Fredericktown Local Schools
Special Board Meeting

Tuesday, July 16, 2024
Administration Board Room - 5:30 PM

This meeting is a meeting of the Board of Education in public to conduct Fredericktown Local School District's business and is not to be considered a public community meeting.

1. CALL TO ORDER

2. ROLL CALL

Nathan Bellman _____ Donald Falk _____ Kristine Lindeman _____

Paul Napier _____ Shelly Wenger _____

3. ADOPTION OF AGENDA

Nathan Bellman _____ Donald Falk _____ Kristine Lindeman _____

Paul Napier _____ Shelly Wenger _____

4. APPROVAL OF THE MINUTES FROM THE SPECIAL BOARD MEETING HELD ON JUNE 27, 2024.

Nathan Bellman _____ Donald Falk _____ Kristine Lindeman _____

Paul Napier _____ Shelly Wenger _____

5. PUBLIC PARTICIPATION

Public participation is provided at this time. (According to Board Policy 0169.1, thirty (30) minutes will be allotted for public participation.) Community members who choose to address the Board will be limited to three (3) minutes.

6. SPECIAL COMMENDATIONS

(a) Motion to accept the following donations:

- $4,221 from PTO for Elementary field trips (Buckeye Imagination, Columbus Zoo, Ohio History Connection, COSI, Kingwood Center)
- $1,306.77 from PTO to Elementary end of school parties
- $212.20 from PTO for chalk for playgrounds

Nathan Bellman _____ Donald Falk _____ Kristine Lindeman _____

Paul Napier _____ Shelly Wenger _____

7. TREASURER'S REPORT

8. TREASURER'S CONSENT AGENDA

(a) Motion to approve June 2024 Financial Report.

(b) Motion to approve to pay the following purchases for FY24 in the FY25:

Hill International	$ 823.22
Flinn Scientific	$ 37.93
Stanton's Sheet Music	$ 130.00
EJ Therapy	$ 84.00
Fredericktown Marathon	$ 20.00
Scott Scriven	$2,300.00

(c) Motion for the approval to continue the policy with Ohio School Plan Liability and Property Insurance for a total cost of $62,713, an increase of $6,429.

(d) Motion to approve the disposal of the records as approved by the Record Retention Schedule:

(1) Records Series Title	(2) Authorization for Disposal		(3) Media Type To be destroyed	(4) Media Type To be retained (if any)	(5) Inclusive Dates of Records	
	Schedule Number	Date the RC-2 was approved by the Records Commission			From	To
Accounts Payable Ledgers	6208		Paper	PDF	07/01/16 to 06/30/17	
Accounts Receivable Ledgers	6209		Paper	PDF	07/01/16 to 06/30/17	
Vouchers, Invoices and Purchase Orders	6211		Paper	PDF	07/01/14 to 06/30/15	
Canceled Checks and Bank Statements	6301		Paper	PDF	07/01/16 to 06/30/17	
Travel Expense Vouchers	6214		Paper	PDF	07/01/16 to 06/30/17	
Travel Expense Reports	6306		Paper	PDF	07/01/16 to 06/30/17	
Check Registers	6309		Paper	PDF	07/01/16 to 06/30/17	
Deposit Slips/Cash Proofs	6310		Paper	N/A	07/01/16 to 06/30/17	
Receipt Books	6314		Paper	N/A	07/01/16 to 06/30/17	
Monthly Financial Reports	6315		Paper	PDF	07/01/16 to 06/30/17	
Accounting Data	6316		Paper	PDF	07/01/16 to 06/30/17	
Delivery/Packing Slips	6319		Paper	N/A	07/01/19 to 06/30/20	
Requisitions	6401		Paper	PDF	07/01/17 to 06/30/18	
Federal Income Tax Reports	7302		Paper	PDF	07/01/17 to 06/30/18	
Ohio Income Tax Reports	7303		Paper	PDF	07/01/17 to 06/30/18	
City Income Tax Reports	7304		Paper	PDF	07/01/17 to 06/30/18	
School Income Tax Reports	7305		Paper	PDF	07/01/17 to 06/30/18	
Payroll Reports	7306		Paper	PDF	07/01/17 to 06/30/18	
Payroll Update Listing	7307		Paper	PDF	07/01/17 to 06/30/18	
Payroll Calculations	7308		Paper	PDF	07/01/17 to 06/30/18	
SERS Reports	7310		Paper	PDF	07/01/17 to 06/30/18	
STRS Reports	7313		Paper	PDF	07/01/17 to 06/30/18	
Annuity Reports	7314		Paper	PDF	07/01/17 to 06/30/18	
Benefit Folder/Reports	7314		Paper	PDF	07/01/17 to 06/30/18	
Employee Authorized Leave Forms	7314		Paper	PDF	07/01/17 to 06/30/18	
Deduction Reports	7315		Paper	PDF	07/01/17 to 06/30/18	
Employee Vacation & Sick Records	7316		Paper	PDF	07/01/17 to 06/30/18	
Time Sheets	7317		Paper	N/A	07/01/17 to 06/30/18	
Overtime Authorization	7318		Paper	N/A	07/01/15 to 06/30/17	
Employee Insurance Bills	7319		Paper	N/A	07/01/17 to 06/30/18	
Paycheck Register	7323		Paper	PDF	07/01/17 to 06/30/18	
Payroll Bank Statement	7324		Paper	PDF	07/01/17 to 06/30/18	

