

NORTHERN LEHIGH SCHOOL DISTRICT

Regular School Board Meeting
Tuesday, December 3, 2002

7:30 P.M.

AGENDA

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

II. SPECIAL BOARD REPORTS

- A. Lehigh Career and Technical Institute Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
 - 1. Discuss and approve the school board committee meeting calendar for 2003.(Attachment #1)
 - 2. Discuss and appoint school board committee members for 2003. (Attachment #2)

 - 3. Distributed minutes of the Policy/Education Committee meeting held on November 18, 2002. (Attachment #3)
 - 4. Distributed minutes of the Technology/Buildings and Grounds Committee meeting held on November 6, 2002. (Attachment #4)
 - 5. Distributed minutes of the Finance Committee meeting held on October 28, 2002. (Attachment #5)
- E. Student Representatives To The Board Report Mr. Nicholas Sander
Ms. Amberly Gable
- F. Solicitor's Report Attorney Charles Stopp
- G. Legislative Report Mrs. Lori H. Geronikos
- H. Federal and Other Programs Update Mrs. Lynne B. Fedorcha

- I. Superintendent's Report Dr. Nicholas P. Sham, Sr.
 Other People's Children
 Pride & Promise – Public Schools...Achieve! (Attachment #6)
- J. An Executive Session will be held beginning at 6:30 p.m. in the Superintendent's Office.

III. PERSONNEL

A. Substitutes

1. Non-Instructional

- a. Approve to employ the following substitute cafeteria workers for the 2002-2003 school year at the 2002-2003 substitute rate of \$7.25 per hour:

Sarah Unger
Judith VanHorn
Kay Rau

- b. Approve to employ the following custodian and/or maintenance substitutes for the 2002-2003 school year at the 2002-2003 substitute rate of \$7.25 per hour:

Sarah Unger – Custodian
Daniel Herman – Custodian & Maintenance

- c. Approve to employ the following substitute aide/secretary for the 2002-2003 school year at the 2002-2003 substitute rate of \$7.25 per hour:

Kay Rau

B. Resignation

1. Instructional

Accept the resignation of Brenda Booz from her position as one-quarter home economics teacher in the senior high school, effective January 27, 2003 or as soon as a replacement can be found.

2. Non-Instructional

Accept the resignation of Tamra Yesik from her position as Cafeteria/Hall Monitor at the middle school, effective November 12, 2002.

C. Co-Curricular Appointment for 2002-3003*

Junior Class Advisor – Brian Pfingstl

**The stipend will be determined when a new Collective Bargaining Agreement is approved.*

- D. In accordance with School Board Policy #511, approve to furlough Mrs. Patricia Ingles, a one-on-one special education aide in the Slatington Elementary School due to the fact that the student has moved from the district and the services of Mrs. Ingles are no longer needed. As a result of this furlough, the last day of employment for Mrs. Ingles is November 27, 2002.

IV. POLICY

A. Board Policies

1. 1st Reading

- a. Approve revisions to existing school board policy #005: Local Board Procedures – Organization, as presented after 1st reading. (Attachment #7)
- b. Approve revisions to existing school board policy #007: Local Board Procedures – Distribution, as presented after 1st reading. (Attachment #8)
- c. Approve revisions to existing school board policy #123: Programs – Interscholastic Athletics, as presented after 1st reading. (Attachment #9)
- d. Approve revisions to existing school board policy #328 Administrative Employees – Administrator Compensation Plan, as presented after 1st reading. (Attachment #10)

2. 2nd Reading

- a. Approve revisions to existing school board policy #202.1: Pupils – Foreign Exchange Students, as presented after 2nd reading. (Attachment #11)
- b. Approve revisions to existing school board policy #716: Property – Integrated Pest Management, as presented after 2nd reading. (Attachment #12)
- c. Approve revisions to existing school board policies #248: Pupils, #348: Administrative Employees, #448: Professional Employees, and #548: Classified Employees – Unlawful Harassment, as presented after 2nd reading. (Attachment #13)

B. Conferences

1. Approve the request of Lynn Haab and Tammy Fristick, middle school special education teachers, to attend a Bureau of Education and Research conference in King of Prussia on December 9, 2002. Expenses include \$165.00 each for registration for a total of \$330.00 plus the cost of two substitute teachers for one day and will be paid for through IDEA funds.
2. Approve the request of Susan Beil, Shawn Green, and Janet Bashore, Peters Elementary teachers, to attend an Institute for Education conference in Frazer, PA on December 10, 2002. Expenses for the conference, entitled "Strengthening Math Problem-Solving Skills" include \$175.00 each for registration, \$10.00 each for meals, \$20.49 for travel for a total cost of \$575.49 plus the cost of three substitute teachers for one day and will be funded through Title IIA funds.
3. Approve the request of Tracy Ettinger and Jane Kutney, Slatington Elementary teachers, to attend a Bureau of Education and Research one-day seminar in Allentown, PA on January 27, 2003. Expenses for this conference, entitled "Critical Literacy Centers – Strengthening Your Reading and Writing Instruction" include \$155.00 each for registration, \$5.40 each for travel, for a total cost of \$320.80 plus the cost of two substitute teachers for one day and has been approved by the district's Continuing Professional Development Committee.

C. Approve the Northern Lehigh Middle School Student Activities Account Fund Statement for the month of October 2002. (**Attachment #14**)

D. Homebound Instruction

The homebound instruction program is provided to children of school age who cannot attend school. It is recommended that the Board of Education grant homebound instruction for a tenth grade student, Student No. 05-32500, for five hours per week, effective November 25, 2002 and terminating on January 2, 2003.

V. CURRICULUM AND INSTRUCTION

VI. OLD BUSINESS

VII. NEW BUSINESS

- A. Approve a special education settlement to *Parent "A"* for \$5000.00 in lieu of a Due Process Hearing. She will receive \$1500 for compensatory education fund and \$3500.00 for reimbursement.

VIII. FINANCIAL

- A. Approve abatement of per capita taxes, for the residents that fall within the guidelines, as listed in **attachment #15**.
- B. Approve payment of bills from the Construction Account, dated November 19, 2002, as presented in **attachment #16**.
- C. Approve payment of bills from the Construction Account, dated December 2, 2002, as presented in **attachment #17**.
- D. Approve payment of bills from the Extended Construction Account, as presented in **attachment #18**.
- E. Approve the Arthurs Lestrage Cash Management Portfolio for the month of October 2002. (Attachment #19)
- F. Approve a \$9.80 per capita refund for Tracy Zellner, 922 Williams Avenue, Walnutport, PA. Tracy Zellner had previously been exonerated from per capita tax and still made payment. (Attachment #20)

IX. LEGAL

- A. Approve the law firm of Steckel and Stopp as solicitors for the Northern Lehigh School District for 2003 at a retainer fee of \$1750.00.

X. CORRESPONDENCE

XI. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on October 21, 2002.
- B. Minutes of the Washington Township Board of Supervisors meeting held on October 8, 2002. (Attachment #21)

XII. RECOGNITION OF GUESTS

XIV. ADJOURNMENT