



ST. PIUS X

CATHOLIC HIGH SCHOOL

2024 - 2025 STUDENT HANDBOOK



St. Pius X Catholic High School
Student/Family Handbook, Student Honor Code, and
SPX Families in Action Pledge Against Substance Usage
Acknowledgement & Agreement
2024-2025 School Year

In order to ensure that students and their families are familiar with the philosophy, rules, regulations, and policies of St. Pius X Catholic High School & the Archdiocese of Atlanta, we ask that students and parents or guardians please read and review this 2024-2025 St. Pius X Student/Family Handbook, the SPX Families in Action Pledge Against Substance Usage, and the St. Pius X Student Honor Code Booklet (all included as part of the Handbook).

This Acknowledgement Form states that you as students and parents or guardians of students agree, as a condition of admission to and enrollment at St. Pius X Catholic High School, to abide by all of the policies of this handbook and all governing administrative regulations of St. Pius X Catholic High School and the Archdiocese of Atlanta in effect at the time of admission, or as amended, for the duration of enrollment of the student.

*Please print and complete **ALL** required forms in this packet for **EACH** student attending St. Pius X. All signed forms are to be returned via this [LINK](#) or in person by Friday, **August 9, 2024**.*

Student Name (Please Print): & Student ID Number	
Student Signature:	Date:
Student Grade Level :	
Parent or Guardian Name (Please Print):	
Parent or Guardian Signature:	Date:

All official school documents must be returned to the school by the due date posted above in order to avoid disciplinary penalties.

SPX FAMILIES IN ACTION PLEDGE

Preamble

The purpose of the St. Pius X Catholic High School ("SPX") Families in Action Pledge is to confirm a set of expectations among families regarding SPX student activities and gatherings in our homes. United in this Pledge, SPX families stand in solidarity with SPX as one community sending the consistent message that unlawful drinking and drug use is not tolerated at SPX or in our homes.

The Law

Georgia law states, in part, that it is illegal to sell, serve, or furnish alcoholic beverages to a person under 21 years of age and that it is illegal for a person under 21 years of age to purchase, knowingly possess, or misrepresent his or her age in any manner for the purpose of obtaining alcoholic beverages (cf. O.C.G.A. Sec. 3-3-23).

The Pledge

1. There will be no unlawful drug or alcohol use when SPX students are at my home.
2. I will be present and visible throughout any gathering of SPX students at my home or where I have sponsored an event in which SPX students are present.
3. If a teen brings alcohol or drugs into my home or my event, or arrives apparently under the influence of drugs or alcohol, I will ask the teen to remain in my home and immediately notify the parents to request further instructions.
4. I will welcome calls from other SPX parents who have concerns or questions about any activity or party involving SPX students being planned for or hosted at my home.
5. I acknowledge that it is my duty and responsibility to contact the host family before granting permission for my SPX student to attend a party in someone else's home if I have any questions about the party, including the nature of the party, who has been invited, and who will chaperone.
6. If I go out of town overnight and my SPX student will be at home, I will provide supervision through another responsible adult who will either stay with my SPX student overnight or provide the necessary supervision (including checking my home as often as necessary), making themselves available to my SPX student for all support as needed as if I were home.
7. All adult members of my household affirm this Pledge, which I confirm by submitting the signed Acknowledgement Form to the school that is found at the beginning of the 2022-2023 *St. Pius X Student Handbook*.

The Spirit of St. Pius X

- **Mission Statements**
 - Mission Statement for the Archdiocese of Atlanta
 - Mission Statement for St. Pius X Catholic High School
- **Vision Statement**
- **Our Values**
 - Supernatural Vision
 - Centrality of Christ
 - Community
 - Integral Education
 - Truth
- **Positive Statements**
- **Our Patron Saint**
 - Our Patron Saint
 - School Crest
 - Use of School Name, Crest, Logo, and Motto
 - Our Motto: *Domini Sumus*
- **Alma Mater**
- **Prayer of St. Pius X**

Amendments to School Policy

This handbook may be amended by the school administration at any time during the year with proper notification of these changes being communicated in writing to Parents and Students.

THE SPIRIT OF ST. PIUS X

Mission Statement for Catholic Schools in the Archdiocese of Atlanta

Our schools are committed to providing an excellent education in an environment of spiritual, intellectual, physical and moral formation in accordance with the teachings of the Roman Catholic Church. The Catholic Schools in the Archdiocese of Atlanta serve a vital role in the educational ministry of the Church.

Mission Statement for St. Pius X Catholic High School

St. Pius X, an archdiocesan high school, provides a college preparatory education for the formation of the mind, body, and spirit of each student in accordance with the teachings of the Catholic Church.

Vision Statement and Values

To read about our Vision Statement & Values, please visit our website [here](#).

Positive Statements

- We believe that each person is called to a deeper relationship with God and to the transformation of society.
- We believe that service to others is a response to human need either by direct sharing of spiritual and material resources or by developing skills needed for achieving a just society.
- We believe that each person has unique worth and gifts.
- We believe that each person is called to use his or her gifts to serve the common good.
- We believe that each person is responsible and accountable, personally and publicly.
- We believe that teachers create an educational environment that nurtures each person's independent pursuit of education and development.

Our Patron Saint

The life and papacy of St. Pius X is best recorded by Catholic Church historian Thomas Bokenkotter (2004, pp. 383-384):

Giuseppe Sarto, or Pius X—the first Pope elected in the twentieth century (1903) and the first Pope to be canonized (1954) since the sixteenth century—was the son of poor peasants from Riese, an obscure village in northern Italy. After his ordination in 1858 he gained a rather wide experience as a parish priest, as spiritual director of a seminary, and as a chancery official, impressing everyone at the same time by his deep spirituality. In 1884 he was made bishop of Mantua, where he showed a marked zeal for reform. Finally, in 1893, he was transferred to Venice as patriarch and cardinal. In spite of his advance up the ranks of the hierarchy, he remained dedicated to the tasks of the parish priest and loved nothing more than catechizing children, saying Mass, and hearing confessions. Even as Pope he retained the heart of a simple parish priest and manifested a warmth, humor, affability, and gentleness that won the hearts of pilgrims from all corners of the world.

His most important acts as Pope were inspired by the same pastoral sense and solicitude. His love of the Mass and his desire to have it performed in the most dignified manner was embodied in his decree on the reform of sacred music (1903). Of similar inspiration was his decree urging all the faithful to frequent Communion and admitting children to this sacrament at the earliest possible age.

Pius died as Europe plunged into the inferno [of World War I] and was succeeded by

Pope Benedict XV (1914-22).

Reference:

Bokenkotter, T. (2004). *A concise history of the Catholic Church*. New York, NY: Doubleday.

St. Pius X Catholic High School shares the saint's deep love for the Eucharist and his commitment to form young people to be faithful followers of Christ so they can share the Lord's love with their families, their communities, and their places of work after they leave the school.

Our Roots

To read about the history of our school, please visit our website [here](#).

School Crest

Much of what St. Pius X lived and stood for is mirrored at St. Pius X High School. Our school community has adopted many symbols and reminders of his ideals. For example, the school crest contains much from the life of Pope St. Pius X. On the crest there is a winged lion. This symbol represents the Evangelist Mark, who is the patron saint of Venice, the city in which Cardinal Sarto was patriarch and cardinal. As Pope, Pius X retained this symbol for his own coat of arms. It is from this symbol that the school proudly calls itself the "Golden Lions."

Appearing on the coat of arms of both Pius X and the first Archbishop of Atlanta are the waves of the sea. On the saint's coat of arms, they represent the seaport of Venice. On the coat of arms of the Archbishop of Atlanta and on the school's crest, they symbolize the city of Atlanta, named after the Atlantic Ocean.

Superimposed on the waves is the anchor of hope, again from the coat of arms of Pius X. At the lower left of the crest is a sword. This is the symbol of the martyrdom of St. Paul from whose First Epistle to the Corinthians Pope Pius X took his motto and from whose Epistle to the Romans the school derives its motto, "*Domini Sumus*."

Significant colors on the emblem are gold and white, which are the Papal colors; adding the color blue comprises the school colors. The color red symbolizes the martyrdom of the Apostle Paul.

Finally, to the left of the emblem is the "chi rho," seen as the symbol ☿. This can refer to Pius X; however, its original meaning is derived by combining the first two letters of the Greek word, "christos," or Christ, spelled, ΧΡΙΣΤΟΣ in Greek. Christians used the chi rho as a symbol of their acceptance of the Way. Additionally, Emperor Constantine I is said to have seen a vision of the symbol before his victory at the Battle of the Milvian Bridge, in which a voice declared, "*In hoc signo vinces*," or, "In this sign, you shall conquer."

Use of School Name, Crest, Logo, and Motto

No one may use the school name, logo or motto on any type of social media or in any other way, e.g. putting the name on t-shirts, for example, without the express written permission of the President.

Our Motto: *Domini Sumus*

None of us lives to himself, and none of us dies to himself. If we live, we live to the Lord, and if we die, we die to the Lord; so then, whether we live or whether we die, we are the Lord's. Rm. 14: 7-8

This short passage taken from the fourteenth chapter of Paul's Epistle to the Romans summarizes not only the Apostle's message but also the mission and purpose of this high school. We are called to live as a community, always mindful of our relationship with God and with one another. No matter what our position is in the community, whether administrators, staff, teachers, students, or parents, the Lord is the center and the reason for the school's existence. In short, our school motto conveys the belief that *every*

human belongs in a special and dignified way to God, and our actions and attitudes should likewise affirm the inherent dignity of all human beings. "We are the Lord's," and thus we are accountable to Him and the community formed in His name. It is because of our firm belief in the reality that every human being belongs to the Lord that we have adopted the Latinized phrasing of "We are the Lord's" as our school motto, rendered as, *Domini Sumus*.

We try to live out this commitment in many ways. First, we try to recognize Christ in all the members of our school community, and we try to help each member of the community to likewise recognize the presence of the Lord Jesus in one another. Secondly, we try to use those gifts and talents that the Lord has given us to build up and strengthen this community. Thirdly, we celebrate our oneness with our Lord and one another in the Eucharist. Thus, in all that we say and do, we seek to demonstrate and affirm that we are His and one with Him.

Alma Mater

DOMINI SUMUS: We are the Lord's,
Ring out the bells of St. Pius,
Echoes resounding in golden tone,
A spirit that's hers alone.

(Refrain)

We're proud of you, our Alma Mater
Because of you we're strong.
St. Pius Tenth, with you we'll triumph,
To your call we throng.

From your wisdom and your courage,
We learn to banish fear,
Searching for life's dream and promise,
Finding guidance near.

When from you we have departed,
When our four years are spent,
St. Pius, we'll ever honor
Ideals you represent.

Prayer of St. Pius X

O Lord Jesus Christ,
let your passion be my strength
to sustain, guard, and protect me.
Let your wounds be my food and drink
to nourish, fill and invigorate me.
Let the shedding of your blood
cleanse me of all my sins.
Let your death obtain eternal life for me
and your cross lead me to everlasting glory.
Let these constitute for me
refreshment and joy,
health and uprightness of heart.

St. Pius X (1835-1914)

Leadership, Councils and Committees

SCHOOL LEADERSHIP, COUNCILS, AND COMMITTEES

Leadership

St. Pius X Catholic High School is operated by Catholic Education of North Georgia, Inc.

The Office of Catholic Schools establishes policies governing the programs and administration of all diocesan schools. The Student Handbook of St. Pius X is in full compliance with the Policy Manual for Catholic Schools as published by the Office of Catholic Schools of the Archdiocese of Atlanta.

The President of St. Pius X is appointed by the Archbishop and works under the supervision of the Superintendent of Catholic Schools. The President is the Chief Executive Officer of the School and is responsible for the schools' strategic direction. The Principal of St. Pius X is appointed by the President in consultation with the Superintendent of Catholic Schools and is the schools' Chief Operating Officer; responsible for the day to day administration of the school.

President Responsibilities:

- Mission and Vision
- Catholic Identity
- Advancement
- Alumni Relations
- Enrollment Management
- Facilities
- Finance

Principal Responsibilities

- Academics
- Curriculum
- Student Life
- Discipline
- Accreditation

Right to Amend

The Administration of St. Pius X Catholic High School reserves the right to amend the student handbook at any time with notification provided to all St. Pius X stakeholders.

Advisory Council

Pursuant to Policy #8060 of The Office of Catholic Schools of the Archdiocese of Atlanta, each Archdiocesan school is expected to have an Advisory Council. The council serves in an advisory capacity to the president or principal and to the pastor (in parish schools).

The Archdiocese of Atlanta maintains an Archdiocesan Advisory Council for schools. The council advises the Archbishop and the Superintendent of Schools in all Archdiocesan school matters for which the Archbishop and/or the Superintendent seek the council's advice and counsel including, but not limited to marketing, policy, financial viability, legislative efforts, and the closing, expanding or building new Catholic schools in the Archdiocese of Atlanta.

Academic Council

The Academic Council is composed of Department Chairpersons, the three Deans, and the Principal. The Principal and Dean of Academics co-chair the Council. The Council's function is to develop and recommend academic policy; additionally, it is responsible for the development of scheduling and testing procedures and for setting standards for evaluation and growth of faculty, department chairs, and administrators.

Campus Ministry Team

The Campus Ministry Team is vital to the fulfillment of the mission of St. Pius X, as they are the chief coordinators of the spiritual activities that infuse the school with its distinctive Catholic identity. Among their responsibilities are the following: the planning and execution of liturgical celebrations (e.g. all-school Mass and all-school Penance services); the planning and execution of retreats and pilgrimages; the oversight, inspiration, and management of the Works of Mercy Program; assisting coaches and directors in the formation of spirituality among their respective student groups; speaking in classes about theological questions; leading the school's faculty in spiritual formation; and acting as ministers to students as far as their expertise warrants. The Campus Ministry department is led by the Director of Campus Ministry and is staffed by Campus Ministry personnel.

Class Councils

The class councils are organizations of students chosen to serve as official representatives in matters of concern to individual classes. These councils have faculty moderators whose chief function is to assist these groups to articulate and achieve the goals appropriate to their class.

Curriculum Review Committee

This committee is composed of members of the faculty who have both articulated an interest in and been selected by the Principal to take part in diocesan-wide discussions relevant to curriculum. These faculty examine curriculum issues in light of current research, college requirements, and expectations, as well as business and community needs.

Discipline Committee

The Discipline Committee is composed of the three Deans of Students and faculty members appointed by the Principal and the Deans of Students. The function of this committee is to act as a fair and impartial body to hear cases concerning students charged with serious violations of school regulations, and to make recommendations to the Principal concerning disciplinary action including and up to expulsion from school. The committee is convened when a student's actions, or the sum of repeated behaviors, are such that a consequence of them could result in a student's expulsion from the school.

Financial Aid Committee

The Financial Aid Committee is made up of the Deans of Students, Director of Enrollment, Business Manager, and the Assistant Business Manager of Student Accounts. The committee reviews the financial need of each applicant as determined by a third-party financial aid service. The committee determines the recipients of financial aid and reviews all financial aid appeals.

Honor Code Faculty Leadership

Administrative Contact: Chris Murphy, Dean of Students

Moderators: Trey Broussard, Lindsay Dent, Ashley Curlette

St. Pius X Catholic High School believes it is important not only to set high standards of academic and ethical achievement but also to set equally high standards of academic and personal integrity. The primary purpose of the St. Pius X Honor Code is to create an atmosphere of honesty, trust and integrity among the students and faculty members through raising the consciousness of an honorable life. The faculty support members will assist with enforcement of the Honor Code, take responsibility for determining if a student has violated the Honor Code in consultation with the Dean of Students, educate the students on how to live as honorable people and recommend the penalties for the offense.

Scholarship Committee

The Scholarship Committee is composed of the Principal, the Director of Admissions, one of the Deans of Students, the Director of Advancement, the Business Manager, and the Assistant Business Manager of Student Accounts. The committee determines the recipients of both endowed and funded scholarships.

School Building

Our school building contains asbestos in limited, controlled concentrations. It is maintained according to all AHERA regulations, including annual inspections.

Our management plan is available for your review upon request.

Student Council

The Student Council is an organization of students elected by the student body to serve as its official representative in matters of concern to the entire school. The Student Council provides a medium through which student opinion may be heard in a forum for the consideration of common school problems.

Safe Environment

Every year, all students will receive safe environment training according to Archdiocesan policies. If parents/guardians do not want their students to participate in this training, they must fill out an "opt-out" form provided by the Deans of Students' Office via the St. Pius X family email account by the return date noted

Admissions and Enrollment

Admissions and Enrollment

- Non-Discrimination Policy for Admissions
- Admissions Requirements
 - Items Required for Admission
 - Students with Diverse Learning Needs
 - Non-Catholic Students
 - Transfer Students
 - Continuous Enrollment Policy
 - Withdrawals

ADMISSIONS AND ENROLLMENT

Non-Discrimination Policy

St. Pius X will not discriminate on the basis of race, color, national or ethnic origin in the administration of its educational policies, admission policies, scholarship and work programs.

Admissions Requirements

In order to be considered for admission, a completed application must be returned by the last Friday in January.

A completed application must include the following documents:

- Completed online St. Pius X Application for Admission on the Ravenna Platform
- Completed student prompts
- Transcripts for 6th grade, 7th grade, and 1st semester of 8th grade
- Current principal/counselor recommendation
- Current math teacher recommendation
- Current language arts teacher recommendation
- Parish Verification Form (only required for Catholic students)
- Secondary School Admission Test (SSAT) scores
- Copy of Birth Certificate
- Application fee of \$100.00 (nonrefundable, payable by credit card)
- Picture of applicant (optional) - Please upload or print name on back
- PSAT Scores or other standardized test scores (optional)

In the admission of students to an Archdiocesan high school, acceptance priority is given to Catholic families who have met the above criteria. (per section #5120 of the Archdiocese of Atlanta Policy Manual)

Students and their parents/guardians agree, as a condition of admission, to abide by the guidelines of this student handbook and all governing administrative policies or regulations of St. Pius X Catholic High School and the Archdiocese of Atlanta in effect at the time of admission, or as amended, for the duration of enrollment of the student. All new students have a probationary status during the first semester of the school year and are expected to follow all policies, both academic and behavioral, of the school. If a violation occurs, penalties will be enforced.

Students with Diverse Learning Needs

St. Pius X strives to accommodate students with physical, emotional, social or learning challenges. However, families must fully disclose the nature and known extent of such challenges at the time of application or as they learn of their student's needs through proper psychoeducational testing. The school has limited resources to meet certain challenges and may recommend educational alternatives that may better serve the needs of some students.

Non-Catholic Students

The school respects the personal conscience of individual students and their families. This freedom is recognized by the Catholic Church. However, as a Catholic school it cannot relinquish its own freedom to proclaim the Gospel and to offer a formation based on the teachings of the Catholic faith and the values to be found in Christian education. Therefore, all students will be expected to participate in religious instruction and Catholic formation offered at the school except those intended only for Catholics; namely, the reception of the Sacraments.

Transfer Students

St. Pius X Catholic High School admits students to grades 9-11 (if space is available). Only students transferring from Catholic high schools beyond metropolitan Atlanta will be considered for the senior year. Transfers from local high schools will not be admitted for the senior year.

A student applying for admission to a grade higher than the ninth shall as a prerequisite to admission present a certified copy of his or her academic transcript and disciplinary record from the school previously attended.

A student transferring to St. Pius X must be enrolled for at least one full year (two semesters) in order to receive a St. Pius X diploma.

Continuous Enrollment Policy

Continued enrollment of the student is subject to the student observing all school rules as set out in the school handbook including but not limited to general behavior, academic performance and attendance.

Continued enrollment in any given school year and re-enrollment in any subsequent years are subject to the parents'/guardians' continued support of the mission of the school as documented in the student handbook and the policies of the Archdiocese of Atlanta and the maintenance of a demonstrably effective and supportive relationship between the school and the parents/guardians. Continuous enrollment in any subsequent year is subject to mutual agreement. That agreement may be withheld by the student, the parents, the school administration, or the Archdiocese of Atlanta with or without cause. Please refer to the Business Office Chapter for continuous enrollment financial information.

Withdrawals

To officially withdraw from St. Pius X Catholic High School, a Transfer of Records must be completed and submitted to the Registrar. Final and official transcripts will be transferred to other schools when all accounts have been paid in full and upon completion of the Transfer of Records form.

Academic Program

Graduation Requirements

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- Final Exam Schedules
- Early Administration of Final Exams
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- Exam Exemptions for Seniors

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- Credit Awarded
- Class Rank
- Credits and Graduation

Academic Awards

- Semester Awards
- Annual Awards
- Senior Awards

Participation in Athletics

- GHSA Requirements
- NCAA Requirements

GRADUATION REQUIREMENTS

St. Pius X is a college preparatory school which provides a program of study requiring 24 Carnegie units for graduation. Please refer to the [Course Catalog](#) located on the school's website for complete course descriptions and requirements for enrollment.

Credits /Subject

4	Theology*	<i>Required</i>	Basics of Catholicism or Survey Catholicism/Christian Life & Liturgy Hebrew Scriptures/Christian Testament Catholicism and Major Faiths of the World/History of Christianity Apologetics & Life Ethics/Catholic Social Teaching & Vocations
4	English *	<i>Required</i>	English I Lit/Comp English II Lit/Comp American Lit/Writing British Lit/Writing
4	Mathematics *	<i>Required</i>	Algebra I Geometry Algebra II *At least one course beyond Algebra II
4	Science *	<i>Required</i>	Biology Chemistry Physics One Science Elective
3	Social Studies *	<i>Required</i>	World History United States History Economics (.5 credit) Am. Government (.5 credit)
2	World Languages *	<i>Credits must be in the same language for two consecutive years to fulfill the GeorgiaOE requirements; additional years of World Languages are credited as electives</i>	
.5	Business & Computer Science	<i>Required</i>	Introduction to Digital Technology (.5 credit) <i>Note: Must be taken within the first year at St. Pius X.</i>
.5	Physical Education	<i>Required</i>	Health and Wellness (.5 credit) <i>Note: Must be taken first year at St. Pius X</i>
.5	Fine Arts	<i>Required</i>	Any Class in the Department
N/A	Works of Mercy	<i>Required</i>	Completion of yearly Works of Mercy based on criteria stipulated by Campus Ministry is graded as a "Pass/Fail" course. <i>See Campus Ministry page on school website for details.</i>

* Denotes Core academic area; in some instances, AP Courses and/or approved electives may be taken in place of the equivalent required course.

Non-Participation in Early Graduation, Dual Enrollment, or Outside Institutional Credit

St. Pius X Catholic High School is a four-year institution and does not offer early graduation. We do not participate in Dual Enrollment or offer credit for online courses other than authorized Credit Recovery.

Curriculum Enrichment Policy

St. Pius X students may enroll in external coursework for enrichment purposes. However, community college and online courses do not count towards graduation requirements, prerequisites, credit hours, or GPA. Families should verify with colleges of interest whether these courses will be accepted in the admissions process. Students are responsible for reporting these courses to the colleges they apply to, as St. Pius X will not include external coursework on transcripts. No schedule adjustments will be made to accommodate external coursework, which should not interfere with the regular St. Pius X school day, schedule, or academic progress. Families should consider the workload at St. Pius X, time constraints, and stress levels to avoid overloading students.

WORKS OF MERCY PROJECTS

Works of Mercy Requirements

Students must participate in the Works of Mercy Program annually as part of their Catholic formation, fulfilling Christ's commandment to "love your neighbor as yourself" (cf. Matthew 22:39, Mark 12:31, Luke 10:27). The Campus Ministry department determines the requirements, deadlines, and verification process for the Works of Mercy. Completion of these projects is graded and appears on official transcripts.

Works of Mercy Credit Recovery

Students who do not complete their Works of Mercy requirements must recover those credits to graduate from St. Pius X.

- **Underclassmen:** Credit recovery must be completed by August 1 before the next school year begins. Failure to do so will result in the student being unable to remain at St. Pius X.
- **Seniors:** Credit recovery must be completed by the last day of senior classes to be eligible for graduation and participation in graduation exercises.

Details on the Works of Mercy requirements, instructions, and deadlines can be found on the Campus Ministry page of the St. Pius X website.

STUDENT COURSE OF STUDY

Levels of Instruction

St. Pius X offers a rigorous college-preparatory curriculum designed to prepare students for college success. Each level challenges students according to their aptitude and needs. Details about course levels and requirements are available in the Course Catalog on the school website.

- **College-Preparatory (CP):** Designed for students in a college-preparatory curriculum with demonstrated need. CP courses are not intended to make schedules easier.
- **College-Preparatory Accelerated (CPA):** For students who can work more independently and have higher aptitude and achievement.
- **Honors (H) and Advanced Placement (AP):** Weighted courses for students seeking advanced coursework, requiring high responsibility, interest, and achievement. These courses involve in-depth exploration and more independent work.

Course Selection

Students should work in consultation with parents and their counselor to plan the appropriate course of study for their long-term goals and register for those courses accordingly. Certain courses chosen now will preclude eligibility for other courses later in a student's career.

