

**BARRE UNIFIED UNION SCHOOL DISTRICT
BOARD MEETING**

July 24, 2024 at 6:00 p.m.

LOCATION CHANGE - In-Person: Aldrich Library, Milne Room, 6 Washington Street, Barre

Virtual Option: Click this link to join the meeting remotely:

Meeting ID: meet.google.com/vxi-arvi-mgb

Phone Numbers: (US)+1 929-777-4801 PIN: 769 689 006#

PLEASE NOTE: If you attend the meeting virtually and the video link fails, we will still proceed with the meeting at the assigned in-person location. You must state your name for the record to satisfy the Open Meeting Law.

Public comment is welcomed and limited to 2 minutes per agenda item. The board will hear public comments and questions, but won't respond directly during public comments. This can feel impersonal, but is in place to allow the board to stay on task and address the work of the board for that meeting.

AGENDA

1. Call to Order - 6:00 p.m.
2. Pledge and Mindfulness Moment - 6:00 - 6:03 p.m.
3. Additions or Deletions with Motion to Approve the Agenda - 6:03 - 6:05 p.m.
4. Comments for Items Not on the Agenda - 6:05 - 6:10 p.m.
 - 4.1. Public Comment
 - 4.2. Student Voice
5. Consent Agenda - 6:10 - 6:20 p.m.
 - 5.1. Regular Meeting Minutes - June 12, 2024
 - 5.2. Special Meeting Minutes - June 6, 2024
 - 5.3. Warrant Approval: [June 13, 2024](#), [June 19, 2024](#), [June 27, 2024](#), [July 3, 2024](#), [July 12, 2024](#)
 - 5.4. New Hires: E. Couture, K. Gates, K. Wissman, M. Ramsey, V. Bigglestone, M. Farrah, W. Paul
 - 5.5. Admin Resignation
6. New Business - 6:20 - 7:10 p.m.
 - 6.1. Action Memo: Food Service Van
 - 6.2. Action Memo: Current Expense Note, Line of Credit
 - 6.3. Action Memo: Storm Damages
 - 6.4. Action Memo: Playground
 - 6.5. Budget Revote
7. Executive Session
8. Next Meeting Dates - 7:10 p.m.
 - July 31, 2024, Spaulding High School Library/via Google Meet (Special Meeting)
 - August 7, 2024, Spaulding High School Library/via Google Meet (Special Meeting)
 - August 14, 2024, Spaulding High School Library/via Google Meet (Regular Meeting)
 - August 21, 2024, Spaulding High School Library/via Google Meet (Special Meeting)
 - August 28, 2024, Spaulding High School Library/via Google Meet (Regular Meeting)
9. Adjournment - 7:15 p.m.

PARKING LOT OF ITEMS

- A. Enrollment/Home Study (Quarterly 2nd Mtg: Nov., Jan., Apr. and June)
- B. CIA Plan Update (Quarterly 2nd Mtg: Nov., Jan., Apr. & June)
- C. Special Education Staff/Child Count Data Report (Quarterly 2nd Mtg: Nov/Jan/April/June)
- D. Discipline Data (Quarterly 2nd Mtg: Nov/Feb/April/June)

- E. Building/Superintendent Reports (2nd meeting each month)
- F. Committee Reports (2nd meeting of each month)
- G. Briefing Memo Policy (Action Memo Provided)
- H. Behavioral Ad Hoc Committee (Action Memo Provided)
- I. School Board Committees (Action Memo Provided)
- J. VSBA Training for OML Violation (Action Memo Provided)
- K. NESDEC/VSBA Board Retreat (July 24 meeting - Action Memo Provided)

ITEMS FOR COMMITTEES

BOARD RETREAT ITEMS

- A. New Governance Standards (added by Mrs. Reynolds Sept 2023; New Standards go into Effect July 2025)

MEETING NORMS

1. Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
2. Make decisions based on clear information
3. Honor the board's decisions
4. Keep meetings short and on time
5. Stick to the agenda
6. Keep remarks short and to the point
7. Everyone gets a chance to talk before people take a second turn
8. Respect others and their ideas

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BARRE UNIFIED UNION SCHOOL DISTRICT REGULAR BOARD MEETING

Spaulding High School Library and Via Video Conference – Google Meet
June 12, 2024 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Michael Boutin (BC) – Chair
Giuliano Cecchinelli II (BC) - Vice Chair (arrived at 8:46 p.m.)
Sonya Spaulding (BC)- Clerk
Nancy Leclerc (At-Large)
Emily Reynolds (BT)
Terry Reil (BT)
Garrett Grant (BC)
Alice Farrell (BT)
Catherine Whalen (BT)

BOARD MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

Chris Hennessey, Superintendent
Carol Marold, Director of Human Resources
Karen Fredericks, Director of Curriculum
Jen Nye, Co-Principal BTMES
Erica Pearson, Co-Principal BTMES
Brenda Waterhouse, Principal BCEMS
Rebekah Mortensen, Assistant Special Services Director
Ashley Young, Asst. Business Manager

GUESTS PRESENT:

| | | | | |
|-----------------------------|-----------------|------------------|-----------------|------------------------|
| David Delcore (Times Argus) | Alex Alexander | Mary Bowers | Jude Brister | Patricia Blanc-Rogacki |
| Sarah Capron | Erika Dolan | Nora Duane | Shayna Guild | Cassandra Demarais |
| Sarah Hill | Sharon Jacobs | AJ Jones | Colleen Kresco | Prudence Krasofski |
| Lisa Liotta | Joan McMahan | Melissa Metayer | Karen Moran | Rodney Morin |
| Michaela Morris | Joelen Mulvaney | Christine Parker | Samn Stockwell | Steven Thompson |
| Susan Thompson | Rhonda Thygesen | Rachel Van Vliet | Jarrod Weiss | Jackie Wheeler |
| Jasmine Wible | Jordan | Pam | Denise Lavallee | June Barbel |
| Larry McEnany | Brodey Priddy | Bern Rose | Ellen Sweet | Paul Malone |
| MJ Wheeler | Sean Toohey | Denise Maurice | Shannon Miller | |

1. Call to Order

The Chair, Mr. Boutin called the Wednesday, June 12, 2024, Regular meeting to order at 6:00 p.m., which was held at the Spaulding High School Library and via video conference.

2. Pledge and Mindfulness Moment

The Board recited the Pledge of Allegiance. The Board held a Mindfulness Moment.

3. Additions and/or Deletions with Motion to Approve the Agenda

Add 11.4 Attorney Client Meeting to Executive Session
Add 7.5 Budget Information Session under Old Business and take it out of order 4.4
Remove 6.2, 7.1, 7.2, 7.3, and 11.1
Take 6.1 and 7.5 out of order

Motion by Mrs. Spaulding, seconded by Mrs. Leclerc, to approve the agenda with amendments, motion passed unanimously.

4. Comments for Items Not on the Agenda

4.1 Public Comment

- Mr. Malone shared concerns about OML from December 20th. Law states if you have an OML violation that's been cited the Board Chair has 10 days in which to make a remedy.

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- Mrs. Van Vliet shared a huge thank you to BT PTO for some really fun events to all grade levels. Bouncy house, obstacle course, emergency vehicles, and Ben & Jerry's. Really well received and appreciated. Field days are coming up. Thank you to our band and chorus teachers. Concerts, Art Show, so many great things going on. Thank you to everyone who put in the time and work for that.
- Ms. Rose appreciates all the hard work everybody does, she knows everyone is doing their absolute best and that means a lot. Giant shoe at Lenny's, by the door, 4ft long. She observed two young adults excited about the shoe and taking pictures and it was going to be a present for Mr. McCracken, SEA Administrator, suggesting he fills big shoes. She has plans to visit Ms. Hebert's class at BT and will be attending Field Days at Barre City.
- Mr. Boutin addressed Mr. Malone's comment. It's 10 days to address the original complaint. There's no time limit on actually remedying it.

4.2 Student Voice

Mr. Priddy, SHS student, would like to invite the Board, at the start of next year, to have a meeting in conjunction with the student council and as much of the student body who wants to show up at the auditorium. For the first time he's heard students actually talking about the school board and the budget and things going on. It'd be a great time to close the gap with the student body and the Board. Mr. Boutin congratulated Mr. Priddy on the scholarship he received.

4.3 Administrator Meet and Greet

Mr. Hennessey welcomed the new members of the administration team. New Administrators were called up and shared a couple things about themselves. He expressed how grateful we should be to the existing team for the incredible amount of work it took into bringing this outstanding new team into the district. Specifically, Carol Marold and her crew, Tina Gilbert his Executive Assistant, all the folks on hiring committees, our principals and other directors. Big effort from all including himself to aid in a very smooth, positive, and productive transition for everybody including connecting with Ms. Canning. Mrs. Marold followed up by thanking the committees for their tremendous amount of work.

4.4 Budget Information Session

Reminder to the community that our third budget vote is Tuesday, June 18th at the usual voting locations. Very important, everyone exercises their right to vote. Updated presentation shared with some of the new information that is especially pertinent coming from the most recent vote that went down in May. Mr. Hennessey walked through some of the highlights and community members shared questions and comments. Board members were given the opportunity to speak on the budget. There's a wealth of information on buusd.org

5. Consent Agenda

5.1 Regular Meeting Minutes - May 29, 2024

5.2 Warrant Approval: May 30, 2024 and June 6, 2024

5.3 New Hires

Mr. Hennessey reviewed new hires: Andrew Glynn Special Educator at BTMES from Randolph Middle High School Case Manager and longtime Special Education Coordinator at Choice Academy; Megan Rippie Special Educator for BTMES, brand new finished her student teaching in Lamoille North, Cambridge, Hyde park; Sean Dunn Social Studies at SHS recent Champlain College graduate. Student taught at both Burlington and Chester High Schools; Emily Meier Science Teacher for BCEMS currently serving as long-term sub in Science there, has a background in Science. Gillian Thomas is joining SHS as a Spanish teacher, long time teacher for People's Middle School in Morrisville. Abby Villenauve Physical Education teacher for BCEMS from Tennessee where she's taught PE for the last four years. Welcoming back Kyle Jablonski to fill Health and Nutrition at SHS, many years as a Health Teacher at Lyndon Institute.

