



GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education

MINUTES

March 12, 2019

7:30 p.m.

"Together Everyone Achieves More"

Location: Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

Meeting Open

Public Session

**Meeting Called
to order**

Mrs. Miller opened the meeting at 7:35 pm.

Flag Salute

Attendance

Members Present:

Mrs. Miller	Mr. Alexander	Mrs. Balut
Mrs. Carrington	Mrs. Falcone - absent	Mr. Littlefield
Mr. MacFerren	Mr. Parsinitz	Ms. Whyte

Others in attendance: Mr. Marcellus, Mr. Sahli, Solicitor, and Mrs. Carmody. Also in attendance: staffmembers, students, parents, and public.

**Recognition and
Presentations**

1. Wax Museum - 3rd Graders, along with 3rd grade teacher Mrs. Atkinson, presented
2. Student Council Representatives provided an update on activities.

Public Participation

Mrs. Miller opened the meeting to the public stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening.

You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

No comments.

Approval of Minutes

Motion made by Mr. MacFerren, second by Mr. Parsinitz, with a roll call vote (8-0), the minutes of the Regular Meeting and Executive Session of February 12, 2019, were approved.

Correspondence

Mr. Marcellus reported that thank you notes and cakes were shared from students with the Negotiations Committee.

Finance

Motion made Mrs. Balut, second by Ms. Whyte, and approved unanimously by roll call vote (8-0), to approve the following Finance items 1-7.

1. Bills to Be Paid for March in the amount of \$52,395.71.
2. Ratify and Affirm February state health benefits in the amount of \$74,012.98.
3. Ratify and Affirm February payroll in the amount of \$293,923.96.
4. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of January 31, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending December 31, 2018, as follows:

- | | | |
|----|-------------|--------|
| 1. | Increased - | \$0.00 |
| 2. | Decreased - | \$0.00 |

Valerie Carmody

March 12, 2019

Business Administrator

Date

5. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of January 31, 2019, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Board Secretary's Report. January 2019.
7. Treasurer's Report. January 2019.

Policy

Motion made Mrs. Carrington, second by Mrs. Whyte, and approved unanimously by roll call vote (8-0), to approve the following Mandatory Policies as outlined by Mrs. Carrington as Final Second Reading, as mandated changes, and to table the nonmandatory policies.

- P2422** Health and Physical Education (M)
- P2610** Education Program Evaluation (M)
- P4219** Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
- P2431.2** second option in which the BOE requires implementation of the practice and pre-season heat acclimation procedures.
- P5111** Eligibility of Resident/Non-Resident Students is mandatory. Keeping all three options.
For children whose families moved from the district: may stay in the district WITH the paying of the tuition if moving out prior to April 30. After April 30 may stay in district in the 8th grade WITHOUT paying tuition.
For children of district employees: WITH tuition
For other non-resident students: WITH payment of tuition
Select the provision that allows F-1 Visa students
- R 5111** Select the provision allowing F-1 Visa students
- P&R 5330.04** Administering an Opioid Antidote. Extend to all grades
- P5756** Transgender Students
- P&R 7440** School District Security
- P8561** Procurement Procedure for School Nutrition Programs is mandatory; select "Individual school" for option A.3.
- P2415.06** Unsafe School Choice Options is mandatory; delete paragraph 6 on page 5 as it only applies to certain types of districts; Select option in paragraph 5 on page 13 of not being required to transfer the student to a school outside of the school district and decline the optional paragraph 6.
- R2460.8** Special Education - Free and Appropriate Public Education is mandatory; elect option D for paragraph 1 and write in "Grades Pre-K through 8 -- Principal" and on pages 4 and 5 fill in the blanks with "Superintendent or administrator as designated by Superintendent."
- R5530** Substance Abuse is mandatory
- R5600** Student Discipline/Code of Conduct is mandatory; regarding section E keep what was used in the current version
In section H on page H, select option 1 to refer to student handbook

Committee Reports

Camden County School Board – Mr. MacFerren attended and noted there are upcoming seminars and meetings.

New Jersey School Boards – The next delegate meeting will be held in May.

Municipal Alliance – Mr. Marcellus noted that Mrs. Backal is researching speaker programs.

Educational Services Commission – The Commission is currently exploring programs working with the Girls Scouts of America organization.

Public Participation

A parent in attendance addressed the Board regarding bullying that is occurring with a child and concern that the policy is vague. The parent expressed concern with teacher focus shifting from instruction to behavior management. The parent encouraged a call for greater parental accountability.

