



GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education

MINUTES

September 11, 2018
7:30 p.m.

"Together Everyone Achieves More"

Location: Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

Meeting Open

Public Session

**Meeting Called
to order**

Mrs. Balut opened the meeting at 7:30 pm.

**Moment of
Silence**

A Moment of Silence in remembrance of September 11.

Attendance

Members Present:

Mrs. Miller (absent)	Mr. Alexander	Mrs. Balut
Mrs. Carrington	Mrs. Falcone (absent)	Mr. Lee
Mr. MacFerren	Mr. Parsinitz (at 7:34)	Ms. Whyte

Others in attendance: Mr. Marcellus, Mrs. Carmody, Mr. Sahli, and Mrs. Veytsman. Also in attendance: Sara Jungclaus.

**Recognition and
Presentations**

1. School Safety Plan Upgrades – Mr. Marcellus reported that the classrooms have improved alert capabilities.
2. Gibbsboro School App – Mr. Marcellus demonstrated the app.

Public Participation

Mrs. Balut opened the meeting to the public stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

No comments.

Approval of Minutes

Motion made by Mr. Lee, seconded by Mr. McFerren, and approved by roll call vote (6-0) with Mr. Parsinitz abstaining, to approve the minutes of the Regular Meeting of August 14, 2018.

Correspondence

A request was received from the Gibbsboro Education Association for documentation in preparation for negotiation of the next collective bargaining agreement.

Finance

Motion made Mrs. Carrington, second by Mrs. Whyte, and approved unanimously by roll call vote (7-0), to approve the following Finance Items 1-7.

1. Approve Bills to be Paid for September in the amount of \$153,559.04. Attachment
2. Ratify and Affirm August state health benefits in the amount of \$78,312.00.
3. Ratify and affirm July payroll in the amount of \$64,150.89. Attachment
4. Ratify and Affirm August payroll in the amount of \$62,121.13.
5. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of June 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending June, 2018, as follows:

- | | | |
|----|-------------|--------|
| 1. | Increased - | \$0.00 |
| 2. | Decreased - | \$0.00 |

Valerie Carmody

September 11, 2018.

Business Administrator

Date

6. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of June 30, 2018, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Board Secretary's Reports. June 2018

Policy

None.

Committee Reports

Camden County School Board – No meetings were held.
New Jersey School Boards – No report
Municipal Alliance – No report
Educational Services Commission – No report

**Public
Participation**

No comment.

**Superintendent's
Report**

For Your Information: Superintendent Marcellus updated the Board Report-A:

- A. For Your Information –**
 - 1. Opening Day Celebration Summary was well attended. Staff have offered many ideas for remembrance of Mrs. Grimm.
 - 2. Closed Session Topic: Personnel
- B. Superintendent's Monthly Report. Accept and approve Report.**
- C. Personnel Report. Tabled to after Executive Session.**
- D. Special Education Report. Accept and approve Report.**
- E. General Education Report. Accept and approve Report.**

Motion made by Mrs. Carrington, second by Mr. Alexander, to accept and approve the Superintendent's Monthly Report, Special Education Report, and General Education Report, on unanimous roll call vote (7-0).

**Nonpublic
Executive**

Motion made by Mrs. Whyte, seconded by Mr. Alexander, to enter Executive Session at 8:00 pm for approximately 10 minutes to discuss a Personnel matter regarding employment. Action may be taken as a result.

Whereas: Matters pertaining to sensitive personnel issues, negotiations, Student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore be it

Resolved: to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes, and

Be It Further Resolved: to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Gibbsboro Board of Education

Valerie Carmody

Secretary

Reconvene

The Board reconvened in public session at 8:12 pm.

Personnel **Motion** made by Mr. Alexander, second by Mrs. Carrington, to accept and approve Item II.D. Superintendent's Report – Personnel Report on unanimous roll call vote (7-0):

Old Business None.

New Business **Motion** made by Mrs. Whyte, second by Mr. MacFerren, to approve the following New Business Items A-B on unanimous roll call vote (7-0):

- A.** Motion to approve transportation for a homeless student be provided by Thomas Limousine at a per diem rate of \$140.00.
- B.** Motion to approve the 2018-2019 Mentoring Handbook, Parent-Student Handbook, Staff Handbook, Professional Development Plan, and School Safety Plan

Board Self-Evaluation Mrs. Balut noted that the results of the Board Self-Evaluation will be scanned to all members.

Motion made by Mrs. Whyte, second by Mr. Alexander, to accept the Board Self-Evaluation results.

Adjournment Having no further business, on **motion** made by Mr. Lee, second by Mr. Parsinitz and unanimously approved by roll call vote (7-0), the meeting was adjourned at 8:13 pm.

Next Meeting: **October 9, 2018**
Location: **Media Center**
Time: **7:30 p.m.**

Respectfully submitted,

Valerie J. Carmody

GIBBSBORO BOARD OF EDUCATION

MINUTES OF

EXECUTIVE SESSION

The Gibbsboro Board of Education convened in Executive Session on September 11, 2018 commencing at 8:00 p.m.

The following members were present: Mr. Alexander, Mrs. Balut, Mrs. Carrington, Mr. Lee, Mr. MacFerren, Mr. Parsinitz, and Mrs. Whyte. Also present were Mr. Marcellus, Mrs. Carmody, and Mr. Sahli.

Discussion:

1. Termination of employment of support staff member
2. Need and process for hiring a Library/Media Specialist.

The Board reconvened in Public Session at 8:12 pm.

Respectfully submitted,



Valerie J. Carmody