

Work Session Meeting | 07/18/2024 – 5:15 PM

Dr. Frank R. Petruzielo Educational Services Facility | 1205 Bluffs Parkway, Canton, GA 30114

I. CALL TO ORDER WORK SESSION

II. SUPERINTENDENT WELCOME

III. SUPERINTENDENT REPORTS

1. Academics and Accountability:
 - a. Preparing for School Year 2024-25
Dr. Nicole Holmes, Chief Academic & Accountability Officer
Dr. Debra Murdock, Chief Leadership & Operations Officer
2. Finance:
 - a. Monthly Finance Report
Kenneth Owen, Chief Financial Officer
3. Capital Outlay:
 - a. Monthly Capital Outlay Report
Trey Moores, Chief Support Services Officer

IV. ACTION ITEMS

For Discussion only: Consent agenda items for action at the 7 p.m. meeting will be determined during the Work Session.

1. Calendar Recommendations: SY2025-26, SY2026-27 and SY2027-28
2. Board Policies on Final Reading
3. School Board Training Plan
4. Human Resources Employment Recommendations

V. EXECUTIVE SESSION

1. Real Estate Matter

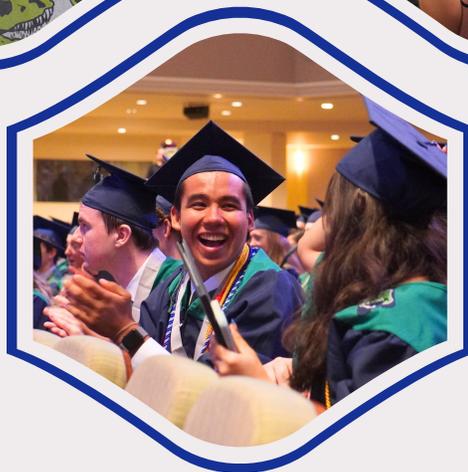
VI. ADJOURNMENT



Cherokee
County
School
District

Monthly Financial Report

Work Session | 07.18.2024



Mary Elizabeth Davis, PhD
Superintendent of Schools

CHEROKEE COUNTY BOARD OF EDUCATION

Mary Elizabeth Davis PhD, Superintendent

Kenneth Owen, Chief Financial Officer

DRAFT FINANCIAL REPORT JUNE 2024

Estimates Used

Some of the amounts recorded in the June 2024 draft financial report are based on best estimates at the time of the report due to unavailability of actual amounts. The estimates will be revised to actual figures as they become available.

General Fund

For the month ending June 30, 2024, the twelfth month of the 2023-24 Fiscal Year, the School District's Operating Account (General Fund) has received \$568,875,287 in revenue (year-to-date) consisting of state funds of \$269,599,148 (101% of budget), \$292,502,384 local revenues (104% of budget), and other funds of \$6,773,755 (114% of budget). All operating expenditures of \$534,411,217 (100% of budget) are within the Board of Education's approved 2023-24 budget.

Building Fund/Ed-SPLOST Collections

The Capital Outlay Fund balance of \$139,881,436 as of June 30, 2024 reflects Special Purpose Local Option Sales Tax for Education (Ed-SPLOST) collections, proceeds of bond sales for capital outlay purposes, and transfers from the General Fund less bond refundings, bond issuance costs, transfers of Ed-SPLOST to the Debt Service Fund and capital outlay expenses paid.

Cherokee County School District received \$5,810,715 for sales tax collections received in June 2024, for the month of May 2024, the 20th month of 60 monthly sales tax collections for the 2022-2027 SPLOST. Collections received were above projections for the month by \$1,114,533 and above cumulative projections by \$16,692,892. The School District accrues for sales tax collections received in July 2024, for the month of June 2024, the 21st month of 60 monthly sales tax collections for the 2022-2027 SPLOST. The projected collections for the month of \$4,914,893 were accrued for this estimated tax.

Ed-SPLOST collections are accumulated within the Building Fund to be used for specified capital outlay purchases (limited pay-as-you-go) and transferred to the Debt Service Fund at the appropriate time to meet annual bond obligations (January and July). Excess Ed-SPLOST collections above projections are used to meet critical capital outlay needs and/or transferred to the Debt Service Fund as a safeguard against future negative economic conditions, assuring the School District can meet future bond payments.

