

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Monday, November 11, 2002**  
**Slatington Elementary School Boardroom**  
**7:30 p.m.**  
**AGENDA**

**I. ROLL CALL**

- A. By notice of the President, Board Members are advised that all votes on financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call.
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETINGS**

- A. Regular school board meeting held on October 7, 2002.
- B. Regular school board meeting held on October 14, 2002.

**III. SPECIAL BOARD REPORTS**

- A. Lehigh Career & Technical Institute ..... Mrs. Sheryl A. Giles
- B. Carbon-Lehigh Intermediate Unit ..... Mr. Bryan C. Dorshimer
- C. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- D. Committee Reports and/or Meetings
- E. Student Representatives To The Board Report ..... Mr. Nicholas Sander  
Ms. Amberly Gable
- F. Solicitor's Report ..... Atty. Charles Stopp
- G. Legislative Report ..... Mrs. Lori H. Geronikos
- H. Federal and Other Programs ..... Mrs. Lynne B. Fedorcha

- I. Superintendent's Report ..... Dr. Nicholas P. Sham, Sr.
- Recognition of Retiree Glenn Rissmiller
  - Reminder – December's Reorganization Meeting will be held on **Tuesday**, December 3, 2002 beginning at 7:00 p.m. Regular meeting to follow at 7:30 p.m.
  - Glenn Rissmiller and Jim Tkach – Athletic Department
  - Laurie Newman – IDEA Update
  - Individual Administrative Goals For 2002-2003
  - Lehigh Valley Charter High School for the Performing Arts (**Attachment #1**)
- J. An Executive Work Session will be held at 6:00 p.m. preceding the meeting to discuss negotiations and personnel issues.

#### IV. PERSONNEL

- A. Approve to adjust the effective date for the Temporary Vacancy Replacement assignment of Carleen Binder to on or about January 13, 2003. She was previously approved on October 7, 2002 to begin her Temporary Vacancy Replacement kindergarten teacher assignment in the Slatington Elementary School on December 3, 2002. She will be a day-by-day substitute teacher from December 3, 2002 until on or about January 13, 2003. The termination date of this assignment remains the same, on or about June 16, 2003.

#### B. Substitutes

##### 1. Instructional

Approve the following substitute teacher for the 2002-2003 school year at the substitute teacher rates of \$70.00 for 1-10 non-consecutive days; \$80.00 for 11-20 non-consecutive days; and \$90.00 for 21+ non-consecutive days:

George Diehl, Jr. – Health and Physical Education

#### V. POLICY

##### A. Conferences

Approve the request of Janet Bashore, Peters Elementary 4<sup>th</sup> grade teacher, to attend an Applebaum Conference in Allentown on January 8, 2003. Expenses for this conference, entitled "Tough Student Classroom Survival K-8" include \$150.00 for registration plus the cost of a substitute for one day and has been approved by the

district's Continuing Professional Education Committee.

- B. Approve the Northern Lehigh High School Student Activities Account statement for the month of October 2202. (Attachment #2)
  
- C. Approve the Northern Lehigh Athletic Fund financial report for July , 2002 through October 31, 2002. (Attachment #3)
  
- D. Approve the Northern Lehigh Sports Account financial report for July 1, 2002 through October 31, 2002. (Attachment #4)
  
- E. Homebound Instruction

The homebound instruction program is provided to children of school age who cannot attend school. It is recommended that the Board of Education grant homebound instruction for a tenth grade student, Student No. 05-67500, for five hours per week, effective December 9, 2002 and terminating on March 26, 2003.

## **VI. CURRICULUM AND INSTRUCTION**

- A. Approve the recommendation of the Community Relations Committee to have the Northern Lehigh School District assume the responsibility from the Northern Lehigh Future Focus to offer a GED Program for 2002-2003. Future Focus will fund this program during the current year. Classes are scheduled to begin on November 7, 2002 and will be held in the Slatington Elementary School on a Tuesday and Thursday evening from 6:30 to 8:30 p.m. for 14 weeks, with an additional week of simulated testing. Dr. Linda Marcincin will assume the supervision of this program and will work with Future Focus during this current school year. It is further recommended that an approximate amount of \$4000.00 be included in the district's 2003-2004 budget to continue this program during the 2003-2004 school year.

## **VII. OLD BUSINESS**

## **VIII. NEW BUSINESS**

## **IX. FINANCIAL**

- A. Approve payment of General Fund bills for the month of October 2002.
  
- B. Approve the cafeteria reports for the month of October 2002. (Information Only)
  
- C. Approve a \$724.45 refund to Walnutport Borough for an over billing on the 2000-

2001 Earned Income Tax Office Billing. This over billing arose due to salary from real estate collection being included in the EIT salary category, and bonding insurance not covering EIT collection. (Attachment #5)

- D. Approve the issuance of a writ of execution for accounts that could not be resolved by Portnoff Law Associates. The writ of execution enables Portnoff Law Associates to bring the property to eventual sheriff sale. This is the most powerful and final measure to effectuate payment. Prior to the writ of execution, 5 notices by regular mail and one certified letter have been sent. Furthermore, a sheriff has served the taxpayers and this also has not resulted in payment or agreement to make partial payments. (Attachment #6)
- E. Approve the purchase and placement of a baseball score board at the high school baseball field. The Northern Lehigh Baseball Parents will purchase the sign and pay for the installation costs. (Attachment #7)
- F. Approve change orders for the repairs done by Hollenbach Construction, Inc. for damages from a leak in the roof at the middle school in accordance with change order G-10 in the amount of \$1,568.00 and change order R-1 in the amount of (\$1,568.00). This request is pending approval of Pennsylvania Department of Education PLANCON I. (Attachment #8)

**X. LEGAL**

**XI. CORRESPONDENCE**

**XII. INFORMATION**

- A. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on October 3, 2002.

**XIII. RECOGNITION OF GUESTS**

**XIV. ADJOURNMENT**