

NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, December 9, 2002
Slatington Elementary School Boardroom
7:30 p.m.
AGENDA

I. ROLL CALL

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS

- A. Regular school board meeting held on November 4, 2002.
- B. Regular school board meeting held on November 11, 2002.

III. SPECIAL BOARD REPORTS

- A. Lehigh Career & Technical Institute Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
 - 1. Approve the school board committee meeting calendar for 2003. (Attachment #1)
 - 2. Approve the school board committee members for 2003. (Attachment #2)
 - 3. Minutes of the Finance Committee meeting held on November 25, 2002. (Attachment #3)
- E. Student Representatives To The Board Report Mr. Nicholas Sander
Ms. Amberly Gable
- F. Solicitor's Report Atty. Charles Stopp
- G. Legislative Report Mrs. Lori H. Geronikos
- H. Federal and Other Programs Mrs. Lynne B. Fedorcha

- I. Superintendent's Report Dr. Nicholas P. Sham, Sr.
- J. An Executive Work Session will be held at 7:00 p.m. preceding the meeting to discuss legal issues.

IV. PERSONNEL

A. Nomination for Appointment

Kimberly Wagner

Assignment:

Cafeteria/Hall Monitor Middle School –
Replacing Tamra Yesik, who resigned.

Salary:

\$8.64 Per Hour/3 ½ Hours Per Day

Two Days Out Of Every 6 Will Work 6 ½ Hours Per Day

Effective Date:

December 3, 2002

*She will serve a 60-Day probationary period.

B. Substitutes

1. Instructional

Approve the following substitute teacher(s) for the 2002-2003 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

John Sitaras – All Subject Areas

John Benson – All Subject Areas

C. Unpaid Volunteer Coaches

1. Approve to appoint Kevin Fenstermaker as an unpaid volunteer wrestling coach for the 2002-2003 season. (Pending Certification of Clearances)

2. Approve to appoint Christopher Baumann as an unpaid volunteer wrestling coach for the 2002-2003 season. (Pending Certification of Clearances)

D. Approve to terminate the employment and dismiss Mr. Lee Mack from his position as night custodian at the Slatington Elementary School, effective December 3, 2002.

V. POLICY

A. Conferences

1. Approve the request of Rhonda Frantz and Sherri Molitoris, business office

employees, to attend an EDUNET “End of Year Payroll Seminar” in Carlisle, PA on December 6, 2002. Expenses for this conference include \$95.00 each for registration, \$10.00 each for meals, \$60.00 for travel for a total cost of \$270.00.

2. Approve the request of Brian Geiger to attend a Pennsylvania Association of School Business Officials conference at Seven Springs, PA from March 18-21, 2003. Expenses for this 48th Annual Conference & Exhibits include \$220.00 for registration, \$175.20 for travel, \$528.00 for lodging for a total cost of \$923.20.
- B. Board Policy – 1st Reading
Approve revisions to school board policy #123 – Programs: Interscholastic Athletics, as presented after 1st reading. (Attachment #4)
- C. Approve the Northern Lehigh Athletic Fund financial report for November 2002. (Attachment #5)
- D. Approve the Northern Lehigh Sports Account financial report for November 2002. (Attachment #6)

VI. CURRICULUM AND INSTRUCTION

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. Approve to authorize proper officials to enter into an agreement and transition with the Carbon Lehigh Intermediate Unit to CPETracker, a web site developed by Colonial Intermediate Unit 20, that provides access to a professional development registration and tracking system (Act 48) for School Employees. (Attachment #7)

IX. FINANCIAL

- A. Approve the Treasurer’s Report for the months of July, August, and September 2002.
- B. Approve payment of General Fund bills for the month of November 2002.
- C. Authorize the business office to close the “Technology Fund #40” and bank account that was originally established with leftover monies from the 1995 Peters Elementary construction account. The balance in the account as of October 31, 2002 was \$3.28. The proceeds will revert back to the general fund per our auditor’s instructions. (Attachment #8)
- E. Renew the contract for a two-year period with Portnoff Law Associates to collect delinquent real estate taxes for the Northern Lehigh School District. (Attachment #9)
- F. Rescind the motion of sponsorship to attend another Pennsylvania Community

- College for Kate Walden, who was previously approved at the November 11, 2002 meeting in accordance with the guidelines established under Policy #912. Kate Walden has decided not to continue her course of study at Northampton County Community College. (Attachment #10)
- G. Approve yearly compensation of \$500 for an elected Slatington Real Estate Tax Collector. This motion mirrors a motion to be approved by Slatington Borough Council. Per solicitor's review, this motion is appropriate every 4-years, or when an elected office has been vacated. (Attachment #11)
- H. Authorize the Northern Lehigh School District to participate in the "Chester County School Districts' Joint Purchasing Board Apple Computer Hardware, Software, Supplies, and Miscellaneous Items Bid." This agreement, which is under the Intergovernmental Cooperation Act, Act 177 of 1996, permits local governments to purchase materials, supplies, and equipment from purchase bid contracts of other political subdivisions. Please note that there is no cost for the Northern Lehigh School District to participate in this statewide Apple Computer bid. (Attachment #12)
- I. Approve budgetary transfers as listed on **attachment #13**.
- J. Approve the purchase of furniture from Roberts & Meck, Inc. under State Contract #7105-05 in the amount of \$5,552.10 and the installation at a cost of \$225.00. Funds for these purchases shall be paid for from the Furniture and Equipment Fund of the Middle School Construction Project.
- K. Approve the purchase of a Cutter Autoscrubber from Allen Maintenance Supply Co., Inc. under State Contract #7910-02 in the amount of \$6,104.28. Funds for the purchase are to be paid for from the Furniture and Equipment fund of the Middle School Construction Project.
- L. Approve the purchase of a Cutter Autoscrubber and a set of poly brushes from Allen maintenance Supply Col., Inc. under State Contract #7910-02 in the amount of \$6,171.62. Funds for the purchase are to come from the Furniture and Equipment Fund of the High School Construction Project.
- M. **RESOLVED**: That the Agreement between Northern Lehigh School District and The Architectural Studio, dated march 17, 1999, be amended to include:
- The Architectural Studio shall provide architectural services in accordance with the terms and conditions of this Agreement for an elevator at the Slatington Elementary School.

X. LEGAL

XI. CORRESPONDENCE

XII. INFORMATION

XIII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT