing, and will enable PDE to reassign the 1995 Bond's reimbursement percentage to the series AAA of 2001 bond. (Attachment #24)
- L. Approve a transfer of \$10,000 from the high school construction fund to the maintenance section of the general fund. The \$10,000 will be transferred into the custodial maintenance overtime account to cover custodial overtime expended while readying the high school for the first day of school. (Attachment #25)
- M. Approve to amend the 2001-2002 General Fund Budget to include the following revenues and expenses related to additional federal and state grants:

Federal Funds:

Additional Revenues

Title I	\$67,297.00
Title VI	\$ 367.00
CSRI	\$23,392.00
 Total Increases	 \$91,056.00

Additional Title Expenses

10-1490-120-440 Title I Salaries	\$74,760.00
10-1490-200-440 Title I Benefits	\$14,933.00
 Total Increases	 \$89,693.00

State Funds:Additional Revenues

Students Achieving Standards Grant	\$73,440.00
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Additional Expenses

10-2845-610-340 Computer Supplies	\$57,241.00
10-2845-750-340 Computer Equipment	\$16,199.00
 Total Increases	 \$73,440.00

Additional General Fund Expenses enabled through Title I Waiver

10-2260-320 Middle School Transition	\$8,870.00
10-1100-240 Teacher Tuition Reimb.	\$2,726.00
10-2260-240 Supt. Office Tuition Reimb.	\$6,543.00
 Total	 \$18,139.00

IX. LEGAL**X. CORRESPONDENCE**

XI. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on September 17, 2001.
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 4, 2001.
- C. Minutes of the Washington Township Board of Supervisors meeting held on September 11, 2001. (Attachment #26)

XII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT