

**NORTHERN LEHIGH SCHOOL DISTRICT
Special Meeting
Board Minutes**

**Slatington, PA
July 14, 2003**

PURPOSE A special meeting of the Northern Lehigh Board of School Directors, for general purposes, was called to order by the President, Mr. Gary S. Fedorcha, at 7:30 p.m. on Monday, July 14, 2003 in the board room located in the Slatington Elementary School.

ROLL CALL Members present: Mr. Robert J. Cox, Mrs. Jane J. Escott, Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mrs. Sheryl A. Giles, Mr. Jason M. Newhard, Mr. Gary S. Fedorcha (7)

Members absent: Mr. Bryan C. Dorshimer, Mr. Mathias J. Green, Jr. (2)

Non-members present: Dr. Nicholas P. Sham, Mrs. Lynne B. Fedorcha, Mr. Philip C. Bertolino, Mr. Christopher Iacobelli, Mrs. Karen Nicholas, Mr. John Hrizuk, Mr. Brian Geiger, Ms. Christine Stafford, Mr. Jeffrey Bachman, Ms. Laurie Newman, and Mrs. Doneta J. Merkle

VISITORS Approximately 5 visitors attended the meeting in addition to Sharon Minnich, reporter for TheTimes News and Terry Ahrner, reporter for the Morning Call Chronical.

SPECIAL BOARD REPORTS Committee Reports and/or Meetings

Minutes of the Technology/Buildings & Grounds Committee meeting held on June 4, 2003 were distributed.

Minutes of the Finance Committee meeting held on May 27, 2003 were distributed.

Federal and Other Programs Update – Mrs. Lynne B. Fedorcha

Mrs. Fedorcha reported that the administration has made a Science K-6 textbook selection.

Dr. Sham called upon Christine Stafford, Business Manager, to address the State Budget situation in light of the fact that the State has not adopted its budget for the 2003-2004 school year.

An Executive Session was held, beginning at 7:00 p.m., in the Superintendent's Office.

PERSONNEL A motion was made by Mr. Newhard, with a second made by Mrs. Giles, that the Board of Education approve the following personnel items:

Terminate Non-Instructional Employee Approve to terminate the employment of Andrea Hess, Clerk/Central Office Duplicating Aide, effective June 20, 2003.

Nominations For Employment Michael S. Anderson Temporary Professional Employee Assignment: Secondary Guidance Counselor in the senior high school, replacing Michael Bonner who retired. Salary: \$37,500 (Step 1-- Masters on 2003-2004 CBA Salary Schedule) Effective Date: August 26, 2003* *(Will work an additional 10 days during summer of 2003 as budgeted).

PERSONNEL

<p>(Con't.)</p> <p>Mary R. Smith</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective Date:</p> <p>*(Will work an additional 10 days during summer of 2003 as budgeted).</p>	<p>Temporary Professional Employee</p> <p>New Position</p> <p>Secondary Guidance Counselor in the senior high school, replacing Thomas Sheehan, who retired.</p> <p>\$48,000 (Step 14-- Masters on 2003-2004 CBA Salary Schedule)</p> <p>August 26, 2003*</p>
<p>Darrin R. Evans</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective Date:</p>	<p>Professional Employee</p> <p>English teacher in the senior high school, replacing Francis Carazo, who retired.</p> <p>\$42,000 (Step 9 -- Masters on 2003-2004 CBA Salary Schedule)</p> <p>August 26, 2003</p>
<p>D. Michelle Fleck</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective Date:</p>	<p>Temporary Professional Employee</p> <p>New Position</p> <p>English As A Second Language/Gifted teacher, district-wide.</p> <p>\$35,900 (Step 2 – Bachelors on 2003-2004 CBA Salary Schedule)</p> <p>August 26, 2003</p>
<p>Elissa B. Gerstel</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective Date:</p>	<p>Temporary Professional Employee</p> <p>Grade 5 teacher in Slatington Elementary School, replacing Harriet Akelaitis, who retired.</p> <p>\$35,800 (Step 1 – Bachelors on the 2003-2004 CBA Salary Schedule)</p> <p>August 26, 2003</p>
<p>Michael A. Mengel</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective Date:</p>	<p>Temporary Professional Employee</p> <p>Grade 5 teacher in Peters Elementary School, replacing Susan Kester, who retired</p> <p>\$35,800 (Step 1 – Bachelors on the 2003-2004 CBA Salary Schedule)</p> <p>August 26, 2003</p>
<p>Laurie A. Ramsey</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective Date:</p>	<p>Temporary Professional Employee</p> <p>Grade 5 teacher in Peters Elementary School, replacing Jean Madea, who retired.</p> <p>\$37,500 (Step 1 – Masters on the 2003-2004 CBA Salary Schedule)</p> <p>August 26, 2003</p>
<p>Regina Hartsell</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective Date:</p>	<p>Temporary Professional Employee</p> <p>Grade 6 teacher in Peters Elementary School, replacing Charles Uhler, who retired.</p> <p>\$35,800 (Step 1 – Bachelors on the 2003-2004 CBA Salary Schedule)</p> <p>August 26, 2003</p>
<p>Suzanne M. Mengel</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective Date:</p>	<p>Temporary Professional Employee</p> <p>Elementary Guidance Counselor in Slatington Elementary School, replacing Ann Bernard.</p> <p>\$37,500 (Step 1 – Masters on the 2003-2004 CBA Salary Schedule)</p> <p>August 26, 2003</p>
<p>Bonita L. Treadway</p> <p>Assignment:</p> <p>Salary:</p> <p>Effective Date:</p>	<p>Temporary Professional Employee</p> <p>Elementary School Nurse, replacing Regina Freeburn, who retired.</p> <p>\$35,800 (Step 1 – Bachelors on the 2003-2004 CBA Salary Schedule)</p> <p>August 26, 2003</p>