Debt Service Fund

The Debt Service Fund balance as of June 30, 2024 is \$69,280,378 representing funds accumulated from Ed-SPLOST collections, collections from the 1.5 mills of property tax approved by the School Board, interest earned from investments and Invested Sinking Fund earnings. The Invested Sinking Fund is attached to the Series 2010B Bond issuance and is structured to fully pay the annual debt service on the Series 2010B bonds through August 2028. Annual Debt Service payments are made in February and August of each year, according to the Debt Service Schedule published annually in the Cherokee County School District Budget Book.

Federal/State/Competitive Grants and School Nutrition Funds

The School Nutrition Fund Balance as of June 30, 2024 is \$20,422,521 and represents the difference between revenues from all sources and all expenditures. This amount is held in reserve to cover potential funding shortfalls or unexpected expenses.

Federal, State and Competitive grant funds are annually awarded to the School District based on funding formulas (Federal Title Programs) and/or program applications (State and competitive grants). As funds are expended, reimbursements are sought from the various programs. Local funds are not intended to cover shortfalls within grant programs nor are grants intended to carry a fund balance.

**CHEROKEE COUNTY SCHOOL DISTRICT
DRAFT FINANCIAL REPORT
AS OF JUNE 30, 2024**

| BALANCE SHEET | GENERAL FUND | DEBT SERVICE FUND | BUILDING FUND | FED FUNDS/ SCHOOL NUTRITION | TOTAL |
|---|-------------------------|------------------------------|--------------------------|--|-----------------------|
| ASSETS | | | | | |
| Cash and Cash Equivalents | \$ 132,206,039 | \$ 12,744,721 | \$ 154,980,994 | \$ 14,409,935 | \$ 314,341,689 |
| Investments | - | 54,812,614 | - | - | 54,812,614 |
| Receivables | 43,989,142 | 1,723,043 | - | 9,583,581 | 55,295,766 |
| Inventories | 1,155,692 | - | - | 495,608 | 1,651,300 |
| TOTAL ASSETS | \$ 177,350,873 | \$ 69,280,378 | \$ 154,980,994 | \$ 24,489,124 | \$ 426,101,369 |
| LIABILITIES | | | | | |
| Accounts Payable | \$ 2,070,608 | \$ - | \$ 15,099,558 | \$ 828,742 | \$ 17,998,908 |
| Salaries and Benefits Payable | 47,161,274 | - | - | 3,237,861 | 50,399,135 |
| FUND BALANCE | 128,118,991 | 69,280,378 | 139,881,436 | 20,422,521 | 357,703,326 |
| TOTAL LIABILITIES AND FUND BALANCE | \$ 177,350,873 | \$ 69,280,378 | \$ 154,980,994 | \$ 24,489,124 | \$ 426,101,369 |
| REVENUE AND EXPENSE | | | | | |
| REVENUE | \$ 568,875,287 | \$ 28,471,279 | \$ 90,838,287 | \$ 62,551,534 | \$ 750,736,387 |
| EXPENDITURES | 534,411,217 | 44,867,169 | 152,756,483 | 63,256,840 | 795,291,709 |
| EXCESS REVENUE OVER EXPENDITURES | 34,464,070 | (16,395,890) | (61,918,196) | (705,306) | (44,555,322) |
| OTHER FINANCING SOURCES (USES) | (21,199,795) | 25,425,105 | 109,720,620 | 1,621,270 | 115,567,200 |
| BEGINNING FUND BALANCE | 114,854,716 | 60,251,163 | 92,079,012 | 19,506,557 | 286,691,448 |
| ENDING FUND BALANCE | \$ 128,118,991 | \$ 69,280,378 | \$ 139,881,436 | \$ 20,422,521 | \$ 357,703,326 |

