



**GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education**

MINUTES

**May 15, 2012
6:30 p.m.**

"Together Everyone Achieves More"

Meeting Location:
Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

MEETING OPENED: Public Session-in Gymnasium

Meeting Called to order: Mrs. Miller opened the meeting at 6:30 pm.

Statement of Open Meeting Compliance

In accordance with the New Jersey Open Public Meetings Act, annual notice of time, date, and location of this meeting was delivered to the Courier Post and Record Breeze, and posted at the municipal building of the Borough of Gibbsboro, and on the official school bulletin board.

Flag Salute

Everyone participated in the Pledge of Allegiance

Roll Call

Members Present:

Mrs. Miller	Mrs. Balut	Mrs. Campbell-6:40
Mrs. Falcone	Mr. Norbury-7:16	Ms. Moy
Mrs. Mason	Mrs. Warner-n/a	Mr. Sahli
Mr. Trongone	Mr. Domin	Mr. Thorp
Mr. Kolojejchick-participated via video at 7:10 from Canada		

**Recognition &
Presentations**

1. Spartans of the Month for March: Mr. Thorp congratulated each of the students and read their teacher recommendation.
Grade 6 Krystyna Hovell, Daniel Edwards
Grade 7 Jenna Marchewka
Grade 8 Kayla Robb, Shane Ryan
2. Student Representative: Skyler Norbury (*Attachment RP-1*)
3. Sneak Peek of Honk! Jr.

Public Participation

Mrs. Miller opened the meeting to the public stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

No Public

Mrs. Miller announced a 5 minute recess

Meeting resumed at 7:10 pm. in the Media Center

Approval of Minutes Motion made by Mrs. Balut, seconded by Mr. Norbury, and approved the following minutes by roll call vote with Mrs. Campbell abstaining:

April 24, 2012 Regular Session (*Attachment*)

Correspondence 1. Donation from Home and School Association(*Attachment C-1*)

Finance Motion made by Mrs. Balut and seconded by Mrs. Campbell and approved unanimously by roll call vote Items 1-7:

1. Bills to be paid. May 2012 bills to be paid in the amount of \$110,574.03. (*Attachment F-1*)
2. Certification of Business Administrator. Pursuant to NJAC 6A:23-2.11(c)3, I certify that as of April 30, 2012, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJAC 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending April 30, 2012 as follows:

Increased- \$0.00
Decreased- \$0.00

Frank Domin
Business Administrator

May 15, 2012
Date

3. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of April 30, 2012, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Treasurer's Report. Approve report for April 2012. (*Attachment F-2*)
5. Board Secretary's Report. Approve report for April 2012. (*Attachment F-3*)
6. Lease Agreement. Approve three year lease purchase agreement with Dell Financial Services, 152 computers, security cabinets and managed carts for \$106, 720.60.
7. Procedure Manual. Approve the Internal Controls procedures Manual and Business Office Standard Operating Procedures.

Policy

First Reading

No first readings

Second Reading/Public Hearing, Final Adoption

No second readings

Committee Reports

Camden County School Board- Mrs. Mason reported on the last meeting.

New Jersey School Boards- May 19th Delegate Assembly

Municipal Alliance- No report

Educational Services Commission- Mrs. Miller reported on the last meeting.

Public Participation Mrs. Miller opened the meeting to the Public.

No Public

SUPERINTENDENT'S REPORT:

For Your Information

Report-A:

1. School schedule presentation- Mr. Brett Thorp
2. New Teacher Evaluation update
3. PARCC Assessment Technology Survey
4. Reading Street/Common Core 2013- Grades k-4
5. NJSMART update

Superintendent Monthly

Report-B:

Motion made by Mrs. Campbell, seconded by Mrs. Mason and approved unanimously by roll call vote to accept and approve the Superintendent's Report B. (*Attachment S-1*)

1. Approve superintendents' monthly report
2. Approve Enrollment report

Personnel Report

Report-C:

Motion made by Mr. Norbury, seconded by Mrs. Mason and approved by roll call vote to accept and approve the Superintendent's Report C items 1,2,3 with Mrs. Moy abstaining. (*Attachment S-2*)

1. Approve Personnel Report. (*Attachment S-3 dated May 10th, 2012*)
2. Approve 2012-2013 Staff Renewal List (*Attachment S-4*)
3. Approve 2012-2013 Schedule B (*Attachment S-5*)

Principal's Report

Report D:

Motion made by Mrs. Falcone, seconded by Mrs. Campbell and approved unanimously by roll call vote to accept and approve the Principal's Report D. (*Attachment S-6*)

OLD BUSINESS

None.

NEW BUSINESS

Motion made by Mr. Norbury, seconded by Mrs. Campbell and approved unanimously by roll call vote to accept and approve New Business items A to I.

- A. Approve the use of seven classrooms for the summer program with Berlin Borough from July 9, 2012 to August 16, 2012.

- B. Approve the consultant agreement with the district and Debra Ruppel for Physical Therapy Services from September 1, 2012 to June 30, 2013, at an hourly rate of \$65.00 not to exceed \$8,000.00
- C. Approve the consultant agreement with the district and Heartland Rehabilitations Services, Inc. for Occupational Therapy Services from July 1, 2012 to June 30, 2013, at an hourly rate of \$63.43 not to exceed \$22,000.00. (*Attachment NB-1*)
- D. Approve change in the school calendar. The last day of school for students and staff will be changed from Monday, June 18th, 2012 to Friday, June 15th, 2012. All state requirements for attendance will have been met by this date.
- E. Approve the 2012-2013 Local Professional Development Plan and authorize the superintendent to submit to Camden County Professional Development Committee. (*Attachment NB-2*)
- F. Approve the Interlocal Shared Services Agreement with Berlin Borough Board of Education for Business Administrator for the 2012-2013 school year. (*Attachment NB-3*)
- G. Approve the contract Agreement with the Gibbsboro Board of Education for Business Administrator for the 2012-2013 school year. (*Attachment NB-4*)
- H. Approve the Interlocal Shared Services Agreement with Berlin borough Board of education for Technology Coordinator for the 2012-2013 school year. (*Attachment NB-5*)
- I. Approve the Interlocal shared Services Agreement with Berlin borough Board of Education for CST Supervisor for the 2012-2013 school year. (*Attachment NB-6*)

MEETING
ADJOURNED

Having no further business, on motion made by Mr. Norbury, seconded by Mrs. Falcone and unanimously approved by roll call vote to adjourn the meeting at 8:25 pm.

Next Meeting: June 19, 2012 Regular Meeting
Location: Media Center
7:00 pm

Respectfully submitted,
Frank Domin