PERSONNEL

(Con't.) Melissa A. DeSocio Temporary Professional Employee
 Assignment: Secondary School Nurse, replacing Edith Moore, who retired.
 Salary: \$36,000 (Step 3 – Bachelors on the 2003-2004 CBA Salary Schedule)
 Effective Date: August 26, 2003

Appointment Robyn Pristash*
 Non-Instructional Assignment: Clerk/Central Duplicating Aide in the Central Administration Office, replacing Andrea Hess whose employment was terminated.
 Salary: \$8.90/Hour – 4 Hours Per Day/5 Days Per Week/Two Personal Days
 Effective Date: July 15, 2003
 *She will serve a 60-day probationary period.

Administrative Dawn Mayer
 Transfer From: Half Time Title I Teacher – Peters Elementary School
 To: Full Time Kindergarten Teacher
 New Position – Peters Elementary School
 Salary: \$64,100 (Step 17M – on the 2003-2004 CBA Salary Schedule)
 Effective Date: September 2, 2003

Furlough In accordance with school board policy #511, approve to furlough Mrs. Patricia Ingles, a
 Non-Instructional one-on-one special education aide in the Slatington Elementary School, due to the fact that the student has
 Employee moved from the district and the services of Mrs. Ingles are no longer needed. As a result of this furlough, Mrs. Ingles' employment with the district will be terminated at the end of the 2002-2003 school year.

Resignations Accept the resignation of Janet Ginder from her position and ¼ Family & Consumer Science teacher in the high school, effective at the end of the 2002-2003 school year.

Accept the resignation of Beverly Williams from her position as instructional aide in the Slatington Elementary School, effective at the end of the 2002-2003 school year.

Educational Support Staff Approve the Educational Support Staff – Instructional II Aides job description, as presented.
 Instructional II Aides Job Description

Co-Curricular Appointments for 2003-2004

Head Boys Basketball Coach– Richard Oertner -- \$6287.90
 Assistant Boys Basketball Coach – Richard Mantz -- \$4086.52
 Assistant Boys Basketball Coach– Dennis Rehrig -- \$4086.52
 Head Girls Basketball Coach– David Redline -- \$6287.90
 Assistant Girls Basketball Coach– Jason Reinhard -- \$4086.52
 Head Wrestling Coach – Todd Herzog -- \$6287.90
 Assistant Wrestling Coach – Brent Herzog -- \$4086.52
 Assistant Wrestling Coach – Glenn Serfass -- \$4086.52
 Cheerleading Advisors – Lil Borger and Kathy Neff (Sharing A Stipend of \$2778.75)
 Senior High Winter Intramural – Winter Track – Bryan Geist -- \$736.51
 Senior High Winter Intramural – Weightlifting – Steve Hluschak -- \$736.51
 Senior High Winter Intramural – Weightlifting – James Tkach -- \$736.51
 Senior High Scholastic Scrimmage Advisor– Denise Turoscy -- \$736.51
 Debate Advisor – Henry Distler -- \$1260.84
 Assistant Field Hockey Coach – Tiffany Zastko (Pending Clearances) -- \$2448.24
 Assistant Football Coach – Joseph Tout (Sharing A Stipend of \$4086.52 with Manual Guedes)
 Elementary Scholastic Scrimmage – Marlene Simock -- \$397.84
 Middle School Boys' Basketball Coach – George Weaver -- \$2750.00

