

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
June 2, 2003

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:40 p.m. on Monday, June 2, 2003 in the Slatington Elementary School gymnasium.

ROLL CALL Members present: Mr. Robert J. Cox, Mr. Bryan C. Dorshimer, Mrs. Jane J. Escott, Mrs. Lauren A. Ganser, Mrs. Lori H. Geronikos, Mrs. Sheryl A. Giles, Mr. Mathias J. Green, Jr., Mr. Jason M. Newhard, Mr. Gary S. Fedorcha (9)

Members absent: None (0)

Non-members present: Dr. Nicholas P. Sham, Mrs. Lynne B. Fedorcha, Mr. Philip C. Bertolino, Mr. Christopher Iacobelli, Dr. Linda Marcincin, Mr. John Hrizuk, Mr. David Papay, Mr. Robert Mack, Mr. Brian Geiger, Mrs. Rhonda Frantz, Mr. Ken Jones, Atty. Charles Stopp (Solicitor), Mr. Jeffrey Bachman, Ms. Laurie Newman, and Mrs. Doneta J. Merkle

VISITORS Approximately 7 visitors attended the meeting in addition to Sharon Minnich, reporter for The Times News and Elizabeth Bartolai, reporter for The Morning Call newspaper.

SPECIAL BOARD REPORTS Lehigh Career and Technical Institute – Mr. Jason M. Newhard
Mr. Newhard reported that Open House at the LCTI Student-Built House would be held on June 7 & 8 and June 14 and 15 with an auction date set for June 21.

Carbon-Lehigh Intermediate Unit – Mr. Bryan C. Dorshimer
The CLIU Board Briefs was distributed for all board members.

Committee Reports and/or Meetings

The minutes of the Policy/Education Committee meeting held on May 19, 2003 were distributed to all board members.

It was also announced that the June 16 Policy/Education Committee meeting was cancelled.

Legislative Report – Mrs. Lori H. Geronikos
Mrs. Geronikos reported that there is still no State Budget.

Federal and Other Programs Update – Mrs. Lynne B. Fedorcha
Mrs. Fedorcha distributed a written Curriculum and Instruction report and highlighted items contained in the report.

Mr. Dorshimer made a motion, with a second made by Mrs. Geronikos, that the Board of Education approve the addition of the “Code of Professional Practice” as a topic under “District Topics” for our teacher inductees in the Northern Lehigh School District Teacher Induction Program.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles,
Mr. Green, Mr. Newhard, Mr. Fedorcha (9)

NAY: None (0)

Mrs. Geronikos made a motion, with a second made by Mrs. Giles, that the Board of Education approve the addition of Mrs. Lori Vernon (Business Member) and Mrs. Patricia Gilbert (Community Member) as committee members of the Act 48 Continuing Professional Education Plan.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles,
Mr. Green, Mr. Newhard, Mr. Fedorcha (9)

NAY: None (0)

**SPECIAL
BOARD
REPORTS**
(Con't)

Superintendent's Report – Dr. Nicholas P. Sham, Sr.

Dr. Sham's report included the following:

1. Mr. Bertolino, high school principal, reported on block scheduling.
2. Dr. Sham announced that there would be a need for a July 14 board meeting to award the bids for the Slatington Elementary elevator project.
3. He distributed and reviewed a full day kindergarten report with the board. Mrs. Geiger, kindergarten teacher at Slatington Elementary, invited board members to visit her classroom to see the type of program that she is trying to teach in a half day program.
4. He reminded board members of the Special Board Meeting that is scheduled for June 16, 2003 for the adoption of 2003-2004 Budget & for General Purposes.

An Executive Session was held beginning at 6:30 p.m. in the boardroom to discuss personnel issues. There was also an executive session held after the board meeting for personnel issues.

