

RFP-5172
Program/Project Management
and Disaster Recovery/Grants Management Professional Services

Addendum 1

Please note the additional questions with responses for the above referenced Request for Proposal. We apologize for any inconvenience this may cause you. Thank you for your cooperation in this matter.

I acknowledge receipt of Addendum No. 1.

Company Name

Signature of Preparer

Name of Preparer (Print)

Phone Number of Preparer

***PLEASE INCLUDE THIS FORM IN YOUR RFP PACKAGE!**

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Superintendent

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Addendum 1

Responses to questions submitted in writing:

1. Question: In Section 1.2 Purpose. Program/Project Management Services. Where are these projects in the development process?

Response: Preliminary budget estimates only.

2. Question: In Section 1.2 Purpose. Program/Project Management Services. Does APSB have an A/E firm on contract? Have they started the design/redesign process?

Response: Nothing for 2024 bond projects, but we have begun the preliminary budgeting estimates for all 2024 bond projects.

3. Question: In Section 1.2 Purpose. Program/Project Management Services. Have permits been obtained?

Response: No permits.

4. Question: In Section 1.2 Purpose. Program/Project Management Services. What are the board's priorities?

Response: No specific priority other than completing the voted on list. See link for project list:
<https://www.ascensionschools.org/about/departments/construction-department>

5. Question: In Section 1.2 Purpose. Disaster Recovery Services. Is there an existing disaster recovery incumbent?

Response: Yes, CSRS was the selected firm during the 2020 selection process. Construction website detailing the selection process:
<https://www.ascensionschools.org/about/departments/construction-department>

6. Question: Under which section should resumes be placed in the proposal?

Response: Resumes should be included in the Standard Form Section 9. They may also be included in Section C, Proposer Qualifications & Experience.

7. Question: Per the RFP, Section 1.6 "Proposal Submittal," Page 9, it states: "Submit a bound proposal based on the outline below and submit, separate to the bound proposal, the Standard Form APSB_PM_July_2024 and the APSB_DR_July_2024. The proposer should not submit

two (2) bound proposals, only two forms. Copies of proposals required if hand delivered or mailed: Six (6) bound proposals and (1) proposal should be submitted in digital format (USB Drive).” We are planning to hand-deliver our proposal. Please clarify if we should submit only two (2) Standard Forms (PM/DR), separate to the six (6) bound proposals and USB, as well as two (2) separate Cost Proposals?

Response: Provide one (1) standard form for PM and DR forms with each of the six (6) packets.

8. Question: Attachment II – Cost Proposal Disaster Recovery Cost Proposal indicates an hourly rate for a Civil Engineer, Structural Engineer, Mechanical Engineer, and Environmental Engineer. Would APSB consider removing these position descriptions, as those professional services are typically provided by the Owner outside of program/project and grants management services?

Response: Engineering rates not required.

9. Question: Per the RFP, Section 1.37 “APSB Federal Contract Clauses” 21. Bonding Requirements,” Page 23, do you agree that Program/Project Management and Grants Management services outlined in this RFP are not applicable of contracts pursuant of 2 C.F.R. – 200.325, thus not required to provide a 5% bid guarantee, performance bond, and payment bond?

Response: Correct, this requirement is only necessary for construction projects.