

NORTHERN LEHIGH SCHOOL DISTRICT
Regular Meeting
Board Minutes

Slatington, PA
June 12, 2017

PURPOSE The regular meeting of the Northern Lehigh Board of School Directors was called to order by the President, Mr. Gary S. Fedorcha, at 7:34 p.m. on Monday, June 12, 2017, in the Administration Office Board Room.

ROLL CALL Members present: Mrs. Debra Bower, Mr. Robin T. Distler, Mr. Mathias J. Green, Jr., Mrs. Gale N. Husack, Mr. Robert J. Keegan, Jr., Mrs. Donna M. Kulp, Mrs. Kristie D. Wilk, Mr. Gregory S. Williams and Mr. Gary S. Fedorcha (9)

Members absent: (0)

Non-members present: Mr. Jeffrey Bachman, Mrs. Susan Bahnick, Mrs. Jill Chamberlain, Ms. Tori Csanadi (Jr. Rep.), Mr. Greg Derr, Mrs. Michele Dotta, Mrs. Rhonda Frantz, Ms. Karlyna Kemery (Sr. Rep.), Mr. Paul Leonzi, Mrs. Sherri Molitoris, Mrs. Karen Nicholas, Mr. Scott Pyne, and Attorney Keith Strohl (Solicitor's Office).

VISITORS Approximately ten visitors attended the meeting, in addition to Terry Ahner, reporter for The Times News.

APPROVE MINUTES Mr. Distler made a motion, which was seconded by Mrs. Husack, that the minutes of the regular school board meeting held on May 8, 2017 be approved and ordered filed.

YEA: Mrs. Bower, Mr. Distler, Mr. Green, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mrs. Wilk, Mr. Williams, and Mr. Fedorcha (9)

NAY: None (0)

SPECIAL BOARD REPORTS Legislative Report - Mrs. Bower reported that it is budget crunch time and the state is looking at a \$3 billion shortfall if they do not agree on how to raise state revenues. The Senate passed a bill to overhaul public employee pensions that will affect new teachers. A recent survey of school districts reveals they are at the tipping point of being able to deliver quality education. The problem lies with rising pension costs and higher charter school payments. Mrs. Bower announced that House bill 1190 will make substance abuse prevention and intervention program mandatory in schools K-12. Mrs. Bower stated that the SAP group does come to our schools. If anybody needs any help, it is available for both parents and students.

Committee Reports and/or Meetings

Minutes of the Education/Policy Committee Meeting held on June 5, 2017, were distributed.

Minutes of the Technology/Buildings & Grounds Committee Meeting held on May 3, 2017, were distributed.

Minutes of the Finance Committee Meeting held on May 3, 2017, were distributed.

Student Representatives to the Board Report –Ms. Karlyna Kemery and Ms. Tori Csanadi distributed the written student representative report and verbally reported on its contents.

Federal and Other Programs Update – Mrs. Nicholas reported that the Education/Policy Committee is recommending the Wonders 2017 English/Language Arts Program K-5. On the agenda this evening for approval is the new program at a cost not to exceed \$146,000.00. A new English/Language Arts program for grades 6-8, which is geared toward middle school students, will be piloted next year. Mr. Williams asked if the data got better since the mid-year review of the program did not show significant improvement. Mrs. Nicholas stated that the numbers have improved, and the committee believes that when all of the faculty are trained we will see an even greater improvement. The faculty is excited to utilize the program since it has a huge digital component as well as assessments geared to the PSSAs.

Mrs. Nicholas thanked Karlyna Kemery for her outstanding service to the community and the Board of Education as Student Representative for the past two years and she presented her with a gift of appreciation for her years of service to the Board of Education.

**SPECIAL
BOARD
REPORTS
(cont.)**

Business Manager's Report – Mrs. Frantz reported that our Act 80 day was approved. Our local auditors will be here on Friday. Mrs. Frantz reported that in the minutes of the Finance Committee Meeting, you can see an update on where we stand with Medical Access. Mrs. Molitoris announced that the final budget is on the agenda for approval, along with the homestead/farmstead resolution. There will be a reduction of \$268 for homestead/farmstead and the budget includes a 0 mil increase. Mr. Williams asked that Mrs. Molitoris meet with the press to clarify the equalization of the mills and how that affects the tax bills. Mrs. Molitoris acknowledged that she will let Terry Ahner know. Mrs. Husack questioned that it is not a \$0 increase across the board? Mrs. Molitoris explained that Northampton County tax bills are decreasing and Lehigh County tax bills are increasing slightly, which is due to the STEB formula that changes every year.

