

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
February 8, 2016

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Edward E. Hartman, at 7:30 p.m. on Monday, February 8, 2016, in the Administration Office Board Room.

ROLL CALL Members present: Mr. Robin T. Distler, Mr. Gary S. Fedorcha, Mr. Mathias J. Green, Jr., Mrs. Gale Husack, Mr. Robert J. Keegan, Jr., Mrs. Donna M. Kulp, Mr. Gregory S. Williams and Mr. Edward E. Hartman (9)

Members absent: Mrs. Natalie J. Green (1)

Non-members present: Mr. Jeffrey Bachman, Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Mr. Greg Derr, Mrs. Michele Dotta, Mrs. Rhonda Frantz, Mr. John Hrizuk, Mr. Gavin Kemery (Sr. Rep.), Ms. Karlyna Kemery (Jr. Rep.), Mr. Paul Leonzi, Mr. Michael Michaels, Mrs. Sherri Molitoris, Mrs. Karen Nicholas, Mrs. Tanya Simms, Attorney Keith Strohl (Solicitor's Office), and Mr. Robert Vlasaty.

VISITORS Approximately seven visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News.

APPROVE MINUTES Mr. Fedorcha made a motion, which was seconded by Mrs. Kulp, that the minutes of the regular school board meeting held on January 11, 2016 be approved and ordered filed.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (8)

NAY: None (0)

SPECIAL BOARD REPORTS Carbon Lehigh Intermediate Unit – Mr. Hartman reported that at the last board meeting the purchase of four (4) forty-eight (48) passenger buses for a total of \$402,100 and three (3) thirty-six passenger buses for a total of \$281,730 was approved.

Lehigh Career and Technical Institute - Mr. Fedorcha announced that the budget is on the agenda for approval this evening. The budget is higher; however, that is because it is based on a five-year plan in which they take the average of the number of students per district. The good news is there has been an increase in the number of students attending. Mr. Fedorcha reported that Northern Lehigh had four winners at the SkillsUsa Competition: Dylan Berger, Dale Kern, Tanner Rice, and Hunter Oberle.

Legislative Report – Mr. Williams reported that there is nothing new to report about the budget other than Governor Wolf is trying to get more money released for school districts. Mr. Williams also reported that there is a delay in the Keystone Exam graduation requirements.

Lehigh Carbon Community College – Mr. Green reported that the budget is on the agenda this evening for approval. There is no aggregate increase to the districts.

Committee Reports and/or Meetings

Minutes of the Education/Policy Committee Meeting held on February 1, 2016 were distributed.

Minutes of the Technology/Buildings and Grounds Committee Meeting held on February 3, 2016 were distributed.

Minutes of the Finance Committee Meeting held on February 3, 2016 were distributed.

Student Representatives to the Board Report – Mr. Gavin Kemery and Ms. Karlyna Kemery distributed their written student representative report and verbally reported on its contents.

Solicitor's Report – Attorney Strohl reported on Act 139 which allows nursing and trained staff to use medication for opiate overdoses. Mr. Michaels added that a meeting was already held with the district's emergency operations team on this subject to discuss the pros and cons and the need to develop a policy.

**SPECIAL
BOARD
REPORTS
(cont.)**

Business Manager's Report - Mrs. Frantz reported that tomorrow at 11:30 a.m. Governor Wolf will be presenting his second budget before his first budget passed. Rumor has it there is an eighteen month budget on the table which will run January, 2016 – June, 2017 with no new money being released to districts until June, 2016, at the earliest.

Mrs. Molitoris reported that as of March 1st, we would have paid over \$3.2 million in our bond payments for this year, and as of right now, there is no money in the state budget for PlanCon reimbursement.

If borrowing legislation does not come to fruition, there will probably not be any PlanCon reimbursement for the 2015-2016 school year which would mean we would not be reimbursed \$411,000.00.

Federal and Other Programs Update – Mrs. Karen A. Nicholas reported that Governor Wolf signed into law Act 1 of 2016 which creates a two-year delay in the implementation of the Keystone exams as a graduation requirement. The students will continue to take those exams for Federal accountability.

Superintendent's Report - Mr. Michaels announced that last week was National School Counselors week. The school counselors district-wide are hard-working and do a great job with our students.

Mr. Michaels announced that we are in need of a long-term substitute teacher for Chemistry.