PERSONNEL
 (Con't.)
 Hire Part-Time
 Athletic
 Director
 2003-2004
 School Year

Approve the employment of Glenn Rissmiller, effective August 1, 2003 as a part-time Athletic Director for the Northern Lehigh School District for a period of time not to exceed 95 days during the 2003-2004 school year at a salary of \$19,250.00. (NOTE: The employment of Glenn Rissmiller is considered to be of an emergency nature and falls under the "emergency" provision of Act 23 of August 5, 1991. Since no other qualified persons are available, the school district's athletic programs would suffer a serious impairment of services to the students and sporting events without the services of Glenn Rissmiller).

Hire Assistant
 Athletic
 Director
 2003-2004
 School Year

Approve the employment of James Tkach as an Assistant Athletic Director for the 2003-2004 school year at a stipend of \$6000. He will assist the part time Athletic Director in all Athletic Director duties and responsibilities and will be responsible for the Refreshment Stand Account and athletic fund raising activities.

YEA: Mr. Cox, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles
 Mr. Newhard, Mr. Fedorcha (7)
 NAY: None (0)

POLICY

A motion was made by Mrs. Geronikos, with a second made by Mrs. Escott, that the Board of Education approve the following items listed under Policy:

Board Policy
 2nd Reading

Approve revisions to school board policy #218 – Pupils, Student Conduct, as presented after second reading.

Approve revisions to school board policy #707 – Property, Use of School Facilities and Equipment, as revised after second reading.

(Info Only)

An Administrative Regulation to School Board Policy 807 – Opening Exercises/Flag Displays" was distributed.

YEA: Mr. Cox, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles
 Mr. Newhard, Mr. Fedorcha (7)
 NAY: None (0)

Conferences

A motion was made by Mrs. Giles, with a second made by Mrs. Escott, that the Board of Education approve the following policy items:

Approve the request of Dawn Wadsworth to attend a National Organization of Victims Assistance conference in State College from July 21-25, 2003. Expenses for this conference include \$150.00 for registration, \$120.00 for meals for a total cost of \$270.00 and will be paid for through IDEA funds.

Approve the request of Mary Anne Shafer to attend a Carbon Lehigh Intermediate Unit conference from July 28 – August 1, 2003. Expenses for this conference include \$125.00 for registration, \$30.00 for travel for a total cost of \$155.00 and will be paid for through Title IIA funds.

Approve the request of Susanne Gower to attend a CESTA conference at Messiah College from July 20-23, 2003. Expenses for this conference include \$125.00 for registration and was included in the 2003-2004 budget.

Approve the request of Catherine Farole and Lynn Haab to attend a Carbon Lehigh Intermediate Unit conference on July 22 and 23, 2003. Expenses for this conference include \$150.00 each for registration for a total cost of \$300.00 and will be paid for through IDEA funds.

Approve the request of Brian Geiger to attend a Pennsylvania School Boards Association conference in State College on July 29 and 30, 2003. Expenses for this conference include \$220.00 for registration, \$120.00 for travel, \$110.00 for lodging for a total of \$450.00 and was included in the 2003-2004 budget.

POLICY

(Con't.) Approve the request of Christopher Iacobelli, Deborah Geiger, and Susanne Hegedus to attend a PaTTAN conference at the Hazelton School District from August 4-6, 2003. Expenses for this conference on full day kindergarten include \$160.00 each for registration, \$72.00 for travel for a total cost of \$552.00.

Approve the request of Sandra Michalik and Denise Turoscy to attend a Carbon Lehigh Intermediate Unit conference on August 4 and 5, 2003. Expenses for this conference include \$150.00 each for registration and will be paid for through IDEA funds.

