



# Learning Community Charter School

## Regular Monthly Meeting Minutes

### Thursday, March 21, 2024 – 6:30 PM

- I. **Call to Order by Board Secretary – 6:33 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Learning Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Jersey Journal and distributed to Jersey City Public School District, Municipal Clerk and to the Public and posted at the Learning Community Charter School located at 2495 John F. Kennedy Blvd., Jersey City, NJ 07304. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Angela Bennett-Glock	President, Parent Member (4/2024)	X		
Colin Dunn	Treasurer, Community Member (4/2026)	X		
Bertram Okpokwasili	Parent Member (4/2024)		X	
Elizabeth Cain	Community Member (4/2025)	X		ED – 7:22 PM
Paula Mahayosnand	Parent Member (5/2026)	X		
Nikhil Puri	Parent Member (6/2025)	X		
Marisa Gerke	V.P., Parent Member (6/2026)	X		
Neil Abadie	Community Member (4/2026)	X		
Cathy Agle	Parent Member (4/2025)	X		
Gaspar Cabrera	Parent Member (4/2025)	X		
Kate Gratto	Parent Member (4/2025)	X		
Jaclyn Moore	Parent Member (4/2025)		X	

Non-Voting Members	Role	Present	Absent	LA/ED
Michelle Smith	Staff Member	X		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Colin Hogan	Head of School	X		
Tatiana Antczak	Assistant Head of School	X		
Brian Falkowski	SBA/Board Secretary	X		
Joshua Solow	Recording Board Secretary	X		
Angel Melendez	Assistant Head of School		X	

- IV. **Public Comment - NONE**
- V. **Presentations**

1. FY25 Budget – Brian Falkowski, SBA
2. 8th Grade Civil Rights Trip Overview - Colin Hogan

**VI. Board Discussion Topics**

1. Afterschool P&L – (P&L in Dropbox)
2. Retention Report

Retention Type	Board Meeting												Total	
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024		
Open Positions	-													-
Resignations	-	-	3	-	-	-	1	-	-	-	-	-	-	4
Terminations	-	-	-	1	-	-	-	-	-	-	-	-	-	1
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	-	-	7	3	-	2	3	2	-	-	-	-	-	17
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-	-

**VII. Acceptance of Meeting Minutes**

Motion for Learning Community Charter School, Board of Trustees to accept the minutes from the **February 8, 2024** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	1 <sup>st</sup>	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri	2 <sup>nd</sup>	X				Jaclyn Moore					X

**VIII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for January & February 2024, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Learning Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January & February 2024, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve the Bills/Check List from February 9, 2024 to March 21, 2024.
- c. Payroll: To approve the following payrolls:

February 15, 2024	\$ 307,439.08
February 29, 2024	\$ 546,992.56
March 15, 2024	\$ 306,157.71

- d. FY25 Budget: To approve the FY25 Projected Budget and its submission to the NJDOE.
- e. FY25 PreK Budget: To approve the FY25 PreK Budget and its submission to the NJDOE.
- f. SEMI Waiver:  
WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-2025 school year; and

WHEREAS, the Learning Community Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2023-2024 school year, and

NOW THEREFORE BE IT RESOLVED, that Learning Community Charter School Board of Trustees hereby authorizes the School Leader to submit to the Executive County Superintendent of Schools in the County of Hudson an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2024-2025 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	1 <sup>st</sup>	X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili					X	Cathy Agle	2 <sup>nd</sup>	X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore					X

**2. Buildings & Grounds**

- a. Change Order: To approve Strober-Wright Change Order #6 (reflective vinyl decals) in the amount of \$5,507.25.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie	1 <sup>st</sup>	X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	2 <sup>nd</sup>	X			
Nikhil Puri		X				Jaclyn Moore					X