**CHEROKEE COUNTY SCHOOL DISTRICT
GENERAL FUND COMPARISON OF BUDGET TO ACTUAL
JULY 1, 2023 - JUNE 30, 2024**

| | 2023-2024 | | | |
|---|-----------------------|----------------------|---------------------|------------------------|
| | AMENDED BUDGET | YEAR TO DATE | ENCUMBRANCES | AVAILABLE BUDGET |
| REVENUE | | | | |
| Local Revenue | \$ 282,444,380 | \$ 292,502,384 | | \$ (10,058,004) |
| State Revenue | 266,807,709 | 269,599,148 | | (2,791,439) |
| Federal Revenue | 217,661 | 217,661 | | - |
| Investment Earnings | 5,701,345 | 6,556,094 | | (854,749) |
| Miscellaneous Revenue | - | - | | - |
| TOTAL REVENUE | 555,171,095 | 568,875,287 | | (13,704,192) |
| EXPENDITURES | | | | |
| Instructional Services | 366,330,107 | 363,847,791 | \$ 2,484 | 2,479,832 |
| Pupil Services | 22,830,491 | 23,775,495 | - | (945,004) |
| Improvement of Instructional Services | 21,218,446 | 21,164,785 | 4,356 | 49,305 |
| Instructional Staff Training | 824,962 | 742,947 | - | 82,015 |
| Educational Media Services | 5,909,656 | 5,929,045 | 562 | (19,951) |
| General Administration | 4,029,126 | 4,003,488 | - | 25,638 |
| School Administration | 32,571,787 | 32,715,904 | - | (144,117) |
| Support Services-Business | 3,956,801 | 3,794,986 | - | 161,815 |
| Maintenance & Operation of Plant Services | 41,919,858 | 43,004,397 | 509,886 | (1,594,425) |
| Student Transportation Services | 29,231,913 | 29,298,030 | 286,585 | (352,702) |
| Support Services-Central | 6,436,875 | 5,808,190 | 17,575 | 611,110 |
| School Nutrition Program | 529,485 | 326,159 | - | 203,326 |
| TOTAL EXPENDITURES | 535,789,507 | 534,411,217 | 821,448 | 556,842 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Proceeds from Sale of Assets | 154,611 | 2,806,709 | | (2,652,098) |
| Accounts Transfers Out | (23,656,126) | (24,006,504) | | 350,378 |
| TOTAL OTHER FIN SOURCES (USES) | (23,501,515) | (21,199,795) | | (2,301,720) |
| NET CHANGE FUND BALANCES | \$ (4,119,927) | \$ 13,264,275 | \$ (821,448) | \$ (16,562,754) |

**CHEROKEE COUNTY SCHOOL DISTRICT
DEBT SERVICE FUND COMPARISON OF BUDGET TO ACTUAL
JULY 1, 2023 - JUNE 30, 2024**

| | 2023-2024 BUDGET | YEAR TO DATE | AVAILABLE BUDGET |
|---------------------------------------|-----------------------------|-------------------------|-----------------------------|
| REVENUE | | | |
| Local Revenue | \$ 19,469,523 | \$ 24,255,269 | \$ (4,785,746) |
| Investment Earnings | 1,186,018 | 2,454,077 | (1,268,059) |
| Miscellaneous Revenue | 2,936,976 | 1,761,933 | 1,175,043 |
| TOTAL REVENUE | 23,592,517 | 28,471,279 | (4,878,762) |
| EXPENDITURES | | | |
| Debt Service | 44,860,790 | 44,867,169 | (6,379) |
| TOTAL EXPENDITURES | 44,860,790 | 44,867,169 | (6,379) |
| OTHER FINANCING SOURCES (USES) | | | |
| Accounts Transfers In | 25,425,105 | 25,425,105 | - |
| TOTAL OTHER FIN SOURCES (USES) | 25,425,105 | 25,425,105 | - |
| NET CHANGE FUND BALANCES | \$ 4,156,832 | \$ 9,029,215 | \$ (4,872,383) |