Superintendent's Report

For Your Information: Superintendent Marcellus updated the Board Report-A:

A. For Your Information –

- 1.** Read Across America Week - Mr. Marcellus reported a successful week of events.
- 2.** NJSLA Testing Update - Mr. Marcellus reported his attendance to a workshop and training will be provided at in-service. He noted that the test will be shorter.

B. Superintendent's Monthly Report. Accept and approve Report.

C. Personnel Report. Accept and approve Report.

D. Special Education Report. Accept and approve Report.

E. General Education Report. Accept and approve Report.

Motion made by Mrs. Balut, second by Mr. MacFerren, and approved on unanimous (8-0) roll call vote, to accept and approve the Superintendent's Monthly Report, Personnel Report, and Special Education Report.

Old Business

None.

New Business

Motion made by Mrs. Balut, second by Mr. Littlefield, and approved on unanimous roll call vote (8-0), to adopt the Resolution of Support and Authorization of Sustainable Jersey for Schools Small Grant Application for conducting a waste survey in the school district.

Motion made by Mrs. Balut, second by Ms. Whyte, and approved on unanimous roll call vote (8-0), to authorize the Board President to sign the Resolution of Support and Authorization of Sustainable Jersey for Schools Small Grant Application.

Motion made by Mrs. Balut, second by Mrs. Carrington, and approved on unanimous roll call vote (8-0), to adopt the following resolution:

BE IT RESOLVED, that the Gibbsboro Elementary School District Board of Education does hereby approve the submission of the tentative 2019-2020 budget to the office of the County Superintendent for approval in the grand

total amount of \$5,101,800 which includes a General Fund total of \$4,773,890; a Special Revenue fund total of \$98,910; and a Debt Service Total of \$229,000; and also includes a General Fund local tax levy of \$3,010,446 and a Debt Service local tax levy of \$229,000 to be raised for the ensuing 2019-2020 school year, which includes:

- a. The tentative 2019-20 budget tax levy adjustment for enrollment increase of \$119,236 of the available adjustment of \$199,792
- b. Further resolved to establish travel and related expense reimbursement in accordance with NJAC 6A:23A-7.3 and District Policy 6471 to a maximum expenditure of \$15,000 for all staff and board members.

Motion made by Mr. Alexander, second by Mr. MacFerren, and approved on unanimous roll call vote (8-0), to accept and approve the Comprehensive Annual Financial Report (CAFR) for the school year ending June 30, 2018, noting there were no recommendations.

Motion made by Ms. Whyte, second by Mr. Littlefield, and approved on unanimous roll call vote (8-0), to approve the Revised 2019-2020 School Calendar.

Nonpublic Executive

Motion made by Mr. Parsinitz, second by Mr. Alexander, and approved by unanimous (8-0) roll call vote, the Board of Education convened in Executive Session at 8:35 pm for approximately 30 minutes to discuss a Negotiations and a HIB Investigation. Action will not be taken as a result.

Whereas: Matters pertaining to sensitive personnel issues, negotiations, Student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore be it

Resolved: to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes, and

Be It Further Resolved: to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Gibbsboro Board of Education

Valerie Carmody

Secretary

Reconvene

Motion made by Mr. Parsinitz, second by Mr. Alexander, and unanimously approved on roll call vote (8-0), the Board reconvened in public session at 9:10 pm.

Adjournment

Having no further business, on **motion** made by Mr. Alexander, second by Mr. Parsinitz, and unanimously approved by roll call vote (8-0), the meeting was adjourned at 9:22 pm.

Next Meeting: April 9, 2019 – Regular Meeting
Location: Media Center
Time: 7:30 p.m.

Respectfully submitted,

Valerie J. Carmody

GIBBSBORO BOARD OF EDUCATION
MINUTES OF
EXECUTIVE SESSION

The Gibbsboro Board of Education convened in Executive Session on March 12, 2019 commencing at 8:35 p.m.

The following members were present: Mrs. Miller, Mr. Alexander, Mrs. Balut, Mrs. Carrington, Mr. Littlefield, Mr. MacFerren, Mr. Parsinitz, and Mr. Whyte. Also present were Mr. Marcellus, Mr. Sahli, and Mrs. Carmody.

Discussion:

Mr. Marcellus reported the results of two HIB investigations. Each case was resolved with measures to mitigate the behaviors.

Mr. Marcellus reported on the current progress of negotiations.

The Board reconvened in Public Session at 9:10 pm.

Respectfully submitted,

Valerie J. Carmody