Mr. Green left the meeting during the Business Manager's report and did not return.

Mr. Fedorcha reported that an executive session was held on Saturday, June 3, 2017 to discuss the superintendent search.

Mr. Fedorcha reported that an executive session was held prior to tonight's meeting to discuss personnel issues.

PERSONNEL Mrs. Kulp made a motion, which was seconded by Mrs. Bower that the Board of Education approves the following personnel items:

| | |
|---|---|
| Resignation K. Bechtel | Accept the resignation of Kelly Bechtel from her position as Lunch Room Monitor at Peters Elementary School, effective immediately. |
| Resignation D. Hollenbach | Accept the resignation of Debi Hollenbach from her position as Administrative Secretary to the Assistant Superintendent, effective June 29, 2017. |
| Resignation A. Meyers | Accept the resignation of Andrea Meyers from her position as Physics Teacher at the Senior High School effective June 13, 2017. Mrs. Meyers has accepted a position in another district. |
| Resignation R. Reiter | Accept the resignation of Rachel Reiter from her position as Choral/Music Teacher at the Senior High School effective School June 30, 2017. Mrs. Reiter is moving out of the district. |
| Resignation V. Scheffler | Accept the resignation of Veronica Scheffler from her position as Cafeteria/Hall Monitor, effective the end of the work day June 8, 2017. |
| Appointment Instructional | Rajeev Gupta* Assignment: Temporary Professional Employee Physics Teacher at the Senior High School replacing Andrea Meyers who resigned. Salary: \$52,975.00 (Step 1B +24 on the 2017-2018 CBA Salary Schedule) Effective: August 21, 2017 * Pending Verification of Missing Personnel File Items |
| Administrative Transfer C. McShane | Christina McShane From: 4 th Grade Teacher Slatington Elementary School To: Kindergarten Teacher Peters Elementary School replacing Deborah Geiger who retired. Salary: No change in salary Effective: August 21, 2017 |
| Change of Status Non- Instructional K. Ruland | Kimberly Ruland From: 5 Hours per Day High School Cook's Helper To: 5.5 Hours per Day High School Cook's Helper Salary: No change in salary Effective: August 23, 2017 |
| Change of Classification Non-Instructional J. Farber | Jamie Farber From: 11 Month Clerk Typist To: 12 Month Clerk Typist Effective: July 1, 2017 |

PERSONNEL**(cont)**

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|--|---|--|-----------|
| Change of Classification Non-Instructional D. Lengel | Diane Lengel From: To: Effective: | 11 Month Clerk Typist 12 Month Clerk Typist July 1, 2017 | |
| TVR Adm. Secretary K. Hill | Authorize administration to hire a Temporary Vacancy Replacement Administrative Secretary to the Assistant Superintendent effective immediately until September 1, 2017, at a rate of \$15.00 per hour. | | |
| Family Medical Leave | Approve the request of employee #6666 to take a Family Medical Leave for the birth of a child. Employee is requesting to use accumulated sick and personal days while unable to work. Upon exhaustion of sick days and personal days, she is requesting a two week family medical leave. Employee plans to return to her current position upon release from her physician, on or about October 2, 2017. | | |
| Unpaid Leave | Approve an unpaid medical leave of absence for employee #1749 for the second semester of the 2016-2017, for her own medical reasons. Employee plans to return to her current position upon release from her physician. | | |
| | Approve an unpaid medical leave of absence for employee #1510 for the first semester of the 2017-2018, for her own medical reasons. Employee plans to return to her current position upon release from her physician. | | |
| Substitute Non-Instructional Schedule: | Approve the following individuals as substitute secretary/instructional aide for the 2017-2018 school year at the 2017-2018 substitute rate as approved on the Supplemental Personnel Salary | | |
| | Kelly Bechtel | | |
| Senior High Detention Supervisors | Approve to appoint the following list of people as Secondary Detention Monitors in the Senior High School for the 2017-2018 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked. Elizabeth Doll Patricia Ingles | | |
| Substitute Detention Supervisor | Approve to appoint the following person as Substitute Secondary Detention Monitors for the Senior High School for the 2017-2018 school year. Work will be on an as needed basis and compensation will be at a salary of \$20.00 per hour worked: Connie Check | | |
| Middle School Administrative Detention Supervisor | Approve to appoint Debra Knerr and Dawn Tulio as Administrative Detention Supervisors in the Middle School. Mrs. Knerr will cover the Monday detentions from 2:20 p.m. to 3:20 p.m. and Mrs. Tulio will cover the Wednesday detentions from 2:20 p.m. to 3:20 p.m. They will work throughout the 2017-2018 school year on Mondays and Wednesdays that warrant detention coverage. Salary will be \$20.00 per hour worked. | | |
| Co-Curricular Change of Status | Approve the motion to change the stipend of Tracy Karpowich from Sophomore Advisor - \$671.00, that was originally approved at the September 12, 2016 school board meeting, to a stipend of \$503.00 for the 2016-2017 school year. | | |
| | Approve the motion to change the status of Britani Pristash* from Volunteer Assistant Field Hockey Coach which was approved at the December 5, 2016 board meeting, to full time Middle School Field Hockey Coach at a stipend of \$2,842.00 for the 2017-2018 school year. | | |
| | * Pending Verification of Missing Personnel File Items | | |
| Co-Curricular Appointment 2016-2017 | Allison Chruscial | Sophomore Class Advisor | \$ 168.00 |

