

LATE ARRIVAL / EARLY RELEASE OPTION CONVERSION AUTHORIZATION

Name: _____ Grade: _____
(Please print)

For those students whose schedules show “**Option**” at the beginning or end of the school day, it is still possible to convert the option to an early release or late arrival with parent authorization.

If you and your parents/guardians choose this option, remember that you will be responsible for your own unscheduled time and are not to be on the premises without specific permission. Please make a responsible decision and conduct yourself accordingly or you may be assigned to Academic Intervention. We want you to benefit from this opportunity to learn to manage your own time while continuing to fulfill academic goals and obligations.

Also, if you fail any course during any nine-week grading period, you will be placed on Academic Intervention for the following nine weeks and will automatically be assigned to the **Teaching and Learning Center (TLC, Room 209)** in place of an option, where your attendance will be required.

Schedule changes will not be made in order to produce Late Arrivals or Early Release

My 11th/12th grade student has my permission to register for:

(please check #1, #2, or *both* #1 and #2)

1. ___ Late Arrival (1st period or 1st and 2nd period)
2. ___ Early Release (8th period or 7th and 8th period)

Student Signature

Date

Parent/Guardian Signature

Date