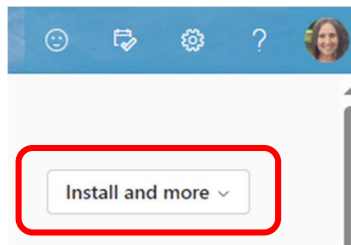


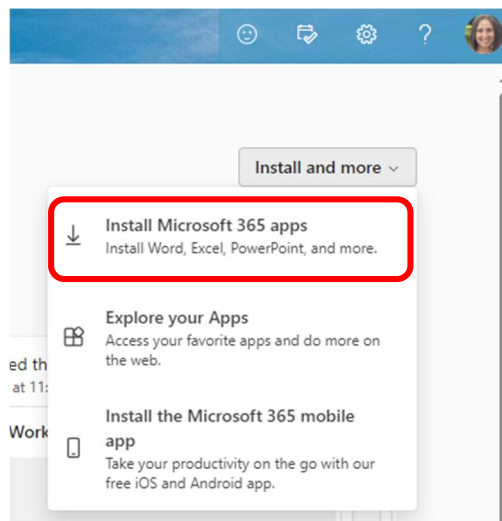
## Installing Microsoft Office on a Personal Device

As a district employee/student you can install Microsoft Office on up to five personal devices.

1. Log into your Office 365 account using your Pittsford credentials (school email and active directory password).
2. On the Office 365 home page, click on **Install and more**.



3. Select **Install Microsoft 365 apps** from the drop-down menu.



4. Follow the step-by-step directions for your computer to finish the installation process.