Approve the request of Janet Bashore, Kori Dibilio, Christine Leslie, and Steven Zong, to attend a Carbon Lehigh Intermediate Unit "Classroom Performance System Professional Development Seminar" on August 1, 2003. Expenses for this conference are \$2500.00 per two registrations for a total cost of \$5000.00 and will be paid for through a PSSA Incentive Grant.

Approve the request of Sharon Williams to attend an ACCESS PA Annual Fall Training Session at the Gateway Conference Center in Center Valley on September 18, 2003. Expenses for this conference include project fees of \$360.00 (\$180.00 for each elementary school) plus the cost of a substitute for one day and were included in the 2003-2004 elementary library budgets.

Use Of Facilities - Slatington Lions Club Grant approval to the Slatington Lions Club to use campus grounds to host their Annual 2003 Car Show, which will be held on Sunday, August 31, 2003 (rain date September 1). It is understood that they will be billed for custodial services for using the grounds. It is also the responsibility of the Lions Club to provide sufficient security for the event.

YEA: Mr. Cox, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

CURRICULUM AND INSTRUCTION

Title I Summer Reading Camp A motion was made by Mrs. Geronikos, with a second made by Mr. Cox, that the Board of Education approve to authorize the administration to employ a total of six elementary teachers at a stipend of \$1404.00 per teacher (\$8424.00 total) to conduct a Title I Summer Reading Camp for selected K-3 students based on teacher recommendation. The Reading Camp will be conducted, in the Slatington Elementary School, from 9:00 a.m. to 12:00 p.m. Monday through Thursday from July 21 through August 14, 2003. Expenses for this program will be handled through Title I funds.

YEA: Mr. Cox, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

NEW BUSINESS

A motion was made by Mrs. Geronikos, with a second made by Mrs. Giles, that the Board of Education adopt the following Resolution in Support of "The Plan for a New Pennsylvania":

WHEREAS, all public school children in Pennsylvania have the right to and deserve a quality education that will prepare them to assume the role of productive citizens;
WHEREAS, the responsibility to provide this quality education lies with the Commonwealth or Pennsylvania through a system of public schools and related Local Education Agencies;
WHEREAS, The Plan for a New Pennsylvania provides an equitable form of education, including early-childhood programs, quality support for both children and teachers, and a system of accountability to ensure that the resources of our citizens are being utilized in the most appropriate manner;
WHEREAS, the education components of the proposed Plan for a New Pennsylvania is aligned with and complements the federal No Child Left Behind Act, and

NEW BUSINESS

(Con't.)

WHEREAS, the legislators of this Commonwealth are morally and legally accountable to abide by its oath to ensure all Local Education Agencies are given the necessary resources to educate the children of this Commonwealth,

NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY RESOLVED

by the Board of School Directors of the Northern Lehigh School District that the Governor's Plan for a New Pennsylvania is the best option for achieving these needs and goals. This Board of School Directors endorses the objectives outlined in the Plan and urges legislators to similarly adopt these initiatives by voting in favor of the Plan.

RESOLVED this 14th day of July 2003 by the Northern Lehigh Board of School Directors, Gary S. Fedorcha, President.

YEA: Mr. Cox, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

FINANCIAL

A motion was made by Mr. Cox, with a second made by Mrs. Escott, that the Board of Education approve the following items listed under Financial:

Construction &
Extended
Construction
Bills

Approve payment of bills from the Construction and Extended Construction Account, as presented.

General Fund
Bills Through
June 30, 2003

Approve payment of 2002-2003 General Fund Bills through June 30, 2003, as presented.

General Fund
Bills For
July 2003

Approve payment of General Fund Bills for the month of July 2003, as presented.

Treasurer's
Report

Approve the unofficial, unaudited report of the Treasurer, Mr. Cox, for the month of June 2003.

Portfolio
Summary
For May 2003

Approve the Arthurs Lestrage Cash Management Portfolio for the month of May 2003, as presented

NLHS Student
Activities Fund

Approve the Northern Lehigh High School Student Activities Fund Statement for the month of May 2003, as presented.

Travel And
Accident
Insurance

Approve the travel and accident insurance policy with ANON Consulting. The policy renews for the 2003-2004 school year at a \$500.00 yearly premium that is no increase to the district during the three-year period expiring on August 13, 2004.