Course Catalog

St. Pius X uses the annual [*Course Catalog*](#) to determine graduation requirements and course priorities. The [*Course Catalog*](#) also provides information on course descriptions and eligibility for specific courses like AP classes and electives. Course Catalogs are published on the school's website by the end of January for the following academic year.

Course Offerings/Availability

Courses listed in the [Course Catalog](#) are subject to availability and may change without notice. Factors include:

- **Teaching staff needs and availability:** Determined based on registration data and teacher availability.
- **Course limitations:** Courses may have limited seats, and neither teacher recommendations nor student selection of a course guarantees enrollment.
- **Right to drop courses:** Courses may be dropped due to insufficient enrollment or lack of a qualified teacher.

Enrollment and Registration Process

Course enrollment is an annual process culminating in the student's schedule for the next school year.

Key stages of the registration process are:

- **In-class performance:** Teachers observe student performance throughout the year to recommend placements.
- **Teacher recommendations:** Teachers submit recommendations to department chairs in spring.
- **Student review:** Students can review their recommendations in PowerSchool and inquire about placements.
- **Registration:** Students register for courses in mid to late spring.
- **Scheduling:** The Academics office creates schedules over the summer, prioritizing graduation requirements in all scheduling decisions.

Note: Due to space, staffing, and scheduling constraints, course availability is not guaranteed, even with a teacher recommendation.

Class Sizes

Class sizes are capped based on facilities, content needs, and best educational practices. Class capacities will not be exceeded.

Student Level Placement

Placement is based on standardized tests, aptitude, performance, and teacher recommendations. Students may request a review or submit an application for placement changes, but changes are not guaranteed.

Special Notes About Student Level Placement

- CPA courses are considered "on-track," while CP courses are for students with documented learning differences.
- Requests to change World Language courses require a written rationale from the student and a placement test.
- Parents requesting placement against school recommendations must sign a contract stipulating that the student will complete the course at the requested level, regardless of performance, and that reassignments to a lower level will not be made after the switch has been made.

Every effort is made to place students appropriately, with adjustments made by the Dean of Academics as needed in concert with the appropriate department chair.

SCHEDULE CHANGES

Core Courses

Once registered, level changes are generally not allowed unless a teacher or department chair recommends it and the student's schedule permits the change. Student and parent-initiated requests for level changes should be made before course registration.

AP Courses

AP courses are unique due to the fact that they are especially rigorous and the school must register students with College Board for AP Exams. Consequently, AP course requests made after initial registration will not be honored, even if previously registered AP courses become unavailable. Similarly, if a student is approved by the Dean of Academics to be withdrawn from an AP course, that student forfeits the charge to FACTS for the AP Exam.

Elective Courses

Although students prioritize elective choices during registration, no course is guaranteed. Once schedules are published, students cannot drop an elective they selected, including alternative electives, to take Study Hall or other electives. Staffing decisions are based on these scheduled electives, which is why these changes are not permitted after schedules are published.

If the school's master schedule dictates, students may be placed in an elective course not selected during registration. Elective courses are subject to cancellation due to low enrollment during registration.

Other Factors That Dictate the Possibility for Schedule Changes

- The following do not guarantee that a student will be scheduled for a particular course:
 - A teacher recommendation for a high-demand course
 - Selecting a course as a primary elective during registration
- Some students cannot be scheduled into the electives they request due to a number of factors:
 - Single-section course offered during the same period as a class the student must have to graduate
 - Class size maximums
 - Course sequencing (e.g. – the required prerequisite is taught in the same semester)
 - All choices are taught in the same semester, causing schedule overload
 - An inability to have lunch in the schedule
- Students may take one non-credit course per academic year. Work Study placements take precedence over electives. Requests to drop electives for Study Hall will not be granted once schedules are distributed (see "Elective Courses" above).

Class Balancing

St. Pius X reserves the right to modify student schedules to benefit both students and the school. The Academics Office aims to balance class sizes for the most optimal educational experience. As many courses are taught only once a year, rebalancing may be needed at the beginning of each semester to maintain balance.

Schedules visible in the PowerSchool portal in the summer are subject to change class periods or teachers until the first day of school in August. The assigned elective course(s) may change if class balancing is required; however, the assigned core courses themselves are final, and no changes should be expected.

Schedule Corrections

Course lists for the next year are distributed in late May or early June. Students should report any errors using the online Schedule Error Notification Form available on Canvas at the start of each semester.

Valid reasons for schedule corrections include:

- Missing a required course for graduation
- Enrolled in a non-repeatable completed course
- Enrolled in a course without meeting prerequisites
- Incomplete schedule of seven classes
- Missing lunch period (unless enrolled in a double-period AP science course)

Schedule Change Requests

St. Pius X does not have a drop-add period. After the published deadline, class changes will be made only for academic reasons, such as the student did not successfully complete the prerequisite or the student was placed incorrectly.

St. Pius X does not have a drop-add period. After the deadline, changes are made only for academic reasons, such as unmet prerequisites or incorrect placement. Schedule changes will not be considered for reasons including:

- Specific teacher preferences
- A student believes that he or she does not learn well with a particular teacher's "style"
- Dissatisfaction with course/level
- Desired lunch/class period
- Schedules of others
- Change of mind since spring registration
- Adjusting times for arrival to or departure from school
- Extracurricular activities, including jobs

Students do not have the ability to select instructors. It is important for students to be exposed to a variety of teaching styles and learning methods while in a college-preparatory environment. The instructors at St. Pius X are diverse in their talents and exposure to this range provides an excellent foundation for life in college and careers after high school.

Academic-Required Course Changes

In rare cases, schedules may be revisited for academic reasons only. Changes are made based on the student's ability to meet course requirements and must be initiated by a teacher or department chairperson, who will consult with the Dean of Academics. The Dean has the sole authority to make schedule changes upon recommendation.

Student or parent-initiated course requests must begin with the classroom teacher. Failure to follow protocol may result in denial. The teacher will discuss the issue with the department chairperson, who can then request the change from the Dean of Academics. Post-registration change requests should not be expected unless for academic reasons.

Course Withdrawal

Students who withdraw from a course after the semester starts will have a "W" (Withdrawal) noted on their transcript, consistent with college processes. Withdrawals may be approved by the Dean of Academics and can carry a grade of "WF" (Withdrawal-Failing) or "WM" (Withdrawal-Medical).

STANDARDIZED TESTING

Tests Administered

St. Pius X administers various standardized tests appropriate to individual classes. The regular testing program includes the PSAT for grades 9, 10, and 11. The SAT and ACT are offered periodically throughout the academic year. The English Department administers CommonLit assessments throughout the academic year, and the Theology Department administers the ARK assessment annually to all grades. Additional testing is recommended as needed.

Accommodations for Students with Learning or Medical Needs

Students with learning or medical needs that require classroom accommodations can request similar accommodations for standardized tests. These requests must be approved by the testing companies (College Board or ACT). Information on how to request accommodations is available on the SSD page of Canvas under the "Extras" tab. Students with a doctor's note recommending classroom accommodations have access to this page. Questions should be directed to the Study Support teachers.

Use of Test Results

Test results are explained and used when counseling students for future plans. Test results may also factor into placement and instructional decisions. Copies of test results are mailed directly to the student's parent(s) using traditional mail and/or email. PSAT scores are not on the student's transcript.

STUDENT SUCCESS TEAM (SST) PROCESS

Philosophy of the Student Success Team

We believe that each student enrolled at St. Pius X brings God-given gifts which require respect and nurturance. Our goal is to provide an educational environment that respects each student's uniqueness. Achieving this goal may require additional educational support to meet individual needs. A Student Success Team (SST) is in place to advocate for and provide support to the student, to initiate and implement goals and strategies, and to monitor progress toward these goals.

The principal, Dean of Academics, Deans of Students, counselors, and Study Support Department Chair serve on the SST. Additional faculty and staff members, such as the nurse, may also attend SST meetings. At these meetings, the SST:

- Identifies goals and strategies and monitors progress over specified intervals of time
- Collects and analyzes data to determine the effect of the strategies on student progress
- Determines next steps of action, which may include revision of strategies or recommendations for psycho-educational evaluation and parent communications
- Communicate progress monitoring with parents

Students may be referred to the SST by teachers, administrators, counselors, or parents. The student's counselor and/or the Study Support Department Chair are the contact persons for SST referrals.

Accommodations

St. Pius X provides accommodations based on psycho-educational evaluations and the Archdiocese of Atlanta curriculum. These may include:

- Extended time (50% or 100%) on assessments

- Computer use for written assessments
- Note-taking assistance
- Preferential seating
- Use of assistive technology for reading, including BookShare for audiobooks if the student qualifies
- Marking answers directly on tests
- Spelling consideration on in-class tasks (excluding spelling tests)
- Use of a 4-function calculator
- Testing in a minimized distraction environment (typically in classrooms)

Accommodations not listed are unavailable at SPX.

ADVANCED PLACEMENT (AP) PROGRAM

AP Courses

AP courses are college-level and require significantly more homework and studying. Students considering an AP course should check the AP Expectations chart in the [Course Catalog](#) on the Academics page of the school website.

AP courses include an 8-point addition to the final numeric average if the average is 70% or higher at the end of the course. If a student fails the course or does not take the required AP exam in May, the 8-point addition will not be awarded.

Students must remain in AP courses until completion. Dropping an AP course requires approval from the Dean of Academics. Students who drop due to failing grades will receive a W/F (Withdrawn/Failing) on their transcript.

Students enrolled in external AP courses offered at St. Pius X may take the national AP exam at the school for a non-refundable fee. They must notify the Dean of Academics in writing by December 15th of their intent to take the exam. Students enrolled in an outside AP course that is not offered at SPX cannot take the national AP Exam at St. Pius X or use the school code when registering.

AP Exams

All students in AP classes must take the AP exam at the scheduled time in May. If a student has two exams at the same time, they may choose one to take during the late-testing week. Missing an AP exam requires taking a make-up exam in the third week of AP testing, or the student will face an 8-point deduction in the course grade. Students must inform the AP Testing Coordinator before the original testing time ends to order make-up exams. Failure to do so results in the loss of the 8-point addition.

If a test is not taken seriously (e.g., illustrated, defaced, “Christmas-treed”), the Academics Office and the subject teacher will be notified, and the student will not receive the 8-point addition.

AP Class Fees

AP courses have a \$100 fee per course for the exam, which is non-refundable after October 1st. Additional fees for not taking scheduled exams, late exam orders, or returning unused exams will be charged to the students’ FACTS Billing Accounts.

Limiting AP Courses (Starting with the Class of 2025)

To manage the difficulty of AP coursework, St. Pius X limits students’ academic schedules as follows:

- **Freshman Year:** one AP course
- **Sophomore Year:** two AP courses
- **Junior Year:** three AP courses
- **Senior Year:** three AP courses per semester

During course registration, students may petition for a fourth AP course as rising juniors or seniors. Contingent approval is based on the following criteria and course availability:

- **Academic Performance:** The student must maintain a 95% weighted average during the current school year, including the present semester. Tentative approval is granted during course selection.
- **Course Requirements:** As a rising junior or senior, the student must have taken a total of four courses in any combination from the following levels during the current academic year:
 - Any AP Course(s)
 - Any Honors Course(s)
 - The third or fourth year of a language unless the additional AP course being petitioned for is a World Languages AP course.
- **Fine Arts Requirement:** The student must have completed the Fine Arts requirement of ½ credit, unless petitioning for an AP Fine Arts course or currently enrolled in a Fine Arts course that will fulfill the ½ Fine Arts credit requirement.

Students meeting these criteria must obtain and complete the application for additional AP courses and submit it to the Dean of Academics.

GRADES

Grade Scale

St. Pius X issues numeric grades to its students. The grade interpretations are as follows:

90 – 108:	Excellent or superior work indicating a high level of mastery of course materials or skills.
80 – 89:	Above average work and mastery of materials or skills.
74 – 79:	Average work or mastery of materials or skills.
70 – 73:	Passing, but indicates either a deficiency in mastering some required materials or skills, or a lack of application by the learner.
Below 70:	Failure to meet the fundamental objectives of the course.
INC Incomplete:	If work is not completed within two weeks after the semester ends, the Incomplete becomes a numeric grade. In extenuating circumstances, a student may appeal for a time extension to a committee composed of the Dean of Academics and the Dean of Students.

Honors/AP Course Grade Rigor Points

Courses labeled “Honors” include a 4-point addition to the final numeric average, provided this average is 70% or greater. Courses labeled “AP” include an 8-point addition to the final numeric average, provided this average is 70% or greater.

- No rigor points will be awarded in Honors or AP courses if the final raw grade is below 70%.
- AP students who do not take the AP exam will not be awarded rigor points.

Level Change’s Effect on Grades

If it is determined to be in the best interest of a student to change levels in a course, the grades from the original course are retained and combined with the grades in the new course. It is the responsibility of the original teacher to provide the grade from the original course to the new teacher at the time of the transfer.

Access to Grades: PowerSchool

The PowerSchool Parent Portal is a web-based application that allows parents and students timely access to academic information, including student schedules, attendance, discipline information, and teacher comments. Test and assignment results can be viewed as soon as they are recorded, enabling quick intervention and communication with teachers and, if necessary, the student’s counselor.

A link to the Parent/Student Portal is available on the St. Pius X website.

PowerSchool access may be limited or turned off completely at the end of each semester to encourage students to focus on academic matters such as tests, projects, and exams. Teachers are not required to communicate student exam results or final grades during this time.

PowerSchool access is often turned off in the summer for software maintenance. Notification will be given in advance of such shutdowns.

Grade Reports

First semester report cards will be uploaded to the PowerSchool Parent Portal shortly after the second semester begins. Second semester report cards will be uploaded in early June. Parents will receive an email notification once report cards are available. Grade reports remain archived and accessible in the Parent Portal for the duration of the student’s enrollment.

Deficiency Notices

Deficiency Notices are issued around the ninth week of each semester for any student with a grade of 73 or below in any class. Notifications are sent to the parent’s email and a hard copy is mailed to the student’s home address.

Parent-Teacher Conferences for Deficiencies

Official Parent/Teacher conferences for students with deficiencies are held in the fall by appointment only. Parents can contact their student’s teacher(s) for a meeting before or after the official conference date. Available dates and times will be provided with the deficiency notices in the fall.

Academic Assistance

All teachers have office hours that are noted in their course syllabus and on their course Canvas pages. Teachers are available to assist students with course content at these published times or by appointment.

Academic Probation Monitoring

Students are placed on Academic Probation if they accrue three or more "points" in the most recent semester. An "F" is worth two points, and a "D" is worth one point. The purpose of Academic Probation is to provide intensive intervention for students at risk of not succeeding at St. Pius X.

Students on Academic Probation must report to an Academic Advisor every Thursday afternoon for the entire semester. Grades are monitored every three weeks. Students will not be released from advisory meetings until the January report card for the fall semester or the June report card for the spring semester is available.

Students on both Academic Probation and a Discipline Contract will have the same advisor for both academic and behavioral concerns. These students will be reviewed at the end of the school year to determine if continued enrollment at St. Pius X is advisable.

Students on Academic Probation for two semesters or who fail the same course for two consecutive semesters are subject to dismissal from St. Pius X.

Make-Up Work/Tests Following Absence

Students are expected to attend regularly as attendance contributes to academic success. Parents can access attendance, conduct, and grades through the PowerSchool Parent/Student Portal. For questions, contact the Dean of Students.

Students can make up tests and quizzes missed due to at least one full day's excused absence within three school days or as arranged with the teacher. Long-term assignments are due on time even when absent.

Students with unexcused absences must follow the teacher's syllabus and Canvas for make-up policies and will not receive full credit for graded make-up work or assessments.

Teachers are responsible for providing and administering make-up tests. Students must arrange the necessary appointments. For prolonged illnesses, the Academics Office will determine the time extension for making up tests. Students must contact the Dean of Academics upon returning to school.

Medical Leave of Absence Related to Academics

For prolonged absences (medical or psychological) of 20 days from one class or 15 consecutive days from school, the Academics Office may request a withdrawal from St. Pius X. Criteria for re-enrollment may be established for the following semester or academic year. For fewer absences, the Academics Office will determine the time extension for making up assessments.

Parents are encouraged to procure a tutor for extended absences. Until missed assignments are submitted, students will receive a grade of "0" for missed work. Once submitted, assignments will be graded. Students must contact the Dean of Academics upon returning to school.

Transfer Grades

- **Incoming Upper-class Students:** Transfer students will have previous courses listed on the SPX transcript. Credits toward graduation will be awarded, but grades will not be included in the cumulative GPA.
- **Incoming Freshmen:** High school-level courses taken before freshman year will not be included on the transcript, receive credit, or be included in GPA calculations. Placement exams may be required for correct leveling.

Letter grades will be converted to numeric grades according to the following:

A+	98	A	95	A-	92
B+	88	B	85	B-	82
C+	79	C	77	C-	74
D+	73	D	72	D-	71
F	69				

NACAC Membership

As a member of the National Association for College Admission Counseling (NACAC), St. Pius X supports its "Statement of Principles and Good Practice" and complies with reporting disciplinary situations to colleges. Students must truthfully answer questions about probations, suspensions, dismissals, and other violations. The Counseling Department will notify colleges of significant changes in a student's status. Colleges will be informed of any second offenses resulting in significant status changes.

Credit Recovery

Credit recovery course registration requires approval from the Dean of Academics and Principal. Students may register for no more than three semester courses (1.5 total credits) per academic year. Students failing more than three courses in one year are liable for dismissal from St. Pius X.

A Credit Recovery Coordinator is available to assist with registration. Credit recovery options are provided after a student fails a course. St. Pius X does not offer credit recovery or summer school. Families are responsible for researching, registering, paying for, and ensuring the Registrar receives an official transcript upon completion. Courses must be equivalent to those offered at St. Pius X and approved prior to enrollment.

Failure to complete credit recovery results in a withdrawal from St. Pius X. If not completed within one year of leaving St. Pius X, seniors will no longer be eligible to receive a St. Pius X diploma.

Students in distance learning programs must earn a grade of "70" or better to receive credit. Original grades remain on the transcript, and credit recovery grades are identified on the cumulative record and included in the GPA but not in academic award calculations.

A+	98	A	95	A-	92
B+	88	B	85	B-	82
C+	79	C	77	C-	74
D+	73	D	72	D-	71
F	69				

NOTE: Graduating seniors must complete credit recovery by the end of spring semester senior exams to participate in graduation exercises.

HOPE Rigor Courses

Per the Georgia Student Finance Commission, graduates must earn at least four full credits from academic rigor course categories to qualify as a HOPE Scholar. St. Pius X ensures students graduate with five rigor courses, exceeding the minimum requirement.

- **Math:** One course (all grade 11 and 12 courses are rigor courses)
- **Science:** Three courses (Biology, Chemistry, Physics)
- **World Languages:** One course (all Level 2 and above are rigor courses)

FINAL EXAMS

Final Exams: General Information

Most academic courses have a final exam each semester. This must count no less than 10% of the final grade and no more than 20% of the grade. The percentage will be determined by the department and listed in each course syllabus.

Final Exams Schedule (Fall Semester)

All core courses for all grades administer final exams **the last four days of the fall semester.**

- The final exam days are classified by subjects assessed; each day will host two 90-minute exam periods.
- Schedules are provided from the Academics Office prior to the final exams period.
- Students who are not required to attend a particular subject exam time are not required to be on campus.
 - EXAMPLE 1: A freshman student is not in a Social Studies class; that student does not need to be at school during the Social Studies time period.
 - EXAMPLE 2: A senior student is not in a World Language class; that student does not need to be at school during the World Languages time period.
- Students will be dismissed from school following the conclusion of the second exam, approximately 12:00 p.m.
- Students must leave campus once their exam(s) are complete, under the direct supervision of a coach or a club moderator.
- The schedule below describes the general time frames for the final exam four-day period:

	Day One	Day Two	Day Three	Day Four
8:00-9:30 a.m.	Subject final exam	Subject final exam	Subject final exam	Elective Exams I
9:30-10:15 a.m.	Student break	Student break	Student break	Student break
10:15-11:45 a.m.	Subject final exam	Subject final exam	Subject final exam	Elective Exams II
11:50-12:00 p.m.	Student dismissal from campus			

Final Exams Schedule (Spring Semester: Underclassmen [Grades 9-11])

All core courses for grades 9-11 administer final exams **the last four days of the spring semester.**

- The final exam days are classified by subjects assessed; each day will host two 90-minute exam periods.
- Schedules are provided from the Academics Office prior to the final exams period.
- Students who are not required to attend a particular subject exam time are not required to be on

campus.

- EXAMPLE 1: A freshman student is not in a Social Studies class; that student does not need to be at school during the Social Studies time period.
- EXAMPLE 2: A junior student is not in a World Language class; that student does not need to be at school during the World Languages time period.
- Students will be dismissed from school following the conclusion of the second exam, approximately 12:00 p.m.
- Students must leave campus once their exam(s) are complete.
- The schedule below describes the general time frames for the final exam four-day period:

	Day One	Day Two	Day Three	Day Four
8:00-9:30 a.m.	Subject final exam	Subject final exam	Subject final exam	Elective Exams I
9:30-10:15 a.m.	Student break	Student break	Student break	Student break
10:15-11:45 a.m.	Subject final exam	Subject final exam	Subject final exam	Elective Exams II
11:50-12:00 p.m.	Student dismissal from campus			

Final Exams Schedule (Spring Semester: Senior Core Subject Exams)

All core courses for seniors administer final exams the last three regular school days of the spring semester.

- The final exam days are classified by subjects assessed; each day will host two 60-minute exam periods.
- Schedules are provided from the Academics Office prior to the final exams period.
- Students who are not required to attend a particular subject exam time are not required to be on campus.
 - EXAMPLE 1: A senior student is in an AP English class that does not host a spring final exam; that student does not need to be at school during the English core exam time period.
 - EXAMPLE 2: A senior student exempted the spring final exam for Math; that student does not need to be at school during the Math time period.
- Students will be dismissed from school following the conclusion of the second exam.
- Students must leave campus once their exam(s) are complete.

Early Administration of Final Exams

Due to test security, *students are not permitted to take final exams before the scheduled dates*. A student who misses a final exam will have to make arrangements for making up each exam with the Dean of Academics.

Make-Up Exams

If a student is seriously ill during the exam period, he/she will make arrangements with the Dean of Academics to make up these exams.

Exam Exemptions for Seniors

- All exemptions are at the discretion of the teacher/department chairperson. Please refer to the individual class syllabus for full details.
- Seniors may lose the exemption privilege if their absences exceed 10 sessions per course, per

semester. Please refer to the Attendance section of this handbook for further details.

TRANSCRIPTS

Transcript Requests

Current students should contact the Counseling Office for transcripts related to college/scholarship applications. The Counseling Office sends a final official transcript to the student's college of record following graduation. NCAA eligibility transcripts are also handled through the Guidance Office.

All other transcript requests should be directed to the Registrar.

Student Records

Per The Family Educational Rights and Privacy Act of 1974 (FERPA), parents have a right to review their student's educational records. In order to request a review of your student's educational records, please contact the Academics Office to request an appointment. Please allow the Academics Office a minimum of 48 hours to respond to your request and set up an appointment for review of the records. Archdiocesan policy requires that review of all educational records are accompanied by an authorized member of the Academics Office or the Principal's Office.

Credit Awarded

One half-credit is awarded for each semester of work successfully completed.

Class Rank

Grade Point Averages are recorded numerically on semester-end report cards and transcripts based on a 100-point grading scale and a 5.0 grading scale. St. Pius X does not rank students.

Credits and Graduation

Graduation requirements are based on "credits earned." Students must complete 24 credits in the required courses, take at least six graded courses each semester, follow the appropriate course sequence (e.g., Biology, then Chemistry, then Physics), and pass all courses at St. Pius X Catholic High School.

Only students who fulfill both academic and Works of Mercy requirements will be allowed to participate in graduation exercises. Seniors needing more than three course credits to complete after the May graduation date will not receive a St. Pius X diploma.

Students who fail to earn the minimum credit requirement within eight semesters and four summer school sessions may be given an additional year to complete the credits. If they fail to do so, they will be ineligible for a St. Pius X diploma. Except for Theology courses, all failed coursework must be completed outside of St. Pius X, and credit will be transferred to the school.

Graduating seniors who wish to participate in graduation exercises must successfully recover the required credits and provide verification by the conclusion of spring semester senior exams.

ACADEMIC AWARDS

GPA's are not rounded when determining academic award levels. Grades from credit recovery courses are not included in academic award calculations.

Semester Awards

- **President's List:** Students with a 95.00 average or higher and no individual grade below 95.
- **Principal's List:** Students with a 95.00 average or higher and no individual grade below 90.

- **Deans' List:** Students with an average between 90.00-94.99 and no individual grade below 90.
- **Honor Roll:** Students with a 90.00 average or higher who do not qualify for the President's, Principal's, or Deans' List.

Annual Awards

- **Departmental Awards:** Each academic department honors students at each grade level for Outstanding Achievement. Special departmental awards may also be given.
- **Book Awards:** Given on behalf of the school and participating colleges, these awards honor juniors for scholarship, leadership, and involvement.

Senior Awards

- **Graduation Medals:** Seniors can earn medals to wear with their graduation regalia based on their academic accomplishments during their first seven semesters at St. Pius X Catholic High School:
 - **Gold Medal:** Awarded to seniors who have made the President's List at least seven semesters.
 - **Silver Medal:** Awarded to seniors who have made the Principal's List at least seven semesters.
 - **Bronze Medal:** Awarded to seniors who have made the Dean's List at least seven semesters.
 - **Rounding Down:** If a senior earns less than seven semesters on a particular list but earns distinction from a lower list, they will receive the medal for the next lower list. For example, a student who makes the President's List for six semesters and the Dean's List for one semester will receive a Silver Medal for the Principal's List. No medal is awarded to students who do not make one of the distinction lists for seven semesters.
- **Senior Pins:** Seniors will receive recognition pins for achieving any mix of President's, Principal's, and/or Dean's List for at least five semesters. These pins are delivered with a congratulatory note and may be worn with graduation regalia.
- **Diploma Seals:**
 - **Biliteracy Diploma Seal:** Awarded to students who maintain a 3.0 or above in all English classes and earn a 4 or higher on a World Language AP examination.
 - **Fine Arts Diploma Seal:** Awarded to students who complete 8 consecutive semesters of Fine Arts credits, with at least 6 in one Fine Arts pathway (e.g., Band, Chorus, Dance, Guitar, Music Production, Theatre, Visual Arts), and complete a senior capstone project. These students will receive a seal for their diploma, a special distinction on their final transcript, and a Fine Arts cord for graduation regalia. Questions should be directed to the Fine Arts department chairperson.
- **Valedictorian/Salutatorian:** The Valedictorian and Salutatorian are the graduating seniors with the highest cumulative GPAs, recognized at commencement after first semester senior year grades are finalized. Only courses taken at St. Pius X are considered for these honors. These students, and any other student speakers or performers, must have exemplary attendance and behavioral records, as determined by the administration. Students who have not been at St. Pius X since the first semester of their freshman year are ineligible for Valedictorian or Salutatorian due to Works of Mercy requirements and differences in course offerings and rigor from other schools.
- **STAR Student:** This award honors the senior with the highest SAT score coupled with high academic achievement.
- **Cornelius L. Maloney Award:** This award is given to the two seniors with the highest academic achievement. The Valedictorian and Salutatorian must have been enrolled at St. Pius X for at least seven consecutive semesters.
- **Father James Harrison Principal's Award:** This award is presented to students who exemplify

the qualities that embody Father Harrison's vision and represent the ideals of St. Pius X. These students are recognized as good people who represent the best of their class and school. GPAs are not rounded when determining academic awards levels. Grades from credit recovery courses are not factored into academic award calculations.

- **Lopez-Klister President's Award:** Given in honor of two beloved teachers who modeled faithfulness and commitment to the St. Pius X mission, this award commends the fidelity of two students to making the school a better place than they found it when they arrived.
- **Archbishop's Awards:** These awards recognize two students who have demonstrated success academically in their Theology courses at St. Pius X and have consistently exhibited a high level of service to the school, their parish, and the community.

PARTICIPATION IN ATHLETICS

GHSA Requirements

The **Georgia High School Association (GHSA)** regulates the extra-curricular activities of students in Georgia's public and private high schools. As stated in the GHSA Constitution and By-laws, Section 1.51, in order to be eligible to participate, practice and/or in interscholastic activities, a student must be academically eligible.

Eligibility for activities regulated by **GHSA** includes earning (with a passing grade) 2.5 Carnegie Units per semester as well as earning a prescribed number of counting-toward-graduation credits by the end of each school year to be able to participate the following school year. For more information, see <https://www.ghsa.net>. Please refer to pages 17-18 of the GHSA constitution and by-laws

Important note: The units that must be earned to be eligible for GHSA-sanctioned activities are listed below:

By the end of Grade 9	Five (5) Carnegie Units of credit
By the end of Grade 10	Eleven (11) Carnegie Units of credit
By the end of Grade 11	Seventeen (17) Carnegie Units of credit

Credit Recovery grades are not posted until the first semester of the following school year, which could delay eligibility.

NCAA Requirements

Students who plan to participate in athletics in college at the NCAA Division I or Division II level must be certified by the NCAA Eligibility Clearinghouse. The Counseling office or the Athletic Director can provide information pertinent to eligibility requirements. However, it is the student's responsibility to meet all of the requirements. See the NCAA website for info: NCAA.org.

Attendance Policies and Procedures

Attendance Policies & Procedures

- Attendance Office Check-In/Check-Out
- Attendance Procedures
- Excused vs. Unexcused
- Attendance and Excessive Absences
- Attendance Review
- Continued Excessive Absences After Board Review
- Detentions for Excessive Tardiness and Its Relation to Absences
- Absence Records

Teenage and Adult Driver Responsibility Act (TADRA)

Other Circumstances Regarding Absences from School

- Funerals
- Parents Out of Town
- Effect of Absence on Activity Participation
- Absence Due to Field Trips and School-Related Functions
- Absence Due to Service Opportunities

ATTENDANCE POLICIES & PROCEDURES

To Report Absences:

404-636-3023, ext. 228

attendance@spx.org

CHECK-IN/CHECK-OUT

General Policy:

- Any student leaving or returning to school during school hours must report to the Attendance Office.
- Failure to sign in or out will result in detention.

Early Dismissal:

- Students needing to leave early must submit a hand-signed written request from a parent or legal guardian to the Attendance Office before the end of the first period. Emails and faxes are not accepted.
- The request must include the date, reason for early dismissal, who will pick up the student, and a contact number for verification.
- Early dismissals must occur before 2:30 p.m. No early dismissals are granted after this time.
- Students must sign out before leaving and sign in if they return before the end of the school day.
- Without a note, a parent must personally sign out their student at the Attendance Office.

Study Hall Early Dismissal Privilege:

- Juniors and seniors with an 8th-period study hall may leave after the 7th period with a signed permission slip on file with the Attendance Office.
- Students must sign out in person and may not loiter on school grounds.
- Parents may rescind this privilege in writing at any time.
- The Deans of Students may review and revoke this privilege based on academic or disciplinary issues.

ABSENCE PROCEDURES

Reporting Absences:

- Parents must call or email the Attendance Office between 7:45 and 9:00 a.m. to report a student's absence.
- The Attendance Office will file absence notes and update PowerSchool.
- The school determines the legitimacy of all absences, which are classified as excused or unexcused.

Excused Absences:

- Planned (Informed) Excused Absence:
 - Planned absences must be documented with Informed Absence paperwork submitted in advance.
 - Examples include family events, funerals, medical appointments, court summons, and college visits.
 - College visit absences require prior approval and documentation.
 - Informed absences are not granted for class pilgrimage days or final exam days.
 - Students must complete and submit the Informed Absence form with teacher signatures and grades to the Dean of Students for approval.
 - Students are responsible for making up missed work according to each teacher's syllabus and Canvas instructions.
- Unplanned Excused Absence:
 - Written documentation is required for illness, family death, medical appointment, or court summons.

- A physician's statement is required for absences of 5 days or more due to illness or surgery.
- Students must make up work as outlined in the teacher's syllabus and on Canvas.

Unexcused Absences:

- Absences without completed paperwork or valid reasons are unexcused.
- Skip days are considered unexcused, and a physician's note may be required for rumored skip days.
- Tests and assignments missed during unexcused absences will be graded at 69% of the earned grade.
- Class pilgrimage and Field Day absences are unexcused.

Attendance and Excessive Absences

- St. Pius X adheres to attendance requirements set by the State of Georgia, the Archdiocese of Atlanta, and SAIS.
- Students are allowed 10 non-school-related absences per class per semester.
 - Exceeding 10 absences triggers an Attendance Review.
 - Missing more than 50% of a class period counts as an absence.
 - School-related absences do not count against the 10-absence limit.
 - College visits and non-SPX athletic events DO COUNT towards the attendance quota.

Attendance Review

- When a student exceeds 10 absences, they and their parent(s) will be required to consult with the Principal and Dean of Academics.
- Possible outcomes:
 - Course credit granted with make-up work
 - Course credit denied (WF or WM)
 - Credit recovery process
 - Seniors may lose the privilege to exempt final exams.
 - Appeals must be submitted in writing to the Superintendent of Catholic Schools within ten days of the decision.

TARDINESS

Tardy to School:

- Classes begin at 8:00 a.m. Monday-Thursday and 8:40 a.m. on Fridays, unless otherwise noted on the School Calendar.
- Students must provide a parent's note or have the parent call/email the Attendance Office to explain tardiness.
- After 7 tardies, each additional tardy results in detention, regardless of the reason. This count resets at the start of each semester.

Tardy to Class:

- Late arrivals without a written pass will receive detention.
- The Deans will determine penalties for skipping class.

Medical Appointments:

- Documentation from a healthcare provider is required for medical-related absences or tardiness.
- Parent notes are insufficient. Documentation must be presented at check-in for tardy consideration.

ABSENCE RECORDS

Accessing Attendance Records

Parents can access attendance, conduct, and grades through the PowerSchool Parent/Student Portal on the St. Pius X website at www.spx.org. For further questions after reviewing the portal, please contact the Dean of Students for clarification.

Teenage and Adult Driver Responsibility Act (TADRA)

Effective April 16, 2015, all students must have a certificate of enrollment to obtain a driving permit or license. For more information, refer to the Georgia DOE's Implementation Guidelines for the Teenage and Adult Driver Responsibility Act.

OTHER CIRCUMSTANCES REGARDING ABSENCES FROM SCHOOL

Funerals

- For funerals other than those of family members, students must present a written excuse from a parent on the day of the funeral.
- Students may not drive other students to a funeral unless written permission is received from both the passenger's and driver's parents and submitted to the Attendance Office prior to the funeral.

Parents Out of Town

- When parents are out of town, the Attendance Office and School Clinic require a note with contact information for the parents and the designated guardian responsible for the student.
- This information may be used to verify attendance or assist in case of medical or other emergencies.

Effect of Absence on Activity Participation

- Students who miss four or more class periods due to illness or an unexcused absence may not participate in or attend any extracurricular activities that day.
- For informed or excused absences, the Dean of Students will determine the legitimacy of the request to participate. Documentation such as a doctor's note or court summons may be required.

Absence Due to Field Trips & School-Related Functions

Students who miss class for school-sponsored field trips, athletic events, fine arts events, or other school-related functions are responsible for making up assignments and tests according to the teacher's syllabus and Canvas instructions.

Absence Due to Service Opportunities

- Individual service projects requiring time away from the school day will not be approved, and credit will not be given.
- Students must complete their Works of Mercy service requirements outside of the regularly scheduled school day.
 - Exceptions include school-sponsored service projects like the annual mission trips or March for Life. For further information, refer to the Campus Ministry page on the St. Pius X website.

Business Office Policies & Procedures

Tuition and Incidental Fees

Delinquent Accounts

Payment of Tuition

Financial Aid

Scholarships

Work-Study Policy

Continuous Enrollment

Withdrawals

Notice of Exemption

Tuition and Incidental Fees

Tuition is established annually as part of the budget process and posted on the school website. Parents are expected to keep their tuition payments up-to-date. All outstanding tuition must be settled by the last day of the school year. **Students will not be permitted to start a new school year if there is an outstanding balance (including tuition and incidental fees) from the previous school year.** Students will not receive their class schedules for the following school year until their prior year balance is paid in full.

St. Pius X Catholic High School uses FACTS Tuition Management to collect tuition and incidental fees. All families must have an active payment method/account with FACTS for tuition and fees payments. Tuition and fees will be automatically deducted from the account.

Delinquent Accounts

30 days past due: A late fee shall be imposed at that time by an automatically-generated communication to the family through FACTS. Additional late fees shall be imposed every 30 days thereafter until the outstanding balance is fully paid.

60 days past due: The student shall be denied access to the PowerSchool Parent/Student Portal (including access to grades) until the outstanding balance is fully paid.

90 days past due: The student shall not be allowed to attend school/class (including for the purpose of taking exams) until the outstanding balance is fully paid. This includes students with a tuition payment owed for the prior school year (i.e., if a student owes a tuition payment for the prior school year, they shall not be allowed to attend school/class in the fall until the outstanding balance is fully paid).

All academic records and transcripts will be marked incomplete for students with an outstanding balance. This policy is inclusive of students who are applying to colleges and universities and it may affect their application and admissions.

All current seniors must have their accounts paid in full in order to receive their Baccalaureate & Graduation tickets and to walk in the Graduation ceremony.

Payment of Tuition

If a student withdraws voluntarily or involuntarily, the family will be responsible for the following tuition payments:

- Prior to June 30th - no tuition owed
- July 1st through July 31st - July tuition owed
- August 1st through the end of the school year - tuition is owed through the month in which the student withdraws (i.e., if a student withdraws on August 1, tuition is owed through August).

Incoming students are required to make a non-refundable deposit of \$1,000. Of this deposit, \$700 is applied towards tuition and \$300 is applied to a registration fee.

Financial Aid

A limited amount of money for tuition work study is provided annually. Applications must be received each year by a designated deadline, which will be communicated during the school year well in advance of the due date (early March). The families of students applying for financial aid pay the cost of processing the application. No aid is given unless the application is completed and submitted as instructed. Applications are then reviewed by the Financial Aid Committee at St. Pius X which determines the amount, if any, that can be awarded to each student. The maximum amount of financial aid awarded is 70% of the active Catholic tuition rate. Families may appeal their financial aid award by

following the Financial Aid Appeal Guidelines, which may be obtained from the Assistant Business Manager of Student Accounts.

Scholarships

St. Pius X provides need-based scholarships funded with earnings from its endowment funds. The endowment funds include scholarships created by individuals as well as parent organizations. All scholarships are need-based grants and are awarded in conjunction with financial aid.

Work Study Policy

Any work study student who does not complete their commitment will incur disciplinary action. In addition, the student may be removed from the Work Study program and may have their Financial Aid rescinded. Students may also be removed from the Work Study program for excessive disciplinary issues. Once a student has been dropped from the Work Study program, the student will no longer be eligible to participate in the program in the future.

Continuous Enrollment

All current students will be automatically enrolled for the following school year. However, continued enrollment of the student is subject to the account balance being paid in full by the end of the school year and the student observing all school rules as set out in the school handbook including but not limited to general behavior, academic performance and attendance as further stated in the section: "Regulations for Student Conduct" of this handbook. A non-refundable enrollment fee of \$300 per student is charged to the family's FACTS account. Each May, families must complete the Annual Data Update (ADU) of their enrollment information in PowerSchool by the stated deadline. If a family does not complete the required forms by this deadline, the student grades and schedule will be withheld until the forms are completed.

Parish Verification Forms

In order to receive the Catholic rate of tuition, each family must submit a new parish verification form annually. If a new parish verification form is not submitted by May 1st for the upcoming school year, per Archdiocesan policy, the Non-Catholic rate of tuition will be charged. No changes to the tuition rate will be made after the contract in FACTS has been created.

Incidental Fees

All incidental fees will be charged to FACTS on a monthly basis. Any disputes must be communicated to the Business Office in writing within 10 days of the charges being posted to FACTS.

A detail of SAGE Dining charges will be sent to the SPX family email each week. As with all Incidental Fees, SAGE Dining charges will be posted to FACTS on a monthly basis, and all disputes must be communicated to the Business Office in writing within 10 days of the charges being posted to FACTS.

Withdrawals

To officially withdraw from St. Pius X Catholic High School, a Transfer of Records form must be obtained from the Registrar. Final and official transcripts will be transferred to other schools when all accounts have been paid in full and upon completion of the Transfer of Records form. The student's discipline summary letter will reflect the details of the departure ("withdraw while neither suspended nor expelled," "withdraw pending a hearing," "withdraw while suspended," "withdraw following a hearing," or "expulsion").

Student Accident Insurance

Pursuant to Archdiocesan Policy #5340, Secondary Accident Insurance is provided for all students of St. Pius X Catholic High School. In the event that a student is injured on campus during school hours or

participating in extracurricular activities representing St. Pius X (i.e. athletics, robotics, etc.), an accident report and insurance forms will be provided to the legal guardians of the student. This insurance is secondary to the primary insurance and will cover out of pocket expenses after in-network deductibles are met. It is the responsibility of the parents/guardians to ensure that any recommended physician is in the network of their primary healthcare insurance.

Notice of Exemption

St. Pius X Catholic High School is not a licensed child care facility. This school is not required to be licensed by the Georgia Department of Early Care and Learning and this school is exempt from state licensure requirements.

BYOD Program; Computer, Internet, & Cell Phone Usage Policy

Bring Your Own Device (BYOD) Program

- Mandatory BYOD School
- BYOD Requirements
- Specifications
 - All Devices
 - Laptop Devices
 - Examples of Unacceptable Devices
- Support

Computer & Internet Usage Policy

- Computer & Internet Policy-Guidelines for Acceptable Use

BYOD: Cell Phones & Other Electronic Devices

- Conditions
- Conduct Related to BYOD Program

Cell Phones/Electronic Devices During Final Exams

BRING YOUR OWN DEVICE (BYOD) PROGRAM

Mandatory BYOD School

St. Pius X Catholic High School is a mandatory Bring Your Own Device (BYOD) school. All students are required to provide their own approved device and bring it to class daily. The minimum requirements for the device are below.

BYOD Requirements

We know that students will be more familiar with their own personal devices and will be able to take responsibility for ensuring they know how to operate their own devices in the classroom. Just about any new laptop, PC or Mac, is acceptable to use as are Chromebooks. The majority of students choose a laptop as their device. Please see the minimum specifications below.

Students will be expected to bring a device that allows them to access the web, take notes, and interact with an eTextbook (depending on the class) at the very least. In the same way a student is expected to bring his/her textbook to class, their device must also be brought charged and ready to use each day. While at school, students must connect to the SPX wireless network and will not be permitted to use cellular connections at school. Devices with this capability are not recommended as they can be used to bypass Internet filtering at school and at home.

We recognize that some students prefer to type their notes or write math problems on paper rather than using the stylus and inking feature that a tablet PC provides. This functionality does add cost to the price of the device. Therefore, those who are not using this feature may opt for a less costly device that still meets their needs.

If providing a suitable device will constitute a significant financial hardship for your family, please email BYODhardship@spx.org

Specifications

The following are the minimum specifications for devices brought to school.

All Devices

- Ability to connect consistently to the wireless network
- Ability to operate normally on a daily basis (This includes battery, booting up, running without errors, and speed of use.)
- Students are expected to bring the device fully charged each day. If a device cannot maintain a charge throughout the school day, students should also bring their charger to school.

Laptop Devices

- Laptop Devices
- Processor - Intel i5, AMD Ryzen 5 or greater
- Memory - 8GB
- Windows laptops must run Windows 11
- Windows 2-in-1 combo laptop/tablet (with keyboard) is also acceptable
- Windows RT and Windows 11 S NOT acceptable.
- Mac (running MacOS 10.15 or higher) with Google Chrome browser installed
- Chromebook (running latest Chrome OS)
- Screen size of 10 inches or greater

Examples of Unacceptable Devices

- All Cell Phones & SmartWatches
- iOS (iPad) and Android tablets
- Amazon Kindles and Fire tablets
- Barnes and Noble Nooks
- Windows RT / Windows S Devices

Support

Students who cannot access the school's BYOD network or who may have technical issues with their computer need to take care of these issues by working with the user's manual that came with the device or by seeking assistance from an authorized provider outside of school. Since these are not school devices, the school is not able to allocate resources to troubleshoot issues nor are we certified to make repairs.

COMPUTER AND INTERNET USAGE POLICY

Computer equipment including Internet access is available to students, faculty, and staff on site at St. Pius X Catholic High School. We are very pleased to bring this access to our school community and believe the Internet offers vast, diverse, and unique resources to both students and teachers. Our goal in providing this service to teachers and students is to promote educational excellence in our school by facilitating resource sharing, innovation, and communication. No St. Pius X computer or computer equipment may be used in any manner that contradicts this goal.

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. It is impossible to control or even monitor all material on this global network, and any user may discover controversial and even offensive information. We (St. Pius X Catholic High School) firmly believe that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational goals of our community. St. Pius X has implemented an Internet filter to try and protect our Internet users from any inappropriate content. However, not everything can be accounted for, and not every inappropriate site can be restricted; therefore St. Pius X has chosen to work with our students to identify inappropriate Internet activities and hold them responsible for their actions. All Internet activity may be monitored and logged.

The smooth operation of our computer systems relies upon the proper conduct of faculty, staff, students and all end users and adherence to strict guidelines. It is the purpose of this policy to summarize these guidelines and to ensure that all those who use St. Pius X computers and network do so in an appropriate manner. If a St. Pius X user violates any of these guidelines, his or her access could be terminated and disciplinary action may result.

In general, St. Pius X computer equipment should be used to enhance and expand the educational experience in accordance with our educational objectives. Users should show respect for others and honor their privacy and property. St. Pius X computers may never be used in a manner that would violate any laws, infringe on anyone's privacy or property, or cause harm to anyone. To ensure privacy, no user should ever divulge personal information to anyone over the Internet or via any other means using a computer. Usernames and passwords should be kept secure and not shared under any circumstances. **(Extremely Important - Please stress with your student(s))**

The most important point to remember is that anyone using any computer or network at St. Pius X takes full responsibility for his/her own actions. St. Pius X Catholic High School and the provider of our Internet connection will not be liable for the actions of anyone using our equipment. All users shall assume full liability - legal, financial, or otherwise - for their actions. Use of St. Pius X computers and network indicates agreement to the terms of this policy. Violations of this policy could result in a loss of privileges as well as additional penalties, including legal action.

Computer and Internet Policy - Guidelines for Acceptable Use

Note: All terms below shall be defined at the discretion of St. Pius X Catholic High School so as to be inclusive of all situations and liabilities.

1. Authorized Users – The only authorized users of St. Pius X Catholic High School's internal (on-site) computers and network are current faculty, staff, and students and other individuals who act with the knowledge and consent of current faculty or staff members. Authorized users are not to give out any credentials (usernames, passwords, etc.). Credentials belonging to someone else are not to be used at any time.
2. Acceptable Use - The primary purpose of our computer facilities and network is to support education and research consistent with the educational objectives of St. Pius X Catholic High School.
 - a. St. Pius X Catholic High School's computers, network and related equipment may not be used for any of the following, and is not limited to:
 - i. Transmission, storage, retrieval, or use of any material in violation of any national or state regulation, including but not limited to copyright laws;
 - ii. Use for the monetary gain of any individual or organization (other than compensation paid by St. Pius X Catholic High School);
 - iii. Interference with or unauthorized access to any computer, computer network or related equipment;
 - iv. Use which would damage any computer or related equipment;
 - v. Any other use that contradicts St. Pius X Catholic High School's values or educational objectives.
 - b. Use of another organization's network or computing resources must comply with the rules appropriate for that network
 - c. Use of unapproved personal equipment on the St. Pius X network is prohibited.
3. Privileges - The use of St. Pius X Catholic High School computer equipment and network is a privilege, not a right, and inappropriate use will result in a cancellation of that privilege. The St. Pius X Catholic High School administration will deem what is inappropriate use and their decision is final. The St. Pius X Catholic High School administration may suspend or revoke access at any time, for any reason.
4. Student Email Accounts – St. Pius X Catholic High School issues a student email account for all students through G Suite for Education. The purpose of these email accounts is to communicate with the school. Any misuse of the school issued email account will result in disciplinary action.

5. Internet Etiquette - Users are expected to abide by the generally accepted rules of Internet etiquette. These rules can currently be found on the Internet at "<http://www.albion.com/netiquette/corerules.html>" and at other similar locations. Users who do not fully understand how to appropriately use the Internet must take it upon themselves to seek out authorized information. Lack of knowledge is no excuse for inappropriate behavior.
6. No Warranties - St. Pius X Catholic High School makes no warranties of any kind for the computer and network service it is providing. St. Pius X Catholic High School will not be responsible for any damages a user suffers, including but not limited to the loss of data or personal equipment damage. Use of any information obtained via the Internet is at the user's own risk and by his/her own responsibility. Upon leaving St. Pius X Catholic High School any information associated with a user's computer access may be permanently removed, including but not limited to that user's computer files. Student files may also be removed at the end of each semester.
7. Privacy and Security - St. Pius X Catholic High School makes no guarantees or warranties for the security of any computer or network system. All computers, network and related equipment are the property of St. Pius X Catholic High School and are subject to search at any time without notice. Personal electronic devices brought on campus are also subject to search. Any activity on any St. Pius X computer or network may be monitored and recorded at any time without any notice.
8. Vandalism - Vandalism (defined as broadly as possible and including but not limited to defacement of computer equipment, intentionally attempting to circumvent computer access restrictions, and intentionally uploading computer viruses) will result in cancellation of privileges and possible disciplinary and legal action. **(Archdiocese of Atlanta Office of Catholic Schools Policy #5220)**
9. **Recreational Computer Use - To support the school's mission as an educational institution, students may only engage in recreational computer activities, such as gaming, social media, or online shopping, at the direction of a faculty or staff member. Unsupervised recreational use of computers in the classroom without the specific instruction of the teacher is prohibited and may result in disciplinary action.**
10. Software on SPX devices - Unauthorized software is not to be loaded, run, or used in any way on St. Pius X equipment. The only authorized software is that which is loaded by the St. Pius X Information Technology staff.
11. Software on Personal Devices - any software on personal devices that may adversely affect network operations and or other devices on the network is prohibited.
12. Students will connect to the SPX wireless network on their personal devices and will not be permitted to use cellular connections or any other network/wireless connections at school. Some websites will be intentionally blocked on the SPX wireless network. Circumvention of the campus block, (including cell networks or mobile hotspots) may result in disciplinary action.
13. Students will not use a privacy filter or any other method to prevent faculty and/or staff from seeing what is on their device screen at any time. Students are also not permitted to use a proxy or vpn or any other means of circumventing network controls or obscuring network traffic.
14. All interactive Internet sites, blog sites, chat rooms, social networking sites, etc. may not be used in any way to cast a negative light on St. Pius X Catholic High School, our policies and

procedures, or any member of the St. Pius X Community. Parents are strongly encouraged to monitor their child's personal social media and home Internet activity. Violations may result in disciplinary action.

15. Release - The user of any St. Pius X Catholic High School computer, network or related equipment accepts any and all responsibility for their actions and releases St. Pius X Catholic High School, its employees, and all persons and entities related to it from any and all damage and/or liability caused by or related to their use of any computer, network or computer equipment at St. Pius X Catholic High School.
16. No individual, team, parent group, or program may use the school name, logo, or motto on any type of social media, other Internet site/communication, or in any other way without written permission from the Communications Coordinator for the school. To be approved, the individual, team, parent group, or program will:
 - Register the administrator of the site
 - Provide contact information and passwords for administering the page
 - Use only the official school logo
 - Follow all handbook policies regarding conduct
17. The St. Pius X school name, crest (or logo) and lion are important brands that should not be misused in any way, shape, or form. No one may use the school name, logo, or motto on any type of social media (Facebook, Twitter, Instagram, etc.), other Internet site/communication or in any other way, e.g. putting the name on t-shirts, for example, without the written consent of the Communications Coordinator.

St. Pius X reserves the right to search any item that is brought onto campus or to school-sponsored events; students should have no expectation of privacy respecting their devices if they bring them onto school property or school-sponsored events.

Conduct Related to BYOD (Bring Your Own Device) Program

Any misuse of a school-approved device based on teacher, director, or coach instructions will result in 3 detentions and further disciplinary action if warranted.

Video or audio recording of class requires explicit permission of the instructor.

CELL PHONES/ELECTRONIC DEVICES DURING FINAL EXAMS

In keeping with national testing policy and in order to protect test integrity, cell phones and other electronic devices, including all watches and ear buds, are prohibited from all final exam sites.

This policy reflects the standards maintained by the Educational Testing Service (SATs, ACTs and AP exams in particular).

- Students MAY NOT have any cell phones or any unapproved electronic devices on their person, in their purse, backpack or any other type of baggage. Cell phones and unapproved electronic devices must be turned off and stored in lockers during exam hours from 7:55 a.m. until 11:45 a.m.
- Students may use their *school-approved BYOD devices* to study before and after each final exam period and during the break between exam periods, but they may not bring these devices with them into the exam rooms. Devices should be turned off and stored in students' lockers during their exams. Students who do not have an exam but choose to remain on campus during an exam

period may use their devices.

- If a device is required for an exam per a teacher's explicit instructions, the student will be informed about this in advance and will only be allowed to use that device during the exam time as noted by the teacher. Normal consequences for misuse of electronic devices will apply.
- Calculators may ONLY be used on mathematics and/or science exams as noted by the teacher. Calculators will not be allowed in any other exams.
- If at any time during the four-day final exam period, a cell phone or other electronic device is seen or suspected of being on a person, it will be confiscated, inspected, and held by administration until the 8th/last school exam is completed, at which time a parent may pick up the device from the Dean of Students' office from 11:45 a.m. until 12:30 p.m. After that time, devices will be available for retrieval in January (following Christmas Break) or teacher post-planning days following the second semester exams.

During final exams, students will NOT be able to accept a cell phone call or other electronic messaging from a parent to notify the student of a parent's arrival on campus. Please arrange in advance for a specific pick up location. Students who need to reach a parent by telephone are instructed to come to the Dean of Students' office to use the phone to call home. Parents who need to reach a student during exam time are to call the office so that a message can be delivered to a student.

St. Pius X Campus Ministry

Works of Mercy Service Program

Works of Mercy Program Overview

Works of Mercy Requirements

Table of Eligible and Ineligible Service Opportunities

Works of Mercy Tracking, Recording, and Due Dates

Saint Teresa of Calcutta Service Award

ST. PIUS X CAMPUS MINISTRY
WORKS OF MERCY SERVICE PROGRAM

Works of Mercy Program Overview

As a Catholic School rooted in Christ, the Catholic Church, and our school motto, we are committed to performing Works of Mercy and serving the greater community. Therefore, we require that our students complete the Works of Mercy service requirement as part of their formation at St. Pius X Catholic High School. Our motto, *Domini Sumus* – “We are the Lord’s” (Rom 14:8) is an important reminder that we are called to be Christ to others, to be witnesses of the Gospel, and to serve those who are most in need by our actions and words. We bring God’s love and compassion to those who are most in need when we reach out and perform Works of Mercy. We also serve the common good by performing service for the greater community.

Each year, students are required to take part in the Works of Mercy Apostolic Program as part of their ongoing Catholic formation. In Matthew 25:40 Christ instructs us to go out and serve our communities by stating, “whatever you did for one of these least brothers of mine, you did for me.” We hold this call as an essential component of our mission at St. Pius X and therefore structure our Works of Mercy requirements to reflect this **external community service**.

Works of Mercy Requirements

1. Students are required to complete a minimum of **10 hours of service** during each academic school year and track them through the x2VOL website/application.
 - a. Works of Mercy hours that are not entered and verified in the x2VOL website/app will not be approved.
 - b. **Works of Mercy x2VOL Tracking instructions can be found on the [Campus Ministry](#) page of the school’s website. Campus Ministry will give in class instructions for all incoming freshmen on how to set up their account and logging hours.**
2. **Occasions of service** are projects which fall under Works of Mercy (see table on next page) and must be at least 30 minutes long to qualify. For example, attending an SPX Mission Trip would satisfy several “occasions of service” as hours as it is multiple days of service.
3. Students must serve the communities *beyond* their homes and St. Pius X.
 - a. **ELIGIBLE SERVICE:**
 - i. *A Work of Mercy is performed for those in our world who are most vulnerable and in great need, **outside of our own Pius Community**. Students must complete at least 10 hours of service each year. To be considered eligible hours of service, the project must be in one of the categories listed in the Works of Mercy table below.*
 - ii. *The following table lists possible Works of Mercy but is not a comprehensive list. Any questions about the eligibility of a project should be directed to Campus Ministry.*
 - b. **INELIGIBLE OPPORTUNITIES:** *Any activity that would be expected of you or seen as a responsibility of yours by being a member of a family or a part of the SPX community and its organizations (e.g. babysitting, cutting the grass, washing a car, or doing other household chores)*

WORKS OF MERCY CATEGORY	ELIGIBLE SERVICE OPPORTUNITIES	INELIGIBLE OPPORTUNITIES
Feeding the Hungry or Giving Drink to the Thirsty	<ul style="list-style-type: none"> ➤ Support and volunteer for food pantries, soup kitchens, and agencies that feed the hungry such as: <ul style="list-style-type: none"> ○ St. Vincent de Paul Society ○ St. Francis Pantry 	Cooking dinner for your family, buying a drink or meal for a friend, helping at the Coke sale.
Clothing the Naked or Sheltering the Homeless	<ul style="list-style-type: none"> ➤ Help neighbors care for their homes and do repairs ➤ Volunteer at a homeless shelter, with charitable agencies who care for the homeless, build homes, and provide support in the wake of natural disasters ➤ Volunteer to work at a clothing drive or at a shelter where clothing is distributed to those in need 	Giving your sibling hand-me-downs, letting a friend borrow some clothing, buying clothing for family or friends.
Visiting the Sick or the Imprisoned	<ul style="list-style-type: none"> ➤ Volunteer at a hospital ➤ Cook and deliver meals to the sick and homebound ➤ Work with an organization such as Catholic Charities to create and send cards to someone who is sick or imprisoned ➤ Volunteer for Archdiocese of Atlanta Prison Ministry ➤ Donate blood at a Blood Drive (including at St. Pius X) 	Family responsibilities such as chores, yard work, visiting sick family members or friends, etc.
Instructing the Ignorant or Converting Sinners	<ul style="list-style-type: none"> ➤ Tutoring through an approved organization such as ... <ul style="list-style-type: none"> ○ SPX Writing Center or NHS ○ Lekotek of Georgia ○ Teens Tutor Teens ➤ Volunteering in Liturgical Ministries at your local parish: Altar Serving, Lectoring, EMHCs, Ushers 	Volunteering for a political campaign or signing a petition, helping a friend or family member with homework
Caring for God's Creation	<ul style="list-style-type: none"> ➤ Volunteering at an animal shelter ➤ Participating with a non-profit organization to complete a service project such as stream clean-ups, Eagle Scout projects ➤ Attending a spring/summer break Mission Trip 	Babysitting, working at your job without pay, picking up trash while on a walk

Works of Mercy Tracking, Recording, and Due Dates:

There are 2 checkpoints for each academic school year and at least 5 hours of service must be completed by the Fall Checkpoint. The remaining hours are due at the Final Verification date. All due dates can be found on the Campus Ministry webpage.

After the deadline, a grade will be recorded in PowerSchool reflecting a student's completion of the required Works of Mercy service hours in the student's Work of Mercy pass/fail class. Students who do not have all 10 hours completed and verified in x2VOL by their assigned deadline above **will receive a FAIL grade in PowerSchool for the Work of Mercy requirement.** *Falsifying information on a Works of Mercy form, including falsifying supervisor information is an Honor Code violation.* Campus Ministry is not responsible for student hours that are not submitted or verified correctly. **All students who fail will be required to complete credit recovery, which is coordinated with Campus Ministry. Contact campusministry@spxstudent.org for more information concerning credit recovery.**

Saint Teresa of Calcutta Service Award

Campus Ministry awards one student from each grade the Saint Teresa of Calcutta Service Award. This award is given to the student in each grade that models the virtues of Saint Teresa of Calcutta by demonstrating an ongoing commitment to service and performing Works of Mercy that far exceed the minimum requirement of the Works of Mercy Service Program. Students are therefore encouraged to go beyond the minimum requirements each year to develop a commitment to serving those who are in need on an ongoing basis. Students are encouraged to enter as many hours as they complete into their x2VOL app to be considered for this opportunity

Clinic

Policies & Procedures

Clinic

- Main Functions of the Clinic
- Required Forms
- Dispensing Prescription and Over-the-Counter (OTC) Medications
- Illness at School and Communication with Parents
- Required Health Records
- 11th Grade Immunization Requirements
- Archdiocese of Atlanta Infectious Disease Policy

CLINIC

Main Functions of the Clinic

Our school clinic is a service to our students and is staffed daily by a Registered Nurse. If a student becomes ill in school, he or she should report the illness to a teacher and request permission to go to the nurse's office/clinic. The nurse will determine whether the parent/guardian should be notified and the student sent home. In the event that the nurse determines the student should go home, students will only be released to the **person(s) identified in PowerSchool as their emergency contact(s)**. No one else may pick up a student from the clinic or **grant permission to leave school**. If the student drove himself/herself to school, parental/guardian verbal permission will be obtained by the school nurse via the clinic telephone to allow the student to drive himself/herself home. **Email requests and permission to leave school granted via text messaging from the student's phone are not permitted and the request will be denied**. Upon arrival at home, the student or parent should call the school nurse to notify her of the student's safe arrival.

Parents/guardians are required to update all information, i.e. address update, contact phone number update, emergency contact information, student's health information, prescribed medication information, and updated immunizations (State form 3231) during the annual data update. This occurs early spring through May of the current school year. These records are kept in PowerSchool. Prescribed medication information is also included in this update. Students are not allowed to carry prescription medications on their person and must be kept in the clinic (with the exception of inhalers, Epi-pens, Auvi-Q, Valtoco, and Insulin).

Required Forms

A Medication Agreement Form, a Medication Consent Form, and Action Plans must be completed and on file for students receiving ANY medications (prescription or non-prescription over the counter) including but not limited to antibiotics, pain medication, etc. For further information regarding medication at school, a printable form and action plans, please contact the School Nurse in the Clinic.

Dispensing Prescription and Over-the-Counter (OTC) Medication

All prescribed medication will be dispensed through the Clinic. Any Over the Counter Medications (e.g. Tylenol, Advil, Aleve) can be carried in the student's backpack as long as it is labeled with the student's name and is in its original store-purchased travel sized container. Students are allowed to carry one day's dosage of OTC medications in their backpack. Any violation of this rule will be handled through the administration.

Prescribed Seizure Medication

Diastat (brand name) medication which is prescribed for seizures is not permitted on Campus. Other seizure medications such as, Nayzilam (brand name) and Valtoco (brand name) which are anti seizure nasal sprays are permitted on campus, and must be stored in the Clinic.

Nebulizers are not permitted on Campus. Inhalers with accompanying spacers are permitted on campus. Inhalers can be stored in the Clinic, or students are allowed to carry the inhaler in their book bag.

If a parent would prefer to have their student receive non-prescription (over the counter (OTC)) medication through the Clinic the following forms must be completed and on file in the Clinic before OTC medication will be dispensed: The Medication Agreement Form and the Medication Consent Form. It is the parent's responsibility to provide the clinic with a brand-new container of the OTC medication labeled with their student's name. It is also the parents' responsibility to pick up all of their students' medications at the end of the school year. The parent or the student may pick up the medication from the school clinic.

Illness at School & Communication with Parents

Students should report to the clinic when they become ill. In the event of a serious illness, a parent will be notified by the School Nurse. Students may not initiate contact with their parents by any electronic means requesting an early dismissal due to illness. The school nurse will contact the parents or have the student call from the clinic phone to report the illness and/or need for pickup. The action that is taken will be determined by the school nurse and the parent/guardian. The parent(s) must bear the responsibility of providing transportation home. No student will be excused from class to drive an ill student home.

*** If a student(s) is involved in a car accident on the way to school (driver or passenger), and the student(s) reports to school, the student(s) must meet with the school nurse upon arrival for assessment, before being admitted to class.**

Medical Recovery Plans, Uniform Accommodations, Parking Accommodations

Students who return from extended illness, surgery, or acute injury where a recovery plan is in place must present the doctor's notes to include diagnosis, recovery plan, uniform accommodations, and/or parking accommodations (only for students with a current parking permit) to the Clinic prior to returning to school. These notes will be reviewed by the school nurse to determine how/if SPX can support the student's return to school and for the length of time the accommodations can be utilized.

Required Health Records for School

Per Archdiocesan Policy and The State of Georgia current immunizations are required for school attendance. All students entering school (through 19 years of age) must be immunized according to the rules and regulations established by the Georgia Department of Human Resources (DHR). See the [REQUIREMENTS](#) from the Georgia Department of Health.

The Archdiocese of Atlanta will not accept Serology test results as an alternative for required vaccinations as stated on Form 3231, The Georgia Certificate of Immunizations.

Form 3231, The Certificate of Immunization, is the official record of immunization and is required for each student attending St. Pius X Catholic High School. This form can only be obtained through your student's physician or the Georgia Department of Human Resources (DHR).

New 11th Grade Immunization Requirements

Georgia's immunization requirements for students entering or transferring into the eleventh grade have been revised to align with the current recommendations of the Advisory Committee on Immunization Practices (ACIP), the American Academy of Pediatrics (AAP), and the American Academy of Family Physicians (AAFP).

Effective July 1, 2021, all students who are new entrants or transfers into a Georgia school in the eleventh grade, will require proof of a booster dose of the meningococcal conjugate vaccine, unless their first dose was received on or after their sixteenth birthday.

The Catholic Church does not recognize an immunization exemption based upon matters of conscience/religious convictions, and does not accept any alternative or homeopathic immunization that has not been approved by the FDA. Medical exemptions are considered and are applicable when a child has a long-term condition that contraindicates immunizations. Parents requesting a medical exemption from any Georgia State required immunization must provide a detailed explanation of the child's disability and/or disease process as documented by a licensed pediatrician. This documentation must be provided on the pediatrician's official letterhead, and must contain the physician's medical license number. It must state if the medical exemption is temporary or permanent. The Archdiocese of Atlanta

reserves the right to obtain a second medical opinion in such cases.

Archdiocese of Atlanta Infectious Disease Policy

- The primary responsibility for the prevention and control of infectious diseases lies with individuals, families, and public health authorities. Schools are not responsible for providing expert infectious disease advice or treatment for students; this is the role of medical practitioners and health authorities.
- Attendance at any school may be denied to any student reasonably suspected of or diagnosed with a contagious or infectious disease that could make the child's attendance harmful to the welfare of all other students, faculty, and staff.
- Schools reserve the right to require a statement from the student's primary care physician authorizing the student's return to school. Schools will respect all students' privacy. Parents of other children attending the school may be notified that their child has been exposed to a communicable or infectious disease in a manner that avoids identifying the student with the disease to the maximum extent appropriate in each particular circumstance.
- During periods of infectious disease, some operational procedures and events may be added, modified and/or canceled including but not limited to:
 - Prevention techniques – hand washing education, coughing and sneezing education; hand sanitizers in classrooms; sanitizing wipes in classrooms for computers, desks, common areas, etc.; tissues in all rooms; sanitation procedures; and if appropriate, the mandated use of facial masks along with social distancing.
 - Preparedness – Schools will comply with CDC, State Department of Health guidelines, and directives from the Office of Catholic Schools.
 - Response – Schools will follow the Office of Catholic Schools policy for school closures (Policy 5285) and directives from State and Local (County and Municipal) jurisdictions. The Office of Catholic Schools will provide a written Reopening of Schools Plan specific to the infectious or communicable disease present.
 - Recovery – Schools will publish a return to school procedure in accordance with directives from the Office of Catholic Schools which aligns to the Reopening of Schools Plan approved by the Superintendent of Schools.

Communications Policies and Procedures

Introduction

- Audio/Video/Photographic Recording Policy
- School and Family Cooperation/Communication

Methods of Communication

- Email
- Student/Family Email
- Exclusive Use of SPX Email for Official School Communication
- Telephone Calls

Appointments

- Drop-in Visits Prohibited
- Order of Communication Tables
- Official Parent-Teacher Conferences

School/Activities Closure

- Severe Weather
- Emergency Texting Service
- Archdiocese of Atlanta School Closure Policy
- Emergency Drills

Communication Regarding Extraordinary Circumstances

- Students Living Out of Household
- Pregnancy
- Marriage
- Family Custodial Situations

Access to the School: Visitors and Rideshare Services

- Visitors on Campus
- Archdiocese of Atlanta On-Demand Transportation Services Policy

SCHOOL COMMUNICATIONS POLICIES AND PROCEDURES

INTRODUCTION

Good communication between the home and school is an important part of fostering growth in the child. It is important for all of us, students, teachers, and parents to do all that we can to promote communication and mutual understanding. One of the significant ways in which we can do this is by learning and working through the procedures followed by the institution. We ask, therefore, that you become familiar with the following procedures and use them when communicating with the school:

Audio/Video/Photographic Recording Policy

No audio/video/photographic recording devices may be used during functions of the school without permission of the principal or classroom teacher. Such events include, but are not limited to: classroom presentation, awards ceremonies, performances, plays, parent conferences, administrative conferences, and religious services. This policy also includes recording of conversations either in person or by telephone by or among students, parents, teachers, or school administrators on school property or involving the use of the school telephone. Recordings of school functions may not be published, posted electronically, or distributed without permission.

School and Family Cooperation/Communication

If information which causes concern surfaces at school about a particular student(s), and if the information cannot be immediately substantiated, the school reserves the right to discuss this information with the particular student(s) and his/her/their parents. This unofficial and off-the-record type of communication is not to be considered accusatory. This communication reflects the school's ongoing desire to act in cooperation with families in raising awareness, bringing about preventative intervention, and dispelling rumors.

METHODS OF COMMUNICATION

Email

The preferred method of communication for the faculty and staff is through email.

Emails will be treated in the same manner as telephone calls. Please allow the person you have contacted a minimum of 2 school days to respond to your correspondence. Email addresses may be found on the St. Pius X website.

Student/Family Email

All students are issued a school email account. Students are responsible for accessing this account regularly. Official school business including but not limited to schedules, class registration, parking permits (sophomores, juniors, & seniors only), out-of-uniform days, Saturday school or other disciplinary issues, etc. will be sent to student accounts.

All families are issued (one) 1 email account per family to which all important school correspondence will be sent. All families are responsible for checking this account on a regular basis to stay informed on all school information.

Exclusive Use of SPX Email for Official School Communication

St. Pius X assigns one family email account and one student email account to which all school-related information is sent. St. Pius X does not maintain any personal email addresses and per Archdiocesan policy, all communications generated by SPX must be sent to the one family email account and/or the one

student email account. St. Pius X provides instructions for parents to be able to forward and/or create filters so that the SPX account can be shared to other email accounts if so desired.

Telephone Calls

If you wish to talk with a member of the faculty or administration and they are unavailable when you call the school, please leave the following information on the faculty or staff member's voice mail:

- your name
- phone numbers where you can be reached
- when you can be reached at each of those numbers

If your telephone call is not returned within two school days, please call again. If this second call is unanswered, then call the head of the department. If the department head does not return your call within 2 business days, please notify a member of the administration.

APPOINTMENTS

Drop-in Visits Prohibited

It is important that parents who wish to meet with a member of the faculty or with an administrator call ahead to schedule an appointment. Due to the daily changing academic schedule, “drop-in” visits on faculty members or administration are not permitted. A teacher’s preparation and instructional time is paramount. “Drop-in” visits detract from the normal schedules or the opportunity for the teachers to use their planning time to prepare for class, thus the need to schedule an appointment.

Order of Communication

If there is a concern regarding a student’s experience at St. Pius X, it is important for parents/legal guardians to work through the proper order of communication, as most questions are resolved at the “local” level and “on the ground.” Conferences/Meetings are restricted to parents and/or legal guardians only. Please follow the order of communication for the most common situations about which parents seek information:

Order of Communication	Academic Concerns	Athletics Concerns	Fine Arts Concerns	Discipline Concerns	Tuition, Fees, FACTS Concerns
First Contact	Subject teacher	Head Coach	Director	Deans of Students	Business Office Accounts Manager
Second Contact - if issue still unresolved	Subject Department Chair	Athletic Director	Fine Arts Department Chair		Business Office Manager
Third Contact - if issue remains unresolved	Dean of Academics	School Principal	Dean of Academics		
Last Contact - if issue still unresolved	Principal	President	Principal	Principal	President

See the table below for a list of the other frequently used contacts for school questions.

AREA OF CONCERN	CHANNEL OF COMMUNICATION AND CONTACT INFORMATION
Concerns Regarding Course Placement	Individual Class Teacher & Department Chair (Department Chairs have the final word on course placement at St. Pius X; the Academics Office does not override Department Chairs' placement decisions)
Student Academic Performance	Individual Class Teacher, Department Head, Dean of Academics
Student Schedule	Dean of Academics Office
Student Behavior	Deans of Students
Emotional & Behavioral Concerns	Counseling Offices
Spiritual & Religious Concerns	Campus Ministry
Student Health	School Nurse
Student Athletic Activities	Individual Sport Coach, Director of Athletics
Tuition Account	Assistant Business Manager of Student Accounts
Fundraising/Tax Receipts	Office of Advancement

Official Parent-Teacher Conferences

Official Parent-Teacher conferences for students with deficiencies are held in the fall by appointment only. Please contact your student's teacher(s) if a meeting is desired before or after the official fall conference. Only legal guardians or parents are permitted to attend conferences.

SCHOOL/ACTIVITIES CLOSURE

Severe Weather

In case of severe weather conditions, St. Pius X will announce the school's status through several different television and radio stations and their websites: WGST-640 AM, WSB-750 AM, STAR 94.1 FM and The River 97.1 FM Radio Stations and WSB-TV Channel 2, WAGA-TV FOX5, and WXIA-TV - Channel 11 and WGCL TV-Channel 46 television stations concerning the closing of school. Students, parents, and faculty will be responsible for listening to /watching these stations.

Outdoor classes will be guided by the following Archdiocesan Policy: Outdoor classes will be relocated inside if the temperature is above 95 degrees F. (actual temperature or heat index) or below 31 degrees F (actual temperature or wind chill factor). All athletics follow the [GHSA Heat & Humidity Policy](#).

Emergency Texting Service

St. Pius X offers an Emergency Texting service for the sole purpose of notifying parents immediately of any weather-related closures or any emergencies on campus. All families are strongly encouraged to

register so that timely communications from the school can be received.

Parents are to opt-in to the [TEXT SERVICE](#) by clicking the link using the student's ID and the password "changeme." Once logged in, please follow the prompts to change the password, then add your cell phone and carrier. At that time, you may also add your email address.

Any questions or concerns should be directed to Laura O'Connell - LOConnell@spx.org.

Archdiocese of Atlanta School Closures Policy

In the event of a natural disaster, disease outbreak or any other circumstances which, in the judgment of the Superintendent of Schools, make it is infeasible, unsafe or otherwise imprudent to continue campus-based education, all Archdiocesan schools shall resume as soon as practical via distance learning and/or other methods adopted and/or developed by the school administration and faculty and approved by the Office of Catholic Schools. Due to continuing financial obligations relating to operational costs, including administrative, faculty and staff salaries, there shall be no suspension, reduction or refund of tuition or applicable fees.

Emergency Drills

Monthly emergency drills are necessary for the safety of the students and faculty. When the alarm sounds, students will follow designated instructions appropriate for the emergency drill.

COMMUNICATION REGARDING EXTRAORDINARY CIRCUMSTANCES

Students Living Out of Household

Students who live outside of the parents' or guardians' household without the expressed consent of the parent or guardian and/or without the consent of the administration of St. Pius X will not be eligible to attend or continue at St. Pius X.

Pregnancy

In accordance with the teaching of the Catholic Church, St. Pius X High School assumes the position that all life is a God-given gift and is sacred. Such life is to be respected and preserved. St. Pius X High School, therefore, does not and will not consider abortion as acceptable under any circumstances.

Pursuant to Archdiocesan student policy #5260, in the event of a student pregnancy, St. Pius X shall encourage the student parent (boy or girl) to continue the pregnancy to full term and delivery. The school shall support the student's pro-life choice by allowing the student's continued studies for as long as appropriate at the discretion of the Principal.

When a pregnant student withdraws from regular attendance, the school has an obligation to help the student with arrangements for educational alternatives.

The following guidelines will be implemented in order to ensure the best interest of the student(s), parents and school community: When pregnancy is known to school personnel, the Principal will meet with the girl and her parents/guardians. The student is encouraged to begin the appropriate professional counseling consistent with Catholic teaching to assist with the circumstances of the pregnancy and with making choices for the future of the both parents and the newborn child. If the father is identified, and if he is a student in a Catholic school, the Principal of that school will meet with him and his parents/guardians and require that he be involved in the counseling program similar to that provided to the mother. The school will assist the pregnant student to make arrangements for continuing her

education by referring the student to an alternative program. Both students will be referred to their pastor for advice and counseling.

Marriage

Catholic Schools and their counselors are not equipped to deal with the lifestyle of the married student. Therefore, students who are married will not be allowed to remain in school. School authorities, as in any other case, will act with concern and responsibility to assist such students in identifying ways and means to address their spiritual, emotional and educational needs at such times. Cohabitation and a marriage not recognized by the Catholic Church are causes for expulsion.

Family Custodial Situations

St. Pius X Catholic High School is finding an increasing number of families experiencing transitions in parental custodial relationships. In addition, laws governing divorce settlements and custody have recently changed. For this reason, we find it necessary to clarify the procedures the administration and faculty will follow in communicating with parents in such situations.

In two parent families it is assumed that both parents are living at the same address unless we have been notified otherwise. St. Pius X personnel will, therefore, send home notices, communication, etc. to the address given on the application/registration form. It is assumed that both parents are communicating regarding the child and that all information is shared between the parents. This information includes but is not limited to conference appointments, report cards, interim reports, and discussions with school personnel.

In families experiencing separation of parents or pending divorce, the above information will be sent to the home of whichever parent currently has primary physical custody of the child. It is assumed that this information is shared by the parents and between the parents. St. Pius X issues ONE family email account and gives access to both parents. Since this situation frequently impacts a child's achievement and interactions at school, parents are asked to inform both the principal and teachers of this fact so that appropriate support can be given to the child. St. Pius X Catholic High School cannot proceed on hearsay, rumors, or demands of a parent, but only with the appropriate documentation detailed below.

In cases of an actual divorce decree involving clear custody by one parent, the principal is to be informed by the custodial parent of this fact. A copy of the first page of the decree bearing the case number, the pages referring to custody and the relationship with the school, and the final page bearing the judge's signature are to be submitted to the principal. Unless the decree indicates otherwise, school communications will be sent home to the parent that has primary physical designation or primary physical custody. Custodial parents should understand, however, that unless the divorce decree specifically limits the non-custodial or non-primary physical custodian parent's right to access the records, the non-custodial parent has a right to the same access as the custodial parent. St. Pius X will, unless otherwise restricted by a Court Order, release such records upon request to the non-custodial parent. "Records" include official transcripts, report cards, health records, referrals for special services, and communications regarding major disciplinary actions. It does not include daily class work and papers, or routine communications sent to the home of residence. In these cases, the custodial parent is asked to cooperate with the school and share this information directly with the non-custodial parent. This avoids time-consuming duplication of services.

Further, parents should realize that unless restricted by Court Order, any non-custodial parent has the right to attend any school activity of their child, which includes sports activities and class programs. Parents should keep each other informed as to these activities to avoid duplication of communications and to allow the school to better attend to the duty of teaching your children.

In cases of “joint custody” (shared parenting agreements) entitling other parents access to school personnel and activities, it is assumed that one copy of communication and information sent to the home will be shared by and between the parents. St. Pius X issues ONE family email account and gives access to both parents.

Regarding arranging parent conferences in all custody situations: It is preferred and will be the general procedure that one conference appointment be scheduled “jointly” if both parents wish to be present. It is assumed that parents are able to set aside differences and to come together on behalf of their child for this time. A joint conference further ensures that both parents are given the same information at the same time, thereby avoiding misunderstanding or misinterpretations.

In cases where joint conferences are clearly neither possible nor desirable by all parties involved, alternate arrangements may be discussed with the principal, subject to the approval of both parents, and further reviewed by St. Pius X. Every effort will be made to keep communications open with both parents while at the same time avoiding duplication of services and excessive demands on the teacher’s time.

Visitation should generally begin at the home of one of the parents and not at school. It is hoped that visitation arrangements would reflect the sensitivity of both parents to the consistency and routines that foster security in a child and allow for school responsibilities and homework to be taken care of during the school week.

If there are questions concerning this statement of procedures, or circumstances which might necessitate other arrangements, please contact the principal personally.

ACCESS TO THE SCHOOL: VISITORS AND RIDESHARE SERVICES

Visitors on Campus

All visitors to St. Pius X Catholic High School must report to the main office to sign in and receive a visitor’s badge. All visitors must wear a visitor’s sticker while on campus. St. Pius X students may not invite friends to our campus at any time unless permission is granted from the administration.

The only student visitors who will be allowed will be those whose parents have initiated the admission application process, i.e., filled out forms and requested a shadow visit.

Former students, whether alumni or not, house guests, students from other schools, etc. may not spend the day attending classes with St. Pius X students, may not come to lunch or bring lunch on campus, and may not roam school halls to visit former teachers during school hours. Teachers are available during the academic day by appointment only and may not be disturbed during school hours. Please refer to the Appointments section in this chapter in regards to scheduling a meeting with your student’s teachers.

Archdiocese of Atlanta On-Demand Transportation Services Policy

On-demand transportation services (e.g., Uber, Lyft) are prohibited from transporting Archdiocesan students to and/or from Archdiocesan property unless a parent, grandparent, or guardian accompanies the student in the vehicle.

Discipline

Regulations for Student Conduct

Purpose and Guiding Principle

Disciplinary Consequences

- Parental Support
- Detentions
- Saturday School
- Discipline Contract
- Discipline Hearing
- Disciplinary Suspension
- Expulsion and Expulsion Procedures
- Discipline Procedures

General Conduct Policies

- General Behavior
- Behavior While on Another Campus
- Arrival and Departure on Campus
- Illegal Falsified Identification

Alcohol, Drugs, and Tobacco Products

Respect

Harassment

Sexual Violence and Harassment Policy

Gangs

Hazing

Childhood Abuse/Neglect

Social Media

Honor Code

Brothers and sisters,
You have forgotten the exhortation addressed to you as children:
 “My son, do not disdain the discipline of the Lord
 or lose heart when reproved by him;
 for whom the Lord loves, he disciplines;
 he scourges every son he acknowledges.”
 Endure your trials as “discipline;”
 God treats you as sons.
For what “son” is there whom his father does not discipline?
 At the time,
 all discipline seems a cause not for joy but for pain,
 yet later it brings the peaceful fruit of righteousness
 to those who are trained by it.
So strengthen your drooping hands and your weak knees.
 Make straight paths for your feet,
 that what is lame may not be disjointed but healed.
HEB 12:5-7, 11-13

Purpose and Guiding Principle

The purpose of discipline at SPX is to help redirect students to become the young men and women God intends them to be.

The guiding principle for conduct at St. Pius X Catholic High School is the "Great Commandment": "You must love the Lord your God with all your heart, with all your soul, and with all your mind...and you must love your neighbor as yourself" (Matt. 22:37-40). Behaviors promoting this love are encouraged, while those undermining it are not tolerated.

Disciplinary Consequences

Students and parents should realize that the regulations listed are not all-inclusive as it is impossible to foresee all circumstances and situations. Possible consequences for inappropriate behavior are after-school detentions, Saturday School, suspension, contracts, withdrawal, expulsion, a combination thereof, or a penalty determined by the administration. The administration reserves the right to determine the severity of any situation and punishment at the time the incident occurs. Appropriate consequences will be commensurate with the infraction.

Parental Support

Parents must support the school's discipline policies. Failure to do so may result in their children being asked to withdraw from the school. Only parents/legal guardians are permitted to discuss disciplinary history for students or to attend any meetings held by the school to discuss attendance or disciplinary issues.

Parents have access to conduct, attendance, and grades on the PowerSchool Parent/Student Portal through the St. Pius X website, www.spx.org. If questions are not answered after a review of the PowerSchool Parent/Student Portal, contact the Dean of Students for clarification.

Search and Seizure (Archdiocesan Policy #5500)

All property of the school, including students' desks and lockers as well as their contents, may be searched or inspected at any time without notice. School personnel have an unrestricted right to search these structures as well as any containers, book bags, purses, or articles of clothing that are left unattended on school property.

The search of a student's person or personal property currently being carried is permissible when there is any suspicion that the student may be carrying contraband. Contraband, for purposes here, shall be defined as any weapon, illegal drug, drug paraphernalia, alcohol, or other item, the possession of which is prohibited by law or by the school policy.

This applies also to student vehicles which are parked on or about the campus of the school.

- 1) School administrators must always have another school authority present when a search is conducted.
- 2) If a student refuses to voluntarily empty pockets, or to permit inspection of his/her personal property, the student will be detained until parents are contacted and arrive.
- 3) Parents should then be informed that the student is risking possible suspension or dismissal for refusing to comply.
- 4) In some cases, if a weapon or other dangerous ordinance is suspected, the school will contact the local police department immediately and will not attempt to disarm the individual.
- 5) If a weapon or illegal drug is actually seized, the school authority may contact the local police department to report the incident and secure the contraband until the police arrive.

Detentions

Students who do not uphold the rules, regulations, and policies of St. Pius X Catholic High School will receive detention.

- Detentions are served after school the day after the student receives his/her penalty.
- The detention begins at dismissal and lasts 30 minutes in length, Monday through Thursday.
- There will be no exceptions to this unless there is a note from the medical/dental office that verifies a long-standing medical or dental appointment for the student on the day of the detention.
- Students who have to work, participate in carpool, attend tutoring, attend practices of any type, or have athletic competitions, etc. are not excused.
- Students who do not serve their detention on their appointed day will have the penalty doubled.
- While students are expected to serve detention the day after it is issued to allow for time to arrange a carpool to home/sports, students may request to proactively serve detention the same day it is received.
- A detention may not be revisited or adjusted after 1 week has passed.

The Deans of Students will support detentions issued by faculty or staff members in a manner consistent with the policies of the school. Students who have a question about a detention issued by a faculty or staff member may approach that individual for a respectful discussion about the situation and subsequent detention. Any adjustments to the detention must be addressed with the Dean of Students by the issuing faculty or staff member. Because of the expectations for students involved in specific school programs (e.g. athletics, extracurricular and co-curricular activities), other sanctions (apart from those outlined in this handbook) may be incurred for violations of the regulations for student conduct.

Saturday School

Students are assigned Saturday school after six detentions or combinations thereof, or as assigned by Deans, Administration, or Discipline Committee.

- Saturday School is held potentially two times per month if enough students are assigned to attend (parents may see the scheduled dates on the school calendar and outlined on Canvas under the Campus Life extras section)
- Time is from 8:00 a.m. to 11:00 a.m.
- Student fee of \$30 to FACTS covers supervision and supplies
- Involves maintenance work or silent reflection
- Students and parents are responsible for keeping track of disciplinary infractions on PowerSchool so that they may anticipate when the student will serve Saturday School
- Notification from SPX with full details sent to the student and parent email accounts the week of Saturday School

Saturday School is a form of punishment and students may be required (but are not limited to) to perform maintenance work around the campus (inside or outside) or to observe silent reflection time as directed by a faculty/staff member depending on the facility needs at the time. *Sporting events (SPX or club), SAT/ACT practice tests and/or prep courses, conflicts with the family's schedule, and jobs/community service do not qualify for postponement. Archdiocesan sacramental requirements and documented, out-of-town travel for the student are the only considerations for postponement; if the postponement comes at the end of the school year, the student may be responsible for serving hours over the summer.*

Discipline Contract

Discipline contracts provide students who consistently fail to meet expectations with a higher level of accountability.

- Students are placed on a discipline contract when they reach 12 detentions in an academic year or as a result of the recommendation of the Deans of Students and/or Discipline Committee.
- Students are assigned a faculty discipline mentor, who will meet with the student weekly.

- Contracts are initially assigned to be in effect through the student's graduation year. Discipline history and mentor feedback will be reviewed at the conclusion of each year (or 2 semesters if entered during the school year).
- Contracts remain in force until such time that the Deans of Students and the student's faculty mentor agree that the student has shown the ability to respect and comply with the expectations, policies, rules, and regulations of St. Pius.
- The student on contract will be subject to a hearing before the Discipline Committee should he/she continue to accumulate additional detentions or be involved in a single more egregious handbook violation.

Personal Device Contract (PDC)

PDC Contracts provide students who consistently fail to meet expectations with personal devices with a higher level of accountability.

- Starting on the first day of the 2024-2025 school year, students must switch their phones or smartwatches to airplane mode or power them off completely and store them in their lockers for the duration of the school day. Any evidence of a device being in a student's backpack or on their person will be collected and taken to the Dean of Students' office. The student will need to pick up their device at the end of the school day. No penalties will be imposed during August 2024. Beginning Tuesday, September 3, if a student's device is visible, it will be collected and taken to the Dean of Students office and the penalties will be enforced.
- 1st infraction = Three detentions are issued
- 2nd infraction = Saturday School is issued
- 3rd infraction = The student will be issued a "Personal Device Contract" (PDC) contract and will need to turn in their phone/smartwatch to the Dean of Students each morning before school starts and pick it up at the end of the school day. Failure to do so will result in additional disciplinary action up to and including expulsion from the school. The length of PDC drop-off will be determined at the time of contract enforcement.
- Subsequent infractions will result in additional disciplinary action up to and including expulsion from the school.

Discipline Hearing

Discipline Hearings are convened by the Dean of Students to review a student's status at St. Pius X Catholic High School. *Hearings are restricted to parents and/or legal guardians only.* The Discipline Committee consists of five teachers and the three Deans of Students conduct the review. *Out-of-school suspension is assigned to students who await the results of a discipline hearing.* Students may be called for a hearing before the Discipline Committee for a number of reasons. For example:

- A student on a discipline contract continued to accumulate detentions or was involved in a more serious violation.
- A student received a 3rd Honor Code Referral (see Honor Code section of this handbook).
- A student received a 2nd substance infraction (see Substance Use section of this handbook).
- A student was involved in a single act of sufficient severity to warrant a hearing, including, but not limited to assault, theft, sale, or distribution of substances, or other illegal activity.
- The school in its discretion may choose to move directly to a Discipline Hearing for any infraction.

Final disciplinary action rests with the Principal. Parents may appeal the expulsion to the Superintendent of Catholic Schools within 10 school days. Students remain suspended from school until a final decision is reached regarding the appeal.

For students leaving SPX, the student's discipline summary letter will reflect the details of the departure as follows: withdraw while neither suspended nor expelled, withdraw pending a hearing, withdraw while suspended, withdraw following a hearing, or expulsion.

Suspension

- Temporary removal from the school day and school activities
- can be in-school or out-of-school.

Expulsion

Expulsion shall be used in response to an egregious offense or as a final measure in response to the continuous accumulation of disciplinary offenses. Expulsion is the termination of enrollment.

- Students facing the possibility of expulsion will be scheduled for a discipline hearing.
- Expulsion is one of the recommendations available to the Discipline Committee.
- All disciplinary actions taken by the school shall be preceded by internal procedures and supported by defensible records, including convening the Discipline Committee to review specific details of the situation.

Discipline Procedures

- **Communication:** Discipline issues are communicated mainly through detentions (signed by the student at the time of penalty), and yellow discipline referral slips (which require parent signatures). Students are expected to proactively discuss discipline situations at home. These documents constitute communication. In the cases of more severe disciplinary infractions or Honor Code referrals, parents may contact the Deans of Students at deanofstudents@spx.org. Detailed discipline history is available on PowerSchool.
- **Discipline Contract:** Issued for students with twelve + detentions in a school year or at the recommendation of the Deans or Discipline Committee. Students on contract meet weekly with a faculty mentor and face a Discipline Hearing for further infractions.
- **Discipline Hearing:** Convened for severe or repeated violations. The Discipline Committee reviews the case and makes recommendations to the Principal, who makes the final decision.

General Conduct Policies

General Behavior: Misconduct, whether on or off-campus, that harms the school's reputation will result in disciplinary action. Students must adhere to conduct regulations from the time they leave home for school until they return home. The school reserves the right to discipline students for off-campus behavior that negatively impacts the school day, the school, or its reputation.

1. **Respect:** Students must show respect toward all school personnel and peers. Harassment, hazing, bullying, and any form of intimidation are strictly prohibited and will lead to disciplinary action.
2. **Safety:** Possession or use of illegal substances, weapons, or falsified identification is prohibited. Violations will result in severe penalties, including suspension or expulsion, and may involve law enforcement.
3. **Social Media:** Students must exhibit respectful behavior online as well as in person. Violations brought to the school's attention will be investigated and may result in disciplinary action.
4. **Attendance and Punctuality:** Students must arrive on time for the first period each day and attend all classes, study halls, and homerooms on time.
5. **Student Supervision:** During school hours, students must be directly supervised by a faculty/staff member at all times, inclusive of wandering about campus during class periods.
6. **Food and Drinks:** Food and drinks are not allowed in any area of the school building at any time, except in the cafeteria. Water bottles containing clear water only are allowed in the classrooms and other school areas. The St. Pius Square and the Senior Courtyard are reserved for seniors only.
7. **Gum and Spitting:** Chewing gum and spitting are prohibited in the school building, on sidewalks, or the breezeway.

8. **Leaving Campus:** Students may not leave the campus during the school day unless they have received early dismissal permission or are on a school-supervised outing. Permission for early dismissal must be requested by a parent and obtained from the attendance office by the end of the first period.
9. **Language:** The use of inappropriate, abusive, or profane language is strictly prohibited on campus, at games on other school campuses, or at off-campus activities sponsored by St. Pius X. Language that is bullying or harassing in nature can fall under the Honor Code.
10. **Fighting:** Fighting is strictly prohibited before, during, and after school. Penalties will be imposed on all participants equally.
11. **Points of View:** Students may express their points of view provided they do not seek to coerce others to join them in their mode of expression and provided they do not intrude on the rights of others. All meetings and assemblies on the campus, as well as the distribution of literature or buttons and/or display of materials, must have the prior approval of the Administration.
12. **Dress Code:** Students are to wear their uniform appropriately and within the policies stipulated in the student handbook.
13. **Sales:** Students may not sell any products, or personal items, or fundraise on campus without administrative approval.
14. **Forms and Signatures:** Students are required to turn in all official forms with parents' signatures within two school days or on the dates specified by school offices. Falsifying signatures is an honor code violation even at the direction of a parent.
15. **Preparation for Class:** Students are required to come prepared for class, including bringing books, homework, and classroom supplies as directed by the teacher.
16. **Gambling:** Gambling and any form of betting are prohibited.
17. **Lockers:** Students are never to give their locker combination to others and should secure lockers appropriately.
18. **Restrooms:** There will be no more than 1 student allowed in a restroom stall.
19. **Visitors/Deliveries:** Students are not allowed to have visitors or deliveries on campus during regular school hours without permission from the administration including, but not limited to: Doordash, Uber Eats, friends, siblings, parents, etc.
20. **Student ID:** Every student must have their current school year SPX Student ID card on their person at all times. Misuse of ID cards may result in disciplinary action.
21. **Cell Phones/Smart Watches:** Cell Phones/Smart Watches are strictly prohibited during the school day from the start of the first period through dismissal.
22. **Airpods:** Airpods (headphones, earbuds or any listening device) are not allowed during the school day unless approved for use in the classroom by the classroom teacher.
23. **Pranks:** St. Pius X does not condone or allow pranks; jokes; skip days; or destructive, physical, and/or potentially dangerous games for any students, including seniors during the final days of the spring semester. (Archdiocese of Atlanta Office of Catholic Schools Policy #5220)

Behavior While on Another Campus

It is considered a serious offense if students cause a disturbance on another campus. Any offense taking place on other school property (or at a facility used by us as a "home" facility) shall be considered the same as if such actions were to take place on our campus, especially at Blessed Trinity, Marist, or St. Mary's Academy because of the special relationships we share.

Arrival and Departure on Campus

Students may enter the school campus as early as 6:30 a.m. and may enter the cafeteria at that time. They may only be in the school building on regular school days between the hours of 7:15 a.m. and 3:30 p.m. Schedules will differ on late start days. Students need to move to the library, cafeteria, or scheduled

athletic practice no later than 3:30 p.m. Any students remaining on campus after 3:30 p.m. should wait in the cafeteria or library (until it closes) for their transportation. St. Pius X strongly discourages leaving campus for any reason while waiting for transportation. Outside of these days or times, students may only be in the school building if directly supervised by a teacher or coach.

Illegal Falsified Identification

The use, possession, sale, purchase, or distribution of illegal falsified identification violates SPX policy. Penalties can range from Honor Code referral to expulsion. Local law enforcement may be contacted.

Alcohol, Drugs, and Tobacco - please refer to AOA Substance Use Policy

St. Pius X is a drug, alcohol, tobacco, and weapon-free campus. Any involvement with substances, on or off-campus, is strictly prohibited and will result in disciplinary action, up to and including expulsion, and may involve local law enforcement. Students involved must participate in a school-approved professional assessment and adhere to a contract for continued attendance. The school may require students to submit to a substance test for cause.

Harassment/Bullying (Archdiocese of Atlanta Office of Catholic Schools Policy #5210)

Harassment occurs when an individual is subjected to treatment that is hostile or intimidating because of the individual's perceived differences including, but not limited to race, creed, color, national origin, physical or mental impairment, or sex. Harassment can occur any time during or after school or during school-related activities. **This includes student harassment of faculty or staff on or off campus.** It includes, but is not limited to, any and all of the following:

VERBAL HARASSMENT/BULLYING: Derogatory comments and jokes, threatening words spoken to another person.

PHYSICAL HARASSMENT/BULLYING: Unwanted physical touching, contact, assault, deliberate impeding or blocking movements, or any intimidating interference with normal work or movement.

VISUAL HARASSMENT/BULLYING: Derogatory, demeaning, or inflammatory posters, cartoons, written words, drawings, or gestures.

CYBERBULLYING: Any form of harassment shared or transmitted electronically.

It is imperative to maintain an educational environment that encourages optimum human growth and development. Respect for the dignity of each person is essential to Catholic tradition. Each school program must maintain a learning and working environment free of any form of harassment or intimidation of students by any other student, lay employee, religious, or priest. The school will treat allegations of harassment/bullying seriously and will review and investigate such allegations in a prompt, confidential, and thorough manner. Substantiated acts of harassment are an Honor Code violation and will result in disciplinary action up to and including expulsion. Students found to have filed false or frivolous charges will also be subject to disciplinary action, up to and including expulsion.

It is the students' responsibility to:

- Conduct themselves in a manner that contributes to a positive school environment
- Avoid any activity that may be considered discriminatory, intimidating, or harassing.
- Immediately report all incidents to a supervising adult.
- Discontinue the inappropriate conduct immediately when informed that he/she is perceived as engaging in intimidating, harassing, or unwelcome conduct.

St. Pius X Catholic High School has an absolute "NO RETALIATION" policy in regard to any discipline issues regardless of the persons involved. Appropriate disciplinary penalties will apply to anyone involved in any form of retaliation.

- Verbal warning/reprimand and apology to the victim,
- A parent/student/principal conference,
- Written warning/ reprimand & parent notification, entered in the student's file,
- Honor Code referral
- Detention or removal from selected school activities and/or extracurricular activities,
- Behavior/probation contracts, possibly requiring professional intervention,
- Suspension or Expulsion.

Sexual Harassment and Sexual Violence Policy (#5210)

St. Pius X Catholic High School is firmly committed to providing a safe, positive learning and working environment for everyone in the school. For this reason, and in keeping with the goals and objectives of Catholic education, St. Pius X High School expressly prohibits sexual harassment and sexual violence in the school environment. This policy re-emphasizes the personal dignity of the individual and fosters positive sexual attitudes and respect for others.

Sexual Harassment Defined (#5210)

For the purpose of this policy, sexual harassment includes the following specific instances: verbal sexual abuse; disseminating obscene or sexually explicit material, whether in the form of music, written lyrics, pornographic pictures, or other literature, or having such material in one's possession in the school, on school grounds, or at school-sponsored activities; obscene or sexually explicit graffiti anywhere in the school or on the school grounds; continuing unwanted written or oral communication directed to another of a sexual nature; spreading sexual rumors/innuendoes; obscene T-shirts, hats or buttons; touching oneself sexually in front of others; obscene and/or sexually explicit gestures; inappropriate exposure of body parts and any other inappropriate behavior of a sexually explicit or obscene nature that demeans or offends the recipient. The above list is not meant to be all-inclusive but is intended to provide guidance as to what may constitute sexual harassment. Isolated trivial incidents are not sufficient to constitute harassment and will be handled according to the student behavior code.

Allegations of any type of harassment are to be reported to the teacher and the Principal. Parents of both the offender and the victim will be informed of the allegations. The matter is to be kept confidential by all parties involved, and every effort will be made to protect the alleged victim from retaliation. The parents of both the offender and the victim are obligated to cooperate in remedying the situation.

If the allegations are substantiated, disciplinary actions will be taken. These will depend on the nature, frequency, and severity of the action, the ages of the offender and victim, the history of similar actions by this individual, and the circumstances in which the harassment occurred. Possible disciplinary actions may include but are not limited to any or all of the following:

- Verbal warning/reprimand and apology to the victim,
- A parent/student/principal conference,
- Written warning/ reprimand & parent notification, entered in the student's file,
- Honor Code referral
- Detention or removal from selected school activities and/or extracurricular activities,
- Behavior/probation contracts, possibly requiring professional intervention,
- Suspension or Expulsion.

Sexual Violence (#5210)

Sexual violence is handled separately because of its potential criminal nature. If an incident of sexual violence occurs, the principal or other school authority is required under state law to report the incident

(GA. Code Section 19-7-5) that sexual abuse or violence has occurred involving a child less than eighteen years of age. The Archdiocesan Department of Catholic Education will be contacted immediately in these situations.

Generally, sexual harassment should be construed as sexual violence when: the recipient is physically touched without his/her consent in a sexual manner; is expressly threatened or perceives a threat of physical harm for purposes of the offender's sexual gratification; or is the victim of sex offenses under Georgia law. In these cases, the Department of Human Services and the police will be contacted immediately.

Hazing (Archdiocese of Atlanta Office of Catholic Schools Policy #5215)

Hazing is defined as any act committed against someone joining or becoming a member or maintaining membership in any organization that is humiliating, intimidating, or demeaning, or endangers the health and safety of a person.

Hazing includes active or passive participation in such acts and occurs regardless of the willingness to participate in the activities. Hazing creates an environment and school climate in which dignity and respect are absent and therefore is contrary to the teachings of the Catholic Church.

No student, parent, teacher, administration or volunteer shall permit, condone, or tolerate hazing. This policy applies to hazing behavior that occurs on or off school property and during and after school hours.

Invitation into campus organizations, athletic teams, and other activities undertaken by such organizations or individuals must be consistent with the stated purpose of the organizations and the educational mission of the schools of the Archdiocese of Atlanta. Any activities that may be construed as hazing are prohibited. A person who engages in an act that violates school policy or law in order to be initiated into or affiliated with a student organization shall be subject to discipline for that act.

Students found to be in violation of this policy are subject to discipline which may include but is not limited to detention, suspension, or expulsion from the school. The Archdiocese of Atlanta will act to investigate all complaints of hazing and will discipline or take appropriate action against any student, parent, teacher, administrator, or other archdiocesan employee or volunteer who is found to have violated this policy. Civil authorities (Law enforcement and/or DFCS) may also be contacted depending on the nature of the hazing incident.

Reporting Procedures (#5215)

Any person who believes he or she has been the victim of hazing or any person with knowledge or belief of conduct which may constitute hazing shall report the alleged acts immediately to the building principal. The principal will notify both the Superintendent of Schools and the Office of Safe Environment for the Archdiocese of Atlanta. The Archdiocese of Atlanta will undertake or authorize an investigation by an archdiocesan official or by a third party designated by the Archdiocese.

Reprisal (#5215)

The Archdiocese of Atlanta will take appropriate action against any student, parent, teacher, administrator, school employee, or volunteer who retaliates against anyone who makes a good faith report of hazing, or who testifies, assists, or participates in an investigation or hearing about a hazing incident. Retaliation includes but is not limited to, any form of intimidation, reprisal, or harassment.

Safe Environment

All employees and volunteers of St. Pius X Catholic High School must participate in the Archdiocesan

Safe Environment/VIRTUS Training in order to work with our students.

Child Abuse/Neglect (Archdiocese of Atlanta Office of Catholic Schools Policy #5290)

The State of Georgia requires by law that any Principal, teacher, counselor or other school administrator, employee or volunteer report all cases of suspected child abuse of children less than eighteen years of age. Georgia Law, Code Section 19-7-5, requires the reporting of injuries or neglect of minors, provides immunity for those reporting in good faith, and provides a penalty for violation of the law.

Social Media

Students also use various forms of social media (various apps, texting, or other electronic communications) for interaction among peers and the community. Students are expected to demonstrate the same standard of respectful behavior toward others online as they are in person (see Archdiocesan Policy #5210 above).

At St. Pius X Catholic High School, we do not make a practice of reviewing our students' social media activity outside of school hours, but if something is brought to our attention that is believed to be in violation of the school's code of conduct, the school may investigate and respond with appropriate consequences up to and including expulsion. Therefore, we encourage our parents to be diligent in monitoring their child's social media participation to ensure their personal safety and compliance with St. Pius X Catholic High School's social media usage expectations.

Conclusion

Disciplinary actions aim to maintain a safe and respectful environment conducive to learning. The Administration reserves the right to determine the severity of situations and appropriate responses.

Honor Code

Honor Pledge

I pledge on my honor to abide by the rules and uphold the ideals of St. Pius X Catholic High School and the Gospel values of Jesus Christ. Honesty and integrity are expected at all times. Cheating, plagiarism, lying, stealing, and property damage will not be tolerated. I will report any Honor Code infractions.

Mission

St. Pius X Catholic High School aims to create an atmosphere of honesty, trust, and integrity among students and faculty, fostering honorable lives.

Honor Code Offenses

Violations include lying, cheating, unauthorized collaboration/communication, plagiarism, stealing, unauthorized recordings/photographs, and harassment/bullying.

- **Lying:** Covering up misdeeds, giving false information, misrepresenting the truth.
- **Cheating:** Giving, receiving, or copying unauthorized information on assessments.
- **Unauthorized Collaboration/Communication:** Sharing information during assessments or assignments without permission. **AI-generated content must not be presented as original work. (When AI use is explicitly allowed by the teacher, students must acknowledge where and how generative AI tools were used in an assignment (such as ideation, research, analysis, editing, debugging, etc.).**
- **Plagiarism:** Passing off others' words or ideas as your own without proper citation.
- **Stealing:** Taking something without consent.
- **Unauthorized Recordings/Photographs:** Making or receiving unauthorized recordings or pictures.
- **Harassment/Bullying:** Treating others with cruelty or disrespect.

"Our core commitment to the Gospel shapes our expectations for moral behavior inside and outside the classroom. We celebrate the gift of diversity and work to foster charity and inclusion in all we do. Any speech or action in violation of this commitment is contrary to the Church's teaching and the mission of SPX and will not be tolerated."

Institution of the Honor Code

Freshmen recite and sign the Honor Code at the start of the school year. Upperclassmen recite it as a refresher. The signed Honor Pledge is displayed for four years, and parents and students sign the student handbook annually.

Confidentiality

Honor Code cases and records are confidential, maintained by the Dean of Students until graduation, and not released beyond St. Pius X.

Honor Violation Process

The Dean of Students investigates possible Honor Code violations. If the student confirms their guilt, the Dean determines the penalty. The student must inform their parents and the Dean follows up with an email.

Initial Process

The Dean meets with the accused to inform them of the charge, clarify the accusation, and review the written statement.

Appealing a Verdict

Appeals must be submitted in writing within seven days to deanofstudents@spx.org.

Number of Honor Violations

First and second referrals can result in penalties from detention to expulsion. A third referral leads to a Discipline Committee hearing to determine the student's continuation at St. Pius X.

Responsibilities

- **Students:** Report Honor Code violations to protect the school and help peers learn.
- **Faculty:** Report violations using a yellow referral slip and include the Honor Pledge on assessments.
- **Parents:** Discuss honor code violations with their student.

Penalties and Consequences

- 1st infraction = Three detentions are issued
- 2nd infraction = Saturday School is issued
- 3rd infraction = discipline hearing

Honor Code referrals may affect eligibility for leadership positions at St. Pius X. Discipline infractions are not reported to colleges unless they result in a change of student status.

Archdiocese of Atlanta
High School Student Substance Abuse Policy

- **Substance Use Policy**
- **Substance Use Contract**
- **Substance Use Contract Requirements**

ARCHDIOCESE OF ATLANTA
HIGH SCHOOL STUDENT SUBSTANCE USE POLICY

For St. Pius X Catholic High School families, the Acknowledgement Form for this policy is required at the time of re-enrollment.

This policy establishes the Archdiocese of Atlanta's position on the use or abuse of alcohol, drugs or other controlled substances including nicotine by its high school students. It is a part of our commitment to safeguard the health of our students and to provide a safe environment for students to learn and to grow. Because substance abuse, either while at school or away from school, can seriously endanger the health and safety of students and render it impossible to create an environment conducive for learning, the Archdiocese of Atlanta has established this Drug-Free School Program to detect users, provide appropriate counseling and resources to support students and families and ultimately remove students who continue to abuse alcohol, drugs or other controlled substances. The Archdiocese of Atlanta is committed to preventing the use and/or presence of these substances in its school or on its property and to encouraging its students to say "no" to drugs and alcohol.

The elements of this policy are as follows:

1. Anti-drug Policy. The Archdiocese of Atlanta prohibits the unlawful manufacture, distribution, dispensation, presence, or use of alcohol, drugs, or other controlled substances on school property or during any school sponsored activities. Students violating this prohibition will be referred to rehabilitation, counseling and/or disciplined up to and including expulsion.
2. Notice. Notice of this policy will be posted in appropriate handbooks and policy manuals.
3. Acknowledgment/Copy to Students. All students and parents will acknowledge notice and consent of this substance abuse policy by annually signing the Student/Parent Acknowledgment Form.
4. Education Program/Student & Parent Orientation Sessions. The Archdiocese of Atlanta will present several Substance Abuse Orientation/Education Programs for all students on a periodic basis. In addition, the Archdiocese of Atlanta will conduct Parent Orientation Sessions designed to explain the school's Substance Abuse Program and general education concerning the dangers of drug and alcohol use.
5. Application of Policy. This policy applies to all high school students grades 9-12.
6. Policy Implementation Dates. The mandatory drug and alcohol testing provisions of this policy became effective with the 2017-2018 school year. Parents or legal guardians of all students enrolled for the current school year are required, as a condition of enrollment of their son or daughter at any archdiocesan high school, to acknowledge and consent to the Student Substance Abuse Policy, including the drug and alcohol testing procedures.
7. Mandatory Drug Testing. Archdiocesan high schools will utilize drug and alcohol testing to help administer this policy. Archdiocesan high schools reserve the right to drug and/or alcohol test students at any time, for any reason. Any refusal to take a drug and/or alcohol test will result in a substance use contract as well as referral to rehabilitation and/or disciplinary action up to and including expulsion, depending on the circumstances. All parents/legal guardians of students and students will be required to sign the Chemical Screening Consent and Release Form prior to drug or alcohol testing as a condition of enrollment. Such consent is deemed valid for the entire school year. In general, the following types of

testing will be used:

A. Random Testing. All students in grades 9 through 12 will be subject to random testing throughout the school year.

B. Reasonable Suspicion Testing. Students will be tested when reasonable suspicion exists such that their behavior or performance indicates possible alcohol or other drug use, in violation of this policy. The decision to test a student under reasonable suspicion rests with the high school principal.

C. Post-Accident Testing. Students will be tested following serious accidents, which cause injuries requiring medical attention. Students will not be tested under this provision following accidents which only cause minor injuries, requiring only minor first aid treatment.

D. Follow-up Testing. Students will be tested when there has been an admission of alcohol/drug use, detection of alcohol/drug use, or when returning from counseling/rehabilitation, which was the result of a positive test and the involuntary referral of the student to rehabilitation. Follow-up testing can randomly be conducted any time and without advance notice due to the above conditions and without advance notice to the student and at the discretion of the High School Principal.

E. Students are required to answer a pre-test questionnaire which requires honest responses about substance use. Should a student answer "no" to pre-test questions yet return a positive result for any substance, the student will receive an Honor Code violation for being untruthful, one day out of school suspension, and will enter into a discipline track substance use contract. *Pre-test questions ask a student about illegal use of prescription medication that is not prescribed in their name and about any use of illegal substances including CBD products.*

F. Students who alter or attempt to alter the test (including but not limited to synthetic urine, diluting specimen) will receive an Honor Code violation and subsequent consequences as well as enter into a substance contract discipline track, including but not limited to if the temperature of the specimen does not meet the minimum required temperature at time of collection.

G. Students who leave the SPX testing area prior to providing a successful specimen sample will automatically enter into a discipline track substance use contract. Providing a successful specimen sample could require 3 or more hours and students must remain with SPX administration and the testing collectors until a viable sample is provided.

8. Cost of Drug Testing. Archdiocesan high schools will pay the cost of all mandatory drug and/or alcohol tests, initial and confirmation. A student and/or his/her parents shall pay the cost of any contested test, follow-up testing and any additional tests not subject to the student substance abuse policy programs.

9. Positive Drug Test.

A. Medical Review Officer (MRO) - All positive drug test results will be reviewed by the Medical Review Officer (MRO). The MRO may contact the student and his/her parents in order to investigate the reasons behind a positive drug test. Failure to cooperate with the MRO will result in immediate suspension pending disciplinary review. If the MRO is unable to contact the student and his/her parents, the MRO will communicate that fact to the appropriate high school principal. Once the MRO has finalized the investigation s/he will communicate the results to the high school principal.

B. Confirmation/Notification/Retesting - All positive drug tests will be confirmed using gas chromatography/mass spectrometry (GC/MS) or an equivalent method. Within five (5) school days after receipt of a positive confirmed test result from the MRO, a student and his/her parents will receive written notification from the school of such positive confirmed test result (Notification Form), the consequences of such results, and the options available, whereupon the student and his/her parents will have five (5) school days to contest or explain the positive test result. If the student's or parent's explanation or challenge is unsatisfactory to the MRO, the MRO shall report a positive test result back to the high school principal.

C. Students - If a student tests positive (confirmed drug test), his or her parents shall be notified, and he or she will be referred to evaluation, assessment, counseling and/or rehabilitation at his/her or his/her parent's own expense. Students must enter and successfully complete an approved substance abuse counseling/rehabilitation program at their own expense to remain enrolled at an archdiocesan high school. Each school will maintain a resource file which contains information on rehabilitation resources. Refusal to agree to be referred to rehabilitation will result in immediate expulsion.

10. Drug Testing Procedures. The Archdiocese of Atlanta will utilize any type of drug and/or alcohol testing procedure that it believes is appropriate, in conformity with the law, including urinalysis, blood tests, breathalyzers, or any other method. All parents/legal guardians of students and their students, and/or students over the age of majority will be required to sign the Chemical Screening Consent and Release Form at the time reenrollment occurs at each school, and such consent is deemed valid for the entire school year.

11. Drugs. The Archdiocese of Atlanta will determine the controlled substances (including alcohol and nicotine) for which testing will be performed.

12. Drug & Alcohol Arrests/Convictions. Any student who is involved with, arrested or convicted, including a plea of nolo contendere or other pleas with respect to any alcohol or drug incident must report the details of the incident(s) immediately and in no case later than five (5) days to the Principal. Any such incidents that are not reported by the student or his/her parents or legal guardians will be treated as a serious violation of this policy and subject the student to immediate suspension pending a disciplinary committee review. Should a student be convicted of Driving Under the Influence (DUI), disciplinary action shall result in accordance with the parent/student handbook and the Policy Manual for the Office of Catholic Schools.

13. Resource File/Student Assistance. Each high school will maintain a Resource File in the administrative offices containing information on substance abuse assistance programs and rehabilitation resources, where students and their parents may obtain information and/or counseling or treatment for rehabilitation from substance abuse, at parent/guardian expense.

14. Disciplinary Action. The Archdiocese of Atlanta reserves the right to use disciplinary action up to and including expulsion for any violation of this policy, any positive drug or alcohol test, tampered/adulterated test, refusal to take a test, or any refusal by a student to cooperate with any aspect of this policy. If a student tests positive a second time for a drug or alcohol test, it will be grounds for possible immediate expulsion.

15. Confidentiality. All information, test results, or other materials received by any of the high schools in the operation of this substance abuse program are confidential communications, which will only be utilized on a need-to-know basis. These confidential communications and information will not be

released unless required by law or with parental consent.

16. Designated Substance Abuse Program Official: The high school principal is the designated Substance Abuse Program Official. All communications and the coordination of the program will be conducted through the designated substance abuse program official.

17. Searches. St. Pius X Catholic High School reserves the right to search any person, personal article, locker, vehicle or other items brought onto archdiocesan property. Refusal by a student to consent to a search will be grounds for immediate suspension pending a referral to the disciplinary review committee.

18. Policy Changes. The Archdiocese of Atlanta reserves the right to change, alter, or amend this policy at any time at its discretion.

19. Definitions. When used in this policy, the term:

A. "Alcohol" means ethyl alcohol, hydrated oxide of ethyl, or spirits of wine, from whatever source or by whatever process produced.

B. "Drug" means amphetamines, cannabinoids, cocaine, phencyclidine (PCP), methadone, methaqualone, opiates, barbiturates, benzodiazepines, propoxyphene, ecstasy or a metabolite of any such substances, and nicotine. The Archdiocese of Atlanta may test a student for any or all of these.

C. "Student" means any person enrolled at any archdiocesan high school.

D. "Nonprescription medication" means a drug or medication authorized pursuant to federal or state law for general distribution and use without a prescription in the treatment of human disease, ailments, or injuries.

E. "Prescription medication" means a drug or medication lawfully prescribed by a physician for an individual and taken in accordance with directions for such a prescription.

Substance Use Contract

Students are placed on Substance Use Contracts when they have violated the substance use policies as stated in the student handbook. Parents will be notified in writing when their student is placed on Substance Use Contract by one of the Deans of Students. Signed contracts (as well as all official school documents) must be returned to the Dean of Students Office within 2 (two) school days of receipt to avoid further disciplinary penalties. Should the student remain at St. Pius X, a Substance Use Contract will be in effect through graduation with the following stipulations. Additional stipulations may be required based on the individual case.

Substance Use Contract Requirements

- Upon receiving the substance use contract, you are responsible for contacting a provider to obtain a risk assessment; please refer to the list provided in this contract packet. After scheduling your appointment, you are also responsible for informing your student's counselor via email with the date, time, and provider with whom you will be completing your risk assessment. You must contact your student's counselor about your scheduled appointment within 1 week of scheduling to verify the appointment. Results of the risk assessment should be forwarded to your students' counselor upon completion of the assessment. Your family has 3 weeks to provide the results of

the risk assessment to your counselor or further disciplinary action will be taken including, but not limited to out of school suspension or a discipline hearing.

- Once the risk assessment is complete and the results received by the St. Pius X Counselor, you will be notified if additional meetings are required. Depending on the risk assessment evaluation (and the outcome of any additional meetings at St. Pius X), your counselor will notify the St. Pius X administration of any amendments to be made to the original contract.
- Student is responsible for contacting his/her SPX extracurricular coach(es) / director(s) at this time. Penalties are at the discretion of the coach(es) / director(s) as listed in any contracts/expectations relevant to the student's participation in the program. Additionally, please be aware that your student may not hold elected office or represent his/her class, sport, club, or organization in homecoming or Prom courts while this contract is in effect. Additional restrictions may be enforced per the handbook, or by team, club, or organization.
- Students will be randomly selected to participate in the substance testing program. Results must be negative when randomly screened.
- Cost per random test will be added to the student's FACTS account.
- Other stipulations as noted following review of assessment and subsequent meeting(s) with St. Pius X counselor will be added through an addendum letter.
- I understand that any further Substance Use related incidents (as defined in the Student Handbook) and/or any non-negative Substance Use tests (as outlined above) will result in an appearance before the Discipline Committee. I realize that a second Substance Use related offense will likely result in expulsion from St. Pius X Catholic High School.
- *College reporting:* Upon a second offense, St. Pius X is ethically bound to contact colleges regarding a change of status that results from the second incident (including, but not limited to, suspension, expulsion, change of school).

Library and Media Services

Library Procedures

- Hours of Operation
- Student Access During Study Hall and Lunch
- Checkout Privileges and Procedures for Students
- Overdue and Lost or Damaged Items
- Chromebook Loans
- Online Resources
- Expected Behavior in the Library

LIBRARY/MEDIA SERVICES

LIBRARY PROCEDURES

Hours of Operation for Student Access

The Flannery O'Connor Library is open from 7:30 a.m. until 4:00 p.m. Monday through Thursday. On late start days the library opens at 8:30 a.m. and closes at 3:30 p.m. Exceptions include the day prior to holidays and such special schedules as Field Day, etc. The library closes at noon on final exam days.

Student Access During Study Hall and Lunch

Students have the privilege of using the library for studying, research, and pleasure reading. Students who want to use the library during study hall must obtain library passes earlier in the day from a subject teacher who assigned the research. Study Hall students report to the Study Hall Moderator first for his/her approval initials, and then go to the library. Students who are either on academic probation or discipline contracts must stay in Study Hall. Students who want to use the library after eating lunch must be one of the first fifty to sign up with the on-duty hall monitor or have a pass to present to the hall monitor from one of their teachers and to the person working at the library services desk. Students may use the library at lunch without a pass if they enter the library before the late bell.

Check Out Privileges and Procedures for Students

All materials borrowed from the school library must be properly checked out. Removing items from the library without checking them out is considered theft and will be handled as stated in Item 3 of "Honor Code Violations."

Freshmen, sophomores, and juniors may check out books for a two-week loan period. Seniors have a three-week loan period. Audio-visual equipment is also available for student use. Equipment may be checked out overnight or for the weekend to use for class assignments with the permission of a librarian.

Students use their student ID number to borrow items from the library. A student should NEVER check items out for someone else. Students may renew items as many times as needed, provided no one else needs them. Students may reserve items online even if they are checked out to another student. The requesting student will be notified when the item is returned. Reserved items will be held behind the library services desk for five school days.

Overdue and Lost or Damaged Items

Library items are community property and purchased for the use of students and faculty. Borrowing is a privilege and keeping items beyond their return due date prevents other students having access to the materials. If books are not returned on time, a fine of 10 cents per day per book is charged. Overdue fines for audiovisual equipment range from one to two dollars per day. Students are not charged fines for days they are not in school (the weekend, holidays or sick days). It is the student's responsibility to inform the librarian of absences.

Weekly overdue notices are sent to the student's email, but students are able to check their account status at any time by logging in to Surpass, the library's online catalog. It is the student's responsibility to keep up with account status. Also, the school reserves the right to write detentions, and/or withhold records and materials (e.g. transcripts, yearbooks, etc.) for students who do not return library materials in a timely fashion.

If a student loses an item or damages it beyond repair, the price of the item plus a \$5.00 processing fee is charged to cover replacement costs. If a lost item is paid for and later found within the same school year, the cost of the item less the processing fee is refunded. Students are responsible for all items checked out

on their accounts. Library fines and other charges are sent to the student's FACTS account at the end of each month.

Chromebook Loans

The library has a limited number of Chromebooks for short-term checkout. These Chromebooks are available for students who occasionally forget their personal devices or their device is in repair for a short period of time (about two weeks). If a student checks out a device from the library, they understand and agree that:

1. The Chromebook may be checked out **15 times per year OR a total of 30 days**. Long term needs should be processed through the administration. Late fee for unreturned Chromebooks is \$2 per day.
2. **Student is responsible for returning the Chromebook in good condition.** If the Chromebook is damaged while it is checked out to students, they are responsible for repair fees. If lost, stolen, or not repairable they are responsible for a replacement fee of **\$275**. If the power cord is not returned, a replacement fee will be assessed in the amount of **\$20**.
3. **The Chromebook has been enrolled in enterprise software.** If lost, this software may help in locating it. If the Chromebook is misplaced, student will immediately email library@spx.org and tech@spx.org or go to the IT office.
4. **Students must return the Chromebook to a Library Staff Person.** Students will return the device to the library services desk. Before leaving the library, the Chromebook will be checked in, and it will be confirmed that the power cord has been returned. The Chromebook will be checked to be in good working order before the student leaves the Library.
5. All personal content on the device will be erased once the device is checked back in unless otherwise discussed.