PERSONNEL Mr. Fedorchka made a motion, which was seconded by Mr. Keegan, that the Board of Education approves the following personnel items:

Salary Adjustments Acknowledge the following teacher who has completed the requirements per the Collective Bargaining Agreement that would entitle them to a salary increase for the second half of the 2015-2016 school year:

Kimberly Filipovits

From: Step 10B+24
To: Step 10M

Family Medical Leave Approve the request of employee #3655 to take a Family Medical Leave beginning February 16, 2016, for his own medical reasons. Employee is requesting to use accumulated sick days. Upon exhaustion of sick days, he is requesting a family medical leave. Employee plans to return to his current position upon release from his attending physician.

Approve the request of employee #1430 to take a Family Medical Leave beginning on or about February 19, 2016, for her own medical reasons. Employee is requesting to use accumulated sick and personal days. Upon exhaustion of personal and sick days, employee is requesting a family medical leave. Employee plans to return to her current position upon release from her attending physician.

Approve the request of employee #3785 to take a Family Medical Leave beginning on or about February 20, 2016, to care for a family member. Employee will be using accumulated sick days. Upon exhaustion of sick days, employee is requesting a family medical leave.

Approve the request of employee #2143 to take a Family Medical Leave beginning on or about February 1, 2016, for her own medical reasons. Employee will be using accumulated sick days. Upon exhaustion of sick days, employee is requesting a family medical leave. Employee plans to return to her current position upon release from her attending physician.

Co-Curricular Volunteers 2015-2016 Colette Boudreaux* Musical Choreographer
*Pending Verification of Missing Personnel File Items

Substitute-Instructional Approve the following substitute teacher for the 2015-2016 school year at the 2015-2016 substitute teacher rates as approved at the October 12, 2015 board meeting.

Lynn Hager – Social Studies

YEA: Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (8)

NAY: None (0)

POLICY

Board Policy

First

Reading

Mr. Fedorcha made a motion, which was seconded by Mr. Williams, that the Board of Education approves the following policy items:

Approve school board policy #306 – Programs – Merged Employee Section – Employment of Summer School Staff, as presented after first reading.

Approve school board policy #307 – Merged Employee Section – Student Teachers/Interns, as presented after first reading.

Approve school board policy #308 – Merged Employee Section – Employment Contract/Board Resolution, as presented after first reading.

Approve school board policy #309 – Merged Employee Section – Assignment and Transfer, as presented after first reading.

Approve school board policy #313 – Merged Employee Section – Evaluation of Employees, as presented after first reading.

Approve school board policy #314 – Merged Employee Section – Physical Examination, as presented after first reading.

Approve school board policy #314.1 – Merged Employee Section – HIV Infection, as presented after first reading.

Approve school board policy #316 – Employees – School Police Officer, as presented after first reading.

Approve school board policy #340 – Merged Employee Section – Responsibility for Student Welfare, as presented after first reading.

Approve school board policy #348 – Merged Employee Section – Unlawful Harassment, as presented after first reading.

Approve school board policy #351 – Merged Employee Section – Drug and Substance Abuse, as presented after first reading.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (8)

NAY: None (0)

**CONFER-
ENCES**

Mrs. Kulp made a motion, which was seconded by Mr. Green, that the Board of Education approves the following conferences:

Suzanne Mengel – PDE Conference 2016 Making a Difference: Educational Practices that Work! – February 11-12, 2016 – Hershey Lodge & Convention Center – Hershey, PA – Registration: \$120.00; Meals: \$57.00 -Total Approximate Cost: \$177.00 – Funding: Slatington Elementary Budget

Allison Chruscial – PA Excellence in eLearning Forum – April 6-8, 2016 – Kalahari Resorts & Conventions – Pocono Manor, PA – Travel: \$53.48 – Total Approximate Cost: \$53.48 – Funding: Curriculum & Instruction Budget

YEA: Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (8)

NAY: None (0)

**CURRIC-
ULUM AND
INSTRUC-
TION**

Official Local
School District
Holidays

Mr. Keegan made a motion, which was seconded by Mr. Fedorcha, that the Board of Education approves the following curriculum and instruction items:

Approve the resolution to identify Official Local School District Holidays (OLSDH) in accordance with PA School Code Section 1502.

2016-2017
School
Calendar

Approve the 2016-2017 Northern Lehigh School District Calendar as presented.