5.4 Annual Designation of Truant Officers

5.5 Annual Designation of HHB Report Recipients

5.6 Approval for Board Chair to Sign Healthy SU Program

On a motion by Mrs. Spaulding, seconded by Mrs. Farrell to approve the consent agenda, motion passed unanimously.

Mrs. Farrell requested confirmation that Emily Meier would be licensed by the start of school. Mr. Hennessey confirmed new hires are only sent forward once that's confirmed. Mr. Reil requested to discuss administrators in the packet - Amanda Riggleman, Jesse Schattin, and Melody Frank.

6. New Business

6.1 New Administrator Meet and Greet (Taken out of order under 4.3)

~~6.2 Briefing Memo Policy~~

This item removed

6.3 VSBA Resolution

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Mr. Boutin read the Resolution Draft provided in the first addendum. Mr. Reil feels it's a political statement from one perspective. Glad there's acknowledgement about the challenge to raise funds in the community. The Resolution doesn't acknowledge that many Vermonters want affordability and cost containment and reduction in education. It's a fact Vermont has the second highest cost of education in the country. He appreciates members doing this but thinks it should not go to VSBA as from this Board unless supported by everyone. Mr. Boutin mentioned Resolutions can be modified and suggested asking VSBA to also advocate for communities that are struggling financially. Mrs. Spaulding shared if the Resolution passes it goes to the Resolutions Committee at the VSBA and they could reach out with additional questions or clarifying language. This isn't the end result. A resolution needs to be to the committee by the 15th.

Mrs. Spaulding made a motion, seconded by Ms. Reynolds to approve the Resolution Draft as presented, motion failed.

Mr. Grant, Ms. Reynolds, Mrs. Spaulding voted for the motion

Mr. Reil, Mrs. Leclerc, Mrs. Farrell voted against the motion

Mr. Boutin feels it should go with a far more unanimous vote so he's voting against the motion.

Mr. Boutin suggested an amendment that VSBA will also advocate for taxpayers struggling with burden and taxes. Mrs. Spaulding doesn't feel it belongs in this Resolution as there may be Resolutions addressing taxpayers. She's not sure.

Mr. Reil made a motion to call the question, Mrs. Leclerc seconded it, motion passed unanimously, Mr. Boutin requested to mark his opposition to calling the question.

Mrs. Spaulding wanted to be clear she is sending the Resolution to the Central Vermont Representative directly and asking him to present it to the Resolution Committee not on behalf of the BUUSD but to take it up in committee as potentially in a Resolution. If you do see that it comes about it may be based on our work but it's not sponsored by us, just to be clear.

Mr. Boutin agreed she as an individual Board member can certainly do that as long as you're not representing the Board.

7. Old Business

~~7.1 Behavioral Ad Hoc Committee~~

This item removed

~~7.2 School Board Committees~~

This item removed

~~7.3 VSBA Training for OML Violation~~

This item removed

7.4 NESDEC/VSBA Board Retreat

Mrs. Farrell made the motion to approve the NESDEC contract and the Chair to sign, motion failed for lack of a second.

Many expressed concerns about not taking time to discuss both contracts and waiting for the new superintendent to make this decision.

Mrs. Farrell made a motion to table this discussion until the 2nd meeting in July, seconded by Mrs. Leclerc, motion passed 4 to 3.

Mr. Reil, Mrs. Leclerc, Mrs. Farrell, and Mr. Grant vote for the motion

Mrs. Spaulding, Ms. Reynolds, and Mr. Boutin voted against the motion

7.5 Budget Information Session (Taken out of order under 4.4)

8. Round Table

- Mrs. Leclerc attended the BCEMS Chorus and Band concert and was thoroughly impressed. Music teacher did an amazing job with all of those students in the program.
- Mr. Grant spoke of the Curriculum Cmt meeting and many teachers who came to speak about improvements in our reading and math scores and in particular talking about a new structured literacy. How that's really improving helping kids catch up in reading, doing better reading Science test questions, and doing better in Math. So much great feedback not just from the teachers but the parents and the students about this program. One quote which stood out for him is "this is the type of thing that literally saves kids lives". Often the individuals will get left behind once they enter adulthood. He's so amazed by all of our staff in the schools and that really left him feeling optimistic. We've had a really difficult past few years as a nation, as a community and feel we can overcome that. Teachers, staff and faculty are doing a great job. So grateful.
- Mrs. Spaulding attended the concert at SHS and it was amazing. They did a fantastic job. After the Special meeting last week she spent time going through the Art Show and there's some really amazing art and wishes she could have been there in time to talk to some of the students because it was really wonderful as always. Reminded people to vote specifically absentee

DRAFT

ballot voters in Barre City to be voting with the green ballot. In light of what just happened regarding low spending schools and the BP Resolution and other things coming out on Front Porch Forum it really feels like some people are trying to defund our schools so please don't let that happen and please vote yes.

- Mr. Boutin echoed the reminder of voting next week and folks in Barre City realize green ballots are good and white ballots are bad and hopefully support the budget.. Corrected the story about Parker and Coolidge, it was inaccurate and it was disinformation. Apparently he addressed it at one point and said it was inaccurate. Mr. Boutin listed off Scholarship recipients. Super congratulations to all those people! **List of recipients attached.**
- Mr. Hennessey shared 8th grade step up celebrations at both Barre City and Barre Town happening this week. Spaulding High School graduation on Saturday. Board members are welcome to all the events.

9. Future Agenda Items

None

10. Next Meeting Dates

June 26, 2024, Spaulding High School Library/via Google Meet

Mr. Hennessey shared no power at SHS that week and most administrators are away. Mr. Boutin has requested Mr. Hennessey try to find a place and someone to be in person.

July 10 & 24, 2024, Spaulding High School Library/via Google Meet (If Board chooses to meet in July)

August 14, 2024, Spaulding High School Library/via Google Meet

11. Executive Session

11.1 ~~Contract 1 VSA § 313 (a) (1) (a)~~

This item removed

11.2 Contract 1 VSA § 313 (a) (1) (a)

11.3 Personnel 1 VSA § 313 (a) (4)

11.4 Confidential Attorney Client Communications 1 VSA § 313 (a) (1)

Mrs. Spaulding made a motion, seconded by Mrs. Farrell, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the Barre Unified Union School District at a substantial disadvantage should the discussion be public.

Mrs. Spaulding made a motion to enter into executive session inviting our attorney and the superintendent at 7:43 p.m., seconded by Mr. Grant, motion passed unanimously.

Mrs. Farrell made a motion to exit executive session at 8:50 p.m., seconded by Mrs. Leclerc, motion passed unanimously.

Mr. Cecchinelli arrived at 8:46 p.m.

Mrs. Spaulding made a motion to authorize Lynn, Lynn, Blackman & Manitsky, P.C. to prepare correspondence on behalf of the BUUSD Board in regards to a parent complaint, seconded by Mrs. Leclerc, motion passed unanimously.

12. Adjournment

On a motion by Mr. Grant, seconded by Mrs. Leclerc, the Board unanimously voted to adjourn at 8:51 p.m.

Respectfully submitted,
Tina Gilbert

SHS Scholarship Recipients 2024

Charlotte Kellett
Gracie Martin
Matthew Redmond
Kacie Audet
Lily Asselin
Avery Bellavance
Calvin Spaulding
Ben Fifield
James Averill Parker
Gracie Martin
Parker Severy
Kayce Lagerstedt
Ariyanna Little
Jalona Mundo
Taylor Chapin
Christopher Ferrant
Jack Kelley
Lucas Sulpizio
Ryan Partridge
Camden Burke
Jaelyn Huckins
Kate May
Grace Laramore
Brody Rock
Ryan Partridge
Mason Chioldi
Paige Dickinson
Tayvah Maurice
Ruby Harrington
Willard "Ricky" Isham
Madelyn Hull
Noah Ronson
John Marcellus
Hallee Allen
Madison Churchill
Marshall Aja
Alexis Brummert
Ashley Morrison
Alexa Hricay
Deanna Wild
Allison Longo
Chloe Lee
Amelia Guyett-Knauss

Cameron Locarno
Ryan Partridge
Brody Rock
Noah Ronson
Dahlia Hedges
Cordell Akers
Caitlin Peacock
Celine Eckhardt
Cameron Locarno
Issac Lamberton
Garret Cameron
Lucas Sulpizio
Lydia Murner
Aidan Munding
Aubrey Cheney

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BARRE UNIFIED UNION SCHOOL DISTRICT SPECIAL BOARD MEETING

Spaulding High School Library and Via Video Conference – Google Meet
June 6, 2024 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Michael Boutin (BC) – Chair
Giuliano Cecchinelli II (BC) - Vice Chair
Sonya Spaulding (BC)- Clerk
Nancy Leclerc (At-Large)
Emily Reynolds (BT)
Terry Reil (BT)
Alice Farrell (BT)

BOARD MEMBERS ABSENT:

Garrett Grant (BC)
Catherine Whalen (BT)

ADMINISTRATORS PRESENT:

GUESTS PRESENT:

Parents of Student

1. Call to Order

The Chair, Mr. Boutin called the Wednesday, June 6, 2024, Special meeting to order at 6:09 p.m., which was held at the Spaulding High School Library and via video conference.

