



PARENT PORTAL ANNUAL UPDATE INSTRUCTIONS

[Login to Infinite Campus Parent Portal](#)

For Parents: Your username is usually your email address for [logging into Infinite Campus](#).

Not sure of your login or if you have an account? Please utilize the *forgot my username* or *forgot my password* links if necessary. If after using those links you don't receive an email this means you have not created an account and will need to follow the instructions on how to create an account by clicking on the *new user* link.

If you are not able to login after following the previous steps please reach out to your student's campus directly for further assistance.

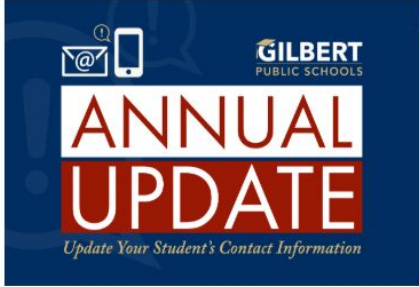
A screenshot of the Infinite Campus Parent Portal login page. The page has a green header with the "Infinite Campus" logo on the left and a red "Campus Parent" button on the right. The main content area is white and divided into two columns. The left column is titled "Gilbert Public Schools" and contains a login form with fields for "Parent Username" and "Password", a blue "Log In" button, and links for "Forgot Password?", "Forgot Username?", and "Help". Below the form is a link for "Log in to Campus Student" and an "OR" separator, followed by a "New User?" link. The right column is titled "Announcements" and features the Gilbert Public Schools logo. Below the logo, there is a section for "Parents/Guardians:" with a red arrow pointing to a "Click Here" link. The text below the link asks if the user needs to create an account or is having trouble accessing their account, and provides a "Reach out to your child's school for assistance" link. At the bottom of the page, there is a copyright notice: "©2003-2019 Infinite Campus, Inc. | Version: Campus.1925.3" and a language dropdown menu set to "English".


Click on the Annual Update graphic under District Announcements:

Message Center

Announcements | Inbox

District Announcement
07/10/2019

A blue and red graphic for the Annual Update. It features the Gilbert Public Schools logo at the top right, an email icon and a smartphone icon on the left, and the text "ANNUAL UPDATE" in large white letters on a red background. Below that, it says "Update Your Student's Contact Information". A red arrow points to the top right corner of this graphic.

A green and blue graphic for making a payment. It features the Gilbert Public Schools logo at the top right, a dollar sign icon on the left, and the text "MAKE A PAYMENT in InTouch" in white. To the right is an icon of a stack of money with a dollar sign on the top bill.

[Please click here to complete your Annual Update / Awareness Contract / Chromebook Agreement](#)

[Please click here to make an online payment in InTouch](#)


The 'Annual Update' allows you to tell us of any updates to your contact information, address changes, updates to emergency contacts, awareness contract, and Chromebook agreement for grades 7-12. Every parent or guardian must complete the 'Annual Update' process.

Click on Complete My Annual Update:



What would you like to do?

[Complete My Annual Update](#)

A red arrow pointing from the bottom right towards the "Complete My Annual Update" button.

Select which household you are wanting to complete your annual update:



Which household would you like to complete your annual update or update your information?

A text input field containing the address "Gibson St Gilbert, AZ 85234-3328". The field is highlighted with a blue rectangular border.

Follow through each of the sections by verifying phone numbers, contact information, emergency contacts.

Please reach out to your student's campus directly for assistance if needed.