Nathan Bellman _____ Donald Falk _____ Kristine Lindeman _____

Paul Napier _____ Shelly Wenger _____

9. SUPERINTENDENT'S REPORT

Bus Garage Renovation - Fanning Howey presentation

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10. SUPERINTENDENT'S CONSENT AGENDA

(a) Motion to approve a delegate and an alternate as official representative of the Fredericktown Board of Education to the Ohio School Board Association's annual Conference (November 10 -12, 2024).

Delegate _____ Alternate _____

(b) Motion to approve Public School Works, district on-line training system, annual fee of $3,500.

(c) Motion to approve the agreement with Tri-County Educational Service Center for Medicaid School Program Coordination for the 2024-2025 school year.

(d) Motion to approve Mid-Ohio ESC for summer services BCBA at $150 per hour; May 15, 2024 through August 15, 2024.

(e) Motion to approve the use of Blanket and Super Blanket purchase orders for amounts not to exceed $500,000 per order for FY25.

(f) Motion for approval to remove the old inventory items.

(g) Motion to approve the final reading of the Cell Phone Policy.

(h) Motion to approve a Memorandum of Understanding between Fredericktown Local School District Board of Education and Fredericktown Education Association to add an additional supplemental contract position of Choir Accompanist for the 2024-2025 school year (after that it will be incorporated into the negotiated agreement). This extra-curricular supplemental contract will be at Group 5.

(i) Motion to approve a Memorandum of Understanding between Fredericktown Local School District Board of Education and Fredericktown Education Association for course work. This is an addition to Section 5.08 of the Collective Bargaining Agreement to amend paragraph A to allow programs that offer graduate level courses in a subscription and/or a bundle at a single price. Reimbursement would be $200 and members must receive a grade of B or better.

(j) Motion to approve the following personnel recommendations for the 2024-2025 school year. All employment is based on proper certification and favorable background checks:

Adjust Contract:

Hannah Art	contract for 2024-2025 to increase from 2.5 days/week to 4 days/week

Substitute:

Benjamin Metcalfe	Substitute Custodian

(k) Motion to approve the following for volunteers/chaperones for football games, band festivals, and also the instructors for Band Camp, during the 2024-2025 school year. All volunteers/chaperones/instructors must have favorable background checks:

Band Camp Staff: (to be paid by Music Boosters)

Madison Earenhalt
Kylie Hoam
Ana Kaus
Caedmon Wood

Volunteers/Chaperones:

Megan Bender	Helen Hassel	Bethani Holdren
Allison Hollenbaugh	Sharley Maglott	Ashley Overholt
Theodora Roush	Carol Ruggles	Michele Vogelsang

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11. SUPERINTENDENT'S CONSENT AGENDA - TO BE VOTED ON SEPARATELY

(a) Motion to approve the following for a Band Camp instructor for the 2024-2025 school year. All instructors/staff must have favorable background checks:

Band Camp Staff: (to be paid by Music Boosters)

Laney Wenger

Nathan Bellman _____ Donald Falk _____ Kristine Lindeman _____

Paul Napier _____ Shelly Wenger _____

12. **COMMITTEE REPORTS**

(a) Legislative Liaison - Shelly Wenger
(b) Finance Committee - Paul Napier/Kristine Lindeman
(c) Fredericktown Community Development Liaison - Don Falk
(d) Knox County Career Center/Vocational Liaison - Kristine Lindeman
(e) Business Advisory Council (BAC) - Nathan Bellman
(f) Policy Liaison - Nathan Bellman/Shelly Wenger
(g) Board Member Reports
(h) Administrative Reports - Matt Caputo, Adam Brown, Ryan Shoemaker
(i) F.E.A. - Teresa Vilfer-Snyder
(j) O.A.P.S.E. - Sharon Streby

13. ADJOURNMENT

(a) Move to adjourn.

Nathan Bellman _____ Donald Falk _____ Kristine Lindeman _____

Paul Napier _____ Shelly Wenger _____

The next Regular Board Meeting will be
Tuesday, August 13, 2024 at 5:30 PM