PERSONNEL**(cont.)**

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|---|--|------------------------------|------------|
| Co-Curricular Appointment 2017-2018 | Shauna Poling* * Pending Verification of Missing Personnel File Items | Assistant Field Hockey Coach | \$2,990.00 |
|---|--|------------------------------|------------|

YEA: Mrs. Bower, Mr. Distler, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mrs. Wilk, Mr. Williams, and Mr. Fedorcha (8)

NAY: None (0)

POLICY

Mrs. Husack made a motion, which was seconded by Mr. Williams, that the Board of Education approves the following policy items: Mr. Fedorcha clarified that policies listed under "B" are being approved with a waiver of the second reading due to the need to have them in place by June 30, 2017.

Board Policy
First
Reading

Approve school board policy #203 – Pupils – Communicable Diseases and Immunizations, as presented after first reading.

Approve school board policy #204 – Pupils – Attendance, as presented after first reading.

Approve school board policy #209.2 – Pupils – Diabetes Management, as presented after first reading.

Approve school board policy #808 – Operations – Food Services, as presented after first reading.

Approve school board policy #824 – Operations – Maintaining Professional Adult/Student Boundaries, after first reading.

Board Policy
First Reading
Waive Second
Reading

Approval to waive the second reading of the following policies in order to meet the federal requirements in a timely manner:

Approve and adopt school board policy #246 – Pupils – School Wellness, as presented.

Approve and adopt school board policy #626 Attachment – Procurement, as presented.

YEA: Mrs. Bower, Mr. Distler, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mrs. Wilk, Mr. Williams, and Mr. Fedorcha (8)

NAY: None (0)

POLICY
(cont.)

Mr. Distler made a motion, which was seconded by Mr. Keegan, that the Board of Education approve the following policy items:

List of
Organizations

In accordance with School Board Policy #707, approve the list of organizations and their appropriate group designation as presented by the Director of Support Services.

Student
Representative to the
Board

Approve Preston Kemery as Student Representative to the Board for the 2017-2018 school year. Preston has been appointed as the junior representative to the board and will serve from September 2017 through June 2018. Tori Csanadi will serve as the senior student representative to the board until June, 2018.

YEA: Mrs. Bower, Mr. Distler, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mrs. Wilk, Mr. Williams, and Mr. Fedorcha (8)

NAY: None (0)

CONFERENCE

Mrs. Kulp made a motion, which was seconded by Mrs. Bower, that the Board of Education approves the following conferences:

Susan Bahnick – PA School Nutrition Programs Conference, August 7 – August 10, 2017 – The Kalahari Resort – Pocono Manor, PA – Lodging: - \$597.00; Travel: - \$51.90; Meals – \$71.00, Total Approximate Cost: \$719.90 – Funding: Food Services Budget.

