



College Coursework *or* Early College Admission Approval Form

Print Form

Office of Teaching and Learning
Mat-Su Borough School District
501 N. Gulkana
Palmer, AK 99645
P: (907)746-9212 || F: (907)746-9292

Special Instructions: Students currently enrolled in the Mat-Su Borough School District wishing to take courses through an accredited institution of higher education for high school credit may do so with prior administrative approval. Students must submit this form to their school counselor. The request must be reviewed and signed before the student may begin the higher education course. Early College Admission courses may be used for specific curriculum credit and for elective credit. College courses must be "100" level or above, with the exception of courses articulated in the MSBSD college course crosswalk. Students completing college coursework will receive high school credit as follows.

- 0.5 high school credit for a one (1) or two (2) semester hour college course.
- 1.0 high school credit for a three (3) or four (4) semester hour college course.
- 1.5 high school credit for a five (5) or six (6) semester hour college course.

The original form is to be filed in the student's permanent file after approval, one copy is to be filed with the counselor, and one copy is for the student.

Student Name Student ID # Phone Number
 Grade Level Graduation Year
 High School

Please choose one:

College Coursework College/Institution
 Course Name
 Course Number (Must be Level 100 or Above)
 Number of Semester Hours

Early College Admissions College/Institution

List below the title and course number of any college courses which will be taken to in lieu of high school graduation requirements.

Course Name	Course #	Semester Hrs	MSBSD Graduation Requirement
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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I have read and agree to follow the guidelines of the Mat-Su Borough School District's Other Credit Option Policy. I understand that it is my responsibility to submit an official transcript of my grade(s) in a timely manner in order to receive credit toward graduation.

 Student Signature Date Parent/Guardian Signature Date

Recommendations (Signature indicates approval of College Credit is recommended)

 School Counselor Signature Date School Principal Signature Date