

Gulfport School District

PERSONNEL DEPARTMENT NOTES

Dr. Mike Tatum – Assistant Superintendent

2001 Pass Road, Gulfport, MS 39501

Jourdyn Combs (228) 863-1296/Colleen Kirk (228) 865-4706

Fax: (228) 865-1918

July 2024

I would like to welcome you back to a new and exciting school year! I would like to extend a very special welcome to our New and Novice Teachers and classified employees.

We are doing some great things in the Gulfport School District and we want you to play a vital role in moving the District to the next level.

Please take a moment to preview our latest newsletter, which contains information to ensure a smooth and successful start.

EMPLOYEE SELF SERVICE LINK:

You can go to the GSD website go to Staff tab and click on Employee Self Service and sign into your account.

LICENSURE:

Please take a moment to review your teaching license and be aware of your expiration date. It is the certified employee's responsibility to keep track of the renewal period on his/her educator license.

Please be aware that any time a change is made to any license (ASHA, National Boards, etc.), it is your responsibility to notify the Personnel Office. Current information is critical for correct salary/contract information.

Please make sure your building principal has a copy of your current license.

CEU's are very important for licensure renewal.

If you have questions regarding CEU's, contact the Department of Instructional Programs at (228) 865-4610.

Michael Tatum, PhD Assistant Superintendent
Mike.tatum@gulfportschools.org

REMINDERS:

Absences of more than three (3) consecutive days require certification from a health care provider and may qualify for Family Medical Leave (FMLA). Speak with your site payroll clerk or contact Colleen Kirk in the Personnel Office for further information (228) 865-4706.

When sending new employees to central office to complete their new hire paperwork, please remember to inform them that they will need their ACTUAL social security card and driver's license/state issued i.d. We cannot process them without these two items.

Contact Jourdyn Combs at
863-1296 or email
jourdyn.combs@gulfportschools.org
For more information regarding
National Board Certification.