2. Additions and/or Deletions with Motion to Approve the Agenda

Add signing of superintendent contract

Motion by Mrs. Spaulding, seconded by Ms. Reynolds, to approve the agenda with amendments, motion passed unanimously.

3. Executive Session

3.1 Student Matter

Mrs. Farrell made a motion to enter into executive session inviting the parents at 6:10 p.m., seconded by Mr. Cecchinelli, motion passed unanimously.

Ms. Reynolds made a motion to exit executive session at 6:59 p.m., seconded by Mrs. Leclerc, motion passed unanimously.

Mr. Reil made a motion to approve the superintendent contract and authorize the chair to sign the contract, seconded by Ms. Reynolds, motion passed unanimously.

4. Adjournment

On a motion by Mrs. Farrell, seconded by Mr. Reil, the Board unanimously voted to adjourn at 7:03 p.m.

Respectfully submitted,

Tina Gilbert

New Hire Notes:

Emily Couture (hired by Chris): Grade 8 Social Studies at BTMES - Taught 8th Grade English the last two years at Randolph Union High School. Has Level I VT License in Social Studies 7-12.

Kaleb Gates (hired by Chris): English Teacher at SEA - Student Support Specialist at SEA since January 2024. Has Level I VT License in English 7-12 as well as Middle Grades English Language Arts 5-9.

Kirby Wissman (hired by Chris): Special Educator at BCEMS - Special Educator since 2017 at North Adams Public School/Colegrove Elementary and most recently at Washington Central UUSD - Berlin Elementary. Has Level I VT License as Special Educator K-8.

Melissa Ramsey (hired by Chris): Kindergarten Teacher at BCEMS - Taught Kindergarten at Lamoille North 2003-2019. Kindergarten Teacher at Mountain River School in Morrisville, VT 2022-2023. Has Level II VT License in Elementary Education K-6.

Valerie Bigglestone (hired by Chris): Licensed Teacher to Support Special Services at BCEMS - Taught at Twinfield Union School 2016-Present across the school in grades K-8 classroom teacher, literacy and math interventionist, and virtual math teacher during COVID. Has Level II VT License in Elementary Education K-6

Mariah Farrah - Multilingual Learner Instructor (MLL) SHS - Completed Champlain College TAPS (Teacher Apprenticeship Program) in Multilingual Learning (pK12) and Social Studies (7-12) with a recommendation for Level I Licensure. Currently worked as an instructional assistant with Winooski's MLL 5th grade class. Previously interned in 1st and 2nd grade multilingual learning classes at Winooski, student taught Honors World History, and shadowed MLL teachers at Burlington High.

Wuillene Paul - Cares Teacher at BCEMS (*The cares teacher is our alternative in house program - this is the 3/4 position that's been vacant since April.* - Per Brenda: Wuillene is moving from FL to join her siblings that are Barre Residents...and her nephew is a student at BC. Wuillene is incredibly patient and calm. She's been selected in her previous district to receive additional training in reading because she was so skilled and she wants to always learn more and improve her skill set. She is excited about the challenge but also the intent on our part to provide rigorous academics while also being flexible for when students are available for learning. Taught 2nd and 3rd grade at Westpointe Elementary and this past year served as 6th Grade Intensive Reading Teacher at Robinswood Middle School in Florida. Has Level I licenses in Early Childhood Education PK-3 and Multilingual PK-12.

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

6/13/2024

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Emily Couture Location: BTMES

Submission Date: 6.12.24 Administrator Action/Checklist Complete: Y N

Position: 8th gr. Social Studies Teacher Grade (If Applicable): 8

Endorsement (If Applicable): Hourly-Non Exempt Salary-Exempt

Hours Per Day: 7.5 Scheduled Hours: 7:30 a.m. to 3:00 p.m.

Account Code: 101-1020-SI-11-04/101-5110

Replacement? Y N

If Yes, For Whom? Jarrod Weiss Salary Rate: \$ 67,821.⁰⁰

Administrator Approval: [Signature] Signature Date: 6/12/24

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: 2 Step: 3 Salary Placement: \$ B Column

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters
 AFSCME N/A

Days Per Year: 190 Salary: \$ 48,017.⁰⁰ Contract Days: 190

Teacher: AOE Endorsement: YES NO

If No, Required: Provisional Emergency Apprenticeship

Para-Educator: Associates Degree YES NO (If NO) → ParaPro YES has passed ParaPro
 NO will need to take ParaPro

[Signature]

JUNE 17, 2024

Superintendent and/or HR Director Approval Signature

Date

Emily Couture

Objective

An enthusiastic, passionate beginning educator who values equity and inclusion seeking a social studies teaching position.

Skills

| | |
|------------------------|-------------------------|
| ❖ Adaptability | ❖ Relationship Building |
| ❖ Classroom Management | ❖ Patience |

Experience

AUGUST 2022-PRESENT

Randolph Union High School, Randolph, VT - English 8 Teacher

- Implemented Wit & Wisdom ELA curriculum within four sections of English 8 course
- Worked closely with Special Educators to ensure that every student's needs were met and abilities were challenged, including students with IEP, 504, and EST plans.
- Utilized IXL's ELA program and designed and implemented captivating intervention lessons in English Extension course
- Built strong relationships with both students and parents through engaging Teacher Advisory group

JANUARY 2022-MAY 2022

Milton Town School District, Milton, VT - Student Teacher

- Designed and implemented Global Studies and Personal Finance unit and lesson plans that aligned with NCSS Standards, C3 Standards, ISTE Standards, and Vermont Transferable Skills
- Differentiated instruction to best fit every learner, including students with IEP, 504, and MTSS plans
- Built strong relationships with students and fellow educators to construct a positive and cohesive learning environment
- Utilized Schoology to organize online resources for learners and Powerschool to enter grades

FEBRUARY 2019 - JUNE 2021

Barre Unified Union School District, Barre, VT - Substitute Teacher

- Worked with children of various abilities from Pre-k to Eighth grade as both a main classroom teacher and paraprofessional
- Upheld classroom routines to support student environments and maintain consistent schedules
- Followed classroom plans left by staff members to continue student education and reinforced core concepts

JULY 2021- AUGUST 2021

YMCA Camp Koda, Barre, VT- Senior Counselor

- Worked with children of various abilities from grades First through Seventh, facilitated creative, educational, and physical activities
- Ensured camp policies and prioritized safety of campers
- Collaborated with other counselors to maintain an organized, healthy, and fun work environment

Education

JANUARY 2018-MAY 2022

University of Vermont, Burlington, VT - Secondary Education, B.S. Ed., Concentration in History

AUGUST 2013- JUNE 2017

Spaulding High School, Barre, VT - High School Diploma

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

06/14/2024

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Location:

Submission Date: Administrator Action/Checklist Complete: Y N

Position: Grade (If Applicable):

Endorsement (If Applicable): Hourly-Non Exempt Salary-Exempt

Hours Per Day: Scheduled Hours: a.m. to p.m.

Account Code:

Replacement? Y N

If Yes, For Whom? Salary Rate: \$

Administrator Approval: Signature Date:

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: Step: ^{Column} Salary Placement: \$

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters
 AFSCME N/A

Days Per Year: Salary: \$ Contract Days:

Teacher: AOE Endorsement: YES NO

If No, Required: Provisional Emergency Apprenticeship

Para-Educator: Associates Degree YES NO (If NO) → ParaPro YES has passed ParaPro
 NO will need to take ParaPro


Superintendent and/or HR Director Approval Signature

Date

KALEB GATES
English Teacher and Poet

A teacher with a passion for English literature and the craft of writing, who wants to inspire young people to follow suit. A strong believer that adventurous and rigorous classroom studies can save our democracy.

EDUCATION

Bachelors of Science Degree in Secondary Education

Champlain College, Burlington VT. Graduation Date: June 2021

WORK EXPERIENCE

**Student Support Specialist, Spaulding Educational Alternatives. Barre VT
(January 2024 - Present)**

- Worked 1 on 1 with students in a tier 3 special education setting.
- Facilitated the learning of all major topics (English, Math, Science, etc) as well as “soft skills.”
- Created and implemented English intervention curriculum for small group instruction
- Renovated both the music room and the school library

**Full Time Student Teacher, Harwood Union High School. Harwood VT
(January 2021 - May 2021)**

- Created and implemented lesson plans that were appropriate and engaging for high school students.
- Worked collaboratively with peers on lesson plans
- Reflected upon and improved lessons through assessment and peer feedback.
- Used poetry and creative writing as a tool to engage students in meaningful tasks.

**Technical Director / Student Mentor, Vermont Young Writers Conference. Burlington VT
(May 2018 - 2021)**

- Maintained student safety during program
- Organized and worked both online and in-person program events
- Facilitated the learning and enjoyment of creative writing

**Research Assistant, Dr. John Stroup, Champlain College. Burlington VT
(2018 – 2020)**

- Summarized contemporary educational studies for departmental use.
- Helped to create a non-profit for young activists in Burlington

OTHER EXPERIENCE

Copy-Editing, How To Write Good Words, Self Employed (2018 - Present)

Edited the fine details of manuscripts, essays, poetry, short stories, and even emails.

QUALIFYING SKILLS

Public Speaking, Student Advisory, Computer Literacy, Lesson Planning, and Organization

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

06/14/2024

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Location:

Submission Date: Administrator Action/Checklist Complete: Y N

Position: Grade (If Applicable):

Endorsement (If Applicable): Hourly-Non Exempt Salary-Exempt

Hours Per Day: Scheduled Hours: a.m. to p.m.

