



GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education

MINUTES

August 16, 2016
7:30 p.m.

"Together Everyone Achieves More"

Location: Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

MEETING OPENED: Public Session

Meeting Called to order: Mrs. Miller opened the meeting at 7:30 pm.

In accordance with the New Jersey Open Public Meetings Act, annual notice of time, date, and location of this meeting was delivered on July 18th, 2016 to the Courier Post, to the Philadelphia Inquirer and posted at the municipal building of the Borough of Gibbsboro, and on the official school bulletin board.

Flag Salute

Everyone participated in the Pledge of Allegiance

Roll Call

Members Present:

Mrs. Miller	Mr. Alexander	Mrs. Balut
Mrs. Falcone	Mr. Lee-absent	Mrs. Warner
Mrs. Whyte	Mr. Parsinitz	Mrs. Carrington

Others in attendance: Mr. Marcellus, Mr. Domin and Mr. Sahli

Recognitions & Presentations

- 1. Introduction to New Staff** – Mr. Marcellus presented the newly hired staff members to the Board.
- 2.** Thank you to all Administrative Assistants, Custodians and Administration for their assistance in preparing for the upcoming school year.
- 3. DAR Recognition:** Pam Campbell recognized student letters sent to Military on behalf of the Daughters of the American Revolution (DAR), Haddonfield Chapter. Her goal was to send 1,000 letters. Over 10,000 were written and was recognized and recorded by the Guinness World Records.

Public Participation

Mrs. Miller opened the meeting to the public stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Lauren Wilson, Amy Scott, Shannon Berryann and Loretta Snyder spoke to the public about current negotiations. The following parents came to voice their support: Evan Polin, Barbara Sheldon Gerace, Rita Procopio

Approval of Minutes Motion made by Mrs. Warner seconded by Mrs. Falcone and approved unanimously by roll call vote to approve following minutes with Mrs. Balut abstaining from the Executive Session:

June 14, 2016 Regular Session and Executive Session (*Attachment*)

Correspondence Student thank you letters (*Attachment 1 and 2*)

Finance Motion made by Mrs. Balut and seconded by Mrs. Whyte and approved unanimously by roll call vote Items 1-13.

1. **Ratify and Affirm Bills paid in June/July.** In the amount of \$18,807.55 (*Attachment-June*) and July in the amount of \$135,969.10 (*Attachment July*).
2. **Bills to be paid.** For August Bills in the amount of \$321,677.79 (*Attachment August*)
3. **Certification of Business Administrator.** Pursuant to NJAC 6A:23-2.11(c) 3, I certify that as of July 31, 2016, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJAC 6:23-2.12(a) 1.

In accordance with NJAC 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending July 31, 2016 as follows:

Increased- \$0.00

Decreased- \$0.00

Frank Domin

Business Administrator

August 16, 2016

Date

4. **Certification of Board of Education.** Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of July 31, 2016, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. **Treasurer's Report.** Approve report for June 2016. (*Attachment*)
6. **Board Secretary's Report.** Approve report for June 2016. (*Attachment*)

7. **Interaccount Transfer.** Approve transfers for June in the amount of \$32,847.53 (*Attachment*)
8. **Payroll.** Approve payroll for June 2016 in the amount of \$298,383.27 and for July in the amount of \$80,639.60. (*Attachment 1 and 2*)
9. **School lunch Program :** Approve student lunch price increase from \$2.90 to \$3.00.
10. **Tuition Students:** Approve the acceptance of the following tuition students as of August 6, 2016 for the 2016-2017 school year:

3 from Sicklerville:	\$13,900
1 from Sicklerville	\$5,300
1 from Sicklerville	\$5,300
2 from Berlin(staff family)	\$1987
1 from Stratford(staff family)	\$662.25
1 from Lindenwold	\$5,300
1 from Berlin	\$5,300
1 from Berlin	\$5,300
1 from Laurel Springs (Billed to District)	\$25,735 + \$28,000 (2pt aides)
1 from Lawnside (Billed to District)	\$25,735 + \$28,000 (2 pt aides)

Sub-Total \$94,519.25 + \$56,000

Total \$150,519.25

11. **Tuition Costs:** Approve cost of tuition to be set at \$25,735.00 for special education students for the 2016-2017 school year.
12. **Purchasing Agent:** Approve resolution to increase the bid threshold for the qualified purchasing agent. (*Attachment*)
13. **Amended Tax returns:** Approve reimbursements for amended incorrect tax returns filed by staff members who received incorrect payroll deductions during the 2012,2013 and 2014 calendar years in an amount not to exceed \$4,325.68.