EdithAnn Fella – 2017 Governor's Institute: P-3 Collaboration: Working Together for Student

Success – July 11-13, 2017 – Skytop Lodge, Skytop, PA – Meals - \$99.00 – Total Approximate Cost: \$99.00 – Funding: Curriculum & Instruction Budget

**CONFER-
ENCES**

Susanne Hegedus – 2017 Governor's Institute: P-3 Collaboration: Working Together for Student Success – July 11-13, 2017 – Skytop Lodge, Skytop, PA – Meals - \$99.00 – Total Approximate Cost: \$99.00 – Funding: Curriculum & Instruction Budget

Janet Hofelich – 2017 Governor's Institute: P-3 Collaboration: Working Together for Student Success – July 11-13, 2017 – Skytop Lodge, Skytop, PA – Meals - \$99.00 – Total Approximate Cost: \$99.00 – Funding: Curriculum & Instruction Budget

Paul Leonzi – 2017 Governor's Institute: P-3 Collaboration: Working Together for Student Success – July 11-13, 2017 – Skytop Lodge, Skytop, PA – Meals - \$99.00 – Total Approximate Cost: \$99.00 – Funding: Curriculum & Instruction Budget

Kara Richardson – 2017 Governor's Institute: P-3 Collaboration: Working Together for Student Success – July 11-13, 2017 – Skytop Lodge, Skytop, PA – Meals - \$99.00 – Total Approximate Cost: \$99.00 – Funding: Curriculum & Instruction Budget

Diane Saeger – 2017 Governor's Institute: P-3 Collaboration: Working Together for Student Success – July 11-13, 2017 – Skytop Lodge, Skytop, PA – Meals - \$99.00 – Total Approximate Cost: \$99.00 – Funding: Curriculum & Instruction Budget

YEA: Mrs. Bower, Mr. Distler, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mrs. Wilk, Mr. Williams, and Mr. Fedorcha (8)

NAY: None (0)

**CURRIC-
ULUM AND
INSTRUC-
TION**

Mr. Williams made a motion, which was seconded by Mrs. Husack, that the Board of Education approves the following curriculum and instruction items:

Title I &
Title IIA-
2017-2018

Approve to authorize proper officials to execute contracts for Title I and Title IIA for the 2017-2018 school year.

ESY Program
2017

Approve to conduct an Extended School Year Program from July 10-27, 2017, for special education students in our district. Approve to employ three teachers for four hours per day, one nurse, and five instructional assistants for three hours per day.

Title I IU#21
Services
2016-2017

Approve the final agreement with CLIU #21 for Title I Services for the 2016-2017 school year in the amount of \$4,716.97.

Wonders K-5
English/
Language Arts
Curriculum

Approve the purchase of a K-5 English Language Arts curriculum: Wonders 2017; McGraw Hill, at a cost not to exceed \$146,000.00. This program is included in the 2017-2018 budget.

YEA: Mrs. Bower, Mr. Distler, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mrs. Wilk, Mr. Williams, and Mr. Fedorcha (8)

NAY: None (0)

**NEW
BUSINESS**

Salary and
Benefit Agree-
ment Conf.
Secretary to
Superintendent

Mr. Keegan made a motion, which was seconded by Mrs. Bower, that the Board of Education approves the following new business items:

Approve the new Salary and Benefit Agreement between the Northern Lehigh School District and the Confidential Secretary to the Superintendent.

School
Police Officer
Agreement

Approve the new Salary and Benefit Agreement between the Northern Lehigh School District and the School Police Officer.

YEA: Mrs. Bower, Mr. Distler, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mrs. Wilk, Mr. Williams, and

Mr. Fedorcha (8)

NAY: None (0)

FINANCIAL

Mr. Distler made a motion, which was seconded by Mrs. Kulp, that the Board of Education approves the following financial items:

Financial Reports

Approve the following financial reports:
General Fund Account month of May, 2017
NLMS Student Activities Account month of May, 2017
NLHS Student Activities and Scholarship Account month of May, 2017

List of Bills

Approve the Following List of Bills:
General Fund months of May & June, 2017
Cafeteria Fund months of May & June, 2017
Refreshment Stand month of May, 2017

Budgetary Transfers

Allow business office to complete budgetary transfers for the 2016-2017 end of year audit.

Willis of Pennsylvania Ins.Broker

Appoint Willis of Pennsylvania, Inc. as the district insurance broker for Property, Casualty, & Liability insurance for the 2017-2018 school year.

District Insurances

Award insurance coverage for the 2017-2018 school year to the following companies:

Commercial Package and Automobile (Vehicle Liability, General Liability Property Insurance and Boiler and Machinery) Graphic Arts (UTICA) National Insurance Company - \$81,974.00. The premium is an increase of \$2,898.00 over last year's rate.

Commercial Umbrella Liability Insurance – North River Insurance Company - \$17,991.00. The premium is an increase of \$143.00 over last year's rate.

School Leaders Error and Omissions Liability – National Union Fire Insurance Company - \$29,712.00. The premium is a decrease of \$886.00 over last year's rate.