Account Code:

Replacement? Y N

If Yes, For Whom? Salary Rate: \$

Administrator Approval: Signature Date:

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: Step: ^{column} Salary Placement: \$

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters
 AFSCME N/A

Days Per Year: Salary: \$ Contract Days:

Teacher: AOE Endorsement: YES NO

If No, Required: Provisional Emergency Apprenticeship

Para-Educator: Associates Degree YES NO (If NO) → ParaPro YES has passed ParaPro
 NO will need to take ParaPro


Superintendent and/or HR Director Approval Signature

Date

KIRBY J. WISSMAN

EXPERIENCE

Special Education Teacher (2023 - Present)

Washington Central Unified Union School District, Berlin Elementary School

Case-manage student Individual Education Programs (IEPs) and behavior plans. Collaborate with grade-level teachers to ensure targeted instruction and support are met with the students. Organize and lead IEP, Plan, and Evaluation Data meetings. Support students in the Education Support Team process and implement Multi-Tiered System of Supports (MTSS).

Special Education Teacher (2017 - 2023)

North Adams Public Schools, Colegrove Elementary School

Drafted and implemented student behavior plans and Individual Education Program (IEP) goals. Collaborated with staff and guardians to determine appropriate student goals. Instructed students in social-emotional and self-advocacy skills. Provided quarterly progress reports to student guardians and the district. Ensured building staff understood and implemented IEP goals and accommodations. Performed monthly subject fluency screenings. Member of the Student Success Team (SST), a diverse group of educators that convened with grade level teachers to determine whether a student required Tier 1, 2, 3, or 4 support.

Behavioral Aide (2016 - 2017)

Northern Berkshire School Union, Abbott Memorial School

Provided one-on-one support for an assigned student. Assisted the student in academic and social settings. Ensured the staff adhered to the student's behavior plan.

EDUCATION

Master of Education in Moderate Disabilities, 2020

Massachusetts College of Liberal Arts

Bachelor of Arts in Education/Interdisciplinary Studies, 2017

Massachusetts College of Liberal Arts

LICENSES

Special Education, Mild to Moderate Disabilities (Pre-K to 8th Grade)

Vermont and Massachusetts

Middle School Humanities

Massachusetts

BARRE UNIFIED UNION SCHOOL DISTRICT

| | |
|--|---|
| NEW HIRE NOTIFICATION FORM Complete and Submit to the Central Office (please submit via email to hr@buusd.org) | Date Received by Central Office: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> |
|--|---|

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

| | |
|---|---|
| Name: <input type="text" value="Melissa Ramsey"/> | Location: <input type="text" value="BCEMS"/> |
| Submission Date: <input type="text" value="6/19/24"/> | Administrator Action/Checklist Complete: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N |
| Position: <input type="text" value="Kindergarten Teacher"/> | Grade (If Applicable): <input type="text"/> |
| Endorsement (If Applicable): <input type="text"/> | <input type="checkbox"/> Hourly-Non Exempt <input checked="" type="checkbox"/> Salary-Exempt |
| Hours Per Day: <input type="text" value="7.5"/> | Scheduled Hours: <input type="text" value="8:15"/> a.m. to <input type="text" value="3:45"/> p.m. |
| Account Code: <input type="text" value="101-1381-51-11-0-1101-51110"/> | |
| Replacement? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N | |
| If Yes, For Whom? <input type="text" value="Emma Laughlin"/> | Salary Rate: \$ <input type="text" value="57,753.00"/> |
| Administrator Approval: <input type="text" value="Chris Penney"/> | Signature Date: <input type="text" value="6/19/24"/> |

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

| | | |
|--|---|--|
| Contract Complete Date <input type="text"/> | Offer Letter Complete Date <input type="text"/> | DOH <input type="text"/> |
| Total Years of Experience: <input type="text" value="16 +"/> | Step: <input type="text" value="16"/> | Salary ^{Column} Placement: \$ <input type="text" value="M15"/> |
| Hourly Rate: \$ <input type="text"/> | Salary Rate: \$ <input type="text"/> | Seniority Date: <input type="text"/> |
| Contract Type: <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Para <input type="checkbox"/> Replacement <input type="checkbox"/> Interim <input type="checkbox"/> Offer/Non-Contracted Letters <input type="checkbox"/> AFSCME <input type="checkbox"/> N/A | | |
| Days Per Year: <input type="text" value="190"/> | Salary: \$ <input type="text" value="81,319"/> | Contract Days: <input type="text" value="190"/> |
| Teacher: AOE Endorsement: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | | |
| If No, Required: <input type="checkbox"/> Provisional <input type="checkbox"/> Emergency <input type="checkbox"/> Apprenticeship | | |
| Para-Educator: Associates Degree <input type="checkbox"/> YES <input type="checkbox"/> NO (If NO) → ParaPro <input type="checkbox"/> YES has passed ParaPro <input type="checkbox"/> NO will need to take ParaPro | | |

| | |
|--|--|
| <input type="text" value="Chris Penney"/> Superintendent Approval Signature | <input type="text" value="JUNE 20, 2024"/> Date |
|--|--|

Melissa Catherine Clark Ramsey

Education

Southern New Hampshire University

Colchester, Vermont, New Hampshire

Master of Arts

Major: Education

GPA: 4.000

Credit Hours: 36

Attended January 2006 to January 2010

Degree conferred January 2010

Northern Vermont University

Johnson, Vermont, Vermont

Bachelor of Arts

Major: Elementary Education and Psychology

GPA: 3.500

Attended September 1996 to May 2001

Degree conferred May 2001

Experience

Early Childhood Education Department

Preschool Specialist

Eagle, CO, USA

Aug 2021 -

Sep 2022

This was an amazing early childhood program in sunny Eagle, CO. It serves a combination of Head Start, CO Preschool Program, Special Education and tuition paying students from 6 weeks to 5 years. The Preschool Specialist is a Director qualified team teacher leading a classroom ages 2.6 to entering Kindergarten, and handles the Administrative duties for two classrooms including maintaining compliance with all of the Rules and Regulations for Early Childhood.

Reason for leaving: I could not afford to stay in the Vail Valley, so I returned to my home state of Vermont.

Supervisor: Veronica Belgodere-Borri ()

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

Lamoille North Supervisory District

Kindergarten Teacher

Hyde Park, VT

Aug 2003 -

Jun 2019

I began my professional career in Hyde Park as a Certified Teacher on the Special Education team and partnered closely with the Speech and Language Teacher. The first spring, I did a long-term Substitute position in Kindergarten and applied for the position in Kindergarten the following year. I dedicated my heart, soul and brain to the community of Hyde Park for 15 years after that and grew exponentially in my pedagogy and skill set. I worked with 5 principals, various Superintendents and Curriculum Coordinators

as well as Literacy and Math specialists and amazing Special Educators and highly skilled support staff.

Reason for leaving: My husband took a position in Colorado and it was an opportunity for me to broaden my experience and take some time to focus on my young family at the time.

Supervisor: Catherine Gallagher ()

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

Mountain River School

Kindergarten Educator

Morrisville, VT, USA

Sep 2022 -

Jun 2023

Mountain River School was a Place-Based school with a focus on nature and community. I learned a great deal, enjoyed my time with the Kinder group, and also became the long term sub for all students K-3 for the last month. We spent this time working on a variety of STEM projects and I found working with older students to be rewarding as well.

Reason for leaving: Unfortunately, I was only able to be there one year due to the school filing for bankruptcy.

Supervisor: Dr. Evelyne Hopkins (732-991-1097)

Experience Type: Professional/Work, Full-time

It is **OK** to contact this employer

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

6/18/2024

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: VALERIE BIGGLESTONE Location: BCEMS

Submission Date: 6/14/24 Administrator Action/Checklist Complete: Y N

Position: Licensed Teacher to Support SpEd Grade (If Applicable): Middle

Endorsement (If Applicable): Hourly-Non Exempt Salary-Exempt

Hours Per Day: 7.5 Scheduled Hours: a.m. to p.m.

Account Code: 101-3097-51-21-0-1201-51110

Replacement? Y N

If Yes, For Whom? Sharon Jacobs(unfilled in 23-24) Salary Rate: \$ 71,471.⁰⁰

Administrator Approval: Rebekah Mortensen Signature Date: 6/14/24

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: 16+ Step: 16 Salary Placement: \$ 330

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters
 AFSCME N/A

Days Per Year: 190 Salary: \$ 76,893 Contract Days: 190

Teacher: AOE Endorsement: YES NO

If No, Required: Provisional Emergency Apprenticeship

Para-Educator: Associates Degree YES NO (If NO) → ParaPro YES has passed ParaPro
 NO will need to take ParaPro

Chio Hennessey
Superintendent and/or HR Director Approval Signature

JUNE 20, 2024
Date

Valerie L. Bigglestone

Certified Elementary School Teacher (K-6)

Dedicated elementary teacher eager to find a teaching position.

Offer a proven track record of commended performance teaching grades K-6, with a passion for education and a commitment to optimizing student and school success.

Core Competencies

- * Classroom Management- using Responsive Classroom and PBIS
- *Creative Lesson Planning- using differentiation and data to drive instruction
- *Student Motivation
- *Instructional Best-Practices- using All Learners Network
- *Parent-Teacher Communication
- *Learner Assessment
- *Special Needs Students/IEPS/504 and EST

Experience

Twinfield Union School, Plainfield, VT August 2016- Present

Taught across the school in grades K-8 as a classroom teacher, literacy and math interventionist, and virtual math teacher during COVID.

Several Central VT school districts

On-call Substitute Teacher, August 2012- 2016

Berlin Elementary School, Berlin, VT

1st Grade Long-Term Substitute Teacher, February 2015- April 2015

Williamstown Middle School, Williamstown, VT

6th Grade Teacher, August 1994- June 2010

Member of the 6th grade teaching team, responsible for teaching Mathematics, Science, Reading and Language Arts.

