



GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education

MINUTES

June 19, 2018

7:30 p.m.

"Together Everyone Achieves More"

Location: Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

Meeting Open

Public Session

**Meeting Called
to order**

Mrs. Miller opened the meeting at 7:30 pm.

Attendance

Members Present:

Mrs. Miller	Mr. Alexander	Mrs. Balut
Mrs. Carrington (absent)	Mrs. Falcone	Mr. Lee
Mr. MacFerren	Mr. Parsinitz	Ms. Whyte

Others in attendance: Mr. Marcellus, Mrs. Carmody and Mr. Sahli, solicitor. Also in attendance: members of the staff, student council representatives, HSA representatives, 8th grade students and their parents, and general public.

**Recognition and
Presentations**

1. Student Council Report - None
2. 8th grade students – Students shared with the audience the standout memories from their participations in extracurricular activities during their school years at Gibbsboro
3. Summer Professional Development Plan – K-2 and specials will be mapping this summer, then all K-8 and specials will be complete for the district. The Grading System will be changing this school year and more comprehensive information will be shared.

Public Participation

Mrs. Miller opened the meeting to the public stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Many parents posed questions regarding the new grading system: Will there be parental input? Will there be a presentation to parents with a powerpoint? What type of indicators will be on the report card? Are the comments going to be selected from menus or teacher generated?

Mr. Marcellus responded to the questions with assurance that more information will be shared and that the report card will provide academic and behavioral information that reflects both student academic aptitude in achievement as well as behavioral aspects of performance.

Question asked if there is a plan for a Back to School Celebration.

Jessica Leonard gave a report for Student Council at this time.

Mr. Marcellus asked the HSA Board Members to stand for recognition of their service. Mr. Marcellus noted that he found the HSA to be very supportive and friendly when he commenced as the Gibbsboro Superintendent of Schools.

Mr. Marcellus introduced Thomas Alexander, the student who served as Superintendent for a Day.

Approval of Minutes

Motion made by Mrs. Balut, seconded by Mrs. Falcone, and approved by roll call vote (8-0), to approve the minutes of the Regular Meeting of May 7, 2018.

Motion made by Mrs. Balut, seconded by Mr. Alexander, and approved by roll call vote (8-0), to approve the minutes of the Public Hearing of May 7, 2018.

Correspondence

Mr. Marcellus read a complimentary letter from a practicum student regarding a positive experience with Gibbsboro School.

Finance

Motion made Mrs. Balut, second by Mrs. Falcone, and approved unanimously by roll call vote (8-0), to approve the following Finance Items 1-13.

1. a. Bills to be Paid for June in the amount of \$55,794.77. Attachment
b. Ratify and Affirm Health Benefits for June in the amount of \$67,246.00.
2. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of April 30, 2018, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending April 30, 2018, as follows:

- | | | |
|----|-------------|--------|
| 1. | Increased - | \$0.00 |
| 2. | Decreased - | \$0.00 |
| 3. | | |

Valerie Carmody

June 19, 2018

Business Administrator

Date

3. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of April 30, 2018, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary's Reports. Approve reports for April and May.
5. Motion to approve May 2018 payroll in the amount of \$258,527.31.
6. Motion to approve interaccount transfers in the amount of \$42,491.27.
7. Motion to approve the following salaries paid through grants for the 2017-2018 school year:

• ESEA Title 1	Sarah Wint	\$ 19,000
• Idea B FT	Kelli Jo Gonnella	14,942
	Revathy Hariharan	18,245
	Melanie Minalga	7,260
	Susan Backal	16,207
• Idea B PS	Kellie Jo Gonnella	4,226
8. Daily substitute and long-term sub rates Recommend the following per diem rates be approved for the 18-19 school year:

Teacher/Aide: Days 1-19	\$95; subs with minimum 15 years in district \$100
Teacher only: Days 20-39	\$140 (aides will stay at \$95)
Teacher only Days 40+	per diem step 1 BA of the teacher contract (aides will stay at \$95)
School Nurse:	\$175.00
9. Motion to approve line item transfers through July 30, 2018 that will be ratified and affirmed at the August board meeting.

10. Motion to approve payment of bills through July 30, 2018 that will be ratified and affirmed at the August board meeting.

11. Motion to approve transfer of current year anticipated surplus into capital reserve and maintenance reserve up to the amount as follows:

Capital reserve \$200,000

Maintenance reserve \$200,000

12. Motion to approve interlocal agreement with Berlin Board of Education for Michele Sabia.

13. Motion to void agency checks:

4722 152.04

4737 152.04

Policy

None

Committee

Camden County School Board – Mrs. Balut reported on the Annual meeting at which awards to Boards and Members were presented. Washington Township Board of Education is requesting Boards to support, by adopting a resolution, an appeal to the state to eliminate the over 50 mile proximity limit for overnight accommodations to be eligible for travel expense. Updates were also discussed on school security, superintendent evaluations, STEM positions outlook for 2020, state funding of preschool education. Also noted that statistics indicate 18-25 year olds are reported as the age group most identifying as lonely as a result of technology.

