



GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education

MINUTES

May 14, 2019

7:30 p.m.

"Together Everyone Achieves More"

Location: Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

Meeting Open

Public Session

**Meeting Called
to order**

Mrs. Miller opened the meeting at 7:30 pm.

Flag Salute

Attendance

Members Present:

Mrs. Miller	Mr. Alexander	Mrs. Balut
Mrs. Carrington	Mrs. Falcone – absent	Mr. Littlefield
Mr. MacFerren	Mr. Parsinitz	Ms. Whyte

Others in attendance: Mr. Marcellus and Mrs. Carmody. Also in attendance: staffmembers, students, parents, and public.

**Recognition and
Presentations**

1. Student Council Representatives provided an update on activities.

Public Participation

Mrs. Miller opened the meeting to the public stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening.

You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Approval of Minutes

Motion made by Mr. MacFerren, second by Mr. Littlefield, with a roll call vote (8-0), the minutes of the Regular Meeting and Executive Sessions of April 9, 2019, and the Public Hearing of April 30, 2019, were approved.

Correspondence

None.

Finance

Motion made Mrs. Balut, second by Mrs. Whyte, and approved unanimously by roll call vote (8-0), to approve the following Finance items 1-5.

1. a. Bills to be Paid for May in the amount of \$48,166.44. Attachment
b. Ratify and Affirm Health Benefits for April in the amount of \$82,512.37.
2. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of March 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending March 31, 2019, as follows:

- | | | |
|----|-------------|--------|
| 1. | Increased - | \$0.00 |
| 2. | Decreased - | \$0.00 |

Valerie Carmody

May 14, 2019

Business Administrator

Date

3. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of March 31, 2019, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary's Reports. Approve reports for March. Attachment Attachment
5. Motion to approve April 2019 payroll in the amount of \$278,998.09.

Policy

None.

Committee Reports

Camden County School Board – Mr. MacFerren reported on the recent meeting which overviewed the Delegate Assembly, the Legislative Panel, a legislative update, school funding, field service rep updates, and the results of the election for which Joyce Miller is the President. Lorraine Balut was among honorees, wherein she is recognized for her 20 years of service as a member of the Board.

New Jersey School Boards – The Delegate Assembly meeting will be held on May 18th, with only one resolution being presented by Weymouth Township Board of Education.

Educational Services Commission – Concern was raised about the closing of another nonpublic school in Camden. Nonpublic schools are lobbying the Commissioner to include full-time aides funding for the school programs.

Public Participation

None.

Superintendent's Report

For Your Information: Superintendent Marcellus updated the Board Report-A:

- A. For Your Information – No added items.
- B. Superintendent's Monthly Report. Accept and approve Report.
- C. Personnel Report. Accept and approve Report. Paper Copy Provided
- D. Special Education Report. Accept and approve Report.

Motion made by Mrs. Whyte, second by Mr. Littlefield, and approved on unanimous (8-0) roll call vote to accept and approve the Superintendent's Monthly Report, Personnel Report, and Special Education Report. The Personnel Report includes the following items of approval:

Conferences/Workshops

Conference	Location (City/State)	Date	Attendee(s)	Educational Purpose	Cost Not To Exceed
GPS for visionary leadership - NJSB		May 3-5	Mrs. Miller, Mrs. Balut	Board of Ed	Mileage

Staff Absences

Month	Illness	Personal Business	Professional	Other	Totals	Possible days Present	Total Days Present	Attendance Rate
Sept.	18.5	6.5	0.5	7.0	32.5	855	822.5	96%
Oct.	23.0	9.0	0.5	10.0	42.5	990	947.5	96%
Nov.	21.0	9.0	5.5	7.0	42.5	810	767.5	95%
Dec.	27.0	7.0	4.5	3.0	41.5	675	633.5	94%
Jan.*	18.5	7.5	5.0	12.0	43.0	945	902	95%
Feb.	9.5	11.0	0.5	3.0	24.0	855	831	97%
Mar.	29.5	2.5	3.5	9.0	44.5	945	900.5	95%
April	21.0	8.0	1.5	6.0	36.5	720	683.5	95%

***Three teachers started maternity leave at end of January and will not be included in the daily absence tally thru the end of the year.**

Employment – New/change in status

Name	Position	Compensation	Reason	Effective Date
Jan Raulin	Sub teacher	\$95	Teacher absence	4/1/2019*
Rachel Lewis	Long term sub	Per contract	Mrs. Hirsh remainder of maternity leave	5/11/2019
Peter Lutz	Sub teacher	\$95	Teacher absence	4/1/2019*

***pending due diligence**

Leaves of Absence/Resignations/Termination of Employment

Name	Dates	Reason
Lois Leonberg	June 30, 2019	Retirement
Carmen Axmann	June 30, 2019	Resignation

2019-2020 Staff Renewals (see annex to the Minutes below)

New Business

Motion made by Mr. Parsinitz, second by Mrs. Balut, with a unanimous (8-0) roll call vote, the following New Business items were approved:

- A.** Motion to approve the SFA-to-SFA contract with Eastern Regional High School District for school breakfast and lunch meals for the 2019-20 school year.

- B.** Motion to approve the school insurance renewal for the 2019-20 school year with the New Jersey Schools Insurance Group.
- C.** Motion to accept the 2019 New Jersey School Insurance Group Safety Grant Entitlement of \$2,641.55 and authorize the Business Administrator to submit the grant application.