Key Contributions:

- *Earned high marks for the quality of classroom teaching, lesson plans and instructional materials used in teaching diverse content.
- *Developed and designed programs to meet the academic, intellectual and social needs of students through the use of manipulatives, technology integration and small, whole and individualized groupings.

*Taught general education students and individuals with learning challenges within a mainstreamed, inclusive classroom. Worked cooperatively with the Para-professionals and Special Educators to meet the needs of special needs students.

*Consistently commended for ability to redirect students exhibiting challenging behaviors by replacing disruptive, unproductive patterns with positive behaviors. *Served on school committees and task forces focused on curriculum development.

*Selected as a teacher leader to research literacy-based instructional strategies; co-designed and implemented professional development workshops for the WMHS faculty.

*Conceptualized, developed and supervised an extra-curricular book discussion group for students in grades 6-8. Funded by the PTO, students received and read a book about which we then met to discuss at several locations, including the Spa Gallery in Barre, VT.

Twinfield Union School, Marshfield, VT

5th Grade Teacher, August 1993-June 1994

Member of the 5/6th grade team on a one year contract for a teacher on leave.

Jacksonville, FL, August 1990-June 1992

6th Grade Teacher, Northwestern Middle School

3rd Grade Teacher, Northshore Elementary School

Taught self-contained classes at two inner-city schools in Duval County.

Education

Bachelors of Science in Elementary Education, K-6 State University of New York, College at Geneseo, 1990

Continuing Education

30+ post graduate credits

Transcripts available upon request.

State of Vermont, Level II: Professional Educator's License, K-6

BARRE UNIFIED UNION SCHOOL DISTRICT

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| NEW HIRE NOTIFICATION FORM Complete and Submit to the Central Office (please submit via email to hr@busd.org) | Date Received by Central Office: <div style="border: 1px solid black; padding: 5px; text-align: center; font-size: 1.2em;">07/08/2024</div> |
|--|--|

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

| | | |
|--|---|---|
| Name: <input style="width: 90%;" type="text" value="Megan Farah"/> | Location: <input style="width: 90%;" type="text" value="BSU"/> | |
| Submission Date: <input style="width: 80%;" type="text" value="6/26/2024"/> | Administrator Action/Checklist Complete: <input type="checkbox"/> Y <input type="checkbox"/> N | |
| Position: <input style="width: 90%;" type="text" value="Multilingual Learner Instructor"/> | Grade (If Applicable): <input style="width: 80%;" type="text"/> | |
| Endorsement (If Applicable): <input style="width: 80%;" type="text"/> | <input type="checkbox"/> Hourly-Non Exempt <input checked="" type="checkbox"/> Salary-Exempt | |
| Hours Per Day: <input style="width: 40%;" type="text"/> | Scheduled Hours: <input style="width: 40%;" type="text"/> a.m. to <input style="width: 40%;" type="text"/> p.m. | |
| Account Code: <input style="width: 95%;" type="text" value="50% Medicare; 50% CFP SWP 2"/> | | |
| Replacement? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N | | |
| If Yes, For Whom? <input style="width: 80%;" type="text" value="Lori Daugherty"/> | Salary Rate: \$ <input 80%;"="" style="width: 80%;" type="text" value="Amanda Rigglesman" width:=""/> | Signature Date: <input style="width: 80%;" type="text" value="7/5/24"/> |

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

| | | |
|--|--|---|
| Contract Complete Date: <input style="width: 80%;" type="text"/> | Offer Letter Complete Date: <input style="width: 80%;" type="text"/> | DOH: <input style="width: 80%;" type="text"/> |
| Total Years of Experience: <input style="width: 40%;" type="text" value="7"/> | Step: <input style="width: 40%;" type="text" value="8"/> | Column Placement: <input style="width: 80%;" type="text" value="M430"/> |
| Hourly Rate: \$ <input style="width: 80%;" type="text"/> | Salary Rate: \$ <input style="width: 80%;" type="text"/> | Seniority Date: <input style="width: 80%;" type="text"/> |
| Contract Type: <input checked="" type="checkbox"/> Teacher <input type="checkbox"/> Para <input type="checkbox"/> Replacement <input type="checkbox"/> Interim <input type="checkbox"/> Offer/Non-Contracted Letters | | |
| <input type="checkbox"/> AFSCME <input type="checkbox"/> N/A | | |
| Days Per Year: <input style="width: 40%;" type="text" value="190"/> | Salary: \$ <input style="width: 40%;" type="text" value="68,485"/> | Contract Days: <input style="width: 40%;" type="text" value="190"/> |
| Teacher: AOE Endorsement: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <i>TAP Program - Recommendation for Level 2 license</i> | | |
| If No, Required: <input type="checkbox"/> Provisional <input type="checkbox"/> Emergency <input type="checkbox"/> Apprenticeship | | |
| Para-Educator: Associates Degree <input type="checkbox"/> YES <input type="checkbox"/> NO (If NO) → ParaPro <input type="checkbox"/> YES has passed ParaPro <input type="checkbox"/> NO will need to take ParaPro | | |

| | |
|--|---|
| <div style="border: 1px solid black; padding: 5px; font-family: cursive; font-size: 1.5em;">John Curran</div> Superintendent and/or HR Director Approval Signature | <div style="border: 1px solid black; padding: 5px; font-family: cursive; font-size: 1.5em;">July 8, 2024</div> Date |
|--|---|

Megan Dean Farah

Education

Stanford University

Palo Alto, CA, California

Doctor of Philosophy

Major: History

GPA: 4.000

Attended September 2006 to June 2013

Degree conferred June 2013

Yale University

Certificate of Study (Undergraduate)

Major: History

GPA: 3.900

Attended August 1999 to May 2003

Degree conferred May 2003

Experience

Winooski JFK Elementary School

Instructional Assistant (temporary)

Winooski, VT USA

I am rounding out the 5th grade team while one of the teachers is out on maternity leave. My goals for this position are to deepen my experience with the middle grades in the classroom, to continue learning from the MLL teacher in this setting and to finesse my classroom management strategies.

Reason for leaving: This is a temporary position until the end of the school year.

Supervisor: Kendra Spector ()

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

Jan 2024 -
Apr 2024

Burlington High School

Experience Type: Student Teaching,

It is **OK** to contact this employer

Jan 2024 - Present

Scout Education

Substitute Teacher in California

Oakland, California, USA

I substitute taught at independent schools in the Bay Area.

Reason for leaving: I wanted to find a more permanent teaching job.

Sep 2022 -
Feb 2023

Supervisor: Lauren Vu ()
Experience Type: Professional/Work, Part-time
It is **OK** to contact this employer

UC Berkeley Jan 2015 - Jun 2015
History Lecturer
Berkeley, CA
I filled in for a professor on sabbatical by teaching Middle Eastern History.

Reason for leaving: It was an adjunct one term position.
Experience Type: Professional/Work, Part-time
It is **OK** to contact this employer

Girls Innovate! Jan 2014 - Jun 2015
Mentor to teens
Palo Alto, CA
I coached teens on project-based learning projects that they designed to improve community service outcomes for the community.

Reason for leaving: This was a short term volunteer opportunity
Experience Type: Other, After school/Evening
It is **OK** to contact this employer

Bonita House Jan 2014 - Dec 2014
Volunteer with formerly homeless schizophrenics
Oakland, CA
I volunteered with the formerly homeless to support their higher learning.

Reason for leaving: This was a short term internship
Experience Type: Professional/Work, Part-time
It is **OK** to contact this employer

Stanford University Sep 2007 - Jun 2013
History and Writing Instructor
Palo Alto, CA
I ran the Dissertation writing boot camp, mentored seniors writing senior essays, and assistant taught classes in Russian, Ottoman and European diplomatic history. I also volunteered as a facilitator at the Design School.

Reason for leaving: I graduated with my PhD
Supervisor: Robert Crews ()
Experience Type: Professional/Work, Part-time
It is **OK** to contact this employer

DeAnza Community College May 2008 - Aug 2008
Western Civilizations Instructor (Adjunct)
Cupertino, CA
I taught Western Civilizations from Ancient Rome through the French Revolution to community college

students preparing to transfer into the University of California. Many were Vietnamese American students grappling with English.

Reason for leaving: I taught two survey courses on an adjunct basis while on leave from Stanford.

Experience Type: Professional/Work, Part-time

It is **OK** to contact this employer

BARRE UNIFIED UNION SCHOOL DISTRICT

NEW HIRE NOTIFICATION FORM

Complete and Submit to the Central Office
(please submit via email to hr@buusd.org)

Date Received by Central Office:

07/10/24

To be Completed by Hiring Administrator: (please leave notes for Central Office on the back page)

Name: Location:

Submission Date: Administrator Action/Checklist Complete: Y N

Position: Grade (If Applicable):

Endorsement (If Applicable): Hourly-Non Exempt Salary-Exempt

Hours Per Day: Scheduled Hours: a.m. to p.m.

Account Code:

Replacement? Y N

If Yes, For Whom? Salary Rate: \$

Administrator Approval: Signature Date:

REVERSE SIDE: Complete the New Hire Checklist prior to emailing candidate packet for Superintendent review.