PERSONNEL

Christine
Stafford –
Business
Manager

Mr. Cox made a motion, with a second made by Mrs. Escott, that the Board of Education approves to appoint Christine L. Stafford to the position of Business Manager for the Northern Lehigh School District and enter into a five-year contract agreement, including a one-year probationary period, at a salary of \$70,000. Effective date to be determined upon release from her current school district.

ROLL CALL: YEA: Mr. Cox, Mrs. Escott, Mrs. Geronikos, Mrs. Giles, Mr. Newhard, Mr. Fedorcha (6)
NAY: Mr. Dorshimer, Mrs. Ganser, Mr. Green (3)

Motion carried.

Salary
Adjustment
Timothy
Weaber

Mr. Dorshimer made a motion, with a second made by Mrs. Ganser, that the Board of Education approve the following personnel items:

Approve the following teacher, who has completed the requirements per the Collective Bargaining Agreement, that would entitle him to a salary increase for the 2003-2004 school year:

Timothy Weaber

From:	5B+24	\$37,100
To:	6M	\$39,700

Substitutes
Non-
Instructional

Approve to employ the following substitute instructional aide/secretary for the 2002-2003 school year at the substitute rate of \$7.25 per hour: Donna Ondrasik

Approve to employ the following substitute cafeteria worker for the 2002-2003 school year at the substitute rate of \$7.25 per hour: Donna Ondrasik

Leave Without
Pay

Approve the request of Janet Millen, elementary art teacher, to take a one-day leave of absence, without pay, on June 25, 2003. She plans to use this day in conjunction with two personal days. Her request will not be considered a precedent for future requests per correspondence received from the Northern Lehigh Education Association.

Resignation
Co-Curricular

Accept the resignation of Ryan Van Norman from his shared stipend position as Assistant Football Coach for the 2003-2004 school year.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles,
Mr. Green, Mr. Newhard, Mr. Fedorcha (9)
NAY: None (0)

POLICY

Mrs. Geronikos made a motion, with a second made by Mrs. Giles, that the Board of Education approve the following items listed under Policy:

Board Policy
1st Reading

Approve revisions to school board policy #218 – Pupils, Student Conduct, as presented after first reading.

Approve revisions to school board policy #707 – Property, Use of School Facilities and Equipment, as amended after first reading.

Conferences

Approve the request of Lauren Ganser to attend the Pennsylvania School Boards Association Summer Workshop 2003 in Lancaster, PA from June 27 to 29, 2003. Expenses for this conference include \$176.00 for registration, \$228.00 for lodging for a total cost of \$404.00.

Approve the request of Laurie Newman to attend a Special Education Law Seminar at Lehigh University in Bethlehem, PA on June 27, 2003. Expenses for this conference include \$285.00 for registration and will be paid for through IDEA funds.

Approve the request of Christine Koder to attend a Learning Disabilities Association of Pennsylvania conference on June 25 and 26, 2003 in Bethlehem, PA. Expenses for this conference include \$225.00 and will be paid for through IDEA funds.

Non-Resident
Student

Approve to allow two Peters Elementary students, whose parent has moved from the Northern Lehigh School District, to remain in attendance for the duration of this school term in accordance with School Board Policy #202.

Open Accounts

Approve the request of the senior high school to open a “Bernard J. Hoffman Memorial Scholarship Account” in accordance with the Student Activity Fund Policy.

Approve the request of the senior high school to open an “Allen & Sophia Kester Scholarship Account” in accordance with the Student Activity Fund Policy.

Approve the request of the senior high school to open an “Ann Bernard Memorial Scholarship Account” in accordance with the Student Activity Fund Policy.

Homebound
Instruction

Grant homebound instruction for a 12th grade student, student #03-00700, for five hours per week, effective May 12, 2003 and continue until the end of the 2002-2003 school year.