Old Business

Motion made by Mrs. Balut, second by Mr. MacFerren, with a unanimous (8-0) roll call vote, the following item was of Old Business was approved:

- A.** Approve Christen Russell of Quiet Child Therapy DBA Affecting Behavior Change LLC to replace previously approved contractor to conduct a Functional Behavior Assessment.

New Business

The following agenda items were postponed at this time:

- D.** Motion to renew Heartland Rehabilitation for OT/PT for the 2019-2020 school year.
- E.** Motion to renew Bayada Healthcare Agency to provide substitute nursing for the 2019-2020 school year.

Resolution Future Ready Schools

Motion made by Mr. Alexander, second by Mrs. Carrington, and approved by unanimous (8-0) roll call vote, the Resolution for the Participation in Future Ready Schools NJ was adopted.

Adjournment

Having no further business, on **motion** made by Mr. Alexander, second by Mr. MacFerren, and unanimously approved by roll call vote (8-0), the meeting was adjourned at 8:26 pm.

Next Regular Meeting:

June 11, 2019 – Regular Meeting

Location: Media Center
Time: 7:30 p.m.

Respectfully submitted,

Valerie J. Carmody

Staff Renewals – Annex to Minutes of May 14, 2019

Gibbsboro School District 2019-2020 Staff Renewal Sheet				
Tenured Administrative Staff				
Name	Position	DOH	Step ¹	Salary ²
Marcellus, Jack	Superintendent			\$147,500**
Veytsman, Barri	Supervisor of Special Services		15	\$99,982**
Tenured Certificated Staff				
Name	Position	DOH	Step ¹	Salary ²
Atkinson, Michelle	Grade 3		8 MA	\$66,692
Backal, Susan	School Social Worker		15 MA+30	\$83,033
Baker, Kelley*	Grade 5	9/1/2015	5	\$60,292
Berryann, Shannon	Grade 1		10	\$66,092
Bonafiglia, Phil	Jr. High Science		8	\$63,692
Eustace, Christine	Special Education Teacher		15	\$74,542
Flynn, Kevin	Jr. High Math		13	\$70,817
Galda, Jeff	Jr. High Social Studies		15	\$78,533
Gormley, Daniel	Health/Phys Ed	9/1/2014	6 MA	\$66,242
Harris, Keri	Grade 2		9 MA	\$67,892
Hartzell, Lisa	Kindergarten		12	\$69,092
Hirsh, Jessica	Grade 1		9 MA	\$67,892
LaBarbera, Andrea	Preschool		15	\$78,533
Lewis, Teadora	Jr. High English		12 MA	\$72,092
Maggioncalda, Emily	Grade 2	9/1/2014	6	\$61,292
Pollock, Mallory	Special Education Teacher		9	\$64,892
Prowisor, Joshua	Computers		15 BA+15	\$79,283
Sabia, Michele (30%)	Learning Consultant		9 MA	\$20,368
Scott, Amy	Kindergarten		15	\$78,533
Slocum, Lauren (80%)	Art		8	\$50,953
Weinberg, Patricia	Grade 5	9/1/2014	6	\$61,292
Ruggeri, Lauren	Special Education Teacher		9	\$64,892

Non-Tenured Certificated Staff				
Name	Position	DOH	Step ¹	Salary ²
Aucello, Tim (80%)	Music	9/1/2016	4	\$47,610
Bereheiko, Erin	MD	9/1/2016	4 BA+30	\$61,012
Buchhofer, Beth	Librarian/Media Specialist	10/22/2018	2 MA	\$60,993
Doerr, Amanda (70%)	Speech/Language Specialist	9/1/2016	4 MA	\$43,758
Gibson, Gwen	Jr. High English	9/1/2016	4 MA	\$62,512
Jungclaus, Sara	Grade 4	9/1/2017	3	\$58,742
Romean, Alexandra	Jr. High Math	9/1/2016	4	\$59,512
Wint, Sarah	Resource Center	9/1/2016	4	\$59,512
*tenure earned start of 19-20				
Support Staff				
Name	Position	DOH	Step ¹	Salary ²
Bausman, Amanda	Instructional Assistant		2	\$14,863
Bausman, Deb	Instructional Assistant		5	\$16,180
Earling, Mary	Instructional Assistant		2	\$14,863
Fodor, Ann	Instructional Assistant		3	\$15,549
Gonnella, Kelli Jo	Instructional Assistant		15	\$19,647
Hariharan, Revathy	Instructional Assistant		14	\$19,016
Kopp, Grace	Instructional Assistant		2	\$14,863
Minalga, Melanie	Instructional Assistant		7	\$16,810
Eisinger, Patti	Lunchroom Aide			
Savidge, Dave	Head Custodian		9	\$43,000**
Bonafiglia, Phil	Part-time Summer Custodian			\$11.00/hr
Earling, Dave	Part-time Custodian			\$12.25/hr
Juckett, Jack	Part-time Custodian			
Loughry, James	Part-time Custodian			\$10.50/hr
Shanfelter, Jack	Part-time Custodian			\$11.50/hr
Aversa, Rosanne	Secretry Clerk		OFF	\$35,358**
DiDonato, Carol	Admin. Secretary		OFF	\$63,163**
Egan, Kathy	CST Secretary		2	\$39,140**
Harrington, Marilyn (80%)	Accountant		x	\$73,205**

Step¹ Step has been updated for 19-20
 Salary² Salary remains at 18-19 until contract renewal
 * Tenure year
 ** Salary updated for 19-20