For Central Office Use Only:

Contract Complete Date Offer Letter Complete Date DOH

Total Years of Experience: Step: Salary Placement: \$

Hourly Rate: \$ Salary Rate: \$ Seniority Date:

Contract Type: Teacher Para Replacement Interim Offer/Non-Contracted Letters
 AFSCME N/A

Days Per Year: Salary: \$ Contract Days:

Teacher: AOE Endorsement: YES NO

If No, Required: Provisional Emergency Apprenticeship

Para-Educator: Associates Degree YES NO (If NO) → ParaPro YES has passed ParaPro
 NO will need to take ParaPro

Superintendent Approval Signature

Date

Wuillene Paul

Educator

Education

Master of Education
*National Louis University,
Kissimmee, FL -- 2018*

Bachelor of Arts: Religious Studies
*University of South Florida
Tampa, FL -- 2011*

Skills & Certifications

- Florida Department of Education Teaching Certificate and Endorsements: PreK—3, ESOL
- Vermont Agency of Education Professional Educator License (Level I): Early Childhood Education, Grades PK-3, Multilingual Learner, Grades PK-12
- Bilingual: Haitian-Creole
- Leadership: Serve as representative for OCPS District Professional Learning Community (DPLC); facilitated math planning and tutoring calendar during absence of department coach
- Volunteer: Plan and host interest meetings for Reading Nights; collaborate with teachers to plan events

Objective

Committed education professional and leader with 12 years of teaching experience, seeking a management and facilitation role that supports teachers, students, parents, and community stakeholders.

Relocating to Vermont June 2024

Experience

Intensive Reading Teacher-6th Grade 2023-Present
Robinswood Middle School-Orlando, FL

- Maintain contact with parents through parent-teacher conferences, telephone, and written communications
- Maintain professional relationship between school and parents
- Utilize a variety of instructional techniques to meet the individual needs of students
- Diagnose and analyze student progress and programs for the purpose of providing appropriate instruction based on the developmental stages of students.

Elementary Teacher – 2nd & 3rd Grade 2018—2023
Westpointe Elementary – Orlando, FL

- Establish and maintain safe learning environment for elementary learners
- Collaborate with service providers and staff to provide support and assistance to students, ensuring progress, success, and accommodation
- Maintain communication with administrators and parents to maximize student engagement and community buy-in
- Analyze assessment data with fellow teachers and plan instruction to address learning gaps
- Plan and execute professional training in support of close reading instruction and elements of complex texts
- Utilize software and online platforms to increase technical literacy

Elementary Teacher – 3rd Grade 2014—2018
Rock Lake Elementary – Orlando, FL

- Design and deliver highly engaging learning activities in elementary classroom while establishing and maintaining safe learning environment
- Keep abreast of state regulations regarding IEP accommodation
- Analyze assessment data to determine academic success of students
- Team Leader for 3rd grade teachers from 2017—2018
- Serve as technical assistant as necessitated by colleague requests
- Work collectively with elementary faculty, students, family members, and community leadership to build culture of high expectations
- Represent and advocate for learning disabled students with student-unique differentiated instruction

Kindergarten Teacher

2011—2014

Park Lake Presbyterian Child Care – Orlando, FL

- Teach children foundational social skills based on positive reinforcement
- Create age-appropriate lesson plans and deliver in an engaging manner
- Communicate daily with parents and provide accurate, encouraging reports on student behavior and learning growth

Student Teacher

2010—2011

Maxey Head Start Center – Winter Garden, FL

- Assist lead teacher in implementing lesson plans
- Mentor children in good health habits
- Supervise students during naptime and playtime, observe and record children's behavior; encourage positive cognitive and social function

JoAn Canning
Superintendent
Barre UUSD

Superintendent Canning,

This letter serves as a formal resignation of my position of Assistant Principal at Barre City Elementary School, effective June 27th, 2024.

Thank you for the opportunity to serve the students and families of Barre Town and Barre City over the past year. I wish you nothing but the best in your new role and hope that you can bring BUUSD into a successful future.

If you have any questions, please do not hesitate to reach out to me.

Sincerely,

Jarrold Weiss

Jarrold Weiss
jarroldweiss@gmail.com
614.571.6568



BUUSD

Barre Unified Union School District

ACTION ITEM BRIEFING MEMO BUUSD BOARD MEETING AGENDA ITEM BUUSD BOARD MEETING AGENDA: 07/24/24

Consent Item No.: Discussion Item No. Action Item No. 6.1

AGENDA ITEM DESCRIPTION (How the item shall appear on the agenda): Board Approval of Food Service Van

SUBJECT (Explain what the item is): The BUUSD would like to purchase a van exclusively for the use of the food service department.

SUBMITTING STAFF PERSON or COMMITTEE MEMBER: Ashley Young

RESOURCES NEEDED INCLUDING STAFF TIME: 10 minutes

STAFF RECOMMENDATION: Board approves the purchase of the van from GOSS Dodge

DESIRED OUTCOME (What is the purpose of this item): In the food service department a van is instrumental for the delivery of meals in the summer food program. It is also very useful for the transport of food service goods and equipment between our schools.

BACKGROUND/SUPPLEMENTAL INFORMATION (If there is a background/history regarding it please advise): For the duration of our contract with Lexington they had a van we were able to utilize. Genuine Foods does not currently have a vehicle available for us to use. We contacted the AOE for prior approval of this purchase to ensure it as an allowable food service expense before soliciting quotes from different vendors.

LINK(S):

ATTACHMENTS: Cost Comparison Chart, Quote from GOSS dodge

INTERESTED/AFFECTED PARTIES:

RECOMMENDED ACTION/MOTION: Approve the purchase of the food service van from GOSS Dodge.



Chris Hennessey, M.Ed.
 Superintendent of Schools

A rock solid education for a lifetime of discovery.

**Spaulding High School
 Spaulding Educational Alternatives
 Barre City Elementary and Middle School
 Barre Town Middle and Elementary School**

120 Ayers Street, Barre, VT 05641
 Phone: 802-476-5011
 Fax: 802-476-4944 or 802-477-1132
 Website: www.buUSD.org

FY25 Food Service Delivery Van Cost Comparison

| | |
|---------------------------------------|---|
| GOSS Dodge – Chrysler – Ram - Jeep | 2024 ProMaster Cargo Van FWD \$53,623.50 |
| Lamoille Valley Ford | 2023 Ford E-Transit Van RWD \$40,960.88 |
| McGee Ford | 2023 Ford E-Transit Van RWD \$50,085.00 |

- Recommendation – **GOSS Dodge 2024 ProMaster Cargo Van**. They were the only dealership that had a front wheel drive cargo van **in stock** and were willing to hold the vehicle until Board approval. This food service van will be instrumental in the delivery of meals to the children in the Barre communities during the summer time. The BUUSD will also be able to utilize the vehicle to transport goods and equipment between our schools to better provide and serve them where the needs are. We have always been fortunate that our previous food service management companies had delivery vans, but unfortunately Genuine Foods does not have one at this time, and it is a vital component of our summer meals program that began the week school ended.

GOSS Ram Showroom: 1485 Shelburne Rd
 Jeep Showroom: 1650 Shelburne Rd
 So Burlington, VT 05403
 Call us at (802)658-0120

Name: Ashley Young
 Email: Asyoubu@buusd.org
 Sales Manager:
 Sales Person: Denny Johnson
 DMS Number:

Address: 120 Ayers St.
 BARRE, VT 05641



**N 2024 Ram ProMaster Cargo Van
 Tradesman 2500 High Roof 136" WB
 w/Pass Seat**

Stock: 4470040
 VIN: 3C6LRVCG0RE113306
 Odometer: 23
 Color: WHITE BRIGHT CLEAR COAT / -X9
 Engine: V6 Cylinder Engine
 Transmission:
 MPG:
 Style: Cargo Vans

FINANCE DETAILS

| | |
|--------------------------|---------------------|
| Retail Price | \$ 54,420.00 |
| Discount | (\$ 1,349.50) |
| NET SELLING PRICE | \$ 53,070.50 |
| Doc Fee | \$ 499.00 |
| Title Fee | \$ 42.00 |
| Reg Fee | \$ 12.00 |
| TOTAL FEES | \$ 553.00 |
| SALES SUB TOTAL | \$ 53,623.50 |
| TOTAL AMOUNT DUE | \$ 53,623.50 |

YOU'RE SAVING \$1,349.50
 \$1,349.50 off MSRP

X
 Customer Signature

X
 Sales Signature



ACTION ITEM BRIEFING MEMO
BUUSD BOARD AGENDA ITEM
BOARD AGENDA: July 24, 2024

Agenda Section/Item No (please add item # below)

Consent - Item No: _____ Discussion - Item No: _____ Action - Item No: 6.2 _____

AGENDA ITEM DESCRIPTION: Approval of Current Expense Note, Line of Credit

SUBJECT: Line of credit to ensure cash flow is available to operate the school district.

SUBMITTING STAFF PERSON or BOARD MEMBER: JoAn Canning and Lisa Perreault

RESOURCES NEEDED INCLUDING STAFF TIME: None

STAFF RECOMMENDATION: Community Bank Current Expense Note

DESIRED OUTCOME: Loan documents signed on July 24th

BACKGROUND/SUPPLEMENTAL INFORMATION: This loan replaces our annual Revenue Anticipation Note that the Board typically signs in June. Due to the absence of an approved budget, it is recommended and fiscally responsible that we secure a Current Expense Note which acts as a line of credit. We will only be charged interest (at a rate of 5.59%) should we need to use these funds.

LINK(S):

ATTACHMENTS: Community Bank Proposal for Fiscal Year 2024 Current Expense Note Financing \$7,370,781.

INTERESTED/AFFECTED PARTIES: Business Office

RECOMMENDED ACTION/MOTION: Documents Signed on July 24, 2024



July 3, 2024

Lisa Perreault, SFO, Business Manager
Barre Unified Union School District
120 Ayers Street
Barre VT 05641

RE: Proposal for Fiscal Year 2025 Current Expense Note Financing \$7,370,781

Dear Ms. Perreault:

Thank you for giving Community Bank, N.A. (the "Bank" / "Community Bank") the opportunity to provide a proposal to the Barre Unified Union School District (the "School District" / "Issuer") for a Current Expense Note to provide cash flow for Fiscal Year 2025 (the "Note"). We are pleased to provide this preliminary Term Sheet, outlining the general terms and conditions under which the Bank would consider providing the requested financing.

