



# AGENDA

For The  
Board of School Directors  
Of The



## Northern Lehigh School District



**Regular Meeting**  
**Tuesday, December 1, 2020**  
**7:00 P.M.**  
**Northern Lehigh School District**  
**Virtual Meeting**

**Executive Session**  
**Google Meet**  
**6:00 p.m.**

**NORTHERN LEHIGH SCHOOL DISTRICT**  
**Regular School Board Meeting**  
**Tuesday, December 1, 2020**  
**NLSD Media YouTube Channel**  
**7:00 P.M.**



- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

**II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING**

- A. Regular School Board Meeting held on November 9, 2020. (Minutes)

**III. SPECIAL BOARD REPORTS**

- A. Carbon Lehigh Intermediate Unit ..... Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute ..... Mr. Gary S. Fedorcha
- C. Legislative Report ..... Mrs. Michelle M. Heckman
- D. Lehigh Carbon Community College ..... Mr. Mathias J. Green, Jr.
- E. Student Representatives to the Board Report..... Ms. Paige Craddock  
Mr. Aidan Williams
- F. Solicitor's Report ..... Attorney Keith Strohl
- G. Assistant Superintendent ..... Dr. Tania Stoker
- H. Business Manager's Report ..... Mrs. Sherri Molitoris  
Mrs. Rhonda Frantz
- I. Superintendent's Report..... Mr. Matthew J. Link
  - > Backpack Buddies Donation of \$1,000
  - > Tom Kichline and Matheson Gas Donation of Wireless Microphone System for Bulldog Stadium
  - > Updates to NLSD Health and Safety Plan
- J. An executive session will be held at 6:00 p.m. virtually via Google Meet.
  - > Teacher Association Negotiations
  - > Legal Counsel Discussion

#### IV. PERSONNEL

##### A. Retirement/Resignation

Accept the resignation of Mark McDermott from his position as Long Term Substitute teacher, effective December 4, 2020.

##### B. Family Medical Leave

Approve the request of employee #0110 to take a family medical leave of absence beginning on November 9, 2020, until cleared by physician to return to work up to twelve (12) weeks.

##### C. Yearbook Stipends

Approve a stipend in the amount of \$550 for creating the Peters Elementary School Yearbook for the 2020-2021 school year. Stipend to be funded by the Peters Elementary School budget.

Approve a stipend in the amount of \$650 for creating the Slatington Elementary School Yearbook for the 2020-2021 school year. Stipend to be funded by the Slatington Elementary School budget.

##### D. Co-Curricular Appointment 2020-2021

Kayla Perkowski	Peters Elementary Yearbook	\$550
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##### E. Co-Curricular Volunteer 2020-2021

Jason Schneck*	Assistant Boys' Basketball Coach
*Pending Verification of Personnel Items	

##### F. Motion to appoint the following individual as substitute cafeteria worker for the 2020-21 school year at the 2020-2021 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Wendy Brown*
*Pending Verification of Personnel Items

#### V. POLICY

##### Board Policy Second Reading

Approve school board policy #340 - Employees - Responsibility for Student Welfare, as presented after second reading. (Attachment #1)

Approve school board policy #705 - Property - Facilities and Workplace Safety, as presented after second reading. (Attachment #2)

Approve school board policy #803 - Operations - School Calendar, as presented after second reading (Attachment #3)

Approve school board policy #907 - Community - School Visitors, as presented after second reading (Attachment #4)

**VI. CONFERENCES**

**VII. CURRICULUM AND INSTRUCTION**

**VIII. OLD BUSINESS**

**IX. (A) NEW BUSINESS**

Early Retirement Incentive Plan for 2020-2021

Approve to develop an Early Retirement Incentive Plan, for all eligible professional employees, on a voluntary basis, for the 2020-2021 school year.

**IX. (B) NEW BUSINESS**

Updates to Health & Safety Plan

Approval of the updates to the Northern Lehigh School District Health and Safety Plan related to the Attestation Statement Ensuring Implementation of Mitigation Efforts as posted on the NLS D website and within the NLS D Health and Safety Plan.

**X. FINANCIAL**

A. Approve the Following Financial Reports:

1. General Fund Account months of July and August, 2020 (Audited)

A. Approve the Following List of Bills:

1. General Fund months of November & December, 2020
2. Cafeteria Fund month of November, 2020

B. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. (Attachment #5)

C. Approve to pay for PSBA twenty-four hour accident insurance for administrators at a cost of \$26.50 per administrator per year for 2021, to be paid from the Superintendent's budget.

D. Approve to designate Fund Balance ending June 30, 2020 as follows:

**1. Committed Fund Balance:**

Health Insurance	\$ 803,867.00
PSERS Increases	\$ 1,985,947.07
<b>Total Committed:</b>	<b>\$ 2,789,814.07</b>

<b>2. Assigned Fund Balance:</b>	
Assigned Current Yr Usage	\$ 207,023.00
Technology	\$ 981,342.00
1:1 Computer Laptop Ins	\$ 75,000.00
Replacement Equipment	\$ 1,390,415.00
Long Range Maintenance	\$ 1,865,586.33
Slatington Elementary SA	\$ 8,334.70
Peters Elementary SA	\$ 28,239.24
Refreshment Stand:	\$ 24,987.45
<b>Total Assigned:</b>	<b>\$ 4,580,927.72</b>
<b>3. Unassigned Fund Balance:</b>	<b>\$ 2,194,614.00</b>
<b>4. Restricted Fund Balances:</b>	
High School Scholarship:	\$ 126,813.56
Slatington Elementary Student Actv:	\$ 1,088.91
<b>Total Restricted Fund Balances:</b>	<b>\$ 127,902.47</b>
<b>5. Nonspendable:</b>	<b>\$ 49,917.77</b>
<b>6. Total Fund Balance:</b>	<b>\$ 9,743,176.03</b>

XI. LEGAL

XII. CORRESPONDENCE

XIII. INFORMATION

A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on October 19, 2020.

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT