

**NRHEG PUBLIC SCHOOL ISD #2168  
BOARD OF EDUCATION  
ANNUAL ORGANIZATIONAL MEETING  
Monday, January 7, 2019, Secondary Board Room at 5:30PM**

**MINUTES**

- 1. Meeting called to order by Chairman, Rick Schultz, at 5:31 PM**
- 2. Pledge of Allegiance**
- 4. Roll Call:** Karen Flatness, Rich Mueller, Luke Routh, Travis Routh, Dan Schmidt, Rick Schultz and Superintendent Dale Carlson. Absent: Neil Schlaak.
- 5. Approve Agenda:** Moved by Travis Routh, seconded by Dan Schmidt to approve the agenda. Motion carried 6-0.

**6. Board Organization:**

**a. Election of 2019 School Board Officers:**

**CHAIR**—Rich Mueller nominated Rick Schultz for Chair of the Board of Education. There were no other nominations. Congratulations to Rick Schultz who was re-elected Board Chair.

**VICE CHAIR**—Travis Routh nominated Dan Schmidt for Vice Chair of the Board of Education. There were no other nominations. Congratulations to Dan Schmidt who was elected Board Vice Chair.

**Clerk**—Rick Schultz nominated Karen Flatness for Clerk of the Board of Education. There were no other nominations. Congratulations to Karen Flatness who was re-elected Board Clerk.

**TREASURER**—Karen Flatness nominated Travis Routh for Treasurer of the Board of Education. There were no other nominations. Congratulations to Travis Routh who was re-elected Board Treasurer.

Congratulations to our four officers for 2019. Thank you for your service and leadership.

**b. Assign School Board Committees:**

Chair appointed Karen Flatness, Travis Routh, Luke Routh for the finance committee.

Chair appointed Dan Schmidt, Rick Schultz, Rich Mueller for the policy committee.

Chair appointed Travis Routh, Neil Schlaak, Rick Schultz for the building and grounds committee.

Chair appointed Karen Flatness, Neil Schlaak, Rich Mueller for the transportation committee.

Chair appointed Travis Routh, Dan Schmidt, Luke Routh for the school activities committee.

Chair appointed Rick Schultz, Travis Routh, Luke Routh negotiations committee for Paraprofessionals Union.

Chair appointed Karen Flatness, Neil Schlaak, Rick Schultz negotiations committee for the AFSCME Union.

Chair appointed Dan Schmidt, Neil Schlaak, Rich Mueller negotiations committee for the Certified Staff.

- c. **Set the Depositories for 2019:** Moved by Karen Flatness, seconded by Dan Schmidt to approve the official depositories for fiscal 2019: State Bank of New Richland and the Minnesota School District Liquid Asset Fund. Motion carried 6-0.
  - d. **Authorization of Investments/Electronic Funds Transfers 2019:** Moved by Rich Mueller, seconded by Karen Flatness to authorize the Superintendent of Schools to make appropriate investments and electronic fund transfers of district funds. Motion carried 6-0.
  - e. **Set the Official Newspaper for 2019:** Moved by Dan Schmidt, seconded by Karen Flatness to approve the Star Eagle as the official newspaper for fiscal 2019. Motion carried 6-0.
  - f. **Set the Regular Board Meeting Date, Time and Location:** Moved by Travis Routh, seconded by Karen Flatness to hold the regular monthly School Board meeting on the third Monday of each month at 6:30 pm, with the exception of Tuesday, January 22, 2019, and Tuesday, February 19, 2019, due to January 21 and February 18 being holidays. The location of the meetings will alternate every month. The Elementary Media Center will be January, March, May, July, September, November and the Secondary Media Center will be February, April, June, August, October and December. Motion carried 6-0.
  - g. **Set Board Member Compensation:** Moved by Karen Flatness, seconded by Rich Mueller to approve the board member compensation no change at (\$75) for regular/special meetings and (\$125) for a full-day meeting or workshop. Additional compensation no change: (\$200) Chair, (\$150) Clerk and (\$100) Treasurer. Motion carried 6-0.
- 2) Employment Contracts:**
- a) **Jackie Schultz-7<sup>th</sup> Grade Girls Basketball Coach:** Moved by Rich Mueller, seconded by Karen Flatness to approve Jackie Schultz as 7<sup>th</sup> Grade Girls Basketball Coach. Rick Schultz Abstained. Motion carried 5-0.
  - b) **Isaiah Lundberg-Secondary School Paraprofessional:** Moved by Travis Routh, seconded by Luke Routh to approve Isaiah Lundberg as a Secondary School Paraprofessional. Motion carried 6-0.
9. **Adjournment:** Moved by Dan Schmidt, seconded by Karen Flatness to adjourn the meeting. Motion carried 6-0. Meeting adjourned at 6:05pm.

**Submitted by Karen Flatness, Clerk**

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Clerk