- ❖ *DENOMINATION OF NOTE*: There will be one Note issued in the denomination of \$7,370,781 as supported by the School District's Cash Flow Certificate and its approved operating budget for Fiscal Year 2024.
- ❖ *ISSUE DATE*: The Note will be issued on a mutually agreeable date.
- ❖ *MATURITY DATE*: All principal and interest on the Note will be due on or before June 30, 2025.
- ❖ *NON-REVOLVING LINE OF CREDIT INTEREST RATE*:
 - The rate of interest on the Note on an "as needed (line of credit)" basis based on an actual/365 day year will be **5.59%**.

The proposed interest rate will remain in effect for a loan closing date on or before August 2, 2024. If closing will be after August 2, 2024, the Bank reserves the right to rescind the proposed interest rate, and will provide a new proposed interest rate upon request, based on then market conditions.
 - The Note will evidence a straight line of credit. Once the total amount of principal has been advanced on the Note, no additional funds will be available to the School District.
 - The School District must maintain its Operating/General Fund Accounts at Community Bank, N.A.
- ❖ *FEES AND CLOSING COSTS*: No additional fees, document charges, nor Bank legal costs will be charged.
- ❖ *PREPAYMENT PROVISION*: The Note may be prepaid at any time in part or in whole without penalty.
- ❖ *LEGAL OPINION*: This proposal is subject to a legal opinion from bond counsel acceptable to the Bank, the cost of which will be borne by the Bank. The opinion must include a statement that the

Note represents a valid and binding general obligation of the issuer, that it is lawfully authorized and issued, and that the interest paid thereon is exempt from federal income taxes.

- ❖ *SUBMISSION OF FINANCIAL STATEMENTS*: The School District will submit its most recent past three years' financial statements and a Cash Flow Certificate/Statement for the term of the Note prior to closing, unless previously provided. This proposal is contingent upon sufficient time to analyze these financial statements so as to prepare for a closing, unless other arrangements are made with the Bank.
- ❖ *DOCUMENTATION*: The Bank will prepare the loan documents for execution by the School Board as authorized at a duly convened public meeting. At minimum seven (7) business days shall be required to prepare for a closing, unless other arrangements are made with the Bank.
- ❖ *CONFIRMATIONS*: The School District must confirm in writing that:
 - The total indebtedness issued by the School District in calendar year 2024 will not exceed \$10,000,000;
 - The School District will comply with all aspects of the Internal Revenue Code of 1986, as amended, including all provisions relating to arbitrage and rebate. This proposal is subject to confirmation by the Bank that the Note represents a valid and binding general obligation of the Issuer, and further that the Note is a "qualified Tax exempt obligation" for the purposes of Section 265(b)(3) of the Code;
 - All public proposals, procurement and request for proposals statutes, ordinances and regulations have been complied with; and
 - All federal informational returns with respect to this borrowing will be filed in a timely manner.

This proposal is open for acceptance until 4:00 p.m. July 16, 2024, which date may be extended upon request, and is subject to withdrawal if any adverse information relating to the Issuer's affairs is discovered prior to closing. This Term Sheet is intended to be a basis for discussion and should not be construed as a commitment to lend.

We look forward to continuing to work with you to meet the needs of the Barre Unified Union School District.

Sincerely,

Robin Ware

Robin Ware
Municipal Loan Manager

Anita Bourgeois

Anita Bourgeois, SVP
Director of Municipal Banking

SEEN AND AGREED TO ON BEHALF OF THE SCHOOL DISTRICT:

By: *Lisa Penney*
Its Duly Authorized Agent

Cc: Colleen Page, VP, Branch Manager, Barre



ACTION ITEM BRIEFING MEMO
BUUSD BOARD AGENDA ITEM
BOARD AGENDA: July 24, 2024

Agenda Section/Item No (please add item # below)

Consent - Item No: _____ Discussion - Item No: _____ Action - Item No: 6.3

AGENDA ITEM DESCRIPTION:

SUBJECT: Storm Damages to Spaulding High School athletic fields, concession buildings, fencing, etc.

SUBMITTING STAFF PERSON or BOARD MEMBER: Jamie Evans and Lisa Perreault

RESOURCES NEEDED INCLUDING STAFF TIME: See attached timeline with updated information

STAFF RECOMMENDATION: NA

DESIRED OUTCOME: NA

BACKGROUND/SUPPLEMENTAL INFORMATION: NA

LINK(S):

ATTACHMENTS: Timeline of Storm Damages Indicating Action and Communication

INTERESTED/AFFECTED PARTIES:

RECOMMENDED ACTION/MOTION:

STORM DAMAGES JULY 10, 2024

SPAULDING HIGH SCHOOL

July 10, 2024

- Installed sandbags on hill by cafeteria parking lot area to defer expected storm water towards the river. Installed temporary barricades to stop traffic flow in this area during the storm.

July 11, 2024

- Arrived on site @ 6:00 am to survey damages due to storm. There was no damage to the parking lot area, all was good.
- Surveyed ballfields for damages. The entire ballfield complex was under water at some point during the evening hours of July 10th. Found mud/silt all around the bleachers, large portion of the running track, softball field, large perimeter area of fence line and various areas throughout the fields.
- Large section of chain link fencing is damaged behind the bleachers, as well as the outer field of the softball field.
- The concession (snack bar) buildings for the softball field and the football field suffered water damage. Both buildings took on water, damaging the building contents and portions of the buildings.
- Took pictures of the damage and shared with BUUSD personnel.
- Shared pictures of damages with a representative with VSBIT.
- Contacted a member of the Barre City Fire Department (Joe Aldsworth) to report the damages for FEMA reporting status.
- Met with K. Bellavance Landworks & Clearing contractor to assess cleanup efforts. This is the same contractor that provided cleanup services for July 2023 flooding event.

July 12, 2024

- Contacted K. Bellavance Landworks & Clearing to schedule cleanup efforts on ballfields. Indicated the need-to-know dates, volume of debris removal and location of dump sites for each load of debris removed from the site. Work is expected to begin the week of July 15, 2024.

July 15, 2024

- Contractor K. Bellavance Landworks and Clearing arrived onsite to begin the cleanup of the ballfields.

July 16, 2024

- Met with flood claims adjuster Joseph Keonig with Colonial Claims. We toured the ballfields, specifically to see the two concession stand buildings, as well as the fencing along the perimeter of the ballfields.

July 17, 2024

- K. Bellavance Landworks and Clearing provided an estimate for flood cleanup @ \$70,000. The final cost may be less at completion.
- The cost for repairs to the fencing and concession stand buildings are unknown currently. We are awaiting guidance from our insurance company on this process.
- BUUSD has registered with VT 211 to be included for FEMA designation, awaiting information on funding availability.
- VSBIT sent Colonial Claims to view damages to property. The task to inventory contents of concession stand buildings has been directed to BUUSD. Jamie Evans will work with SHS athletic director Derek Cipriano to collect this information and forward it to Colonial Claims.
- A funding source to address expenses until potential reimbursement becomes available would be the Capitol Reserve Fund.



ACTION ITEM BRIEFING MEMO
BUUSD BOARD AGENDA ITEM
BOARD AGENDA: July 24, 2024

Agenda Section/Item No (please add item # below)

Consent - Item No: _____ Discussion - Item No: _____ Action - Item No: 6.4 _____

AGENDA ITEM DESCRIPTION: Playground Equipment Purchase and Installation Contract

SUBJECT: After working with 3 certified professional playground representatives, the Barre City Elementary and Middle School and Barre Town Middle and Elementary School administration have identified improvements to their playgrounds. These upgrades to their playgrounds will serve all students, incorporating ADA-compliant and accessible options for each Prek-8 school in the district.

SUBMITTING STAFF PERSON or BOARD MEMBER: Jamie Evans, Lisa Perreault, Brenda Waterhouse, Erica Pearson, and Shannon Miller

RESOURCES NEEDED INCLUDING STAFF TIME: NA

STAFF RECOMMENDATION: Utiplay Parks and Playgrounds, Inc.

DESIRED OUTCOME: Contract with Utiplay Parks and Playgrounds, Inc.

BACKGROUND/SUPPLEMENTAL INFORMATION: The Agency of Education approved this purchase using ARP ESSER funds. Playground equipment serves many purposes in the educational experiences of all students. Playgrounds provide interaction for social, emotional, and mental health wellness.

LINK(S):

ATTACHMENTS: Bid Comparison

INTERESTED/AFFECTED PARTIES: BCEMS and BTMES Students

RECOMMENDED ACTION/MOTION: Approval to move forward with a contract with Utiplay Parks and Playgrounds, Inc.