Policy

First Reading

Second Reading/Public Hearing, final adoption Motion made by Mrs. Balut, seconded by Mrs. Carrington and approved by roll call vote to approve the following 13 policies:

Final Adoption – All mandated revisions

- P 1140 Affirmative Action Program (M) (Revised)**
- P 1523 Comprehensive Equity Plan (M) (Revised)**
- P 1530 Equal Employment Opportunities (M) (Revised)**
- R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)**
- P 1550 Affirmative Action Program for Employment and Contract Practices (M) (Revised)**
- P & R 2200 Curriculum Content (M) (Revised)**

- P 2260 Affirmative Action Program for School and Classroom Practices (M) (Revised)**
- P & R 2411 Guidance Counseling (M) (Revised)**
- P & R 2423 Bilingual and ESL Education (M) (Revised)**
- P 2610 Educational Program Evaluation (M) (Revised)**
- P 2622 Student Assessment (M) (Revised)**
- P 5750 Equal Educational Opportunity (M) (Revised)**
- P 5755 Equity in Educational Programs and Services (M) (Revised)**

Committee Reports

Camden County School Board-No summer meeting

New Jersey School Boards-Notice to submit motions for the December Delegate Assembly.

Municipal Alliance- No summer meeting

Educational Services Commission- Mrs. Miller reported CCES continues to expand their transportation services.

Public Participation Barbara Sheldon Gerace questioned if it was possible to shorten spring break to get school over earlier in June before it gets hot. Better to keep students attention when they are more apt to learn and maximize their learning potential.

SUPERINTENDENT'S REPORT:

For Your Information: Superintendent Marcellus updated the Board Report-A:

1. Schedule Changes
2. Building Update-Phones, security, Tree, MD classroom
3. Opening of School-Back to School Celebration-September 8th

Administration: Report-B:

Motion made by Mrs. Balut, seconded by Mrs. Falcone and approved unanimously by roll call vote the Superintendent Report B:

1. The school district certifies that the school, including media center/library, is in compliance with the Children's Internet Protection Act and the Neighborhood Children's Internet Protection Act and the school district enforces the requirements of these Acts and policy 2361.
2. Motion to approve and accept the Gibbsboro School District Mission Acronym
(*Attachment*)
3. Motion to approve and accept the 2016-2017 Gibbsboro Staff Handbook (*Attachment*)
4. Motion to approve and accept the 2016-2017 Gibbsboro Parent/Student Handbook
(*Attachment*)
5. Motion to approve and accept the 2016-2019 Comprehensive Equity Plan (*Attachment*)
6. Motion to approve the job description for Professional Learning Community Team Facilitator (*Attachment*)

**Superintendent's Monthly Report:
Report-C (Attachment)**

Motion made by Mrs. Balut, seconded by Mrs. Falcone and approved unanimously by roll call vote the Superintendent Report C.

**Personnel Report:
Report-D**

Motion made by Mrs. Balut, seconded by Mrs. Falcone and approved unanimously by roll call vote the Personnel Report D.

**Special Education Report:
Report-E**

Motion made by Mrs. Balut, seconded by Mrs. Falcone and approved unanimously by roll call vote the Special Education Report E. *(Attachment)*

**Superintendent's Annual Evaluation:
Report-F**

Motion made by Mrs. Balut, seconded by Mrs. Falcone and approved by roll call vote the Board's annual evaluation of Mr. Jack Marcellus, Superintendent of Schools, for the 2015-2016 school year.

**ESEA/NCLB Grant:
Report-G**

Motion made by Mrs. Balut, seconded by Mrs. Falcone and approved by roll call vote the acceptance of the ESEA/NCLB Grant in the amount of \$31,665.00

**IDEA-B Grant:
Report-H**

Motion made by Mrs. Balut, seconded by Mrs. Falcone and approved by roll call vote the acceptance of the IDEA-B Grant in the amount of \$71,846.00-Basic \$4,246.00-Preschool.

**NON-PUBLIC
EXECUTIVE SESSION**

Whereas: Matters pertaining to sensitive personnel issues are proper topics for closed sessions under the Public Meetings Act, therefore be it

Resolved: to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes and

Be It Further Resolved: to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Frank Domin

Secretary

Motion made by Mrs. Falcone, seconded by Mrs. Carrington and approved unanimously by roll call vote to enter into Executive Session for approximately 10 minutes for to review the Board Superintendent Evaluation. Action will be taken as a result.

Public Participation

OLD BUSINESS

Motion made by Mrs. Carrington, seconded by Mrs. Falcone and approved unanimously by roll call vote to accept the Superintendent's Evaluation.

NEW BUSINESS

Motion made by Mrs. Falcone, seconded by Mrs. Whyte and approved unanimously by roll call vote to accept and approve New Business Items A-C:

- A. Approve lunch contract with Eastern Regional School District for the 2016-2017 school year. *(Attachment)*.
- B. Approve PALS Program for the 2016-2017 School year. *(Attachment)*
- C. Approve the following Interlocal agreements with Berlin Boro Board of Education:
 - a. Director of Technology *(Attachment)*
 - b. Business Administrator/Board Secretary *(Attachment)*
 - c. Computer Support Technician *(Attachment)*
 - d. Learning Disabilities Teacher Consultant *(Attachment)*

MEETING

ADJOURNED

Having no further business, on motion made by Mrs. Carrington, seconded by Mrs. Falcone and unanimously approved by roll call vote to adjourn the meeting.

Next Meeting: September 13, 2016 Regular Meeting

Location: Media Center

Time: 7:30 p.m.

**Respectfully submitted,
Frank Domin**