**CHEROKEE COUNTY SCHOOL DISTRICT
BUILDING FUND COMPARISON OF BUDGET TO ACTUAL
JULY 1, 2023 - JUNE 30, 2024**

| | 2023-2024 | | | |
|--|----------------------|----------------------|-----------------------|------------------------|
| | AMENDED BUDGET | YEAR TO DATE | ENCUMBRANCES | AVAILABLE BUDGET |
| REVENUE | | | | |
| Local Revenue | \$ 59,354,205 | \$ 66,565,121 | | \$ (7,210,916) |
| State Revenue | 22,796,065 | 18,632,235 | | 4,163,830 |
| Investment Earnings | 3,690,179 | 5,640,931 | | (1,950,752) |
| TOTAL REVENUE | 85,840,449 | 90,838,287 | | (4,997,838) |
| EXPENDITURES | | | | |
| Instructional Services | 26,465,978 | 28,103,529 | \$ 293,112 | (1,930,663) |
| Support Services-Business | 1,167,126 | 1,167,126 | - | - |
| Facilities Acquisition and Construction Svs. | 138,943,545 | 123,485,828 | 5,471,526 | 9,986,191 |
| TOTAL EXPENDITURES | 166,576,649 | 152,756,483 | 5,764,638 | 8,055,528 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Bond Issuance | 100,000,000 | 100,000,000 | | - |
| Premiums on Bonds Sold | 13,310,491 | 13,310,491 | | - |
| Accounts Transfers In | 21,835,234 | 21,835,234 | | - |
| Accounts Transfers Out | (25,425,105) | (25,425,105) | | - |
| TOTAL OTHER FIN SOURCES (USES) | 109,720,620 | 109,720,620 | | - |
| NET CHANGE FUND BALANCES | \$ 28,984,420 | \$ 47,802,424 | \$ (5,764,638) | \$ (13,053,366) |

**CHEROKEE COUNTY SCHOOL DISTRICT
FEDERAL FUNDS AND SCHOOL NUTRITION COMPARISON OF BUDGET TO ACTUAL
JULY 1, 2023 - JUNE 30, 2024**

| | 2023-2024 | | | |
|---|---------------------|-------------------|-----------------------|---------------------|
| | AMENDED BUDGET | YEAR TO DATE | ENCUMBRANCES | AVAILABLE BUDGET |
| REVENUE | | | | |
| Local Revenue | \$ 8,197,967 | \$ 7,488,520 | | \$ 709,447 |
| State Revenue | 1,904,203 | 2,042,381 | | (138,178) |
| Federal Revenue | 49,416,563 | 52,040,032 | | (2,623,469) |
| Investment Earnings | 850,259 | 980,601 | | (130,342) |
| TOTAL REVENUE | 60,368,992 | 62,551,534 | | (2,182,542) |
| EXPENDITURES | | | | |
| Instructional Services | 23,040,667 | 25,145,160 | \$ - | (2,104,493) |
| Pupil Services | 8,911,315 | 9,856,997 | - | (945,682) |
| Improvement of Instructional Services | 1,219,313 | 1,529,005 | - | (309,692) |
| Instructional Staff Training | 2,358,070 | 2,488,286 | - | (130,216) |
| School Administration | 13,209 | - | - | 13,209 |
| Maintenance & Operation of Plant Services | 593,502 | 330,001 | - | 263,501 |
| Student Transportation Services | 592,591 | 499,443 | - | 93,148 |
| Support Services-Central | 187,212 | 146,304 | - | 40,908 |
| School Nutrition Program | 23,318,035 | 23,261,644 | 1,542,311 | (1,485,920) |
| TOTAL EXPENDITURES | 60,233,914 | 63,256,840 | 1,542,311 | (4,565,237) |
| OTHER FINANCING SOURCES (USES) | | | | |
| Accounts Transfers In | 1,265,587 | 1,621,270 | | (355,683) |
| TOTAL OTHER FIN SOURCES (USES) | 1,265,587 | 1,621,270 | | (355,683) |
| NET CHANGE FUND BALANCES | \$ 1,400,665 | \$ 915,964 | \$ (1,542,311) | \$ 2,027,012 |