Student
Representative
To The Board

Approve Ashley Kunkle as a Student Representative to the Board for the 2003-2004 school year. Ashley has been elected as the junior representative to the board and will serve from September 2003 through June 2004. Amberly Gable will continue to serve as the senior representative to the board until June 2004.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles,
Mr. Green, Mr. Newhard, Mr. Fedorcha (9)

NAY: None (0)

**CURRICU-
LUM AND
INSTRUCT-
ION**

Mr. Newhard made a motion, with a second made by Mr. Green, that the Board of Education approve the following items listed under Curriculum and Instruction:

Title I, Title VI,
Title II & Drug-
Free Schools &
Communities
Act–2003-2004**Title I, Title VI, Title II & Drug-Free Schools and Communities Act – 2003-2004**

Approve to authorize proper officials to execute contracts for Title I, Title VI, Title II, and Drug-Free Schools and Communities Acts for the 2003-2004 school year.

**CURRICU-
LUM AND**

Approve to purchase the following literature textbooks and resources for the senior high school:

INSTRUCTION (Con't.)

<i>Number Of Copies</i>	<i>Title</i>	<i>Cost</i>
150 @ \$58.47 Each	Platinum Edition – Timeless Voices, Timeless Themes Copyright 2003	\$8,770.50
2 @\$96.97	Annotated Teacher's Edition <i>Two Additional Complimentary Teachers' Editions Supplied</i>	\$193.94
1	Teaching Resources	\$96.97
1	Literary Analysis and Reading Transparencies	\$118.97
1	Extension Activities	\$8.97
1	Writing Models & Graphic Organizers on Transparencies	\$103.97
1	Standardized Test preparation Diagnostic Tests	\$15.97
1	Test Preparation Workbook, Teacher's Edition	\$15.97
	Total	\$9,325.26

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles,
Mr. Green, Mr. Newhard, Mr. Fedorcha (9)

NAY: None (0)

FINANCIAL

Mr. Green made a motion, with a second made by Mrs. Escott, that the Board of Education approve the following financial items:

Construction
Account Bills

Approve payment of bills from the Construction Account, as presented.

Extended
Construction
Account Bills

Approve payment of bills from the Extended Construction Account, as presented.

Cash
Management
Portfolio

Approve the Arthurs Lestrage Cash Management Portfolio for the month of April 2003, as presented.

NLHS Student
Activities Fund
Statement

Approve the Northern Lehigh High School Student Activities Fund statement for the month of April 2003, as presented.

FINANCIAL

(Con't.)

- Approve Financial Institutions For 2003-2004 Authorize the following financial institutions to act as approved depositories for school district funds and or temporary investments. The Northern Lehigh School Board further authorizes the following financial institutions to transfer funds on deposit to any other bank for the credit of the Northern Lehigh School District. The Board further authorizes the Business Manager and/or Superintendent to enter into agreements, supplements or amendments to agreements to implement the foregoing operations for the 2003-2004 school year:
- | | |
|--|--|
| AllFirst Trust | Prudential-Bache Government Securities Trust |
| Citizens National Bank | Wachovia National Bank (July 28, 2003) |
| Patriot Bank | First Union National Bank |
| Pennsylvania Local Government Investment Trust | Neff's National Bank |
| Pennsylvania School District | Commerce Bank of Pennsylvania |
| Liquid Asset Fund | |
- Renew Bonds Board Secretary And Board Treasurer Approve to renew the following expiring bonds for the 2003-2004 fiscal year through HRH Palley Simon Associates:
 A \$50,000 Board Secretary Bond for the term July 1, 2003 to July 1, 2004 at an annual premium cost of \$175.00.
 A \$50,000 Board Treasurer Bond for the period July 1, 2003 to July 1, 2004 at an annual premium cost of \$269.00.
- LCTI Public Relations Consortium 2003-2004 Approve the recommendation of the administration to renew a \$3000.00 expenditure for the Public Relations Consortium at the Lehigh Career and Technical Institute. This figure was not included in the member District Cost Calculation figures in the 2003-2004 LCTI budget document.
- Tax Assessor Legal Ad Authorize the Secretary to publish a legal advertisement notifying every resident or inhabitant within the territorial limits of the Northern Lehigh School District attaining eighteen (18) years of age, and every resident or inhabitant in said school district to notify the proper assessor within twelve (12) months of his or her becoming a resident or inhabitant, in accordance with the School Laws of Pennsylvania, Section 680, as amended August 16, 1972, Act 138. The assessors to contact are as follows:
- BOROUGH OF WALNUTPORT** Christine Simock – Borough Secretary
 Walnutport Borough Building
 417 Lincoln Avenue, Walnutport 18088
 610-767-1322
- WASHINGTON TOWNSHIP** Diane Frantz – Township Secretary
 Washington Township Municipal Building
 PO Box 27, Slatedale, PA 18078
 610-767-8108
- BOROUGH OF SLATINGTON** Ronald Klevenhagen
 Northern Lehigh School District
 Earned Income Tax Office
 125 South Walnut Street, Slatington, PA 18080
 610-767-9845
- PlanCon Part J Approve the submission of PLANCON PART J, *Project Accounting Based on Final Costs*, for the Northern Lehigh School District, Additions and Alterations Northern Lehigh High School Project.

