

**NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION
REGULAR MEETING
Monday, September 18, 2017, 6:30 PM
Elementary Media Center**

MINUTES

1. **Call to Order**—Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session on September 18, 2017 at 6:39PM.

3. **Roll Call:**
Members present: Karen Flatness, Dan Schmidt, Neil Schlaak, Rick Schultz, Mark Tollefson and Superintendent, Dale Carlson. Absent members: JoAnn Maloney and Travis Routh. Also present: Terri Engel, Kiley Beenken, Deb Bently, Gayle Dummer, Kelsey Pederson, Karla Christopherson, Shawn Larson, Renee Moravec, Kathy Meyer, Doug Anderson, Dave Bunn, Reed Waller and Sue Kulseth.

4. **Approve Agenda**—Moved By Karen Flatness, seconded by Dan Schmidt to approve the agenda as presented. Motion Carried 5-0.

10. **Approve Consent Agenda**—Moved by Mark Tollefson, seconded by Neil Schlaak to approve the Consent Agenda as presented. Motion carried 5-0.
 - a. **Board Meeting Minutes for the August 21, 2017, regular School Board Meeting and for the September 6, 2017, Work Session.**

 - b. **Finance**
 - 1) Board Bills: \$365,122.81
 - 2) Donations: New Richland Firemen’s Relief Association donated \$220.00 to the Eagle Bluff Trip.

 - c. **Workforce**
 - 1) Employment Recommendations
 - a. Riley Holmes—Early Childhood Family Education Parent Educator. Ms. Holmes will be placed at an hourly rate of \$20.00 per hour.
 - b. Nate Jensen—Assistant to Technology Coordinator. Mr. Jensen will be placed at an hourly rate of 18.50 per hour

 - 2) Teacher Credit Approval and Lane Advancement
 - a. Amanda Inouye from BS+30 semester credits to MA+0 semester credits.
 - b. Ashley Young from BS+0 semester credits to MA+0 semester credits.

 - 3) 2017-2019 Transportation Maintenance Contract
 - a. Matt Groskreutz will be placed at an hourly rate of \$16.67 per hour for 2017-18 and \$17.17 for 2018-19.

 - 4) Letter of Assignment Renewal
 - a. Pat Theuer, District Data Management Specialist. Ms. Theuer will be placed at \$17.43 for 2017-18 and \$17.95 for 2018-19.

 - 5) Resignation
 - a. Waynetta Peterson, Elementary Food Service, effective November 30, 2017 with gratitude.

- 6) 2017-2018 Staffing Plan Revision-Change in number of Kindergarten classroom sections from four (4) to three (3).

d. Statewide Enrollment: 2017-2018 two (2) students living in our District but choosing to attend a school not in our district and seven (7) students not living in our District and choosing our District to attend school.

e. Board Policy

- 1) 2nd Reading of Policy #206 *Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations*
- 2) 2nd Reading of MSBA Recommended Revised Policies
Legislative and Recommended Changes to Policies
 - a) Superintendent Selection--303
 - b) Veteran's Preference—405
 - c) Mandated Reporting of child Neglect or Abuse--414
 - d) Staff Development—425
 - e) Enrollment of Nonresident Students—509
 - f) Student Promotion, Retention, and Program Design—513
 - g) Violence Prevention—525
 - h) School District Curriculum and Instruction Goals—601
 - i) Curriculum Development—603
 - j) Instructional Curriculum—604
 - k) Family Engagement—612.1
 - l) Waste Reduction and Recycling—805

Non-substantive Changes to Policies

- m) Protection and Privacy of Pupil Records—515
- n) Internet Acceptable Use and Safety Policy—524
- o) Organization of School Calendar and School Day—602
- p) School District Testing Plan and Procedure—614
- q) Testing for Students with IEPs, 504 Plans, and LEP—615
- r) Assessment of Student Achievement—618
- s) Staff Development for Standards--619
- t) Mandatory Summer School—623
- u) School District budget—701
- v) Crisis Management--806

11. Reports:

- a. **School Board 2016-2017 Work Goal Summary:** The Board reviewed the summary document developed from the September 6, 2017, work session. The Board assessed its performance on each goal and determined all four goals were met or were in progress.
- b. **School Board Self Evaluation:** The Board reviewed and discussed the summary of the Board's self-evaluation results from MSBA.

12. Recommended Actions

a. Finance:

1. **Maximum Levy Authority for 2017 Payable 2018:** Moved by Neil Schlaak, seconded by Karen Flatness, to approve the Maximum Levy Authority for 2017 Payable 2018 in the amount of \$1,301,219.18 resulting in a projected decrease of \$74,277.11. Motion carried 5-0.
2. **Truth-in-Taxation Hearing Date:** Moved by Neil Schlaak, seconded by Mark Tollefson to approve Monday, December 18, 2017 at 6pm as the Truth-in-Taxation Hearing Date and Time. Motion carried 5-0.

b. Workforce:

1. 2017-2019 Driver Wage Schedule: Moved by Mark Tollefson, seconded by Dan Schmidt to approve the 2017-2019 Driver Wage Schedule. Motion carried 5-0.

c. School Board 2017-2018 Work Goals: Moved by Neil Schlaak, seconded by Karen Flatness to approve School Board 2017-2018 Work Goals that are listed below. Motion carried 5-0.

Goal 1 in the Focus Area of Finance: By July 1, 2018, develop, adopt, and annually update a three-year budget projection plan that takes into account: enrollment projections; anticipated state and federal funding increases; and assumptions on expenditure increases.

Goal 2 in the Focus Area of Facilities: By July 1, 2018, develop District master plan to address the adequacy and capacity of the NRHEG School District facilities for the next 5, 10, and 20 years.

Goal 3 in the Focus Area of Communication & Marketing: By July 1, 2018, develop and implement a plan to increase the number of school community partnerships focused on accomplishing its mission and vision.

13. Adjournment—Moved by Karen Flatness, seconded by Dan Schmidt to adjourn the meeting. Motion carried 5-0. Meeting adjourned at 7:38PM.

Submitted by _____, Clerk

Karen Flatness, Clerk