New Jersey School Boards – Mrs. Whyte reported on the Delegate Assembly, stating the resolution that was greatly discussed regarding firearms was finally adopted as originally presented.

Municipal Alliance – Mr. Marcellus provided an update of events

Educational Services Commission – Mrs. Miller reported no changes were made at the recent Reorganization. The Commission remains partnered with businesses for training students in work ethics for those who are not college-bound.

**Public
Participation**

Question posed: Why does Gibbsboro not participate in Teacher of the Year given there are many awesome teachers in the district. Mr. Marcellus responded that the staff prefers to not single out honors but rather honor their work as a team.

Question posed: Will Art and Music become full-time teaching positions? Response that this will change if/when enrollment increases as a result of an anticipated development project. Current schedules are full and

growth would result in increasing work schedules.

Question posed: What happened to the Gifted and Talented program? Mr. Marcellus responded that academic levels are addressed appropriately through classroom centers, thus integrated within the classroom rather than using a pullout model. Groupings and centers have worked well to the benefit of all students.

Superintendent's Report

For Your Information: Superintendent Marcellus updated the Board Report-A:

A. For Your Information –

1. Tuition students – Enrollment in Kindergarten has increased in anticipation of Voorhees moving to a 3 session program.
2. Mr. Marcellus – Reported on his recent trip to the New Jersey Department of Education regarding discontinuing PARCC. The most interesting contributions to the next direction were given by a parent and a board member who posed that Statistics are not included in schools and should be as important or more so than calculus. Discussed implementing adaptive tests to avoid students frustrating out of tests early in the process.
3. Summer Agenda - Back of the building, discipline policy, attendance policy, grading policy, curriculum updates, parent survey and new substitute teacher training. Agenda also includes discipline procedures for grades 3-5, parent surveys about how often they review student grading, and plans for snow days.

B. Superintendent's Monthly Report. Accept and approve Report.

C. Personnel Report. Accept and approve Report.

D. Special Education Report. Accept and approve Report.

E. General Education Report. Accept and approve Report.

Motion made by Mrs. Falcone, second by Mr. Lee, to accept and approve the Superintendent's Monthly Report. **Motion** made by Mr. Alexander, second by Mr. Parsinitz, to amend the motion to approve all the listed reports. On unanimous roll call vote (8-0), amended motion unanimously approved.

Nonpublic Executive

None.

Old Business

Mrs. Miller noted that only four Superintendent Evaluations have been completed and urged members to complete them. Mrs. Miller requested that the Board Self-Evaluation be completed on paper and returned to her. The plan is to present and approve the Evaluations in August.

New Business

- A. Motion to approve the Superintendent's evaluation for the 2017-2018 school year was tabled.

Motion made by Mrs. Whyte, second by Mr. MacFerren, to approve Item B of New Business on unanimous roll call vote (8-0):

- B. Approve the following teachers for summer professional development hours (compensated per the 2016-2019 agreement:

Gibbsboro School 2018 Summer Professional Development for July & August

K-2 Teacher Team Curriculum Mapping - July/August (20 hours each)

Amy Scott	Lisa Hartzell	Jessica Hirsh
Shannon Berryann	Keri Harris	Erin Bereheiko
Sarah Wint		

Specials Teachers Team Curriculum Mapping – August 27-29 (20 hours each)

Lauren Slocum	Josh Prowisor	Tim Aucello
Carmen Axmann	Dan Gormley	

Grades 3-5 Handbook/Discipline Code Writing - August 21 (7 hours each)

Lauren Ruggeri	Michelle Atkinson	Emily Maggioncalda
Kelley Baker	Patricia Weinberg	Sara Jungclaus
Susan Backal		

Grades K-8 – Standards Based Grading Workshop with Julie Lyons – July 31 and August 1st (8 total hours each)

Shannon Berryann	Lisa Hartzell	Kelley Baker
Patricia Weinberg	Jeff Galda	Phil Bonafiglia
Dan Gormley	Lauren Slocum	

Student Attendance and Special Education Platform Training in OnCourse

Systems (20 hours)

Susan Backal

Motion made by Mrs. Falcone, second by Mrs. Whyte, to approve Items C-I of New Business on unanimous roll call vote (8-0):

- C. Motion to approve a contract with Julie Lyons to provide professional development on standards based grading in the months of July and August.

D. AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF GIBBSBORO TO ALLOW FOR CERTAIN SCHOOL BOARD BUILDING AND GROUNDS IMPROVEMENTS TO BE INCLUDED IN THE BOROUGH ROAD MAINTENANCE/IMPROVEMENT PROJECTS FOR THE YEAR 2018

WHEREAS, the Governing Body of the Borough of Gibbsboro will preparing to receive bids for Road Maintenance and/or Roadway Improvement projects, or will be doing work utilizing the Borough Work Force Contract during the summer 2018 ; and

WHEREAS, the Gibbsboro School District is also performing Building and Grounds improvements on school board property and has requested that the Borough consider including the work to be performed by the School Board as a separate proposal in the Borough bid documents or as part of the Work Force Contract; and

WHEREAS, the Gibbsboro School District recognizes that the work to be added to the Borough bid documents will be in the form of a separate proposal or as a separate part of the Work Force Contract Services and the School District shall be responsible for paying all costs associated with the work (plan copies, specification copies, construction management and inspection activities, all construction, etc.) to be performed on School Board property; and

WHEREAS, the Governing Body of the Borough of Gibbsboro finds that such an agreement can be arranged and can be mutually beneficial to both parties, and

NOW, THEREFORE BE IT RESOLVED that both the Mayor and Council of the Borough of Gibbsboro and the Gibbsboro School Board Administrator be authorized to sign a Shared Services Agreement to allow the proposed work by the School Board to be included in the Borough bid documents or to be part of the Work Force Contract services

E. Approve the following special education expenses:

Tuition student from Lawnside to Gibbsboro School's MD program for ESY (\$4,820) and 2018-19 school year (Tuition \$26,580 and aide with benefits \$29,729=\$56,309).

Tuition student from Lawnside for ESY (\$4,820)

Gibbsboro School to Berlin Community School's ESY program:

2 MD students with one-to-one aides at \$4265.00 per student

Total \$8,530

1 MD student without an aide=\$2,700

8 students in the regular ESY program at \$1,700.00 per student, Total \$13,600

1 student with Orton Gillingham only =\$375

1 student with Speech only =\$117.50.

Total ESY program at Berlin Community School=\$25,322.50.

REAL – 1 student (SID 1923248486) to attend Home Instruction
at the Real Center for the 2018-19 School year at \$700/week,
Total=\$25,480.

Summary Expenses and Revenue Report:

EXPENSES

<u>Student ID</u>	<u>Service</u>	<u>Cost</u>
11292	MD ESY – 1:1 Aide	\$4,265
11119	MD ESY	\$2,700
11140	MD ESY – 1:1 Aide	\$4,265
11282	MD ESY – 1:1 Aide	\$4,265
11381	MD ESY – 1:1 Aide	\$4,265
11383	REG ESY	\$1,700
11035	Home Instruction	\$25,480
	REAL Center 2018-19 SY	
11077	REG ESY	\$1,700
11172	REG ESY	\$1,700
11271	REG ESY	\$1,700
11118	REG ESY	\$1,700
11285	REG ESY	\$1,700
11338	REG ESY	\$1,700
11022	REG ESY	\$1,700
11336	O-G Instruction – Summer Only	\$ 375
11363	Speech Only – Summer Only	\$ 117.50

REVENUES

<u>Student ID</u>	<u>Service</u>	<u>Cost</u>
11292	MD ESY w/1:1 Aide	\$4,820
	Out-of-District	
	Lawnside Pays Tuition	
11292	MD RSY 2018-19	\$26,580/
	w/1:1 school aide	\$14,858
	TOTAL \$41,428	
11381	MD ESY w/1:1 Aide	\$4,820
	Out-of-District	
	Lawnside Pays Tuition	

- F. Motion to approve the submission of the applications for the 2018-2019 federal ESEA and IDEA-B grant applications and all related assurances.
- G. Motion to approve renewal of Rehab Connection to provide Physical Therapy for the 2018-2019 school year at \$77.00/hour, maximum two hours per week.
- H. Motion to approve resolution with New Jersey Schools Insurance Group for the 2018-2019 school year.
- I. Motion to approve contract with CDK Systems, Inc., in the amount of \$12,870.00 with subsequent years' maintenance fee of \$3,600.00, to provide software in the business office for the 18-19 school year.

Adjournment

Having no further business, on **motion** made by Mr. Lee, seconded by Mr. Alexander and unanimously approved by roll call vote (8-0), the meeting was adjourned at 8:27 pm.

Next Meeting:	August 14, 2018 – Regular Meeting
Location:	Media Center
Time:	7:30 p.m.

Respectfully submitted,

Valerie J. Carmody