



Learning Community Charter School

Regular Monthly Meeting M

Thursday, May 16, 2024 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:33 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2026)		X	
Bertram Okpokwasili	Parent Member (4/2024)		X	LA – 7:00 PM
Paula Mahayosnand	Parent Member (5/2026)	X		
Nikhil Puri	Parent Member (6/2025)		X	
Marisa Gerke	V.P., Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2026)	X		
Cathy Agle	Parent Member (4/2025)		X	
Gaspar Cabrera	Parent Member (4/2025)	X		LA – 6:41 PM
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)	X		

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		
Kristina Edgar	Recording Board Secretary		X	
Angel Melendez	Assistant Head of School	X		

IV. **Board of Trustee Re-appointment**

- a. To reappoint Bertram Okpokwasili for a 1-year term (commencing 5/2024 and Expiring 4/2025)
- b. To approve the transition from Parent Member to Community Member for Cathy Agle.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	1	X			

Angela Bennett-Glock		X				Neil Abadie		X				
Bertram Okpokwasili					X	Cathy Agle						X
Paula Mahayosnand		X				Gaspar Cabrera						X
Nikhil Puri					X	Kate Gratto	2	X				
Jaclyn Moore		X										

V. Public Comment - none

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three (3) minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

VI. Presentations

1. LCCS 2023-2024 Student Survey – Colin Hogan, Tatiana Antczak, Angel Melendez
2. Summer Program 2024 – Tatiana Antczak
3. Curriculum Alignment Project – Colin Hogan

VII. Board Discussion Topics

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024		
Open Positions	-													-
Resignations	-	-	3	-	-	-	1	1	-	-	-	1	-	6
Terminations	-	-	-	1	-	-	-	-	-	-	-	-	-	1
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	7	3	-	2	3	2	-	-	-	-	-	17
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-	-

VIII. Acceptance of Meeting Minutes

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **April 25, 2024**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock	2	X				Neil Abadie				X	
Bertram Okpokwasili					X	Cathy Agle					X
Paula Mahayosnand		X				Gaspar Cabrera	1	X			
Nikhil Puri					X	Kate Gratto		X			
Jaclyn Moore		X									

IX. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for April 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after

review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

- b. Bills List: To approve the Bills/Check List from April 26, 2024 to May 16, 2024.
- c. Payroll: To approve the following payrolls:
 - April 30, 2024 \$292,241.34
 - May 15, 2024 \$292,360.05
- d. Agreement: To approve an agreement with SBO Management LLC to provide School Business Services at the month rate of \$12,150 for FY25.
- e. Food Service Management Contract Renewal: BE IT RESOLVED: that the Learning Community Charter School Board of Trustees, upon recommendation of the School Director, hereby approves the renewal contract to Maschio’s Food Services, Inc. as the Food Services Management Company for the 2024-2025 school year. The contract will commence on July 1, 2024, and end on June 30, 2025. The management flat fee for this contract will be in the amount of \$20,200.00. There is no guarantee return of this contract. The estimated total cost of the contract is \$180,928.42.
- f. New Jersey Schools Insurance Group (NJSIG) Renewal: To approve the NJSIG Membership Renewal Resolution for a period of three years, beginning on July 1, 2024, and ending on July 1, 2027, at 12:01 a.m.
- g. Change Order Request: To approve the change order request for Solid Window Panels to accommodate future AC Units and provide (1) clear glazing for a classroom, cost \$16,786.66.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	2	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle					X
Paula Mahayosnand	1	X				Gaspar Cabrera		X			
Nikhil Puri					X	Kate Gratto		X			
Jaclyn Moore		X									

2. Buildings & Grounds

- a. Whereas, Learning Community Charter School solicited public bids for the following project due on May 2, 2024: Electrical Upgrades at the Learning Community Charter School and;

Whereas, two bids were received and opened publicly on May 2, 2024, from the following contractors at the following amounts:

Contractor	Base Bid	Alt 1: Auditorium Motorized Window Shades & Associated Electrical	Alt 2: Gymnasium Motorized Window Shades & Associated Electrical
SAL Electrical Company, INC	\$905,000	\$51,000	\$39,000
TSUJ CORP.	\$687,677	\$32,000	\$32,000