High School
Program of
Studies
2016-2017

Approve the High School Program of Studies Book for 2016-2017 school year as presented and recommended by Administration.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (8)

NAY: None (0)

**NEW
BUSINESS**

Mr. Hartman read a resignation letter from board member Natalie Green.

**BOARD
MEMBER
RESIGNA-
TION**

Mr. Fedorcha made a motion, which was seconded by Mr. Keegan, that the Board of Education with regret accepts the resignation of Natalie J. Green from her position as board director effective February 8, 2016.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (8)

NAY: None (0)

FINANCIAL

Mrs. Kulp made a motion, which was seconded by Mr. Green, that the Board of Education approves the following financial items:

Financial
Reports

Approve the following financial reports:
General Fund Account month of January, 2016

List of
Bills

Approve the Following List of Bills:
General Fund months of January & February
Cafeteria Fund month of February
Refreshment Stand month of January

Lehigh Carbon
Community
College
2016-2017

Approve a resolution regarding the 2016-2017 Lehigh Carbon Community College Sponsor contribution Budget. Total expenditures equal \$6,186,337.00 which represents no change over the 2015-2016 budget. Northern Lehigh's share of the total budget is \$205,684.00, a decrease of \$11,295.00 or (5.2%). A copy of the budget was distributed electronically January 20, 2016.

Carbon-Lehigh
Intermediate
Unit
2015-2016
Budget

Approve a resolution regarding the 2016-2017 Carbon Lehigh Intermediate Unit Operational and Program Services budget. Total expenditures equal \$3,134,393.00 an increase of \$59,835.00 (1.9%) over the 2015-2016 budget. Northern Lehigh's share is proposed to be \$20,165.00 a decrease of \$133.00 from the 2015-2016 budget. A copy of the budget was distributed at the January 11, 2016 school board meeting.

Lehigh Career
& Technical
Institute
2016-2017

Approve a resolution regarding the Lehigh Career & Technical Institute general fund budget and Academic Center expenditures for the 2016-2017 school year. The general fund budget total is \$25,607,300.00, an increase of \$881,600 or 3.5%. Northern Lehigh School District's portion of the 2016-2017 general fund budget is \$913,077.00, an increase of \$21,252.00. The

Budget expenditures for the Academic Center budget for the period of July 1, 2016 through June 30, 2017 total \$1,657,500.00, an increase of \$43,880.00 or 2.7%. Northern Lehigh School District's portion is \$3,432.00, a decrease of \$8,643.00. A copy of the budget was distributed to board members electronically February 1, 2016.

Single Audit 2014-2015 Accept the 2014-2015 audit and management report for the single audit ending June 30, 2015. A copy of the audit was distributed at the January 11, 2016 school board meeting.

FINANCIAL
(cont.)
PenTeleData
Five Years

Approve the renewal of a five (5) year Service Agreement with PenTeleData for Dark Fiber Point to Point connectivity between Slatington Elementary School and Peters Elementary School in the amount of \$1,350.00 per month. This contract will run from 7/1/2016 through 6/30/2021.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (8)

NAY: None (0)

INFOR-
MATION

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on December 21, 2015 were distributed.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on December 3, 2015 were distributed.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on December 9, 2015, were distributed.

Mr. Williams stated that the board seat vacancy will be posted on the website and advertised in the newspaper. Mr. Hartman added that the vacancy would need to be acted upon within 30 days.

Mr. Michaels reported that the following students placed at the SkillsUSA District XI Championships: Power Equipment Technology – Dylan Berger, first place; Diesel Equipment Technology – Dale Kern, second place; Automated Manufacturing Technology – Tanner Rice, third place; and Industrial Motor Control – Hunter Oberle, third place. Congratulations to them all, we are very proud of them.

Mr. Green announced that he recently attended a PSEA conference, "Advanced School Funding," which was held at Bethlehem School District. It was an interesting presentation on school funding and school finance. If anyone is interested, Mr. Green has a book to share.

Mr. Hartman thanked Mrs. Sue Bahnick for the cookies.

ADJOURN-
MENT

Mr. Distler made a motion, which was seconded by Mr. Keegan, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 7:55 p.m.

YEA: Mr. Distler, Mr. Fedorcha, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mr. Williams, and Mr. Hartman (8)

NAY: None (0)

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Edward E. Hartman