FINANCIAL

(Con't.)

Student Accident & Athletic Insurance Appoint Mid-Penn Insurance Associates as the 2003-2004 Student Accident and Athletic Insurance carriers. The renewal rate is \$5,730, an increase of \$260.00 over last year, to include all interscholastic sports, band, and cheerleading. Voluntary school coverage is \$27.00 school time rate and \$98.00 24-hour rate, which is no cost increase from last year.

Appoint EIT, Delinquent EIT, OPT, Real Estate and Per Capita Tax Collector 2003-2004 Appoint Mr. Ronald Klevenhagen as Earned Income Tax Collector, Delinquent Earned Income Tax Collector, Occupational Privilege Tax Collector, and Real Estate and Per Capita Tax Collector for the 2003-2004 school year. It is further recommended that proper officials be authorized to secure, on behalf of the above named individual, a \$20,000 bond for the fiscal year July 1, 2003 through June 30, 2004.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (9)

NAY: None (0)

CORRESPONDENCE

Mr. Fedorcha stated he received a letter from the Slatington Public Library requesting a donation.

INFORMATION

Minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting held on April 17, 2003 were distributed.

RECESS

President Fedorcha called for a recess at 9:10 p.m. The board reconvened at 9:18 p.m.

BUDGET DISCUSSION

Remove Items From Prioritized List Of Budget Cuts

Mr. Ken Jones began budget deliberations by discussing where the district stands with its fund balance.

Mrs. Escott made a motion, with a second made by Mr. Cox, that the Board of Education reduce the priority items on the Prioritized List of Budget Cuts (attached) to Item #14, and not cut anything beyond that but change Item #14 from \$400,000.00 to \$233,000.00 which would reduce the millage increase to a 2.34 mill increase.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (9)

NAY: None (0)

Mr. Dorshimer made a motion, which after further discussion was withdrawn, that the Board of Education remove an additional 2.34 mills from the budget.

Mr. Cox made a motion, which was seconded by Mr. Dorshimer, that the Board of Education reduce the budget by changing Item #14 on the Prioritized List of Budget Cuts to \$66,000. Mr. Cox withdrew his motion. Mr. Dorshimer also agreed to withdraw the motion.

ADJOURNMENT

Mr. Newhard made a motion, with a second made by Mrs. Escott, that the regular meeting of the Northern Lehigh Board of School Directors be adjourned at 10:30 p.m.

YEA: Mr. Cox, Mr. Dorshimer, Mrs. Escott, Mrs. Ganser, Mrs. Geronikos, Mrs. Giles, Mr. Green, Mr. Newhard, Mr. Fedorcha (9)

NAY: None (0)

Respectfully submitted,

Jane J. Escott
Secretary

ATTEST: _____ President
Gary S. Fedorcha