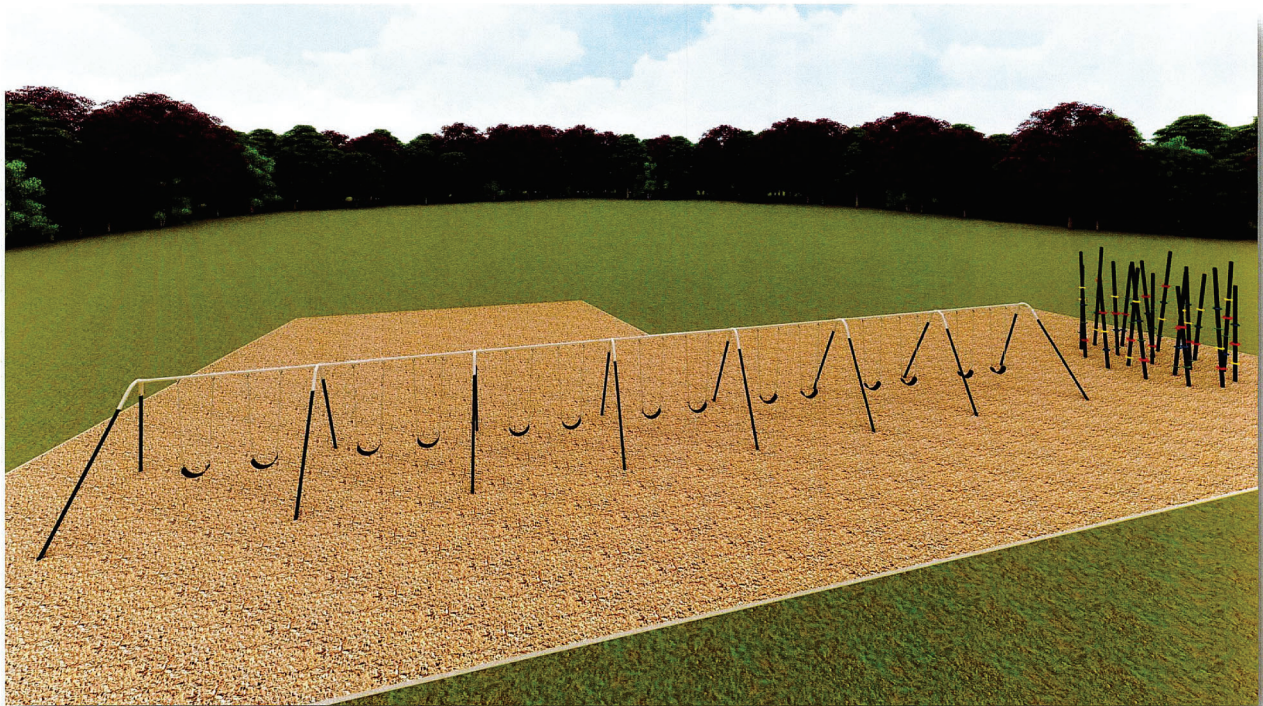
~~~~~  
**JoAn Canning**  
Superintendent of Schools  
~~~~~

A rock solid education for a lifetime of discovery.

Playground Equipment and Installation, Summer '24

| VENDOR/CONTRACTOR | BID |
|--------------------------------------|------------|
| Ultiplay Parks and Playgrounds, Inc. | \$203,031 |
| Ben Shaffer Recreations | \$221,194 |
| Pettinelli & Associates | \$211,491 |

Superintendent Recommends: Ultiplay Parks and Playgrounds, Inc.

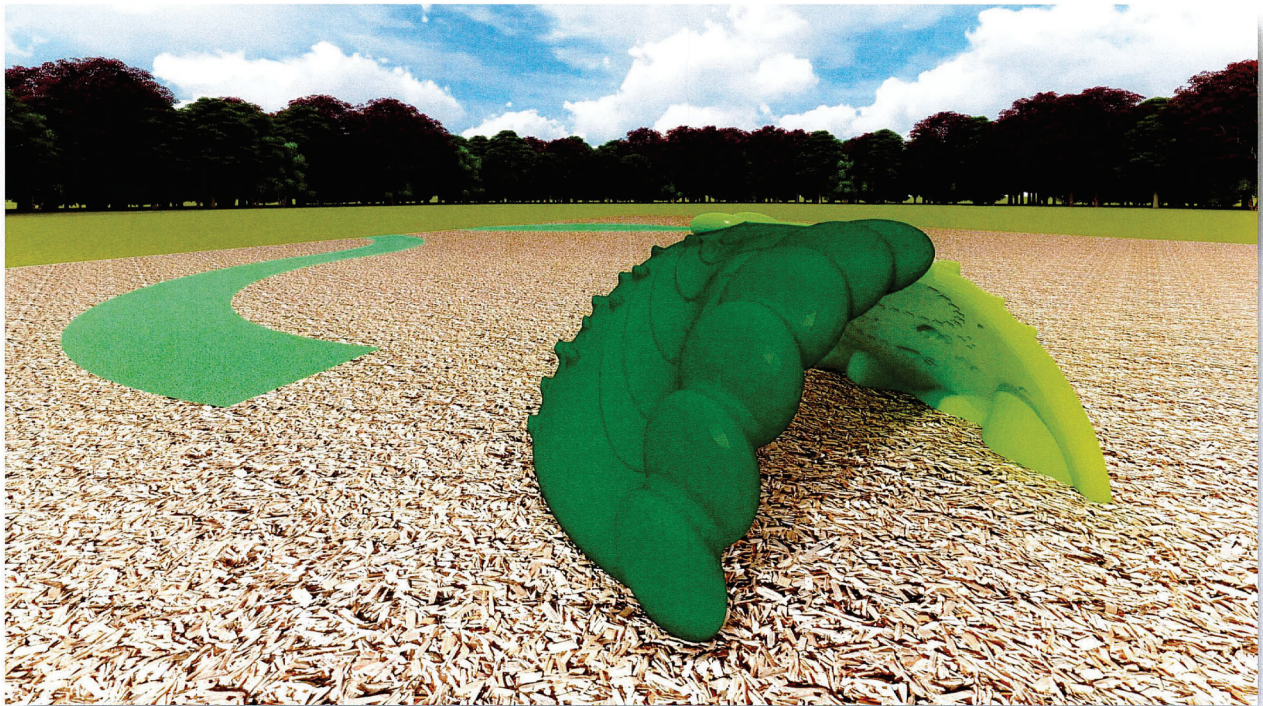


Barre Town Elementary
Hill Playground



Barre Town Elementary
Hill Playground





Barre Town Elementary
Pre-K & K Playground



Barre Town Elementary
Pre-K & K Playground





Barre City Elementary



Barre City Elementary





Climbers

Super Dome™

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\$6,525

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Proposal for Budget Vote #4, July 18, 2024

- 1) **July 24**, The Board meets to determine the date for revote, propose **Sept. 17**
- 2) **July 31**, The Board meets for a special meeting dedicated to working agreements
- 3) **August 7 and/or 14**, The Board meets, focuses on the budget, and provides clear direction to the Superintendent regarding parameters
 - a. Percentage increase
 - b. Reduction priorities
 - c. What will it take to get a consensus
- 4) **Ongoing**, Administrators meet with Supt. to revise the budget, minimizing the impact on students and staff
- 5) **August 21 or 28**, The Board meets to sign the budget warning and agrees to unite on the budget communication
- 6) **August 22 or 29**, Warning is posted
- 7) **August/Sept**, The Board with the Superintendent initiates a communication strategy to inform the community and encourage support

- 8) **July 24**, The board signs the Current Expense Note (line of credit)
 - a. BUUSD will continue to receive education fund payments from the state
 - i. Sept 10-**\$12,094,640**
 - ii. Dec 10-**\$12,094,640**
 - iii. April 10-**\$12,094,640**
 - b. Categorical and local revenues-**\$10,417,486**
 - i. Tuition from sending districts-\$300,000
 - ii. Special Education-\$9,547,486
 - iii. ELL support-\$50,000
 - iv. Transportation-\$520,000

Title 16 : Education

Chapter 133 : State Funding of Public Education

Subchapter 002 : General State Funding of Public Education

(Cite as: 16 V.S.A. § 4028)

§ 4028. Fund payments to school districts

(a) On or before September 10, December 10, and April 30 of each school year, one-third of the adjusted education payment under section 4011 of this title shall become due to school districts, except that districts that have not adopted a budget by 30 days before the date of payment under this subsection shall receive one-quarter of the base education amount and upon adoption of a budget shall receive additional amounts due under this subsection.

Title 16 : Education

Chapter 009 : School Districts

Subchapter 004 : Other Provisions

(Cite as: 16 V.S.A. § 566)

§ 566. Authority to borrow

Notwithstanding the provisions of subdivision 562(9) of this title, if a budget for the support of schools for the ensuing year has not been approved on or before June 30 of any year, the school board may borrow funds necessary to enable it to operate the schools on a budget of up to 87 percent of the most recently approved school budget. If the school board borrows money under this section, it shall determine how all funds shall be expended. (Added 1995, No. 32, § 1; amended 2001, No. 8, § 7.)

| Calculation of 87% of Last Voter Approved Budget | |
|--|---|
| 1 | FY24 Voter Approved Expenditure Budget: 49,615,633 |
| | @ 87% 0.87 |
| | 87% of FY24 Voter Approved Budget: 43,165,601 |
| | FY25 May 2024 Failed Expenditure Budget: 54,660,337 |
| | Difference between 87% of FY24B and last failed FY25 proposed budget: 11,494,736 |

| Calculation of Ed Fund Payments | |
|---------------------------------|---|
| 2 | FY25 Inflation Adjusted Base Education Amount: 13,063.00 <i>(The base education amount has not changed prior to Act 127 of 2022, and could be changed by future legislative action.)</i> |
| | Barre's FY25 LTW ADM: 3,703.48 |
| | 48,378,559 |
| | @ 25% 12,094,640 |
| | September 10th Ed Fund Payment 12,094,640 |
| | December 10th Ed Fund Payment 12,094,640 |
| | April 10th Ed Fund Payment 12,094,640 |
| | Total Ed Fund Payments: 36,283,919 |
| | Ed Fund Payments as a % of FY24 Expenditure Budget 73% |

| | |
|---|---|
| 3 | Total Ed Fund Payments: 36,283,920 |
| | Categorical grants from the State still get paid: |
| | Special Education 5,517,486.00 |
| | Transportation 520,000.00 |
| | ELL Support (new Act 127) 50,000.00 |
| Total Amount Available <i>IF base amount is not changed</i> : 42,371,406 | |