CHEROKEE COUNTY SCHOOL DISTRICT
SPECIAL PURPOSE LOCAL OPTION SALES TAX (2022-2027)
COMPARISON OF COLLECTIONS
THROUGH JUNE 30, 2024

| REPORTING MONTH | 60 MONTH COLLECTION MONTH | PERIOD | PROJECTED COLLECTIONS | ACTUAL COLLECTIONS | DIFFERENCE ACTUAL AND PROJECTED COLLECTIONS |
|--------------------|---------------------------------|--------|--------------------------|-----------------------|--|
| November 2022 | October 2022 | 1 | \$ 4,636,009 | \$ 5,328,786 | \$ 692,777 |
| December 2022 | November 2022 | 2 | 4,807,242 | 5,405,654 | 598,412 |
| January 2023 | December 2022 | 3 | 5,104,524 | 6,617,076 | 1,512,552 |
| February 2023 | January 2023 | 4 | 4,824,820 | 4,852,679 | 27,859 |
| March 2023 | February 2023 | 5 | 4,062,238 | 4,697,475 | 635,237 |
| April 2023 | March 2023 | 6 | 4,325,376 | 5,419,587 | 1,094,211 |
| May 2023 | April 2023 | 7 | 4,448,443 | 5,296,122 | 847,679 |
| June 2023 | May 2023 | 8 | 4,604,100 | 5,494,145 | 890,045 |
| July 2023 | June 2023 | 9 | 4,818,522 | 5,509,360 | 690,838 |
| August 2023 | July 2023 | 10 | 4,787,586 | 5,922,789 | 1,135,203 |
| September 2023 | August 2023 | 11 | 4,848,609 | 5,339,709 | 491,100 |
| October 2023 | September 2023 | 12 | 4,619,404 | 5,276,069 | 656,665 |
| November 2023 | October 2023 | 13 | 4,766,013 | 5,652,592 | 886,579 |
| December 2023 | November 2023 | 14 | 4,899,541 | 5,628,151 | 728,610 |
| January 2024 | December 2023 | 15 | 5,403,573 | 6,715,254 | 1,311,681 |
| February 2024 | January 2024 | 16 | 4,921,317 | 5,110,321 | 189,004 |
| March 2024 | February 2024 | 17 | 4,143,483 | 5,309,129 | 1,165,646 |
| April 2024 | March 2024 | 18 | 4,411,884 | 5,502,215 | 1,090,331 |
| May 2024 | April 2024 | 19 | 4,537,412 | 5,471,342 | 933,930 |
| June 2024 | May 2024 | 20 | 4,696,182 | 5,810,715 | 1,114,533 |
| EOY Accrual Est | June 2024 | 21 | 4,914,893 | 4,914,893 | - |
| | | | <u>\$ 98,581,171</u> | <u>\$ 115,274,063</u> | <u>\$ 16,692,892</u> |

2022-2027 Ed-SPLOST Projected Collections

| | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | TOTAL |
|---------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
| January | - | 4,824,820 | 4,921,317 | 5,019,743 | 5,120,138 | 5,222,541 | 25,108,558 |
| February | - | 4,062,238 | 4,143,483 | 4,226,353 | 4,310,880 | 4,397,097 | 21,140,052 |
| March | - | 4,325,376 | 4,411,884 | 4,500,122 | 4,590,124 | 4,681,927 | 22,509,432 |
| April | - | 4,448,443 | 4,537,412 | 4,628,160 | 4,720,723 | 4,815,138 | 23,149,876 |
| May | - | 4,604,100 | 4,696,182 | 4,790,105 | 4,885,907 | 4,983,625 | 23,959,919 |
| June | - | 4,818,522 | 4,914,893 | 5,013,191 | 5,113,455 | 5,215,724 | 25,075,784 |
| July | - | 4,787,586 | 4,883,338 | 4,981,005 | 5,080,625 | 5,182,237 | 24,914,790 |
| August | - | 4,848,609 | 4,945,582 | 5,044,493 | 5,145,383 | 5,248,291 | 25,232,358 |
| September | - | 4,619,404 | 4,711,792 | 4,806,027 | 4,902,148 | 5,000,191 | 24,039,561 |
| October | 4,636,009 | 4,766,013 | 4,861,333 | 4,958,560 | 5,057,731 | - | 24,279,647 |
| November | 4,807,242 | 4,899,541 | 4,997,532 | 5,097,482 | 5,199,432 | - | 25,001,229 |
| December | 5,104,524 | 5,403,573 | 5,511,645 | 5,621,878 | 5,734,315 | - | 27,375,934 |
| TOTALS | \$ 14,547,775 | \$ 56,408,226 | \$ 57,536,391 | \$ 58,687,118 | \$ 59,860,861 | \$ 44,746,770 | \$ 291,787,141 |