Equipment
Maintenance
Insurance

Approve to renew the equipment maintenance program for the 2003-2004 school year with CNA Insurance Company at a yearly premium of \$35,038. The coverage is for the period of August 1, 2003 through July 31, 2004. There is no increase over last year's premium.

Award
Slatington
Elementary
Elevator Bid For
General Contractor

Award the contract for the General Construction of the Slatington Elementary Elevator to McKelvey Construction Company of Neffs, PA in the amount of \$183,425.00. Funds for this project are to come from the Extended Funding of the Bond Funds.

FINANCIAL

Award
Slatington

Award the contract for the Electrical Contractor of the Slatington Elementary Elevator to W.J. & R. Electric, Inc. of Coopersburg, PA in the amount of \$9,650.00. Funds for this project are to come from the Extended Funding of the Bond Funds.

Elementary
Elevator Bid
For Electrical
Contractor

Bethesda Day Treatment Center Agreement 2003-2004 Approve to authorize the Board secretary to execute the 2003-2004 Bethesda Day Treatment Center Agreement for Services that outlines the payment schedule for educational services for disruptive youth for the 2003-2004 school year. The initial agreement was approved on April 14, 2003.

Contract With CLIU 21 To Host Apple PowerSchool Student Software Approve to authorize the administration to begin developing a contract with Carbon Lehigh Intermediate Unit #21 to host Apple PowerSchool Student Information System. This information system has been chosen to replace the existing Edunet student software. The cost will be estimated at \$46,612.00 for the first year data conversion and training. This process will develop the contract that will begin in the early fall of the 2003-2004 school year.

Middle School Casework Change Order Approve change order for the refurbishing of casework to be done by Hollenbach Construction, Inc. Change Order G-15 in the amount of \$38,787.00. This request is pending approval of Pennsylvania Department of Education PLANCON I.

YEA: Mr. Cox, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles
Mr. Newhard, Mr. Fedorcha (7)
NAY: None (0)

LEGAL

A motion was made by Mr. Cox, with a second made by Mrs. Escott, that the Board of Education, in accordance with Section 1073 of the Pennsylvania Public School Code, which requires that the agenda for a regular meeting of the board of school directors, during the last year of the contract, and at least 150 days prior to the expiration date of the district superintendent's present contract, "include an item requiring affirmative action by five (5) or more members of the board of school directors to notify the district superintendent that the board intends to retain him for a further term of from three (3) to five (5) years, or that another or other candidates will be considered for the office".

The Board of Education of the Northern Lehigh School District intends to reelect Dr. Nicholas P. Sham, Sr. as District Superintendent for a five (5) year term beginning July 1, 2003 and ending on June 30, 2008. Notification will be given to the Office of School Services, Commonwealth of Pennsylvania, Department of Education, 333 Market Street, Harrisburg, PA of this intention to reelect Dr. Sham as District Superintendent.

RECOMMENDATION That the Board of Education reelect Dr. Nicholas P. Sham as District Superintendent for a term as described above and give proper notification to the Pennsylvania Department of Education.

ROLL CALL: YEA: Mr. Cox, Mrs. Escott, Mrs. Geronikos, Mrs. Giles,
Mr. Newhard, Mr. Fedorcha (6)
NAY: Mrs. Ganser (1)

Motion carried.

**INFORM-
ATION**

The following minutes were distributed:

Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on May 19, 2003.

Minutes of the Washington Township Board of Supervisors meeting held on May 13, 2003.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on May 28, 2003.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on June 5, 2003.

RECOGNITION OF GUESTS

Daniel Schantz – Slatington – Director of Youth Football – Wanted to know how long it takes to get a Use of Facilities form approved.

Mr. Schantz acknowledged that the middle school is doing a terrific job.

ADJOURNMENT

A motion was made by Mr. Cox, with a second made by Mrs. Ganser, that the special meeting of the Northern Lehigh Board of School Directors be adjourned at 7:55 p.m.

YEA: Mr. Cox, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles
Mr. Newhard, Mr. Fedorcha (7)

NAY: None (0)

Respectfully submitted,

Jane J. Escott
Secretary

ATTEST: _____ President
Gary S. Fedorcha