Now, Therefore, Be It Resolved, the Learning Community Charter School shall award the lowest qualified bid to TSUJ Corp.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie	2	X			
Bertram Okpokwasili		X				Cathy Agle					X

Paula Mahayosnand		X				Gaspar Cabrera	1	X			
Nikhil Puri					X	Kate Gratto		X			
Jaclyn Moore		X									

3. Personnel

- a. To ratify Elizabeth Hurrell as a Substitute teacher on May 3, 2024 and May 6, 2024, Salary \$60,398.00, prorated for 2 days of service.
- b. To approve the following Home Instruction staff at a rate of \$50/hour
 - i. Triniti Brodi, Joan Buonafide, Robert Sardison, Irisis Morales Larson
- c. To accept the resignation of George Gawargi, MS Teachers Assistant, effective May 31, 2024.
- d. To approve the Music Curriculum Stipend Proposal:
 - i. K-5 Conservatory: Teacher: \$500 x 6 = \$3,000
 - K-4 Music & Movement: Teacher \$500 x 5 = \$2,500
 - Band 4-8: Teacher: \$500 x2 (LS & MS) = \$1,000
 - Art: \$500 x 6 = \$3,000
 - Total Cost: \$9,500

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	2	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle					X
Paula Mahayosnand		X				Gaspar Cabrera		X			
Nikhil Puri					X	Kate Gratto	1	X			
Jaclyn Moore		X									

4. Curriculum/Special Education - none

5. Policy/Miscellaneous

- a. Motion to authorize additional funds for Peter Fallon, Esq. from \$11,000 to \$16,500.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	1	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili	2	X				Cathy Agle					X
Paula Mahayosnand		X				Gaspar Cabrera		X			
Nikhil Puri					X	Kate Gratto		X			
Jaclyn Moore		X									

X. Enrollment Report

Grade	2024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
		2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Pre K	45			45	45	45	45	45	45	45	45	45		
K	66			60	65	66	65	66	66	66	65	66		
1	66			66	66	66	66	66	66	67	67	67		
2	66			65	66	66	66	66	66	67	67	67		
3	66			66	66	66	66	66	66	64	63	63		
4	66			66	66	66	66	66	66	66	67	67		
5	66			65	66	66	64	66	66	66	66	66		
6	66			66	68	68	69	69	69	69	68	68		
7	66			61	64	68	66	67	67	67	67	67		
8	66			63	63	62	62	62	62	62	62	62		
Total	639			625	635	639	635	639	639	639	637	638		

XI. Board Agenda

1. Committee Reports

- a. Finance and Budget - April BvA was discussed as well as the change order.
- b. Human Resources – Discussion for Exec.
- c. Facilities/Green/Sustainability – Electrical upgrade award and room numbers.
- d. Technology – Website updates.
- e. Policy – Waiting on update for policy changes.

2. Next Board Meeting: 2024: 6/13 – In Person

XII. New Business - none

XIII. Public Comment - none

XIV. Adjourn Regular Session and Enter Executive Session – 7:28 PM

1. Personnel and HIB

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	1	X			
Angela Bennett-Glock	2	X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle					X
Paula Mahayosnand		X				Gaspar Cabrera		X			
Nikhil Puri					X	Kate Gratto		X			
Jaclyn Moore		X									

HIB was founded inclusive of 3 students.
Personnel discussion.

XV. Adjourn Executive Session – 7:43 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	1	X			
Angela Bennett-Glock	2	X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle					X
Paula Mahayosnand		X				Gaspar Cabrera		X			
Nikhil Puri					X	Kate Gratto		X			
Jaclyn Moore		X									

XVI. New Business II

- 1. To reappoint Colin Hogan as Executive Director for SY 24-25.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	1	X			
Angela Bennett-Glock	2	X				Neil Abadie		X			
Bertram Okpokwasili		X				Cathy Agle					X
Paula Mahayosnand		X				Gaspar Cabrera		X			
Nikhil Puri					X	Kate Gratto		X			
Jaclyn Moore		X									

XVII. Adjourn Regular Session – 7:44 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn					X	Marisa Gerke	2	X			
Angela Bennett-Glock	1	X				Neil Abadie		X			

Bertram Okpokwasili		X				Cathy Agle					X
Paula Mahayosnand		X				Gaspar Cabrera		X			
Nikhil Puri					X	Kate Gratto		X			
Jaclyn Moore		X									