Projects in Construction

Cherokee HS Replacement

Replacement Facility

Carroll Daniel Construction

Substantial Completion: 12.2025

Anticipated Occupancy: 08.2026

- MEP, fireproofing, interior/exterior masonry walls, and parapet detail continue in the main academic building. Sealing and mastic of duct work are ongoing. Roof installation is underway.
- Construction of the masonry interior/exterior walls continues at the career pathways building. MEP rough-in, parapet detail, and TPO roofing continue. Preparation for brick and air barrier has begun.
- Masonry interior/exterior walls are underway at the auxiliary gym/auditorium, along with installation of the mechanical roof curbs and roof drains. Preparation for brick and air barrier has begun.
- Structural steel and joist erection are ongoing. The concrete slab for the 2nd floor deck is being prepped.
- Exterior masonry wall construction is ongoing. Installation of the door frames and mechanical roof curbs is underway.
- Electrical rough in and footings for the field houses have started.





Creekland MS

Classroom Addition

McKnight Construction Company

Substantial Completion: 05.2025

Anticipated Occupancy: 08.2025

- Installation of the concrete slab is complete.
- Structural steel erection is underway.
- Reroofing of the existing school is complete.



Creekland MS

HVAC Replacement

Mallory and Evans

Anticipated Completion: 08.2024

- The main electrical panels have been set and energized.
- Installation of the new boilers and chillers is complete.
- Conditioned air has been restored to the administration offices.
- The ceiling grid has been reinstalled.





Creekview HS

Classroom Addition ~ Auxiliary Gym

McKnight Construction Company

Substantial Completion: 05.2025

Anticipated Occupancy: 08.2025

- Construction of the retaining wall for the auxiliary gym is complete. Civil work is underway.
- The final slab pour for the foundation has been scheduled.
- Installation of the new water loop HVAC piping in the existing building continues.
- Reroofing of the existing school is approximately 80% complete.





Free Home ES Replacement
Replacement Facility
Carroll Daniel Construction

Substantial Completion: 10.2024
Anticipated Occupancy: 08.2025

- Installation of coping, downspouts, and gutters is complete.
- Installation of fencing and landscape activities is ongoing.
- Installation of casework and flooring is underway.
- Installation of storefront doors (exterior) has begun.





Woodstock HS

Classroom Addition

SmithBuilt Construction Group

Substantial Completion: 01.2026

Anticipated Occupancy: 08.2026

- Relocation of all existing underground utilities (domestic and fire water lines, gas, power, sewer, and storm drainage) continues. The domestic water and fire lines were successfully rerouted over the week of July 4th.
- Relocation of affected communications is nearing completion.
- Installation of the aggregate piers has commenced.



Woodstock HS

Track Resurface

SportsTurf

Substantial Completion: 08.2024

Anticipated Occupancy: 08.2024

- New underground drainage and curb installation are complete.
- The stone underlay has started with the installation of the asphalt finish to be completed next week.
- Installation and setting of the fence posts is complete. Permanent fencing and gate installation is anticipated next week.





Projects in Development

River Ridge HS

Auxiliary Gym

Perkins&Will

Anticipated Construction RFP Issuance: 09.2024

Anticipated Board Action: 11.2024

Anticipated Construction: 03.2025

Anticipated Occupancy: 08.2026

- Site borings have been finalized and the report has been received.
- Survey fieldwork has been completed.
- DOE site approval has been received.
- Schematic design has been completed and is under review by Capital Improvements (CI) staff.
- Project on schedule for anticipated construction RFP issuance.

Sequoyah HS

Auxiliary Gym and Facility Improvements

(Press Box & Field House)

Cooper Carry

Anticipated Construction RFP Issuance: 03.2025

Anticipated Board Action: 05.2025

Anticipated Construction: 06.2025

Anticipated Occupancy: 11.2026

- Design meetings with CI staff and design professionals are underway.
- Site borings have been scheduled.
- An updated survey has been ordered.
- Project is on schedule for anticipated construction RFP issuance.