Oregon Department of Education
255 Capitol St. NE
Salem, OR 97310

Child Nutrition Programs
(971)-208-0490 voice

Civil Rights Complaint Procedure

Civil Rights Complaint Received by Sponsor
(Verbal or Written)

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Civil Rights Complaint Documented
In Civil Rights Complaint Log

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Sponsor gives Complainant Civil Rights Complaint Form and/or Sponsor Completes Civil Rights Complaint Form with Complainant

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If Complainant Returns Civil Rights Complaint Form to Sponsor

Sponsor Forwards Civil Rights Complaint Form to ODE within 3 Working Days

Send Civil Rights Complaints to:	Director of Child Nutrition Programs Oregon Department of Education 255 Capitol St. NE Salem, OR 97310

Revised 04/2024