Online Resources

In addition to print and audiovisual resources, the library has many online subscription databases and eBook collections available for students to use 24/7. Access to these resources is located on the Flannery O'Connor Library Canvas Page. Anyone in the immediate family sharing the same household may use these resources. The necessary usernames and passwords for remote access are also posted on the library's Canvas page.

Expected Behavior in the Library

Eating and drinking (with the exception of a water bottle) in the library is not allowed. Please refer to the chapter on Regulations for Student Conduct. Students who disregard library rules may be issued a detention or asked to leave the library.

Philanthropy at St. Pius X

Culture of Philanthropy

Opportunities and Methods of Giving to St. Pius X

- Annual Fund
- Employer/Employee Matching Gifts Programs
 - Capital Campaigns
 - Restricted Giving
 - Endowments: Scholarships, Memorial Gifts, and Unrestricted Funds
- GOAL Scholars
 - Planned Giving
 - Fundraising Efforts, Approval, and Proceeds
 - In-Kind Gifts
 - Personal Gifts
 - Other Ways to Give at No Cost to You
 - Reporting Gifts
 - Proper Use of the St. Pius X Name, Crest, and Lion

Parent Membership Organizations

- Athletic Association
- Home & School
- Mothers' Club
- Mothers' Club Prayer Group
- St. Pius Arts Society (SPAS)

PHILANTHROPY AT ST. PIUS X

CULTURE OF PHILANTHROPY

In all things, St. Pius X seeks to maintain a culture of philanthropy whereby all employees, parents, alumni, and friends work toward advancing the school's mission. The importance of participating and giving is infused into the daily life of our community, and every member of the community is an advocate for St. Pius X.

In keeping with the Church's teachings on social and economic justice and its longstanding educational history, St. Pius X Catholic High School seeks to provide a Catholic educational experience at a reasonable cost. To do so, a delicate balance is struck between what it actually costs to educate each child and the tuition rate. The cost to educate each child is kept as low as possible without compromising educational excellence. The tuition rate is also kept as low as reasonably possible without putting too much of a burden on fundraising and other sources of revenue.

The school has traditionally kept gross tuition proceeds at 85-90% of the cost associated with operating the school. A portion of the difference is covered by philanthropic giving, fundraising income, endowment income, diocesan subsidy, and interest income, with the Annual Fund being the largest source of support. The Office of Advancement plays a vital role in fostering this philanthropic spirit and managing the relationships that keep it active and effective for the benefit of both current and future students.

METHODS OF GIVING TO ST. PIUS X

The Annual Fund

- *A gift to the Annual Fund is the single most important gift one can make to St. Pius X.*
- **What it is:** Each year St. Pius X conducts an Annual Fund in which the entire community is solicited for unrestricted gifts to the school. Unlike tuition, donations to the Annual Fund are tax deductible and help cover salaries and other essential needs.
- **Why we do it:** Annual sustained giving is vital to the ongoing success of St. Pius X, and the Annual Fund is the primary means for covering the 10-15% difference between tuition and the cost to educate each child. The Annual Fund provides unrestricted monies, allowing the finance office the greatest latitude for balancing the school's budget and achieving the school's mission.
- **Timing:** Gifts and pledges may be made throughout the year, however, the Current Parent Campaign kicks off on October 1 and ends on #iGiveCatholic Day on December 3, 2024. Payments on Annual Fund pledges are due by May 31, 2025. Pledges and gifts can be sent to the school, paid via credit card online at www.spx.org, through the family's FACTS account, through gifts of stock, or through the family's financial institution's online bill pay option.
- **Amount:** Every family is expected to contribute to the Annual Fund; we seek 100 percent parent participation. Families give at all levels and every donation is appreciated no matter the size. Gifts range from \$5 to \$50,000.

Employer/Employee Matching Gift Programs

Matching gifts programs help many St. Pius X donors double their gifts to the school. Check with your employer – typically the human resources department – to see if they match gifts to secondary education institutions or go to [Matching Gifts](#) to see if your company participates.

Capital Campaigns

Capital campaigns are periodic initiatives that support projects not generally funded by the yearly operating budget. The current Ring the Bells Capital Campaign is a \$14.8M effort to fund the renovated

library, lobby, rear gates, field house, restrooms/concession stand facility, and pressbox/bleacher seating. Unlike gifts to the Annual Fund, pledges and donations intended for capital campaigns can be structured over several years and are not always spent in the year they are made.

Restricted Giving

While a gift to the Annual Fund is the single most important gift one can make to St. Pius X, on occasion, one might also choose to make gifts that are restricted or directed in nature, e.g. for scholarships, financial aid, and specified programs. These are also welcomed and appreciated by the school. If an individual desires to make a restricted donation that is in keeping with St. Pius X's mission, the contribution should be sent to the Office of Advancement, clearly indicating the program and item for which the donation is made. The donation will be used only for the indicated program and item specified by the donor.

Endowments: Scholarships, Memorial Gifts, and Unrestricted Funds

St. Pius X has an Endowment Fund which is made up of over 80 named funds that support scholarships, faculty enrichment, and general needs of the school. There are two general types of scholarships within the St. Pius X Endowment Fund: named scholarships and the memorial scholarship. Named scholarships are established with a minimum gift of \$25,000 to the school and are named after the donor's designee. The gifts are held in perpetuity while the interest on the principal provides for the stated purpose. The memorial scholarship is a pool of funds endowed by gifts from various donors to memorialize a deceased individual. Scholarships are awarded by the scholarship committee based on need and the nomination of St. Pius X faculty (for current students) and elementary school personnel (for incoming freshmen). The St. Pius X unrestricted endowment fund provides for the general needs of the school by providing an annual source of income through interest. The school's endowment fund must reach \$3M before it is fully endowed and interest income can be used.

GOAL Tax Credit Program

If you pay state taxes in Georgia, you have the power to change the life of a student in need at St. Pius X while reaping a generous tax benefit. Thanks to the Georgia Private School Tax Credit law, taxpayers can redirect a portion of their state taxes to Student Scholarship Organizations (SSOs). GOAL is one such SSO, and taxpayers can choose to directly support students at St. Pius X through participation in the GOAL program.

Planned Giving

Planned giving is another way to make a gift to St. Pius X. Examples of planned gifts may include gifts of cash, securities, tangible property, real estate, or life insurance. Gifts may be made through bequests, charitable gift annuities, charitable remainder trusts, or charitable lead trusts. The Chi-Rho Society honors those individuals who have included St. Pius X in their wills or estate plans.

Fundraising Efforts, Approval, and Proceeds

St. Pius X has centralized its fundraising within the Office of Advancement and in its various parent organizations which undertake such efforts. The school sanctions and thereby limits its advancement and fundraising activities to avoid over-solicitation of its parents and benefactors. The school strives to take the burden off of teachers and coaches by relieving them of regular and routine fundraising responsibilities. Teachers and coaches should not engage in solicitation of donors without the written approval of the President or the Director of Advancement.

The use of all proceeds from fundraising—whether restricted or unrestricted gifts—are subject to the approval of school administration. Some school fundraising events are sponsored by the school's parent organizations. These individual programs must gain approval for all fundraising activities from the

school administration. Proceeds from these events are collected and used by the parent organizations at their discretion, subject to the approval of appropriate administrators.

In-Kind Gifts

St. Pius X may accept in-kind gifts as charitable contributions. In-kind gifts are donations of property other than cash and marketable securities. Examples could include real estate, art, books, equipment, furnishings, or smaller consumable items (cups, napkins, food, etc.).

Donors must communicate and coordinate with St. Pius X prior to the acceptance of any such in-kind gift. Any in-kind gift in excess of \$5,000 requires the donor to complete IRS Form 8283 and requires the school's acknowledgement statement verifying the receipt of the donated in-kind gift. An individual who donates an in-kind gift greater than \$5,000 must get a qualified appraisal in order to deduct for tax purposes.

Receipts will be prepared by the school and issued to the donor of in-kind gifts. These receipts will not list an amount—it is the donor's responsibility to determine the fair market value of the gift for IRS purposes—but will list a description of the in-kind gift donated. Although the amount is not included on the donor's receipt, the fair market value is recorded on the school's donor records/financial statements.

Personal Gifts

Occasions arise when parents, alumni, or friends of St. Pius X are inclined to offer personal gifts—monetary or non-monetary—to a coach, teacher or staff member. These may range from relatively small tokens of appreciation to expensive gifts or cash. The policy of the school on personal gifts is that not all are appropriate and that the prudent coach, teacher or staff member will use their best professional judgment in accepting such gifts.

Other Ways to Give at No Cost to You

- **Publix:** Shoppers can help by designating St. Pius X as their Publix Partner. Go to publix.com and select the login tab. If you already have an account, you will need to select St. Pius X as your partner school under Settings. If you don't have an account, you will have to create one and assign St. Pius X as your partner school. When you go to the store, enter your phone number associated with your online account and St. Pius X will receive credit. There are great digital coupons to take advantage of too when using a digital account.
- **Kroger:** Visit Kroger.com and register your Kroger Plus card. Login to your Account Summary and scroll down to the box entitled Community Rewards where you can edit your beneficiary organization. The Kroger number for St. Pius X is 21385.

For more information about St. Pius X fundraising, giving opportunities, and scholarships, please consult the St. Pius X website www.spx.org or call the St. Pius X Office of Advancement at 404-633-4290.

Reporting Gifts

Any gifts, whether cash or in-kind, that do not come directly to the Office of Advancement must be reported to the Advancement Office in writing by the department chair, coach, moderator, or parent organization within five working days so proper recognition and thanks can be assured. It is essential that all gifts to the school be accounted for not merely for the purposes of recognition and tax deductibility, but also for the Business Office to accurately track and assess program costs and report assets on the school's financial statements. Forms for reporting in-kind gifts valued at \$100 or more are available from the Office of Advancement, the faculty handbook, or in the "form farm" in the school.

Gifts to the school that have been reported to the Office of Advancement are disclosed in the school's Annual Report published after the fiscal year end. Only Annual Fund gifts are recorded in the report's

annual giving society levels. Basic income statements for the school and parent organizations are also published in the Annual Report.

PROPER USE OF THE ST. PIUS X NAME, CREST AND LION

The St. Pius X school name, crest (or logo) and lion are important brands that need to be properly and consistently used in marketing the school. Recognition of these items is very important as we promote ourselves to a highly competitive market. No one may use the school name, logo, or motto on any type of social media or in any other way, e.g. putting the name on t-shirts, for example, without the express written permission of the principal.

PARENT MEMBERSHIP ORGANIZATIONS

St. Pius X has a number of parent organizations that support the school and meet the needs of the parents, students, and faculty. The Athletic Association, Home and School Association, the Mothers' Club & Prayer Group, and the St. Pius X Arts Society (SPAS) are all vibrant and active organizations which support the school with their volunteerism, fundraising, and prayer.

Athletic Association

The Athletic Association works to promote the fullest possible participation of the St. Pius X school community in its athletic events and programs. The St. Pius X Athletic Association provides supplemental financial and volunteer support for the athletic program. The Association has membership fees and also sponsors a golf tournament, the Christmas Basketball Tournament, and seasonal Coke product sales. Corporate Sponsorships and general athletic program ads are solicited as well.

- **Cost:** Membership Levels range from \$50 to \$550, and come with varying benefits, based on the level chosen.

Home & School Association

The Home and School Association promotes and maintains parental interest and involvement in the school and provides a vehicle for communication and community building between parents and the administration, faculty, and staff. Home and School facilitates cooperative activities that are beneficial to the school. Foremost among these activities is the Families In Action program which involves parents, students, and the school community in a concerted effort to stop drinking and drug use among high school students. All parents or legal guardians are members in Home and School.

- **Cost:** The membership fee is included in your annual tuition and is \$25 per student.

Mothers' Club

The St. Pius X Mothers' Club is an excellent way to connect with the St. Pius X community. It provides an opportunity for mothers to serve St. Pius X and its community through initiatives such as raising money for student scholarships, organizing group prayer sessions, providing support for Pius families in need, supporting school faculty and staff, supporting Dresden Elementary school, and various other activities.

- **Cost:** The membership fee is \$25.

Mothers' Club Prayer Group

The Parents' Prayer Group was formed by the Mothers' Club to provide unified prayer support for the students, faculty, and staff of St. Pius X High School. Moms, dads, and friends of St. Pius X gather the first Wednesday of every month in the Chapel to say the Rosary and pray for particular and general intentions of the school community. The prayer group also provides an opportunity for parents to get to know one another in an informal, small group setting.

Arts Society (SPAS)

St. Pius X Arts Society (SPAS) works to promote, support, and supplement the needs of the Fine Art students and their teachers in a Catholic and spiritual environment. Many parents contribute to our program, as well as volunteering many hours for each performance. SPAS enables us to provide an enriched education in the arts for our students. With their dedication and support, we are able to invite guest artists, offer further training classes and trips, enhance productions, offer the Arts Festival, and much more.

- **Cost:** Membership Levels range from \$50 to \$550, and come with varying benefits, based on the level chosen.

ARCHDIOCESE OF ATLANTA OFFICE OF CATHOLIC SCHOOLS AND SCHOOL FINANCES

St. Pius X adheres to all financial policies and procedures as they are promulgated by the Archdiocesan Finance Office. These are available for review upon request

School Athletics

Philosophy

Participation in St. Pius X Athletics

- The Value of Trying Out
- Participation is a Privilege, Not a Right

The Student-Athlete's Responsibilities To Faith, Academics, And School Life

- Eligibility
- Academics
- Effect of Absence on Activity Participation
- Sportsmanship
- Sacramental Responsibilities
- Student-Athlete Discipline
- Alcohol, Drugs, and Tobacco Products

Policies and Procedures for Athletic Participation

- Tryout Procedures for All Sports
- Athletic Physicals
- Summer Activities
- Strength and Conditioning Expectations
- Practice Attendance
- Punctuality
- Equipment, Uniforms, and Participation Fees
- Injuries and Illness
- Appearance
- Social Media and Music Expectations
- Profanity and Abusive Language
- Athletic Fines
- Conflict Resolution Process
- Letters and Awards
- Post-Season Awards Banquets

Athletic Association and Membership Expectations

SCHOOL ATHLETICS

PHILOSOPHY

Our school takes great pride in its athletic program. We feel that athletics are an integral part of the high school experience. For our athletes, we want our athletic program to be fun. We want our athletic program to be challenging. Finally, we want our athletic program to help in making lifestyle decisions which are in accordance with the values set forth by this school.

The purpose of this section of our handbook is to offer the student and the parent an overview of our athletic program. After reading this, it is our hope that the reader will have a working knowledge of the sports offered, the requirements of participation, procedures for tryouts, in-season and out-of-season guidelines, and the overall expectations incumbent upon the student and his/her parents in regard to athletic participation. It is certainly not meant to be all-encompassing, and we would encourage any student or parent with questions to present them to the Athletic Director.

PARTICIPATION IN ST. PIUS X ATHLETICS

The Value of Trying Out

All students are encouraged to discover and develop the specific athletic abilities they possess. We have a wide-ranging variety of sports, and we encourage every student to try to get involved in one or more of them. It must be pointed out, however, that athletics are competitive in nature and that not everyone makes the team. We believe strongly in the old adage that trying and failing is far greater than not having tried at all.

Participation is a Privilege, Not a Right

We also point out that athletics are an educational privilege, not a right. Participating in athletics involves commitment, self-discipline, and responsibility on the part of the student-athlete who is representing the team, the school, himself/herself, and the family. Within athletics, as in education and life itself, there is a challenge to the student-athlete and the team to strive for maximum and ultimate performance, be one's best self, put forth one's best effort, and call forth the best in others. With these objectives and values in mind, the St. Pius X Athletic Department strives to build a program of variety and creativity, one which will meet the needs of each student.

THE STUDENT-ATHLETE'S RESPONSIBILITIES TO FAITH, ACADEMICS, AND SCHOOL LIFE

All student-athletes are subject to both school and Archdiocesan policies and the actions of the offices of the Deans of Students and Academics. Athletic practices and games are NOT acceptable excuses for missing formal disciplinary or academic obligations or Archdiocesan Sacramental obligations (see details regarding Sacramental Responsibilities below).

The student-athlete's academic progress is a priority. Acceptable progress is a prerequisite for continued participation in athletics. The student-athlete is responsible for budgeting his/her time efficiently in order that he/she is able to meet both academic and athletic commitments.

The student-athlete must be careful in choosing the activities to which he/she makes a commitment. The high standards of both academics and athletics at St. Pius X may sometimes require that an individual student-athlete limit the number of other activities in which he/she participates.

Eligibility

Each student-athlete participating in interscholastic athletics at the varsity level must be certified eligible by the Georgia High School Association. Although the athletic department is responsible for submitting the paperwork involved, each student-athlete is responsible for making sure that he/she meets eligibility

requirements. For further explanation of eligibility requirements, see the Athletic Director or Assistant Athletic Director.

Academics

All student-athletes are expected to make academics their number one school priority. In order to be eligible to participate, practice and/or in interscholastic activities, a student must be academically eligible in accordance with both St. Pius X requirements and [GHSA](#) Constitution and By-Laws. If either of these requirements are not met, the Dean of Academics will notify the student that he or she is ineligible. It is expected that appropriate communication happens between parent, student, and head coach in advance of absence.

Effect of Absence on Activity Participation

Students who have missed four or more class periods in one academic day because of illness or an unexcused absence may not participate in or attend any extracurricular activity that day. In the case of an informed or an excused absence, the Dean of Students will determine the legitimacy of a student's request to participate. Documentation such as a doctor's note or court summons may be required.

Sportsmanship

The essence of St. Pius X athletics is competition within a framework of exemplary sportsmanship. Each student-athlete, parent, and fan is expected to exhibit behavior consistent with the Christian ideals of this school and GHSA guidelines listed under the [GHSA Sportsmanship Statement](#). Specifically, sportsmanship includes respect for oneself, game officials, teammates, coaches, spectators, and facilities and equipment. A St. Pius X student-athlete is gracious in victory and maintains his/her composure in adversity. Anything less is inconsistent with the athletic ideals of our school community.

Sacramental Responsibilities

St. Pius X Catholic High School fully supports the Archdiocese of Atlanta and our Catholic parishes in the faith formation and Sacramental preparation requirements for Confirmation. The school highly encourages the reception of this important Sacrament. Therefore, **St. Pius X activities, events, sports, games, or practices are not considered acceptable excuses for missing the obligations of the requirements of Confirmation.** Additionally, students will not receive any penalties from any St. Pius X Catholic High School activities, events, sports, games, or practices for adhering to the Archdiocesan requirements for Confirmation.

Student-Athlete Discipline

A St. Pius X High School student-athlete is expected to let teachers, students and the general public know that he/she is a student-athlete by his/her exemplary conduct. Student-athletes are subject to all rules and regulations of the school, with disciplinary action taking precedence over all practice and game situations. Remember, participation in athletics is a privilege and not a right. Our coaches may, and likely will, impose additional consequences in addition to any school discipline expectations. **This has become the number one initiative from the GHSA and the NFHS.**

Alcohol, Drugs, and Tobacco Products

The use or possession, at any time, of alcohol, tobacco, and other drugs is prohibited. This prohibition applies regardless of the location, (whether it is on or off campus) and extends for the entire school year, which includes the athletic season. It is the student's responsibility to inform the coach(es), director(s), or moderator(s) of this penalty. If an athletic/fine arts season is completed, the penalty will still be served at the first available opportunity of the new season.

The head coach, Athletic Director, Principal, or Deans of Students have the authority to increase the suspension according to the specific circumstances of an individual case. Upon suspicious behavior, the school also reserves the right to ask a student-athlete to undergo drug and alcohol testing. The student will also be liable for disciplinary action by the school as well.

POLICIES AND PROCEDURES FOR ATHLETIC PARTICIPATION

Tryout Procedures for All Sports:

1. The student-athlete must listen for announcements of Tryout dates and times. These announcements will be made over the P.A. system and/or posted on our web page.
2. All transportation to and from Tryouts is the responsibility of the athlete.
3. The student-athlete is responsible for having the proper equipment and clothing.
4. All candidates for teams must have an athletic physical on file before participating in any way. In the event that a student needs to go to his/her own doctor, [our form](#) must be used. A student-athlete is required to have one physical per year, as required by the Georgia High School Association. This physical must be completed on or after April 1 of the preceding school year.
5. All candidates for teams are expected to be in top physical condition. It is extremely difficult to give a fair evaluation of a student-athlete who is grossly "out-of-shape." The student-athlete is encouraged to do physical conditioning prior to tryouts. Specific instructions will be given by each coach.
6. Student-athletes are expected to understand the importance of out-of-season conditioning and summer practice. Student-athletes will be expected to participate in a pre-season conditioning program, if not already involved in an in-season sport. The student-athlete may also be asked to attend summer workouts and camps.
7. Tryouts are competitive in nature. Not all candidates may be selected for the team. The student-athlete should understand that player selection is probably the most difficult decision made by the coach. Decisions are made on the basis of a professional analysis by the coach and his/her assistant coaches. Players who do not make the team are encouraged to work on their own, play in recreational leagues and to even try out again in subsequent seasons. The Athletics Department believes in the value of perseverance.
8. When there is an overlap in sports seasons, a student-athlete will complete the season in which he/she is involved before trying out for another sport. At that time the student-athlete will be afforded a full tryout. Missing the original tryout will NOT hurt his/her chances of making the team. **The athlete is expected to be in constant communication with both head coaches to be sure all parties are clear on expectations and timing.**
9. The activities which constitute the tryout and the duration of the activities are at the discretion of the coach based upon the needs of his/her sport.
10. The coaching staff at St. Pius X makes every effort to ensure that each student-athlete has ample opportunity to display his/her abilities. Fairness is an integral component of the St. Pius X Athletic Program.
11. The following activities have specific requirements:
Cheerleading: Students trying out for cheerleading for the next school year may not have a detention count higher than the number designated by their coach.

Homecoming Court: Candidates for Homecoming Courts may not be on any school contract and may not have excessive detentions. All nominees must have fewer than six (6) detentions during a given year.

Athletic Physicals

All athletic participation requires a complete physical and additional forms. Please use this link for all forms and instructions: [St. Pius X Physical Form](#)

Summer Activities

In keeping with the Georgia High School Association Constitution and By-laws, summer activity for athletes is unrestricted as long as the student's participation is voluntary. However, given the tradition of excellence in St. Pius X athletics, athletes should expect to participate in appropriate summer requirements.

Strength & Conditioning Expectations

Strength and conditioning is an integral part of competition. The SPX Athletic Department believes in year-round strength participation and all sports are expected to take part in conjunction with their head coach and our strength and conditioning coordinator. Athletes and parents should expect strength and conditioning requirements throughout the school year and summer.

Practice Attendance

Attendance at all scheduled practices is mandatory. If, at any time, it becomes necessary to be excused from practice, the student-athlete should contact the coach as soon as possible (a day in advance, preferably). It is then up to the coach as to whether or not the student-athlete will be excused. Unexcused absences will result in disciplinary action including being withheld from subsequent contests. "In-season" practices take priority over "out-of-season" workouts. No coach will demand that a player attend a pre-season practice while an "in-season" practice is in progress.

Punctuality

It is each athlete's responsibility to be on time for all athletic practices and games. Players must take extraordinary precaution to ensure that they are at game sites at the time designated by the coach. Students under discipline contract, suspension, or detention, must notify their coach(es).

Equipment, Uniforms, and Participation Fees

Athletes are responsible for any equipment and uniforms issued to them. A student-athlete who loses equipment or uniform is liable for the full replacement cost of the item(s). In addition, the student-athlete is responsible for cleaning uniforms and otherwise taking precautions to ensure that the uniform remains in good condition and the equipment is maintained. Report cards, diplomas, and transcripts will be withheld until payment is received for lost or damaged athletic uniforms and/or equipment.

Each sport has associated fees for participation. These fees and their purpose are communicated by head coaches at all introductory meetings. Fees are charged to the parents' FACTS account.

Injuries and Illness

All injuries, major and minor, are to be reported to the St. Pius X Athletic Trainer and the coach as soon as they occur. Illnesses are also to be reported. An athlete may receive treatment from the Trainer during his/her lunch period.

Appearance

St. Pius X student-athletes are expected to let teachers, students, and the general public know that they are student-athletes by their exemplary appearance and conduct. Each coach has the authority to issue detailed dress and appearance guidelines.

Social Media & Music Expectations

All sports social media platforms and accompanying music choices (both social media and live events) must follow the appropriate guidelines set forth by the Archdiocese of Atlanta and St. Pius X. Athletes and their parents should recognize that they represent St. Pius X Catholic High School and its athletic program when posting on their personal social media platforms.