**3. Personnel**

- a. To approve Julissa Almonte for Jags Den, at the following rate: \$50.00/hour.
- b. To approve the following staff for \$100/night stipend for the Civil Rights Trip:
  - i. Michael Brown
  - ii. Ve'Dora Wright
  - iii. Juan Carrillo
  - iv. Ryan Lane
  - v. Daniela Betancourt
  - vi. Diego Reyes
  - vii. Justin Jablonsky
  - viii. Lily Aycox
  - ix. Mark August
  - x. Elijah Plant

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	2 <sup>nd</sup>	X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	1 <sup>st</sup>	X			
Nikhil Puri		X				Jaclyn Moore					X

**4. Curriculum/Special Education**

**5. Policy/Miscellaneous**

- a. To approve the 2024-2025 SY Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock	2 <sup>nd</sup>	X				Neil Abadie	1 <sup>st</sup>	X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain		X				Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore					X

**IX. Enrollment Report**

Grade	2024	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	List
	2023	2023	2023	2023	2023	2023	2023	2024	2024	2024	2024	2024	2024	
Pre K	45			45	45	45	45	45	45	45				
K	66			60	65	66	65	66	66	66				
1	66			66	66	66	66	66	66	67				
2	66			65	66	66	66	66	66	67				
3	66			66	66	66	66	66	66	64				
4	66			66	66	66	66	66	66	66				
5	66			65	66	66	64	66	66	66				
6	66			66	68	68	69	69	69	69				
7	66			61	64	68	66	67	67	67				
8	66			63	63	62	62	62	62	62				
<b>Total</b>	<b>639</b>			<b>625</b>	<b>635</b>	<b>639</b>	<b>635</b>	<b>639</b>	<b>639</b>	<b>639</b>				

**X. Board Agenda**

**1. Committee Reports**

- a. Finance and Budget – Feb BvA and FY25 Budget was discussed.
- b. Human Resources – Checked in and will be working on the HOS Evaluation.
- c. Facilities/Green/Sustainability – Gaspar reviewed the project status and the upcoming electrical bid.
- d. Technology – Videography is being reviewed for the websites and the website is under construction.
- e. Policy - NONE
- f. Afterschool – Decision was made to sunset the Committee. Future goal is to combine Jags Den and Circle Space.

Finance Committee - Angela, Paula, Elizabeth, Cathy, Colin D.

HR - Marisa, Nikhil, Kate, Bert, Angela

Facility/Green - Gaspar, Elizabeth

Technology - Neil, Cathy

Policy - Bert, Paula, Nikhil

Afterschool - Marisa, Jaclyn

**2. Next Board Meeting: 2024: 4/25, 5/16, 6/13**

**XI. New Business**

**XII. Public Comment**

1. Sundaram R – Asked about an investigation of a staff member.  
Angela Glock replied.
2. Melissa Diller – Requested the Teacher Conferences also be in person.

**XIII. Adjourn Regular Session and Enter Executive Session – Legal Matters – 7:45 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	1 <sup>st</sup>	X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie	2 <sup>nd</sup>	X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore					X

Two (2) HIBs were reported – both unfounded. Bonus structure was discussed. Legal matters were discussed.

**XIV. Adjourn Executive Session – 8:42 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke		X			
Angela Bennett-Glock	1 <sup>st</sup>	X				Neil Abadie		X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera	2 <sup>nd</sup>	X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore					X

**XV. New Business II**

1. To approve the FY24 Bonus Package not to exceed \$50,500 for non-affiliated staff.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn	1 <sup>st</sup>	X				Marisa Gerke		X			
Angela Bennett-Glock		X				Neil Abadie		X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto	2 <sup>nd</sup>	X			
Nikhil Puri		X				Jaclyn Moore					X

**XVI. Adjourn Regular Session – 8:43 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Colin Dunn		X				Marisa Gerke	2 <sup>nd</sup>	X			
Angela Bennett-Glock	1 <sup>st</sup>	X				Neil Abadie		X			
Bertram Okpokwasili					X	Cathy Agle		X			
Elizabeth Cain					X	Gaspar Cabrera		X			
Paula Mahayosnand		X				Kate Gratto		X			
Nikhil Puri		X				Jaclyn Moore					X