Worker's Compensation School District Insurance Consortium

Appoint School District's Insurance Consortium as the district's Workers' Compensation carrier for the 2017-2018 school year at an estimated premium of \$73,967.00, approximately a reduction of \$5,152.00. This amount is an estimated total, final cost is based on actual payroll figures.

District Financial Institutions

Authorize the following financial institutions to act as approved depositories for school district funds and or temporary investments. The Northern Lehigh School Board further authorizes the following financial institutions to transfer funds on deposit to any other bank for the credit of the Northern Lehigh School District. The Board further authorizes the Business Manager and/or Superintendent to enter into agreements, supplements or amendments to agreements to implement the foregoing operations for the 2017-2018 school year.

| | |
|---------------------------|--|
| Key Bank, NA | Prudential-Bache Government Securities Trust |
| Wells Fargo National Bank | Pennsylvania Local Government Investment Trust (PLGIT) |
| TD Wealth | Embassy Bank |

Middle School Track & Field Program

Approve the addition of a Middle School Track & Field program to begin during the 2017-2018 school year. Cost of this program will include one coaching position, supplies, transportation, officials, and game workers. Estimated cost during the 2017-2018 school year will not exceed \$5,500.00

Payment of Bills In July

Approve to grant permission to the business office to pay general fund and capital projects bills that are scheduled for payment during the month of July as required by contract. There is no scheduled board meeting in July.

FINANCIAL
(cont.)

| | | | | | | | |
|--|--|----------------|-----------------------|---------------------------|------------------------|------------|--|
| Board Secretary & Treasurer | Approve to renew the following expiring bonds for the 2017-2018 fiscal year through Willis of Pennsylvania, Inc. | | | | | | |
| Bonds 2017-2018 | A \$50,000 Board Secretary Bond for the term of July 1, 2017 to July 1, 2018 at an annual premium of \$175.00. | | | | | | |
| | A \$50,000 Board Treasurer Bond for the period July 1, 2017 to July 1, 2018 at an annual premium cost of \$269.00. | | | | | | |
| California First Leasing Corporation Computer Leasing | Upon final approval of the General Fund 2017-2018 budget, approve the lease from California First Leasing Corporation, 18201 Von Karman Avenue, Suite 800, Irvine, CA 92612 for \$61,000 per year with a lease term of 36 months and a one (\$1) dollar buyout option at the end of the lease agreement. The lease will be used to purchase Chromebooks and charging stations for Slatington Elementary School, laptops for Slatington Elementary and High School faculty, replacement interactive projectors (10) for the High School and a replacement projector for the Middle School auditorium. | | | | | | |
| Commit Assign Fund Balance | Approve to commit and/or assign portions of the June 30, 2017 fund balance for the following purposes (actual amounts to be determined after completion of the 2016-2017 end of year audit): | | | | | | |
| | <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">PSERS Increase</td> <td style="width: 50%;">Replacement Equipment</td> </tr> <tr> <td>Health Insurance Premiums</td> <td>Long Range Maintenance</td> </tr> <tr> <td>Technology</td> <td></td> </tr> </table> | PSERS Increase | Replacement Equipment | Health Insurance Premiums | Long Range Maintenance | Technology | |
| PSERS Increase | Replacement Equipment | | | | | | |
| Health Insurance Premiums | Long Range Maintenance | | | | | | |
| Technology | | | | | | | |
| Supplemental Salary Schedule | Approve the Supplemental Personnel Salary Schedule for the 2017-2018 school year as presented. | | | | | | |
| Blackboard Connect Agreement | Allow administration to continue the agreement with Blackboard Connect for a School to Parent communication system at a yearly cost of \$2,736.00. There is no increase over last year's cost. | | | | | | |
| Epic Health Services, Inc. Agreement | Approve to authorize proper officials to enter into an agreement between the Northern Lehigh School District and Epic Health Services, Inc. for the purpose of providing Behavior Analytic Services for the 2017-2018 school year at a cost of \$95/hour for Master's Level Services. | | | | | | |
| Center Stage Lighting & Rigging, Inc. Auditorium & Stage | Approve the awarding bid of the High School Auditorium and Stage renovations to Center Stage Lighting & Rigging, Inc., at a cost of \$137,100.00, upon review and approval of specs, bids and proposals, by the district solicitor. | | | | | | |
| Track Change Order | Approve the change order for the track renovation project to include a Javelin Runway in the amount of \$11,180.00. | | | | | | |
| Summer Youth Work Program Supervisor | Approve to employ Stephen Shuey as the Supervisor for the Summer Youth Work Program through Lehigh Career & Technical Institute and the Lehigh Valley Workforce Development Board, at a stipend of \$7,400.00, and supplies at a cost not to exceed \$2,000.00, to be paid from the Superintendent's Budget. Approximately four students will work 30 hours per week, from July 3 - August 11, 2017 at a rate of \$8.50 per hour which is paid by Lehigh Valley Workforce Development. The students will be doing projects such as painting classroom placards, touching-up chipped paint, and murals which will be supervised by Mr. Shuey. | | | | | | |
| Homestead/Farmstead Resolution 2017 | Approve the following Homestead/Farmstead Resolution, as presented. | | | | | | |

2017 Homestead and Farmstead Exclusion Resolution**FINANCIAL**
(cont.)

RESOLVED, by the Board of School Directors of the Northern Lehigh School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2017, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2017:
 - a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$946,008.58 plus an additional \$64, which was undistributed school year beginning July 1, 2017, for a total amount of \$946,072.58.
 - b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$8,684.65.
 - c. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$954,757.23.
2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:
 - a. **Homestead property number.** The number of approved homesteads within the School District is 3,618.
 - b. **Farmstead property number.** The number of approved farmsteads within the School District is 23.
 - c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 3,641.
3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(c) aggregate amount available during the school year for real estate tax reduction of \$954,757.23 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 3,641 (before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount), the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$262.22.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$21,847.42 will be available during the school year for real estate tax reduction applicable to approximately 3,446 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$6.33. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of 262.22,

the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$268.55.

**FINANCIAL
(cont.)**

4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$268.55 by the School District real estate tax rate of 21.3422 mills (.0213422) for Lehigh County and 61.8110 mills (.0618110) for Northampton County, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$12,583 for Lehigh County or \$4,345 for Northampton County, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$12,583 for Lehigh County or \$4,345 for Northampton County
5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$12,583 for Lehigh County or \$4,345 for Northampton County. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$12,583 for Lehigh County or \$4,345 for Northampton County. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

YEA: Mrs. Bower, Mr. Distler, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mrs. Wilk, Mr. Williams, and Mr. Fedorcha (8)

NAY: None (0)

**INFOR-
MATION**

Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on April 27, 2017, were distributed.

Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on April 6, 2017 were distributed.

Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on April 26, 2017, were distributed.

**ADOPTION
OF
GENERAL
FUND FINAL
BUDGET
FOR
2017-2018**

Mrs. Kulp made a motion, which was seconded by Mr. Keegan, that the Board of Education adopts the general fund final budget of the Northern Lehigh School District for the 2017-2018 school year in the amount of \$34,059,577.00.

1. A 21.3422 millage rate for Lehigh County and a 61.8110 millage rate for Northampton County.
2. A \$5.00 Resident Per Capita Tax, taxable on 18 year olds and over based on Section 679 of the School Code of 1949. No change from 2016-2017.
3. Taxes under Act 511 with no changes from 2016-2017:
 - a. A 1% Earned Income Tax shared equally with coterminous municipalities.
 - b. A Realty Transfer Tax shared equally with the coterminous municipalities.
 - c. A \$5.00 Resident Per Capita Tax taxable on residents age 18 and over.
 - d. A \$5.00 Local Service Tax (formerly Emergency and Municipal Services Tax)

RECOMMENDATION.... That the Board of Education adopts the 2017-2018 Northern Lehigh School District Budget.

YEA: Mrs. Bower, Mr. Distler, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mrs. Wilk, Mr. Williams, and

Mr. Fedorcha (8)
NAY: None (0)

Mr. Fedorcha announced that although there is no scheduled board meeting in July, due to the need to appoint an acting superintendent and the superintendent search, there may be a need to have a meeting(s) in July. Mr. Fedorcha wished everyone a safe and happy summer.

**ADJOURN-
MENT**

Mr. Distler made a motion, which was seconded by Mr. Williams, that the regular meeting of the Northern Lehigh School District Board of School Directors is adjourned at 7:50 p.m.

YEA: Mrs. Bower, Mr. Distler, Mrs. Husack, Mr. Keegan, Mrs. Kulp, Mrs. Wilk, Mr. Williams, and Mr. Fedorcha (8)
NAY: None (0)

Respectfully submitted,

Gregory S. Williams
Secretary

ATTEST: _____ President
Gary S. Fedorcha