Profanity and Abusive Language

All profanity and abusive language are absolutely prohibited. Cursing during practices or competitions regardless of coaching supervision or at an official, coach, opponent, fellow team members, and/or spectator(s) may result in the student athlete's removal from participation.

Athletic Fines

In any event at which an athlete or student is fined by the Georgia High School Association (GHSA) for any unsportsmanlike behavior related issues, the total amount of the fine and all associated costs for mandated online sportsmanship classes will be the responsibility of the student-athlete and will be charged to their family's FACTS account. In addition, any severe fines levied against the school for the actions of the student-athlete will be the responsibility of the student-athlete.

Conflict Resolution Process

In the event that a conflict develops between a student-athlete and a coach, or a parent and a coach, there is an avenue of appeal. Following is the appeal procedure:

1. The initial appeal should occur between the student-athlete and/or parent between the head coach and coach in question. This appeal should take place 24 hours after the event, in order to address the issues fairly.
2. If the initial appeal is not resolved, the student-athlete or parent may contact the Athletic Director. The Athletic Director has the authority to request a conference, which would include the coach in question, head coach, the student-athlete, and the parent(s).
3. In the event that this still does not bring resolution, a conference with the Principal can be requested.
4. The Principal will not grant a conference unless the preceding procedure has been followed first.

Note: All complaints or appeals must follow this procedure in order to receive consideration.

Letters and Awards

St. Pius X High School letters will be awarded according to these guidelines: playing time, attitude, leadership, effort, contribution to the team, cooperation, and attendance. Since circumstances vary widely from sport to sport, the specifics of lettering can also be expected to vary. However, the general guidelines listed above will apply to all sports.

Post-Season Awards Banquets

All athletes are expected to attend the post-season awards banquet for their respective sports. Celebrating individual and team accomplishments is an important capstone to an athletic season and

postseason banquets provide coaches the vital opportunity to award athletes who have performed with distinction throughout the season.

ATHLETIC ASSOCIATION & MEMBERSHIP EXPECTATIONS

St Pius X athletic families are expected to join our Athletic Association annually and support our department as a whole.

In addition, St. Pius X athletes participate in (only) one fundraiser each year. Our proceeds from the Annual Coke Sale benefit each team individually, as well as the Athletic Association as a whole. Each team and all individual members are expected to take ownership of this event and participate fully based on the expectations given to them by their head coach.

Student Services & Activities

Student Government

Student Organizations and Clubs

- Purpose of Student Organizations and Clubs

Student Government

- Student Council
- 2023-2024 Student Representatives
- Senior Class Leadership
- Junior Class Leadership
- Sophomore Class Leadership
- Freshmen Class Leadership
- Honor Council

Dances

- General Guidelines
- Guests for Dances

Access to Special Events

- Student ID Card
- Attending Sports and/or Fine Arts Events on Campus
- Graduation Tickets

Student Organizations: General Guidelines

- Guest Speakers
- Meeting Times

STUDENT SERVICES AND ACTIVITIES

STUDENT ORGANIZATIONS AND CLUBS

Purpose of Student Organizations and Clubs

Student organizations and clubs are designed for students who desire to share and promote worthwhile interests. All such activities are under faculty supervision. These activities provide a range of experiences and enable students to develop technical and social skills. A wholesome change of pace from daily classroom routine is a by-product of the activities program. For a student to derive maximum benefit from the program of activities, he/she should exercise care in his/her selection and strive to make a genuine contribution to the group project. For a complete listing of all clubs and organizations, please go to www.spx.org and click on the campus life dropdown.

STUDENT GOVERNMENT

Student Council

Moderators: Ian LaBreck, Victoria Millard

The Student Council is an organization of students elected by the student body to serve as its official representative in matters of concern to the entire school. Student council provides a process for formal communication between the students and faculty/ administration. It promotes a good Christian and educational atmosphere in the school, a cooperative forum for student involvement, good morale and the orderly direction of special school activities. Members are elected by the student body. Students may not be on discipline contract or have excessive detentions (more than 5) when nominated as an officer of the student council or to the class council.

2024-2025 Student Representatives

Student Council Representatives: Colin Crosby & Charlie Nelson

Senior Council Representatives: Patrick Davey & Charlie Hildreth

Junior Council Representatives: Arthur Ebbs & Bella Gratch

Sophomore Council Representatives: Maya Mossing & Francisco Valle-Silva

Freshman Council Representatives: *TBD during Fall Semester*

Senior Class Leadership

Moderators: Dena Peck & Molly Clavenna

Main activities include homecoming, class picture for Senior Class Day, pictures with Santa, Field Day, and the senior gift presented to school at Awards Assembly.

Junior Class Leadership

Moderators: Lindsey Farrell & Julianne Tijani

Main activities include football homecoming, prom, and Move-up Day breakfast. The purchasing of class rings is optional and the decision to purchase a class ring rests entirely with student(s) and parent(s).

Sophomore Class Leadership

Moderators: Charles Hicks & Andrew Lauer

Main activities include freshman/sophomore dance, homecoming activities, freshman orientation and party, and Christmas gifts.

Freshman Class Leadership

Moderators: Will Cloyd & Brian Christopherson

Main activities include orientation, freshman/sophomore dance, election of freshman council, homecoming, and Christmas gifts.

STUDENT ORGANIZATIONS: GENERAL GUIDELINES

Guest Speakers

Permission should be received from the Principal before any speaker is engaged to address an assembly or meeting sponsored by an individual club.

Meeting Times

Organizations must arrange their meeting times so as not to conflict with regularly scheduled school activities.

DANCES

General Guidelines

Arrangements for dances are made through the faculty moderator of the sponsoring group. All dances must have the approval of the Principal and be scheduled through a Dean of Students. They must be adequately chaperoned, and one or two police officers must be on duty.

For each dance, an arrival and departure time will be communicated prior to each event. Dress Codes are set for both Homecoming (Semi-formal) and Prom.

Guests for Dances

In regards to dances, the school does not support extravagant or high-pressure date invitations. Students must be respectful of one another, the school day, and all instructional time.

If a student wishes to ask a guest from another school to a dance sponsored by St. Pius X, including Homecoming and Prom, a form must be secured from the Dean of Students' office which is to be completed by an appropriate representative of the invited student's high school.

Individuals aged 21 or older are not allowed to attend any St. Pius X Catholic High School sponsored social event, including Homecoming, Prom, or any other dance.

Freshmen are not allowed to attend prom.

ACCESS TO THE ROAR STORE, SCHOOL LIBRARY, CAFETERIA, AND SPECIAL EVENTS

Student ID card

Students are required to have on their person at all times their current school year student ID card in order to purchase lunches, sign in at the library, or make purchases in the roar store. Students who forget, lose, or misplace their ID card may purchase a replacement ID in the Dean of Students' office for \$15 (charged to FACTS) for each and every replacement request. Students may not purchase lunch in the cafeteria without their current school year ID card.

Attending Sports and/or Fine Arts Events on Campus

A school issued, current year student ID card is required for students to attend sports events and/or fine arts events on campus unless that event is a ticketed event (i.e. student dances, GHSA playoff events). Students must present the school issued, current year student ID card at the ticket gate for entrance. A photo of the ID card, or other "proof" of enrollment is not acceptable. Absent the student ID card, the

student must pay for admission at the ticket gate.

Graduation Tickets

Tickets are required for entrance into the Baccalaureate Mass and Graduation. The number of tickets per graduate will be set each year prior to the senior parent night meeting. Tickets to Baccalaureate Mass and Graduation are required.

Student Driving Procedures, Regulations, and Rules

Student Driving and Parking on Campus

On-Campus Parking Application Process

- Eligibility and Application
- On-Campus Parking Fees
- Parking Placard
- Lost Parking Placard
- Parking Space Designations

Parking Lot Regulations

- Safe Driving Requirements

Prohibited Parking Areas

- GALA Reserved Parking Spaces
- Frontier Trail/Court
- Shell Station and U-Turn at Median off I-85

Parking Placard Revocation

Parking Lot Security

- Personal Safety
- Reporting Suspicious Activity
- Vehicle Security

STUDENT DRIVING PROCEDURES, REGULATIONS, AND RULES

STUDENT DRIVING AND PARKING ON CAMPUS

Parking at St. Pius X is a privilege and not a right. Students should travel the parking lot with respect due to the fact that it is a busy place with multiple risks and dangers.

- Drivers must always give the right of way to pedestrians–ALWAYS.
- Drivers must always follow directional signs.
- Drivers must use caution when negotiating any blind spots, when parking, and when pulling out of parking spaces.
- Drivers must be honest in the event of a collision and report it to the necessary authorities truthfully and promptly.
- failure to adhere to the aforementioned policy could result in the loss of parking privileges.

Penalty for any infraction of policy: detentions, Honor Council, Saturday School, suspension or expulsion dependent upon the situation.

On-Campus Parking Application Process

Students are required to park in their assigned parking location from the time he/she has arrived on campus until the end of each school day (3:00 pm). Students are not to move his/her vehicle from their parking location unless otherwise instructed by school administration. Students are not permitted to change or swap parking locations with another student. Students may request a parking change but only by contacting parking@spx.org.

All St. Pius X students enrolled for the 2024-2025 school year are eligible to apply for parking permits with the exception of Freshmen (Class of 2027). The deadline for all applications is June 30, 2024. If you do not apply for a parking permit by the deadline, you are subject to not obtaining a parking permit for the 2024-2025 school year. This includes ALL students even if not eligible to drive until later in the school year. Please note that no students are guaranteed on-campus parking nor are students allowed to request specific parking locations.

The parking permit process is done on a lottery first-come, first-serve system starting with the Seniors (Class of 2024). ALL main campus parking is considered “Senior” parking. Only seniors will be assigned main campus parking and the underclassmen that have special parking needs. There is NO dedicated Senior parking lot.

Juniors (Class of 2025) spots are assigned to Johnson Road and Shallowford parking lots. If there are parking spots available, the Sophomores (Class of 2026) will be eligible for parking.

If you have indicated that you have not yet obtained your driver’s license, you will be skipped for the student next on the list until you obtain your driver’s license. You will be required to show proof of driver’s license when you have cleared the parking list. If you have not obtained your driver’s license by the time you are eligible to drive, you will be placed on a waiting list until more parking becomes available. Once all student parking spots have been assigned, a waiting list is generated. As spots become available during the school year, the waiting list will be used on a first-come, first-serve basis.

On-Campus Parking Fees

Parking permits are \$125.00 charged on each student's August 2022 FACTS account. There are no discounts for multiple parking placards per family.

Please ensure that you receive an email notification when you have submitted your application. If you do not receive an email confirmation, please contact parking@spx.org immediately.

Parking Placard

Students will receive a hanging placard to display in their vehicle. These hanging placards must be placed for administration to confirm the vehicle is parked in the correct assigned parking spot. Vehicles are also to be registered with the school prior to a student driving that vehicle to school. Students are not to swap the hanging placard into a new vehicle without previously registering the vehicle. All vehicle registrations must be done through contacting parking@spx.org.

Parking placards will be available for pick up July 26, 2023. Students that do not pick up their placard prior to the first day of school, will be given their parking placard on the first day of school. Those that do not have the placard on the first day should still park in their assigned parking spot. This information will be sent out prior to the first day of school.

Lost Parking Placard

A lost placard must be replaced and a \$50.00 charge will be made to a student's FACTS account each time a student loses his/her parking placard. A student that has not lost his/her but does not properly display the hanging placard will receive a detention each and every day. Three (3) consecutive days of no placard will be considered lost. The lost fee will then be charged to the student's FACTS accounts on the next appropriate billing.

If a student has a short- or long-term permanent change to a vehicle, please remember to remove the parking placard and put it into the student's new vehicle.

Students that arrive at school and his/her assigned parking spot has been taken by another vehicle are to find an unassigned parking spot. An unassigned parking spot can be identified by no letter being above the parking spot number. All parking spots on campus will have a number and if there is a letter above the number that is considered an assigned parking spot. The following are the letter identifications that accompany each parking spot:

T - Faculty and Staff

S - Students

K - Kitchen Staff

C - Cafeteria/Roar Store Staff

V - Visitors

Students that do not park in an his/her assigned parking spot will be given a detention for each offense including parking in another assigned spot or not properly notifying administration of parking in a specific parking spot for the day.

Administration reserves the right to revoke an on-campus parking permit for any student at any time.

All questions about on-campus parking can be sent to parking@spx.org or to Blaise Wannemacher, Director of Operations, at bwannemacher@spx.org

PARKING LOT REGULATIONS

Safe Driving Requirements

Students may have permission to drive to school provided they obey the 10 (ten) M.P.H. speed limit and park only in areas designated by the school authorities. This campus is a “one way” driving and parking layout. Students must enter and exit campus courteously and responsibly. No one should ever enter exits nor drive opposite the usual flow of traffic. No one should drive or park on sidewalks, or service vehicle access ways.

Students may not loiter in their cars before, during, or after school. Students must obtain the parking lot pass from the Dean of Students’ office in order to enter their cars during the school day.

Students are requested to park efficiently in their assigned parking spots. Do not leave huge gaps (front, back, or side) when parking on curbs as this limits others’ ability to park and maneuver while driving.

Students will be required to follow all Georgia laws in relation to driving and parking on campus. State law is enforced on campus in relation to handicapped spaces, red curbs, dumpster areas, etc. at all times during the school day and on the weekends. Temporary use of a HANDICAPPED space (due to an injury) must be obtained from Mrs. Owens and Dr. Simpson.

In addition, students will be responsible for removing vehicles from parking lots for band/flag line late to practices and any other extracurricular activities as requested. Students who fail to comply will receive a parking violation sticker on the window and detention(s) should they fail to move by the announced time. Students run the risk of having parking privileges revoked for repeat offenses of any kind on property.

PROHIBITED PARKING AREAS

Students may not utilize any teacher or reserved spaces at any time before or during the school day, even for “zero” period, meetings before school, etc. regardless of time. Teacher and reserved spaces are reserved M-F at all times until 3 p.m. or later.

GALA reserved parking spaces

These are marked by the word **GALA or the family name**. These spaces are reserved for specific families who purchased a reserved parking space at the Gala Auction. No one (to include parents, students, and other visitors) is to park in GALA spot on a school day until AFTER 3 pm even if the spot is empty.

Frontier Trail/Court

This is not part of the St. Pius X Catholic High School campus. City of Chamblee and Dekalb County parking ordinances apply here. St. Pius X is not responsible for any incurred parking violations as they relate to Frontier Trail/Court.

Any Junior with a parking violation jeopardizes his/her main campus parking permit for their Senior year. Any Sophomore with a parking violation jeopardizes his/her main campus parking lottery opportunity for their Junior year.

Shell Station and U-turn at Median off I-85:

When driving to St. Pius X on I-85 South, parents and students should exit to the right at Chamblee Tucker Road and then take an immediate left on Dresden Drive. Continue down Dresden to the stop light on Shallowford and take a left. This will allow you to make a right turn onto Johnson Road and a right turn into the St. Pius X parking lot.

Students and Parents are not to use the Shell stations or the shopping center as turnaround points. The area is highly congested in the morning and presents a dangerous and hazardous condition. Please note that it is illegal to make a U turn on Shallowford Road in order to enter Johnson Rd.

Students are not allowed to park on Frontier Drive.

PARKING PLACARD REVOCATION

Parking Placards can and will be revoked for inappropriate behavior including, but not limited to inappropriate behavior in the parking lot, en route to and from school (such behaviors include speeding, reckless driving, or other infractions), arrest and/or jail time for underage drinking/fake substances, weapons, DUI, Drug/Alcohol/Tobacco contracts or for continuous violation of school rules as stated in the St. Pius X Student Handbook. Student safety is a high priority and for this reason we expect compliance with all the rules pertaining to parking and driving on our campus.

PARKING LOT SECURITY

Personal Safety

Students should always try to walk to and from their vehicles with other students. In the event that a student feels endangered, they should make use of the “Blue-Light Call Towers” to contact the Police directly, or use their phone to call the Police. Chamblee Police can be reached at (770) 986-5000 or 911. Students should remain vigilant in the parking lots, for their sake and the sake of their classmates.

If a student does call the Police or uses the Blue-Light Call Tower to contact the Police, they should notify the Director of Operations or the Principal as soon as they are safe.

Reporting Suspicious Activity

If students see suspicious persons or activity at any time they are in a parking lot, they should contact the Police directly, or use their phone to call the Police. Chamblee Police can be reached at (770) 986-5000 or 911. They should also follow up and report their concerns to a teacher, coach, director, or administrator once they arrive on campus.

Vehicle Security

Although St. Pius X provides a parking area for cars, the school is not responsible for damages or theft which may occur while cars are parked here. Individuals use the lot at their own risk. Students are not to leave ANY items visible in the car. It is the students’ responsibility to keep their cars locked with all personal belongings stored securely in the trunk or hidden in the rear of their SUV using the cargo cover.

Uniform Policies and Dress Codes

The Purpose of the Uniform

General Uniform Guidelines

- Uniform Code
- Uniform Enforcement
- Student IDs and Lanyards

Particular Uniform Guidelines

- Shirts
- Acceptable Outerwear
- Shoes
- Men's Slacks
- Women's Skirts/Skorts
- Women's Slacks
- Socks
- T-Shirts
- Hair Styles
- Men's Facial Hair
- Tattoos and Jewelry

Special Circumstances Regarding Out of Uniform

- Out-of-Uniform: Medical Reasons
- Out-of-Uniform Days
- Spirit Days
- Field Day
- Out-of-Uniform Restrictions

Specific Dress Codes

- Dress Codes for Dances
- Senior Event Dress Codes

UNIFORM POLICIES

THE PURPOSES OF THE UNIFORM

The uniform at St. Pius X serves essential purposes:

- **Equalizing Socioeconomic Differences:** The uniform helps erase visible socioeconomic differences among students, fostering an environment focused on learning and unity rather than appearance.
- **Promoting Professionalism:** By requiring uniforms, we prepare students for professional dress codes they may encounter in future careers, such as those in medicine, law, public service, and other fields with strict appearance standards.

We take pride in our school and expect our students to represent St. Pius X with dignity. Wearing the uniform correctly and proudly is a way for students to demonstrate their commitment to our faith and mission.

GENERAL UNIFORM GUIDELINES

Uniform Policy 2024-2025

- **Footwear**
 - Solid Black, Brown, or White Shoes: Tennis shoes, loafers, or flats (must cover toe and heel). *White tennis shoes must be kept clean and white at all times.
 - Saddle Shoes (for females) *Must be kept clean and worn properly at all times
 - Prohibited:* Slippers, house shoes, Uggs, Crocs.
- **Socks**
 - Solid Black, Navy, or White Socks; no symbols.
 - Girls may wear navy tights or leggings in winter.
- **Tops**
 - White Short Sleeve or Long Sleeve SPX Polo (last year for laurel wreath logo).
 - Current Senior Polo (last year for current design).
 - New logo polos available in the Roar Store.
 - Top button may be unbuttoned.
 - Shirts must be tucked in and collars visible when wearing outerwear.
 - No oversized or excessively small shirts.
- **Outerwear**
 - Navy Blue crewneck or quarter-zip sweatshirt with SPX logo (including those provided by any SPX organization).
 - SPX underclassmen navy sweaters, fleece, and jacket.
 - SPX Senior Sweatshirt (current senior class only).
- **Bottoms**
 - **Gentlemen**
 - Gray pants from Flynn O'Hara.
 - Black, brown, or Chi Rho belt.
 - **Ladies**
 - Skirt from Flynn O'Hara with spandex biker shorts underneath.
 - Gray pants from Flynn O'Hara.
 - Appropriate length, fitted to the waist/hips.
 - Shorts must be worn under skirts.
 - No rolling of skirts/skorts.
 - Length must be fingertip length or longer.

- Hair
 - Gentlemen
 - Hair must be off the eyebrows, above the ears and collar.
 - Natural human hair color only.
 - Clean, kempt, and professional.
 - Clean-shaven with no facial hair.
 - Sideburns no longer than mid-ear.
 - Ladies
 - Hair must be out of the eyes.
 - Natural human hair color only.
 - Clean, kempt, and professional.
- Accessories
 - Two stud or small hoop earrings per ear (ladies only).
 - One ring per hand.
 - Two necklaces (pendant or pearls).
 - One item per wrist (bracelet or hair tie).
- Tattoos and Henna
 - No visible tattoos or body piercings (except two earrings per ear for girls).
 - The School reserves the right to expel students who violate this rule without remedying the situation.
 - Exceptions for cultural events must be approved by the Dean of Students.
- T-Shirts
 - Only plain white T-shirts under uniform shirts.
 - Long-sleeved T-shirts only under long-sleeved uniform shirts.

Uniform Transition for 2024-2025

- Current uniform polos allowed for one more year.
- New uniforms mandatory for the 2025-2026 school year.

Uniform Enforcement

- Detentions for uniform infractions, issued by any faculty/staff member.

Student IDs

- Required at all times for various school activities and purchases
- Replacement IDs available for \$15.

OUT OF UNIFORM CIRCUMSTANCES

Medical Reasons

- Physician's note required for any uniform exceptions.
- The School Nurse will issue a note to the student to show to teachers.

Out-Of-Uniform Days

- Clean, neat, modest casual clothes.
- No low-cut tops, exposed midriffs, or spaghetti straps.
- Jewelry must follow daily regulations.
- No sandals; shoes must cover the entire foot/heel.

Spirit Days

- St. Pius X logoed apparel required.
- Jeans or khaki-style pants, tennis shoes, or shoes covering the entire foot/heel.
- No sandals.

Field Day

- Athletic or Bermuda shorts and class color T-shirts.
- T-shirts must be fully intact (with sleeves, no cuts, fringes), but can be decorated with school appropriate decorations
- No tank tops, halter tops, flip-flops, or sandals.

Out-of-Uniform Restrictions

No skirts, dresses, rompers, shorts, military or hunting camouflage, pajama pants, white pants, sweatpants, torn jeans, oversized/undersized pants, spandex, form-fitting clothing, low-cut tops, midriff-exposing shirts, spaghetti straps, tank tops, strapless tops, oversized/undersized shirts, inappropriate shoes, hats, or clothing with inappropriate advertising.

School reserves the right to classify any style as inappropriate and send students home for violations.

SPECIAL EVENT DRESS CODES

St. Pius X sponsored events require appearance and behavior reflecting our Catholic mission and values.

DRESS CODES FOR DANCES		
EVENT	Dress Code for Males	Dress Code for Females
Semi-Formal Dances, Prom	<ul style="list-style-type: none">• Semi-formal attire: suit or tuxedo.• No jeans.• Appropriate undergarments should be worn and not visible• Shoes<ul style="list-style-type: none">○ Tennis shoes, flip-flops, or slippers required for on-campus dances○ Dress shoes not allowed in either gym	<ul style="list-style-type: none">• Semi-formal attire.• Appropriate undergarments should be worn and not visible.• Dresses should be modest, respecting the dignity of the body and the Catholic school environment.• Shoes<ul style="list-style-type: none">○ Tennis shoes, flip-flops, or slippers required for on-campus dances○ Dress shoes not allowed in either gym
Homecoming	<ul style="list-style-type: none">• Semi-formal attire: suit, sport coat, button-down shirt, slacks, and tie.• No jeans.• Appropriate undergarments should be worn and not visible.• Shoes<ul style="list-style-type: none">○ Tennis shoes,	<ul style="list-style-type: none">• Semi-formal attire (less formal than prom).• Appropriate undergarments should be worn and not visible.• Dresses should be modest, respecting the dignity of the body and the Catholic school environment.• Shoes

	flip-flops, or slippers required for on-campus dances ○ Dress shoes not allowed in either gym	○ Tennis shoes, flip-flops, or slippers required for on-campus dances ○ Dress shoes not allowed in either gym
Informal Dances Dress Code	Students should adhere to the dress code requirements for out of uniform days.	

DRESS CODE FOR SENIOR EVENTS		
EVENT	Dress Code for Males	Dress Code for Females
Graduation Festivities: <ul style="list-style-type: none"> Honors Assembly Baccalaureate Mass Graduation 	<ul style="list-style-type: none"> Clean-shaven. Dress slacks or chinos, white dress shirt with tie, appropriate dress shoes. Appropriate undergarments should be worn and not visible. Clean Shaven. No jeans Full regalia required: graduation gown, mortarboard with tassel, school-awarded medals, and approved stoles and cords. No decorations on caps or gowns. 	<ul style="list-style-type: none"> Any color dress (no denim) not shorter than mid-calf in length, appropriate dress shoes. Appropriate undergarments should be worn and not visible. Dresses should be modest, respecting the dignity of the body and the Catholic school environment. Full regalia required: graduation gown, mortarboard with tassel, school-awarded medals, and approved stoles and cords. No decorations on caps or gowns.
Senior Tie-Dye and Skort/Pants Painting	<ul style="list-style-type: none"> Special out-of-uniform day for seniors at the end of the second semester. Tie-dye one senior polo shirt and paint the college logo on the skirt/skort or gray pants. Only the university logo or name is allowed on the skirt/skort or pants; no painting on the back, no phrases, battle cries, or other language allowed. 	

updated July 2024



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Attendance	404-636-3023 ext. 228
Counseling	404-636-3023
Counseling Fax	404-636-2118

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